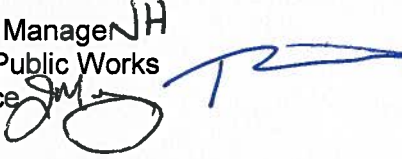


**PUBLIC WORKS DEPARTMENT  
MEMORANDUM #2017 – 31**

DATE: April 24, 2017  
TO: Honorable Mayor Joyce Downing and City Council Members  
FROM: James A. Hayes, AICP – City Manager <sup>NH</sup>  
David H. Willett – Director of Public Works  
James S. ~~May~~ – Chief of Police <sup>JM</sup>   
SUBJECT: **Council Discussion Item**  
Ralston House Design Update – April 2017

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**PURPOSE**

The City Project Team will provide an update to Council on design and project status of the Ralston House project at the end of every month. This is the April 2017 update.

**BACKGROUND**

The Ralston House Children's Advocacy Center is currently providing services out of the outdated facility located at the Northglenn Water Treatment Plant (WTP). The proposed new facility will be located adjacent to the old facility. Once the new Ralston House is up and running the old facility will be demolished.

City staff is beginning the site preparations to accommodate the new facility. The site preparations include moving the police impound lot and evidence shed, and the WTP back-up generator.

**Project Cost Update:**

The architect (Eidos Architects PC) provided an opinion of cost in September 2016. The total project cost is estimated at \$1,700,000. There have been no revisions to the estimated cost.

**Project Design Update:**

The project bid set is anticipated to be advertised Q3 2017.

**Project Schedule Update:**

Staff is anticipating a building construction start Q4 2017.

**GRANT APPLICATIONS**

Grant Application #1: Ralston House staff coordinated the formal application for a DOLA Energy Impact Grant with the City of Northglenn, which shall serve as the official applicant. The application was submitted on January 31, 2017 in advance of the February 1, 2017 deadline. The DOLA Regional Manager has received our application. Northglenn/Ralston House staff met with the Regional Manager on February 27, 2017 to discuss the application in greater detail. Positive feedback was provided. We anticipate interviewing before the Grantor (DOLA) on Thursday, April 20<sup>th</sup>.

DOLA will make a decision on which applicants will receive grants two or three weeks after the interview. If the Ralston House grant request is approved then the city of Northglenn would enter into an agreement with DOLA to accept the grant. At this time the City would also need to invoice each jurisdiction their committed amount of capital (per IGA) to fully cover the encumbrance

Ralston House Project  
April 24, 2017

required to construct the facility. Staff anticipates advertising for a general contractor to build the facility in Q3.

**BUDGET/TIME IMPLICATIONS**

The City of Northglenn has appropriated \$280,000 in the 2017 Capital Projects Fund of which \$37,798 will be the City share of the capital construction in the IGA. The balance of the funds are set aside to cover site preparation work and other costs associated with the project that are the sole responsibility of Northglenn. Any unused funds after completion of the project will be left in the Capital Projects Fund and may be redirected to other projects as appropriate.

**RECOMMENDATION**

None, information only.

**STAFF REFERENCE**

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**ATTACHMENTS**

None.