

POLICE MEMORANDUM
#12-2023

DATE: July 24, 2023

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager *hmg*

FROM: James S. May, Jr., Chief of Police *JSM/217*
Randall L. Darlin, Deputy Chief of Police

SUBJECT: CR-102 – Colorado Internet Crimes Against Children Task Force MOU

PURPOSE

To consider CR-102, a resolution approving a Memorandum of Understanding (MOU) between the City and the Colorado Internet Crimes Against Children (COICAC) Task Force to collaborate in developing an effective response to cyber enticement and child pornography investigations.

BACKGROUND

The COICAC Task Force program has been established to assist State and local law enforcement agencies in developing an effective response to cyber enticement and child pornography investigations. This support encompasses investigations, prosecutions, forensic components, training and technical assistance, victim services, prevention, and community education.

The COICAC Task Force is committed to the protection of children. It is partially funded by a grant from the Department of Justice/Office of Juvenile Justice and Delinquency Prevention. The City of Colorado Springs Police Department (CSPD) is the grant holder and lead task force agency. All participating agencies acknowledge that the COICAC Task Force is governed by the National ICAC Operational and Investigative Standards, the Colorado Revised Statutes, and each agency's policies, procedures, or guidelines.

The task force currently has 99 members, including:

- Northglenn Police Department (NPD)
- Adams County Sheriff's Office
- Westminster Police Department
- Denver Police Department
- Brighton Police Department

Each participating agency agrees to:

1. Adopt and comply with the ICAC operational and investigative standards
2. Investigate any cyber tips supplied by the National Center for Missing and Exploited Children that occur within the agency's jurisdiction
3. Participate in training of agency task force members when agency resources allow
4. Cooperate in joint or national investigations when agency resources permit
5. When physically conducting an investigation in another jurisdiction, be accompanied by a law enforcement officer of the jurisdiction where the investigation occurs
6. Attend COICAC Task Force meetings when agency resources allow
7. Submit the monthly report by the 10th of each month to CSPD
8. Deconflict any Internet Protocol (IP) address, online identity, suspect information, or critical data involving an ICAC-related investigation
9. Appoint one person to serve as the primary point of contact for the agency
10. Appoint one person to supervise ICAC investigations

BUDGET/TIME IMPLICATIONS

The MOU lasts until one party chooses to terminate it. The costs associated with the investigations are covered by the independent agencies and are accounted for in the NPD's annual budget.

STAFF RECOMMENDATION

Staff recommends approval of CR-102, a resolution that, if approved, would authorize the Mayor to execute the MOU with the Colorado Internet Crimes Against Children Task Force on behalf of the City.

STAFF REFERENCE

If Council Members have any questions, please contact James S. May, Jr., Chief of Police, at jmay@northglenn.org or 303.450.8967.

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-102
Series of 2023

Series of 2023

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NORTHGLENN AND THE CITY OF COLORADO SPRINGS POLICE DEPARTMENT REGARDING THE AGENCY'S CONTINUED PARTICIPATION IN THE COLORADO INTERNET CRIMES AGAINST CHILDREN TASK FORCE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Memorandum of Understanding between the City of Northglenn and the City of Colorado Springs Police Department, attached hereto, regarding the Agency's continued participation in the Colorado Internet Crimes Against Children Task Force is hereby approved and the Mayor is authorized to execute same on behalf of the City.

DATED at Northglenn, Colorado, this _____ day of _____, 2023.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

**COLORADO INTERNET CRIMES AGAINST CHILDREN TASK FORCE
MEMORANDUM OF UNDERSTANDING (MOU)**

MISSION

The Internet Crimes Against Children (ICAC) Task Force program has been established to assist state and local law enforcement agencies in developing an effective response to cyber enticement and child pornography investigations. This support encompasses investigative, prosecutorial and forensic components, training and technical assistance, victim services, prevention and community education.

COLORADO ICAC TASK FORCE

The Colorado Internet Crimes Against Children (COICAC) Task Force is committed to the protection of children. The COICAC Task Force is partially funded by a grant from the Department of Justice/Office of Juvenile Justice and Delinquency Prevention and grant funds may be provided for training, equipment and investigations. The City of Colorado Springs Police Department (hereinafter referred to as the "City") is the grant holder and lead task force agency. All participating agencies, defined as Affiliate Agencies (hereinafter referred to as "Agency"), acknowledge that the Colorado ICAC Task Force is governed by the National ICAC Operational and Investigative Standards (standard operating procedures), the Colorado Revised Statutes and each Agency's policies and procedures or guidelines. Each Agency will adhere to these minimum standards. This Memorandum of Understanding ("MOU") is not intended to infringe on the ongoing investigations of any Agency.

DIRECTION

The Agency agrees to the following:

1. Adopt and comply with the National ICAC Operational and Investigative Standards ("Exhibit A"); and,
2. Investigate any Cybertips supplied by the National Center for Missing and Exploited Children (NCMEC) that occur in the Agency's jurisdiction and notify the City of the outcome of the investigation; and,
3. Participate in training of Agency Task Force members when Agency resources allow; and,
4. Cooperate in joint or national investigations when Agency resources permit; and,
5. When physically conducting an investigation in another jurisdiction other than the Agency's shall be accompanied by a law enforcement officer of the jurisdiction in which the investigation is occurring; and,
6. Attend COICAC Task Force meetings when Agency resources allow; and,
7. Submit the monthly report by the 10th of each month to the CSPD; and,
8. Deconflict any Internet Protocol address, online identity, suspect information or any critical data involving an ICAC related investigation with a deconfliction tool (RoundUp, ICAC Child Online Protection Service/aka Fairplay, TLO) prior to beginning an investigation and/or executing a search warrant; and,

**COLORADO INTERNET CRIMES AGAINST CHILDREN TASK FORCE
MEMORANDUM OF UNDERSTANDING (MOU)**

- 9. Appoint one person to serve as the primary point of contact for the Agency; and,
- 10. Appoint one person to supervise ICAC investigations; and,
- 11. **[Northglenn Police Department]** is responsible and liable for the acts and omissions of its own officers, agents or employees in connection with the performance of their official duties under this MOU. For tort liability purposes, no participating agency shall be considered the agent of other participating agencies. Each participating agency shall be liable (if at all) only for the torts of its own officers, agents or employees that occur within the scope of their official duties.

This MOU shall be effective on the date the Agency is accepted to the COICAC Task Force and upon execution of the MOU. This MOU shall remain in effect until canceled by either party upon written notification.

AGENCY NAME	
CHIEF EXECUTIVE	
ADDRESS	
CONTACT NUMBERS	
AGENCY CONTACT	
AGENCY SUPERVISOR	

Having read the operational guidelines, I request that my agency become affiliated with the COICAC Task Force and I agree to the MOU terms.

SIGNATURE

DATE

COICAC TASK FORCE ADMINISTRATION USE ONLY	
DATE:	STATUS:
COMMENTS:	