

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
February 13, 2017**

CALL TO ORDER Mayor Pro Tem Dodge called a regular meeting of the Northglenn City Council to order on Monday, February 13, 2017 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Mayor Pro Tem Dodge, Council members Snetzinger, Mullica, J. Brown, B. Brown, Whitman, and Esquibel.

ABSENT Mayor Downing and Council member Sauers.

STAFF PRESENT City Manager Hayes, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was given.

**RESPONSE TO
CITIZEN INQUIRY:**
Huron Center
Redevelopment Update
City Manager Hayes provided a summary of the materials provided in response to the citizen inquiry at the January 23, 2017 meeting regarding the status of improvements at the Huron Center.

**AGENDA ADDITIONS
AND DELETIONS:** None.

PRESENTATIONS:
Economic Development
Update
Ms. Debbie Tuttle, Economic Development Manager, reported on the Count the Lights event, the Adams County Santa Shop, and the Congressional App Challenge, noting that Northglenn High School STEM students won the grand prize for their virtual reality app. Ms. Tuttle reported on new businesses, business expansions, and an upcoming Lunch and Learn event on February 22. Ms. Tuttle reported on Northglenn Urban Renewal Authority (NURA) activities and the Marketplace shopping center.

Ms. Tuttle answered questions from Council regarding signage for the businesses on Malley Drive, services offered at the businesses, and whether staff has evaluated the effectiveness of the Digital Advertising Billboard Signage (DABS) program.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Dodge called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. No one came forward.

FINANCIAL REPORT:
December 2016 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending December 31, 2016. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves.

Mr. Loveland addressed a question from Council regarding sales tax revenue generated by businesses at the Marketplace.

**CONSENT AGENDA
MOTION TO PASS**

Council member Mullica **MOVED** and it was **SECONDED** by Council member J. Brown to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

The following items were approved on the consent agenda:

- Minutes of the January 23, 2017 Regular Meeting
- CR-15 – Youth Commission Reappointment – Chandler Sanchez
- CR-16 – Youth Commission Reappointment – Mariah Witkowski

PUBLIC HEARINGS:

CB-1879 – Northglenn
Pavilions PUD Amendment

Mayor Pro Tem Dodge opened the public hearing on CB-1879 and read an opening statement regarding the hearing on the rezoning application for the property located at 12155 Claude Court. There were no objections to the jurisdiction of the City Council or to the form or substance of the proceedings.

Mr. Brook Svoboda, Director of Planning and Development, presented information about the application to amend the Planned Unit Development (PUD) for the Northglenn Pavilions property. Mr. Svoboda spoke about the proposed development of the property and reviewed the approval criteria for the PUD amendment. Mr. Svoboda

spoke about the approval recommended by the Planning Commission and stated staff recommends approval of the request.

Mr. Tyler Jones, applicant, was placed under oath and answered questions from Council regarding the design and sales prices of the units, the construction timeline, and whether there is an agreement with the HOA of the existing building on the property.

Mayor Pro Tem Dodge called for anyone wishing to speak either “for” or “against” CB-1879 to come forward. There was no response and the public hearing was closed.

CB-1880 – Comcast
Franchise Agreement

City Manager Hayes provided a summary of CB-1880.

Ms. Margo Aldrich, Communications Manager, introduced Mr. Ken Fellman, Kissinger & Fellman, P.C., and Mr. Jon Lehman, Comcast Senior Director of Government and Regulatory Affairs.

Mr. Fellman answered questions from Council regarding Comcast providing free service to public buildings, residential access, service, and connection speed, and whether the franchise agreement pertains only to cable service.

Mr. Lehman spoke about Comcast’s customer service priority and stated he is available to speak to residents who may have concerns about Comcast service.

Mayor Pro Tem Dodge opened the public hearing and called for anyone wishing to speak either “for” or “against” CB-1880 to come forward. There was no response and the public hearing was closed.

ORDINANCES –
SECOND READING:

CB-1879 – Northglenn
Pavilions PUD
Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CB-1879 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CB-1880 – Comcast
Franchise Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member J. Brown to approve CB-1880 on second reading.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Mullica, J. Brown, B. Brown, Whitman.

OPPOSED - Snetzinger, Esquibel.

ABSENT - Downing, Sauers.

ORDINANCES –
FIRST READING:

CB-1881 – North
Metro Fire Rescue
District Station #63 PUD

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member B. Brown to approve CB-1881 on first reading.

City Manager Hayes provided a summary of CB-1881.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CB-1882 – Trash
Collection Ordinance
Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Whitman to approve CB-1882 on first reading.

City Manager Hayes provided a summary of CB-1882.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CB-1883 – Justice
Center Site Lease and
Lease Purchase
Authorization

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CB-1883 on first reading.

City Manager Hayes provided a summary of CB-1883.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

Note:

City Clerk Small stated for the record that the public hearings on CB-1881, CB-1882, and CB-1883 will be held on February 27, 2017 in City Hall Council Chambers.

RESOLUTIONS:

CR-11 – Water
Treatment Facility
Lab Analysis Fees

City Clerk Small read the title.

MOTION TO PASS

Council member J. Brown **MOVED** and it was **SECONDED** by Council member Mullica to approve CR-11.

City Manager Hayes provided a summary of CR-11.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CR-17 – City Clerk
Salary

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Snetzinger to approve CR-17.

City Manager Hayes provided a summary of CR-17.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CR-18 – Northglenn
Pavilions Development
Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member Snetzinger to approve CR-18.

City Manager Hayes provided a summary of CR-18.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

CR-19 – Sponsorship
Guideline Approval

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member J. Brown to approve CR-19.

City Manager Hayes provided a summary of CR-19.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Mullica, B. Brown, Whitman, Esquibel.

OPPOSED - Snetzinger, J. Brown.

ABSENT - Downing, Sauers.

CR-20 – Comcast
Franchise Letter
Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member B. Brown to approve CR-20.

City Manager Hayes provided a summary of CR-20.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Mullica, J. Brown, B. Brown, Whitman.
OPPOSED - Snetzinger, Esquibel.
ABSENT - Downing, Sauers.

CR-21 – Ralston
House Phase 2 IGA

City Clerk Small read the title.

MOTION TO PASS

Council member Snetzinger **MOVED** and it was **SECONDED** by Council member Mullica to approve CR-21.

City Manager Hayes provided a summary of CR-21.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown, Whitman, Esquibel.
OPPOSED - None.
ABSENT - Downing, Sauers.

Action Item: Council
Purchasing Cards

City Manager Hayes stated this item had been discussed at the Council Finance Committee meeting and deferred to Council member Mullica.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member Snetzinger to eliminate the use of purchasing cards by Council, excluding the Mayor.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Snetzinger, Mullica, Whitman.
OPPOSED - J. Brown, B. Brown, Esquibel.
ABSENT - Downing, Sauers.

CR-22 – Council
Travel Policy Revision

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by Council member J. Brown to approve CR-22.

City Manager Hayes provided a summary of CR-22.

**FRIENDLY
AMENDMENT**

A friendly amendment was accepted to revise the first sentence of Section D. of the Council Travel Policy to state: A City purchasing/credit card shall be available for use by the Mayor.

MOTION PASSED

There was no discussion and the motion, including the friendly amendment, **PASSED.**

IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown, Whitman, Esquibel.

OPPOSED - None.

ABSENT - Downing, Sauers.

COMMUNICATIONS:

Council

Council member Snetzinger thanked the Northglenn Urban Renewal Authority (NURA) for their work throughout the City and for funding improvements to the 104th Avenue and I-25 pedestrian bridge.

Council member J. Brown inquired about the ownership of the 104th Avenue and I-25 pedestrian bridge. Mr. David Willett, Director of Public Works, clarified that the City is the owner of the bridge.

Mayor Pro Tem Dodge reported she attended the Colorado Municipal League (CML) Legislative Workshop and stated they reviewed legislation that could affect municipalities. Mayor Pro Tem Dodge stated she attended the Metro North Chamber breakfast regarding economic development in the north area and stated it was an enlightening presentation about development activity in the area. Mayor Pro Tem Dodge reported on the timeline for the Webster Lake Promenade sculptures project.

Council member B. Brown thanked the firefighters at North Metro Fire Rescue District Station #63 for helping her install an infant car seat for her new granddaughter.

Council member Whitman reported she attended Coffee with the Mayor and stated there was good conversation about economic development in the City. Council member Whitman reported on Business Retention Committee activities including business retention visits and noted several businesses have their business anniversary cards displayed. Council member Whitman thanked staff for coordinating the Council retreat and stated it was a productive event.

Mayor Pro Tem Dodge referenced previous items on the agenda including the Northglenn Justice Center and the Ralston House, and stated it is an exciting time for Northglenn.

Staff

City Clerk Small thanked Council for the approval of CR-17, and provided information about candidate guidelines for the November 7, 2017 election.

City Manager Hayes reported the Adams County Summit will be held this Friday and stated he will provide an update following the event. City Manager Hayes reported registration is open for the CML conference and asked Council to contact Ms. Susan Baca for registration and lodging reservations. City Manager Hayes thanked Council for attending and participating in the recent City Council retreat.

PUBLIC INVITED
TO BE HEARD

Mayor Pro Tem Dodge invited any member of the public wishing to speak on items previously addressed by Council to come forward.

Mr. Tim Morgen, BGood Ventures Community Outreach Coordinator, thanked Council for approving the Sponsorship Guidelines. Mr. Morgen stated he understands cannabis is a new industry in Colorado and stated they intend to be tactful and ethical when advertising their business to adult residents.

Executive Session
MOTION TO PASS

Mayor Pro Tem Dodge **MOVED** and it was **SECONDED** by Council member Snetzinger to adjourn to Executive Session 1) pursuant to Section 4.5(d) of the City of Northglenn Home Rule Charter for legal advice regarding water; and 2) pursuant to Section 4.5(e) of the City of Northglenn Home Rule Charter for pending litigation.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Snetzinger, Mullica, J. Brown, B. Brown,
Whitman, Esquibel.
OPPOSED - None.
ABSENT - Downing, Sauers.

ADJOURNMENT

The City Council meeting adjourned to the Executive Session at 9:00 p.m.

JOHANNA SMALL, CMC
City Clerk

JOYCE DOWNING
Mayor