

**MUNICIPAL COURT MEMORANDUM  
2-2023**

**DATE:** Sept. 25, 2023

**TO:** Honorable Mayor Meredith Leighty and City Council Members

**THROUGH:** Heather Geyer, City Manager *hmg*  
Jason Loveland, Interim Deputy City Manager *AL2*

**FROM:** Amanda Bailhache, Presiding Municipal Judge

**SUBJECT:** CR-134 – Deputy Municipal Judge Appointment

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**PURPOSE**

To consider CR-134, a resolution appointing a fourth Deputy Municipal Judge for the City of Northglenn.

**BACKGROUND**

On Aug. 23, 2021, City Council approved Resolution No. 21-84 appointing three Deputy Municipal Court Judges. Judge Bailhache recommended that three judges be appointed to increase the ability to find coverage in situations when Judge Bailhache is not available for a court docket.

Judge Bailhache is recommending that a fourth Deputy Municipal Court Judge be appointed to provide coverage for an upcoming court docket. The fourth judge would be Karen Coblentz-Peters.

Judge Coblentz-Peters serves as a deputy judge for Judge Bailhache for the City of Lafayette Municipal Court. Judge Coblentz-Peters is also a relief judge for the cities of Lakewood and Westminster.

**BUDGET/TIME IMPLICATIONS**

Deputy Municipal Court Judges are paid \$337.50 for a half-day and \$675 for any full day when services are required.

**STAFF RECOMMENDATION**

Staff recommends approval of CR-134.

**STAFF REFERENCE**

If Council Members have any questions, please contact Amanda Bailhache, Presiding Municipal Judge, [abailhache@northglenn.org](mailto:abailhache@northglenn.org) or 303.881.1303.

CR-134 – Deputy Municipal Judge Appointment

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-134  
Series of 2023

\_\_\_\_\_  
Series of 2023

A RESOLUTION APPOINTING AN ADDITIONAL DEPUTY MUNICIPAL JUDGE OF THE CITY OF NORTHGLENN, COLORADO

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Pursuant to Section 6.11(b)(2) of the City Charter of the City of Northglenn and Section 8-1-4(c) of the City of Northglenn Municipal Code, the following individual is hereby appointed as a Deputy Municipal Court Judge of the City of Northglenn:

A. Karen Coblentz Peters

Section 2. A Deputy Municipal Court Judge shall be paid the amount of \$337.50 for a half day and \$675.00 for any full day which such Judge's services are required.

DATED, at Northglenn, Colorado, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
MEREDITH LEIGHTY  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

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COREY Y. HOFFMANN  
City Attorney