

**2012 Proposed Budget – List of Revisions
As of November 4, 2012**

Throughout the budget process staff has compiled a list of agreed upon revisions. The following list may be subject to change upon further discussion and/or additional input by stakeholders.

General Fund:

Revision	Net Gain/(Loss)	2012 Ending Fund Balance
Proposed Budget – Original Submission	N/A	\$9,429,483
Increase Expenditures for the Southwest Call-N-Ride Program	(\$12,033)	\$9,417,450
Increase Expenditures for the Safe-Street Halloween	(\$2,000)	\$9,415,450
Increase Expenditures for a Grant to NHPC (Pending Further Details)	(\$20,000)	\$9,395,450

Conservation Trust Fund:

Revision	Net Gain/(Loss)	2012 Ending Fund Balance
Proposed Budget – Original Submission	N/A	\$100,214
Postpone the Locker Room Renovations until 2013	\$200,000	\$300,214
Transfer Parks Barn Replacement from CPF & Postpone Planning until 2013 and Construction until 2014	\$0	\$300,214

Capital Projects Fund:

Revision	Funding Source	Net Gain/(Loss)	2012 Ending Fund Balance
Proposed Budget – Original Submission		N/A	\$4,594,374
Increase Revenue & Expenditures by \$135,000 for a Jaycee Ballfield Improvement Grant	Grant	\$0	\$4,594,374
Increase Expenditures to Complete West 112 th Avenue Widening	4.000 Mills	(\$40,000)	\$4,554,374
Transfer Parks Barn Replacement to the CTF	N/A	\$550,000	\$5,104,374
Postpone RV Waste Dump Station until 2013	N/A	\$200,000	\$5,304,374
Increase Expenditures to the Residential Street Program	ADCOT	(\$51,600)	\$5,252,774

Increase Expenditures for the Replacement of the Washington & Muriel Traffic Signal	ADCOT	(\$350,000)	\$4,902,774
Increase Expenditures to Enhance the 120 th Avenue Rehabilitation Project & Modify Scope	4.000 Mills	(\$330,420)	\$4,572,354
Increase Expenditures to Rehabilitate the Webster Lake Fence (Pending Estimate)	General Fund	*(\$50,000)	\$4,522,354
Increase Expenditures to Huron Street Rehabilitation Project – Master Improvement Plan	4.000 Mills	(\$125,000)	\$4,397,354

*Represents an estimated 'place-holder' as further research is necessary prior to completing an assessment and developing a reliable expenditure forecast.

Water & Wastewater Fund:

Revision	Net Gain/(Loss)	2012 Ending Fund Balance
Proposed Budget – Original Submission	N/A	\$6,640,569
Reduce Expenditures for the Odor Control Improvement Project – Project Complete	\$54,811	\$6,695,380
Transfer \$100,000 from 2011 Estimates to 2012 Budget for WWTP Generator Project	\$0	\$6,695,380

Non-Financial:

- ✓ Add an "Academy Training" line item to Police Department Budget to delineate expenditures from general training efforts
- ✓ Change the descriptive term "merit allowance" to "step allowance" throughout the document to better represent the proposed 3% maximum salary/wage increase

PROPOSED

**2012
Annual Operating &
Capital Improvement Budget**

September 13, 2011

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September 13, 2011

Honorable Mayor & Council Members:

Pursuant to Article VIII, Section 8.2(b) of the City Charter, I am pleased to present the proposed 2012 Annual Operating Budget & 2012-2016 Capital Improvement Plan for the City of Northglenn. It is the purpose of this document to provide a balanced, responsible fiscal spending plan, which clearly communicates the intent and recommendations of staff.


The focus of the 2012 proposed budget is to successfully meet the service demands of the community, augment reinvestment in public assets and infrastructure, and continue to fortify the financial position of the organization.

Budget Highlights:

- The 2012 revenue forecast for all funds is \$37,851,793, representing an increase of 0.2% or \$62,392 over the prior year's ending estimates.
 - o Sales & Use Tax collections are conservatively forecasted to only increase 1% over 2011 year end estimates based on a continued slow economic recovery.
 - o The significant majority of ongoing intergovernmental revenues are forecasted to remain unchanged from 2011 year end estimates, however the category reports an overall reduction of \$746,444 or 17.7% as revenue associated with any grants the City may receive in 2012 is unknown and therefore not included in any forecasts.
 - o License and permit revenue is expected to remain unchanged from 2011 with the exception of building and electrical permits which are expected to continue to increase approximately 1%.
 - o The User Charges & Fees category is forecasted to increase \$390,564 or approximately 3.0%. Significant increases within the category include collections for water and sewer services as part of the rate increases implemented this past summer.
 - o The Fines and Forfeits category is anticipated to increase 19.6% or \$276,941 over 2011 year end estimates. The increase represents a return to average traffic fine collection rates as a result of expectations that the traffic function will be fully staffed in 2012. The function has been understaffed for much of 2011 due to injured employees and vacant positions within the department.
 - o Other revenues are conservatively forecasted to decrease 18.7%, however as these revenues are largely unknown until they are received, staff has refrained from forecasting any revenue in an effort to remain conservative.
- The 2012 expenditure budget for all funds has increased \$3,482,584 or 10.9%, to \$35,396,684.
 - o Personnel costs are proposed to increase 4.7% or \$802,577 over 2011 year end estimates and total \$17,728,707. Proposed increases include \$235,107 in market adjustments, \$260,955 in merit allowances, \$61,916 in worker's compensation premium increases, and \$63,883 in anticipated health and dental insurance premium increases.
 - o The Purchased Service category totals \$3,916,698 which represents an increase of \$140,380 or 3.7% over 2010 expenditures. Included in the purchased services category are increases in property, casualty, and liability insurance premiums,

- public safety communication services, landfill charges, and other miscellaneous professional and general services.
- Supplies & non-capital equipment increased \$329,348 or 9.4% over 2010 audited expenditures. Included in this category are gas/electricity increases, recycling poly cart inventory purchases, and miscellaneous other non-capital tangible equipment.
- The 2011 proposed budget for capital outlay totals \$9,444,855 which accounts for approximately 27% of the city's total budget. In comparison to 2010 audited expenditures the 2012 proposed budget figures represent a \$71,382 increase in capital equipment purchases as well as an additional \$1,305,477 in capital improvements throughout the community.
- Miscellaneous proposed budget figures increased over 2010 amounts due to budgeting practices whereby the entire allotment available for VALE grants is appropriated for use.
- City-wide fund balance is expected to decrease \$503,004 to \$28,214,591.
 - Fund balance within the General Fund is forecasted to increase in 2012 by \$375,336 to a total of \$9,429,483
 - Fund balance within the Conservation Trust Fund is forecasted to decrease \$928,531 to \$100,214 as part of a planned capital improvement program.
 - Fund balance within the CDBG Fund is anticipated to remain at \$0 as is the nature of a reimbursable grant fund.
 - The Capital Projects Fund is expected to increase its fund balance by \$1,412,578 to \$4,594,374 in anticipation of future capital improvement needs.
 - The Water and Wastewater Fund is reporting a decrease in fund balance of \$1,099,952 to \$11,244,641 as part of the continued reinvestment in utility infrastructure.
 - Fund balance within the Stormwater Fund is forecasted to decrease \$68,733 to \$874,800 due to a planned capital improvement project.
 - The Sanitation Fund is expected to reduce its fund balance by \$193,702 to \$1,971,079 due to the procurement of poly cart inventory and additional capital equipment purchases.

Respectfully Submitted,



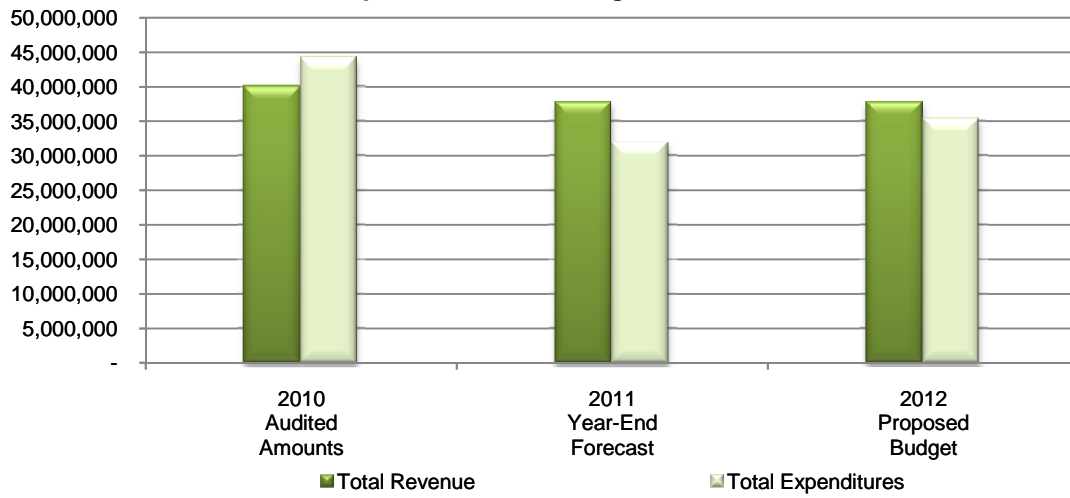
William A. Simmons
City Manager



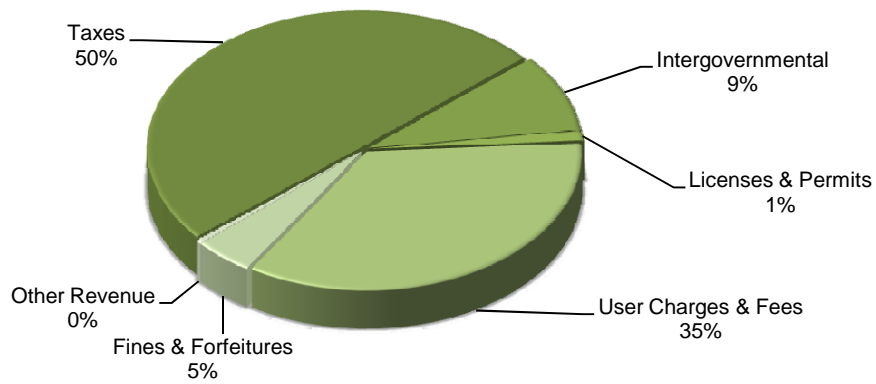
City-Wide Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ 18,545,469	\$ 18,570,121	\$ 18,689,839	\$ 18,867,120
Intergovernmental	6,847,517	4,622,738	4,212,410	3,465,966
Licenses & Permits	475,652	426,884	424,807	426,724
User Charges & Fees	11,886,033	11,403,227	12,844,733	13,235,297
Fines & Forfeitures	1,965,407	1,808,438	1,414,646	1,691,587
Other Revenue	359,025	376,059	202,966	165,099
Total Revenue	40,079,103	37,207,467	37,789,401	37,851,793
Expenditures:				
Personnel	\$ 16,902,652	\$ 17,353,417	\$ 16,926,130	\$ 17,728,707
Purchased Services	3,776,318	4,563,478	3,327,131	3,916,698
Supplies/Non-Capital Equipment	3,511,094	4,310,351	3,327,130	3,840,442
Capital Outlay	19,803,185	16,698,858	7,902,506	9,444,855
Miscellaneous	240,177	403,779	431,203	365,982
Contingency	-	377,374	-	100,000
Total Expenditures	44,233,426	43,707,257	31,914,100	35,396,684
Excess/(Deficiency) of Revenues Over Expenditures	(4,154,323)	(6,499,790)	5,875,301	2,455,109
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	5,687,562	(1,332,112)	(2,831,759)	(2,827,613)
Sale of Assets	515,488	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	(77,775)	(88,000)	4,565	(85,000)
Economic Incentives	(558,755)	(37,875)	(40,000)	(42,000)
Claims/Awards	(3,367)	(25,000)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	5,563,153	(1,482,987)	(2,870,694)	(2,958,113)
Net Change In Fund Balance:	1,408,830	(7,982,777)	3,004,607	(503,004)
Cumulative Fund Balance				
Beginning Fund Balance	24,304,158	25,644,163	25,712,988	28,717,595
Ending Fund Balance	25,712,988	17,661,386	28,717,595	28,214,591
Less Restrictions, Commitments, & Assignments:				
Fund Balance Restrictions	5,268,937	4,406,822	4,809,504	5,655,077
Fund Balance Commitments	5,179,010	6,348,406	6,084,806	7,767,139
Unassigned Fund Balance	\$ 15,265,041	\$ 6,906,158	\$ 17,823,285	\$ 14,792,375

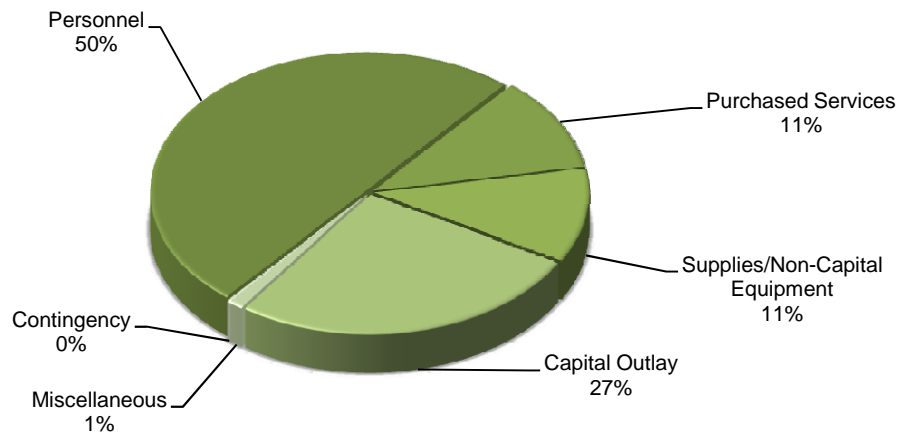
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



City-Wide Revenue Detail

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Taxes				
Property Tax	2,756,923	2,788,634	2,761,298	2,742,520
Penalties & Interest	2,606	5,000	1,737	2,500
Specific Ownership Tax	191,761	189,676	181,156	176,627
Sales Tax	12,083,080	12,106,171	12,274,203	12,396,946
Food Sales Tax	608,284	566,241	533,586	533,586
Penalties & Interest	26,587	25,000	36,587	25,000
Use Tax	1,526,863	1,505,024	1,733,306	1,750,640
Building Materials Use Tax	212,966	279,361	159,008	160,599
Audit Transactions	108,459	140,000	46,670	100,000
Accommodations Tax	134,853	144,135	141,596	141,596
Occupational Tax	893,087	820,879	820,692	837,106
Total Taxes	18,545,469	18,570,121	18,689,839	18,867,120
Intergovernmental				
NURA IGA	120,000	120,000	120,000	120,000
School Resource Officers	154,030	131,448	129,853	127,620
North Metro Task Force	18,173	10,000	10,000	10,000
Traffic Light IGA	2,246	2,246	2,246	2,246
Berthoud Pass IGA	4,983	2,500	3,500	3,500
Church Ditch IGA	128,739	120,000	120,000	120,000
Open Space Tax	206,830	214,712	216,519	218,684
DUI Proceeds	14,919	7,000	27,052	30,000
Uninsured Motorist Revenue	2,568	3,500	2,500	2,500
Seat Belt Violations	195	500	250	250
Drug Surcharge	2,795	1,500	1,500	1,500
Transportation Tax	573,732	580,035	612,215	618,337
Road & Bridge Tax	154,926	165,667	159,810	163,006
Motor Vehicle Registration	108,325	84,827	107,453	108,528
Tobacco Tax	69,950	67,157	68,990	68,990
Severance Tax	11,863	12,500	22,657	12,500
Mineral Lease Proceeds	14,725	12,500	19,000	12,500
Lottery Proceeds	316,892	303,787	355,058	355,058
Highway Users Tax	959,268	997,377	976,105	990,747
County Grants	-	1,050,000	551,157	500,000
State Grants	25,236	95,000	95,000	-
Federal Grants	3,957,122	640,482	611,545	-
Total Intergovernmental	6,847,517	4,622,738	4,212,410	3,465,966
Licenses & Permits				
Sales/Use Tax Licenses	36,492	35,453	36,850	36,850
Contractor Licenses	46,457	37,935	42,822	42,822
Liquor Licenses	21,905	22,059	22,203	22,203
Pawn Shop Licenses	5,000	5,000	5,000	5,000
Amusement Licenses	15,400	14,000	15,000	15,000
Peddlers Licenses	1,710	500	976	1,000
Building Permits	218,482	169,329	171,930	173,649
Electrical Permits	20,370	22,838	17,417	17,591
ROW Construction Permits	28,697	29,270	31,999	31,999
Sign Permits	92	2,500	2,500	2,500
Park Use Permits	81,047	88,000	78,110	78,110
Total Licenses & Permits	475,652	426,884	424,807	426,724

City-Wide Revenue Detail

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
User Charges & Fees				
Administrative Fees	20,793	22,972	22,675	22,664
Bond Administration Fees	3,109	2,751	3,865	2,500
Pawn Slip Processing Fees	11,408	8,418	8,567	7,500
Sex Offender Registration	6,840	9,388	7,000	7,000
Passport Processing Fees	24,091	45,000	40,559	40,559
FRICO Agreement	3,000	2,400	2,400	2,400
Past Due Penalties/Interest	103,891	87,121	98,674	98,674
Plan Review Fees	19,944	17,457	19,832	19,832
Zoning & Subdivision Fees	2,375	1,654	2,500	2,500
VIN Inspection Fees	383	577	1,031	1,000
Participant Fees	639,656	669,241	658,050	685,081
Occupational Fees	318,490	325,837	330,807	337,423
Vending Machine Concessions	1,996	1,780	2,324	2,000
Advertising Revenue	12,153	-	4,298	5,000
Rental/Lease Income	118,021	166,400	116,214	116,214
Contracted Off-Duty Services	32,559	23,000	30,000	30,000
Fingerprinting Fees	1,375	1,669	1,184	1,000
Contracted Lab Services	20,520	13,118	21,791	21,791
Water Use Charges	5,641,735	5,561,147	6,383,580	6,622,964
Construction Water Sales	2,420	5,000	2,267	3,500
Water Lease Revenue	22,869	10,000	22,779	22,779
Sewer Use Charges	2,862,340	2,553,534	3,078,442	3,193,884
Tap Connection Fees	197	-	-	-
Stormwater Charges	419,799	419,850	420,000	420,000
Trash Collection Charges	1,373,496	1,356,053	1,375,000	1,375,000
Roll-Off/Special Pickup Fees	38,137	34,888	35,000	35,000
Recycling Revenue	5,004	4,802	20,000	35,000
Other Utility Fees	404	-	-	-
Sale of Inventory	166,773	40,868	121,262	109,400
Documents/Photocopies	449	1,000	500	500
Passport Photographs	5,134	10,800	8,194	8,194
Police Reports	6,672	6,502	5,938	5,938
Total User Charges & Fees	11,886,033	11,403,227	12,844,733	13,235,297
Fines & Forfeits				
Court Costs	138,407	122,162	116,179	127,293
General Fines	5,445	7,360	4,366	4,906
Criminal Fines	55,312	51,292	49,305	52,309
Traffic Fines	1,505,011	1,395,469	1,021,109	1,263,060
Parking Fines	18,000	11,302	14,680	16,340
OJW Revenue	14,480	14,982	15,611	15,611
Forfeitures	1,421	1,500	653	1,500
Forfeitures - State	-	-	-	-
Forfeitures - Federal	-	-	-	-
Victim Assistance Surcharge	122,620	113,198	86,970	104,795
Nuisance Abatement Fees	70,603	45,000	50,487	50,487
Landscaping Citations	9,299	9,073	2,123	2,123
Housing Citations	364	19,122	500	500
Litter Citations	1,740	1,072	2,791	2,791
Illegal Vehicle Citations	4,166	5,923	3,767	3,767
Other Citations	18,539	10,983	46,105	46,105
Total Fines & Forfeits	1,965,407	1,808,438	1,414,646	1,691,587

City-Wide Revenue Detail

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Other Revenue				
Investment Earnings	162,676	582,396	182,966	165,099
Investment Gain/Loss	-	(216,337)	-	-
Miscellaneous	196,248	10,000	20,000	-
Cash Over/Short	101	-	-	-
Total Other Revenue	359,025	376,059	202,966	165,099
Total Revenues	\$ 40,079,103	\$ 37,207,467	\$ 37,789,401	\$ 37,851,793

City-Wide Expenditure Detail

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	12,873,963	13,050,622	12,644,444	13,291,425
Seasonal/Temporary Wages	157,217	168,858	144,638	183,672
Overtime	293,616	334,923	302,600	325,338
Stipend	120,480	-	257,834	-
Allowances	97,713	134,146	134,336	126,746
Medicare	171,496	196,464	169,019	195,218
Unemployment Insurance	85,516	95,107	34,010	34,081
Workers Compensation	125,315	139,959	196,565	201,458
Retirement Contributions	1,127,672	1,161,009	1,134,827	1,166,696
Medical Benefits	1,630,948	1,860,155	1,695,504	1,979,544
Life/Disability Benefits	162,934	174,665	164,860	177,036
Post-Employment Benefits	55,782	37,509	47,493	47,493
Total Personnel	16,902,652	17,353,417	16,926,130	17,728,707
Purchased Services				
Professional Services	905,389	1,255,984	697,985	959,799
Technical Services	709,137	481,363	377,102	424,175
General Services	327,003	404,912	323,283	354,877
Property Services	746,231	1,147,716	759,453	863,429
Repair/Maintenance Services	(26,737)	-	(7,763)	-
Communication Services	771,042	804,651	793,184	844,158
Internet Services	6,907	8,000	7,000	7,000
Training/Registration	73,985	133,678	92,861	145,448
Mileage/Travel	5,197	16,970	6,787	12,873
Rentals/Leases	58,217	98,204	65,239	69,992
Insurance Premiums	199,947	212,000	212,000	234,947
Total Purchased Services	3,776,318	4,563,478	3,327,131	3,916,698
Supplies/Non-Capital Equipment				
Office Supplies	38,863	62,425	40,540	50,484
Technology Supplies	68,960	82,852	78,915	43,147
Operating Supplies	719,404	1,593,252	1,157,152	1,383,120
Chemicals/Compounds	320,083	7,000	1,508	10,000
Maintenance Supplies	73,379	-	29,703	-
Repair Supplies	84,206	-	697	-
Construction Materials	90,524	-	11,702	-
Inventory Supplies	76,905	206,000	44,955	234,519
Uniforms/Clothing	23,258	25,900	8,688	18,500
Non-Capital Equipment	248,156	295,240	160,197	211,648
Gas/Electricity	1,467,994	1,697,662	1,424,920	1,512,035
Motor Vehicle Fuels	299,362	340,020	368,153	376,989
Total Supplies/Non-Capital Equipment	3,511,094	4,310,351	3,327,130	3,840,442
Capital Outlay				
Property/Rights	11,849,863	5,605,185	1,224,253	114,674
Capital Equipment	1,093,103	805,300	804,774	1,164,485
Capital Improvement Projects	6,860,219	10,288,373	5,873,479	8,165,696
Total Capital Outlay	19,803,185	16,698,858	7,902,506	9,444,855

City-Wide Expenditure Detail

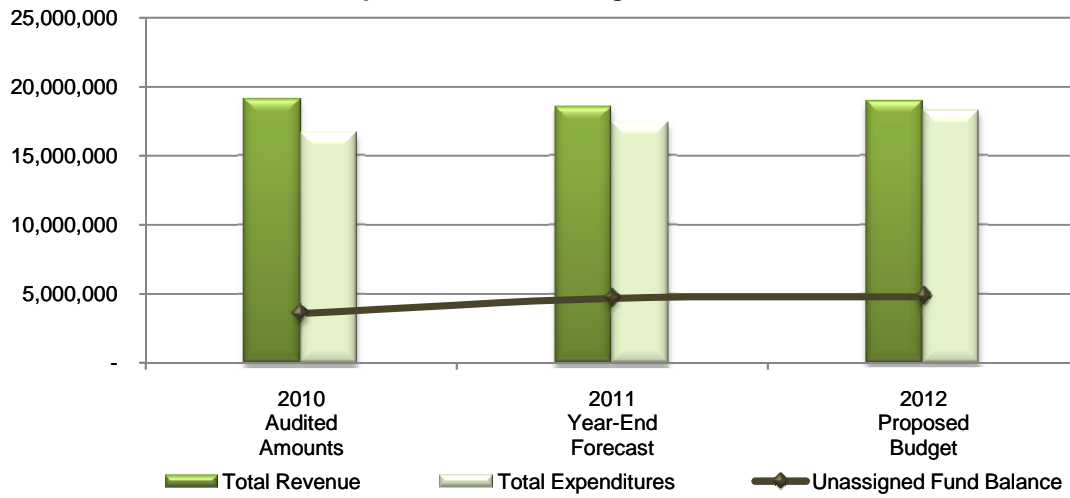
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Dues/Fees	84,238	86,525	106,683	80,828
Grants/Donations	126,307	292,254	302,378	260,154
Community Incentive	29,632	25,000	22,142	25,000
Bad Debt Expense	-	-	-	-
Total Other Expenditures	240,177	403,779	431,203	365,982
Contingency				
Contingency	-	377,374	-	100,000
Total Contingency	-	377,374	-	100,000
Total Expenditures	\$ 44,233,426	\$ 43,707,257	\$ 31,914,100	\$ 35,396,684



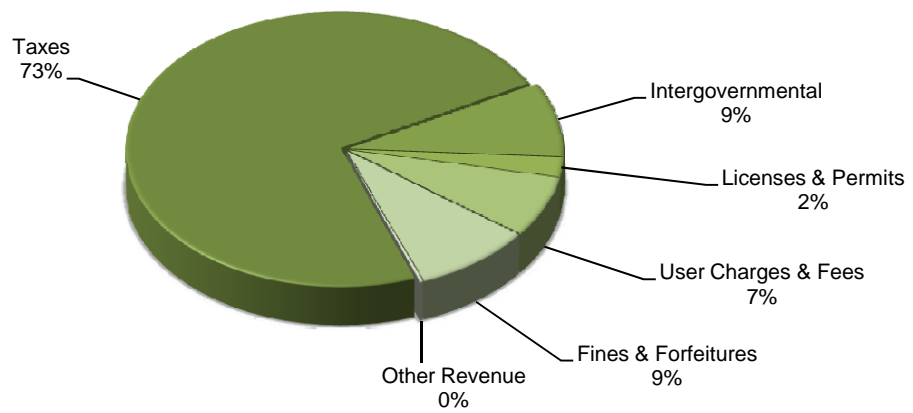
General Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ 13,503,442	\$ 13,535,639	\$ 13,650,537	\$ 13,785,547
Intergovernmental	1,661,520	1,858,408	1,647,416	1,650,387
Licenses & Permits	475,652	426,884	424,807	426,724
User Charges & Fees	1,281,364	1,313,974	1,321,136	1,352,641
Fines & Forfeitures	1,965,407	1,808,438	1,414,646	1,691,587
Other Revenue	226,275	171,073	65,233	45,233
Total Revenue	19,113,660	19,114,416	18,523,775	18,952,119
Expenditures:				
Personnel	\$ 12,362,994	\$ 12,973,994	\$ 12,543,054	\$ 13,202,758
Purchased Services	1,946,035	2,432,977	2,032,794	2,211,686
Supplies/Non-Capital Equipment	1,936,177	2,145,338	1,957,079	1,861,022
Capital Outlay	219,402	568,300	566,399	547,485
Miscellaneous	182,750	213,903	281,610	336,832
Contingency	-	303,130	-	100,000
Total Expenditures	16,647,358	18,637,642	17,380,936	18,259,783
Excess/(Deficiency) of Revenues Over Expenditures	2,466,302	476,774	1,142,839	692,336
Other Financing Sources/(Uses):				
Transfers In/(Out)	(296,000)	(100,000)	(100,000)	(200,000)
Debt Issuance/(Payments)	(307,912)	(186,702)	-	-
Sale of Assets	15,114	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	(68,123)	(63,000)	6,065	(75,000)
Economic Incentives	(558,755)	(37,875)	(40,000)	(42,000)
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	(1,215,676)	(387,577)	(133,935)	(317,000)
Net Change In Fund Balance:	1,250,626	89,197	1,008,904	375,336
Cumulative Fund Balance				
Beginning Fund Balance	6,794,617	7,054,552	8,045,243	9,054,147
Ending Fund Balance	8,045,243	7,143,749	9,054,147	9,429,483
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	565,381	570,757	525,446	557,303
Operating Reserve Commitment	3,904,156	4,116,872	3,853,272	4,086,893
Unassigned Fund Balance	\$ 3,575,706	\$ 2,456,120	\$ 4,675,429	\$ 4,785,287

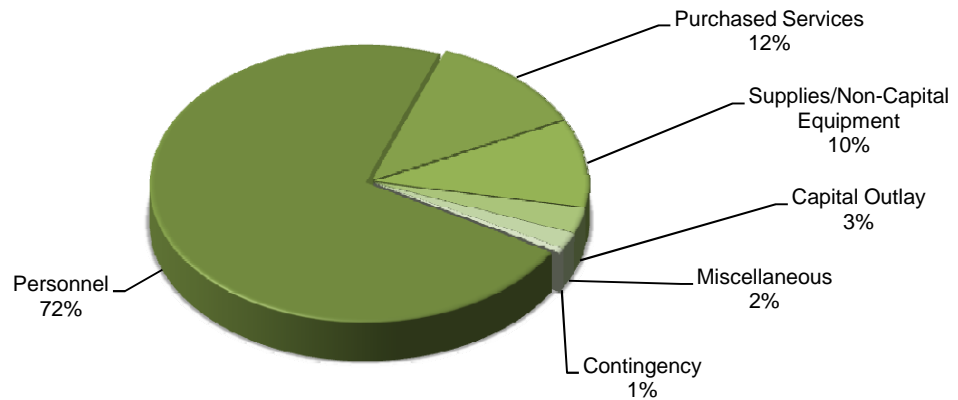
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



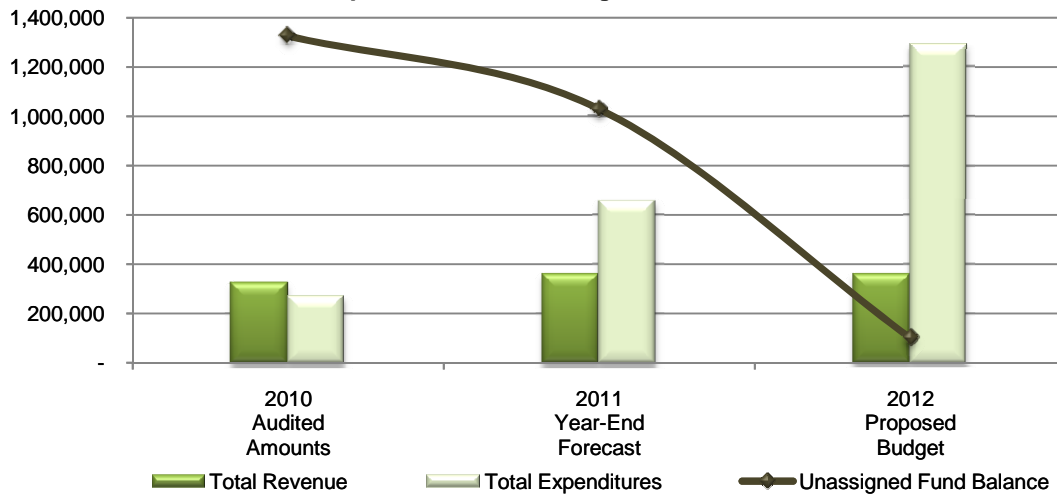
Operating Expenditure Budget By Category



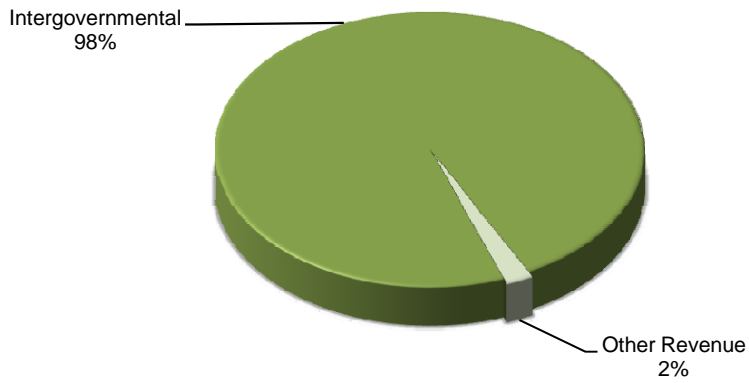
Conservation Trust Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	316,892	303,787	355,058	355,058
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	7,411	5,336	7,411	7,411
Total Revenue	324,303	309,123	362,469	362,469
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	274,045	1,504,310	659,310	1,291,000
Miscellaneous	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	274,045	1,504,310	659,310	1,291,000
Excess/(Deficiency) of Revenues Over Expenditures	50,258	(1,195,187)	(296,841)	(928,531)
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	-	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	50,258	(1,195,187)	(296,841)	(928,531)
Cumulative Fund Balance				
Beginning Fund Balance	1,275,328	857,332	1,325,586	1,028,745
Ending Fund Balance	1,325,586	(337,855)	1,028,745	100,214
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 1,325,586	\$ (337,855)	\$ 1,028,745	\$ 100,214

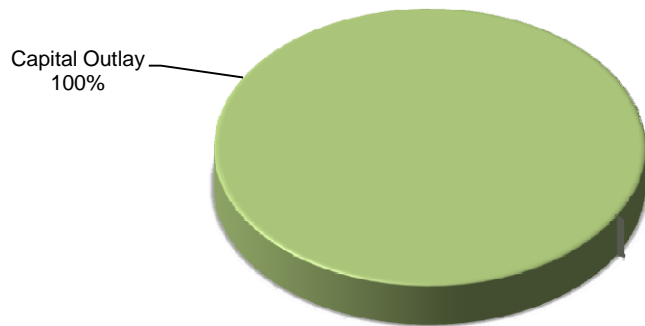
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



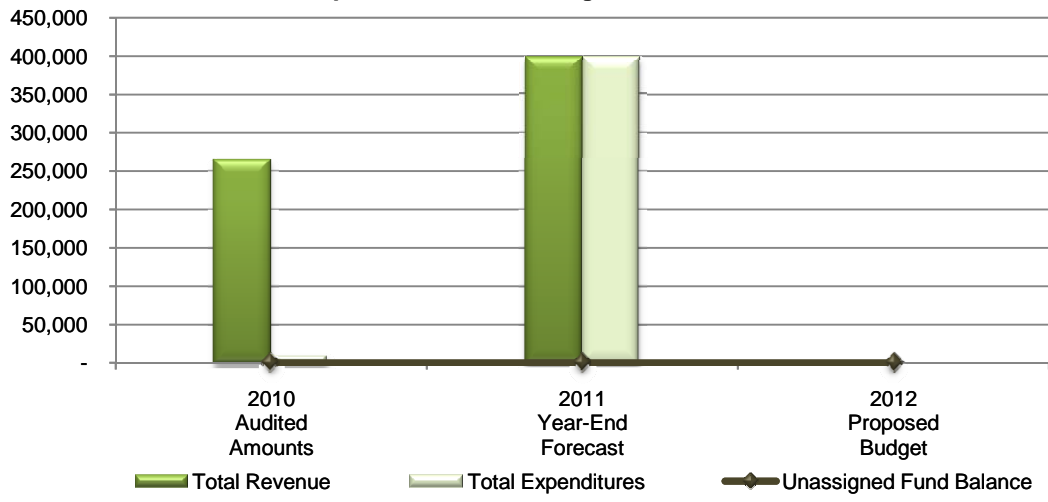
Operating Expenditure Budget By Category



CDBG Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	265,516	398,296	398,296	-
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	-	-	-	-
Total Revenue	265,516	398,296	398,296	-
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	-	250,000	250,000	-
Miscellaneous	10,322	148,296	148,296	-
Contingency	-	-	-	-
Total Expenditures	10,322	398,296	398,296	-
Excess/(Deficiency) of Revenues Over Expenditures	255,194	-	-	-
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	-	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	255,194	-	-	-
Cumulative Fund Balance				
Beginning Fund Balance	(255,194)	-	-	-
Ending Fund Balance	-	-	-	-
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ -	\$ -	\$ -	\$ -

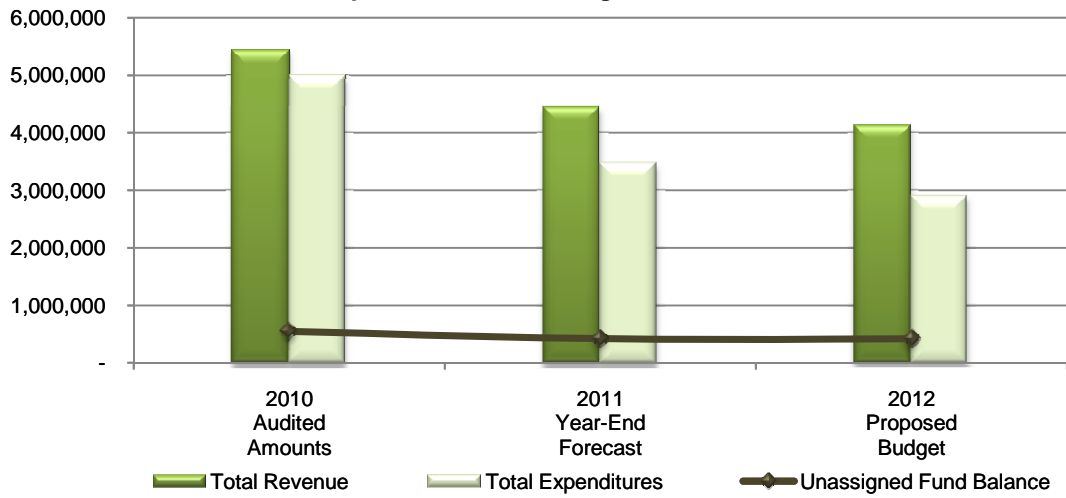
Revenue, Expenditures & Unassigned Fund Balance



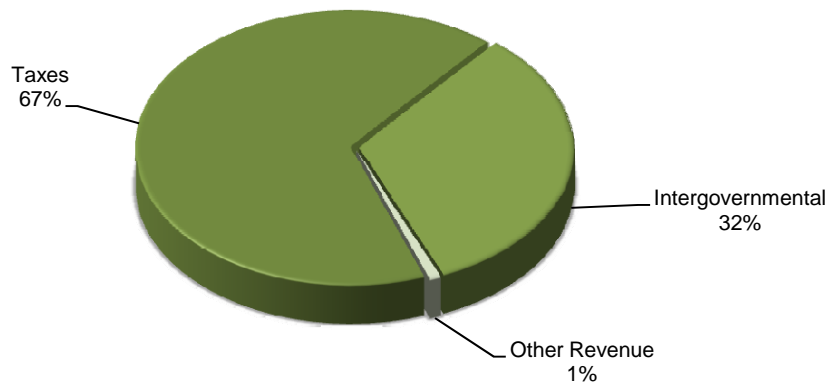
Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ 951,190	\$ 2,715,044	\$ 2,729,067	\$ 2,746,964
Intergovernmental	4,469,867	1,939,747	1,688,140	1,337,021
Licenses & Permits	-	-	-	-
User Charges & Fees	-	-	-	-
Fines & Forfeitures	-	-	-	-
Other Revenue	4,710	24,500	25,000	36,000
Total Revenue	5,425,767	4,679,291	4,442,207	4,119,985
Expenditures:				
Personnel	\$ -	\$ -	\$ -	\$ -
Purchased Services	-	-	-	-
Supplies/Non-Capital Equipment	-	-	-	-
Capital Outlay	4,993,282	4,386,871	3,471,064	2,907,407
Miscellaneous	-	-	-	-
Contingency	-	-	-	-
Total Expenditures	4,993,282	4,386,871	3,471,064	2,907,407
Excess/(Deficiency) of Revenues Over Expenditures	432,485	292,420	971,143	1,212,578
Other Financing Sources/(Uses):				
Transfers In/(Out)	296,000	100,000	100,000	200,000
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	-	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	296,000	100,000	100,000	200,000
Net Change In Fund Balance:	728,485	392,420	1,071,143	1,412,578
Cumulative Fund Balance				
Beginning Fund Balance	1,382,168	2,086,832	2,110,653	3,181,796
Ending Fund Balance	2,110,653	2,479,252	3,181,796	4,594,374
Less Restrictions, Commitments, & Assignments:				
4.000 Mill Restricted Fund Balance	913,121	240,181	441,166	662,107
1/2% Sales/Use Tax Restricted Balance	-	1,753,197	1,776,649	3,027,672
ADCOO Restricted Fund Balance	440,433	36,024	251,324	55,192
ADCOT Restricted Fund Balance	110,425	243,383	293,231	428,977
Committed For Skate Park	100,000	-	-	-
Unassigned Fund Balance	\$ 546,674	\$ 206,467	\$ 419,426	\$ 420,426

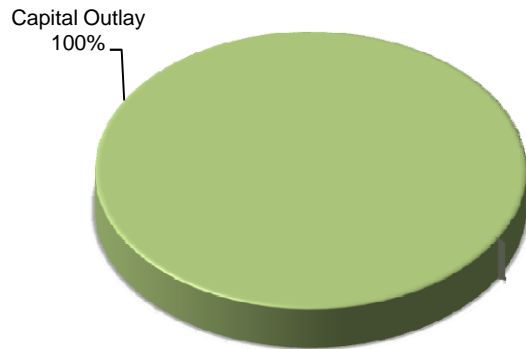
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



4.000 Mill Property Tax Restricted Revenue

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
4.000 Mill Property Tax	\$ 951,190	\$ 961,847	\$ 952,418	\$ 945,941
Other Revenue	-	-	-	-
Total Revenue	951,190	961,847	952,418	945,941
Expenditures:				
Road Reconstruction Improvements	\$ 38,069	\$ 1,618,390	\$ 1,424,373	\$ 725,000
Total Expenditures	38,069	1,618,390	1,424,373	725,000
Excess/(Deficiency) of Revenues Over Expenditures	913,121	(656,543)	(471,955)	220,941
Net Change In Fund Balance:	913,121	(656,543)	(471,955)	220,941
Cumulative Fund Balance				
Beginning Fund Balance	-	896,724	913,121	441,166
Ending Fund Balance	913,121	240,181	441,166	662,107

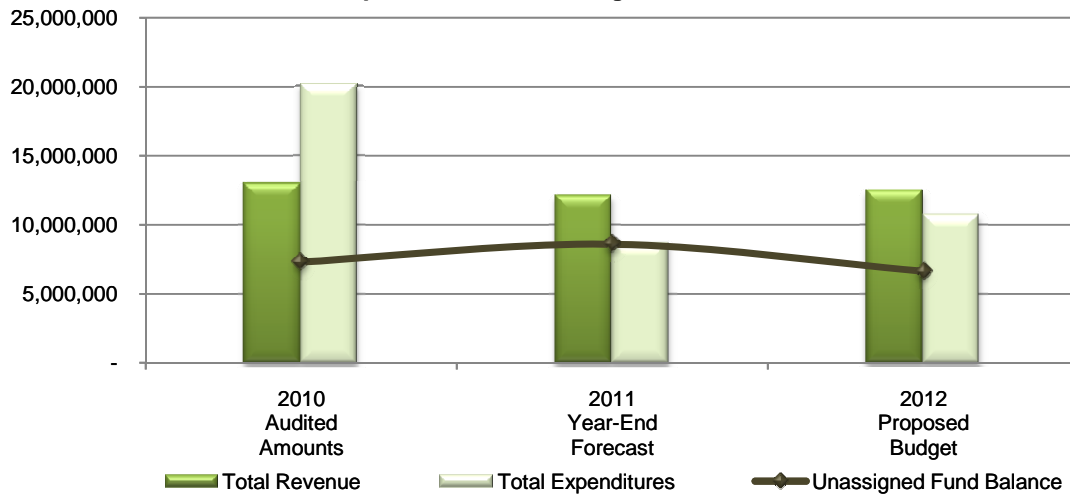
1/2% Sales/Use Tax Restricted Revenue

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
1/2% Sales/Use Tax	\$ -	\$ 1,753,197	\$ 1,776,649	\$ 1,801,023
Other Revenue	-	-	-	-
Total Revenue	-	1,753,197	1,776,649	1,801,023
Expenditures:				
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ 550,000
Total Expenditures	-	-	-	550,000
Excess/(Deficiency) of Revenues Over Expenditures	-	1,753,197	1,776,649	1,251,023
Net Change In Fund Balance:	-	1,753,197	1,776,649	1,251,023
Cumulative Fund Balance				
Beginning Fund Balance	-	-	-	1,776,649
Ending Fund Balance	-	1,753,197	1,776,649	3,027,672

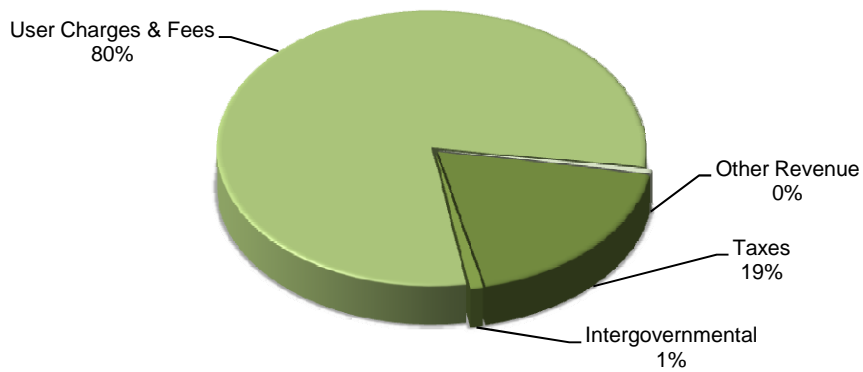
Water & Wastewater Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ 4,090,837	\$ 2,319,438	\$ 2,310,235	\$ 2,334,609
Intergovernmental	133,722	122,500	123,500	123,500
Licenses & Permits	-	-	-	-
User Charges & Fees	8,676,473	8,254,792	9,631,597	9,987,656
Fines & Forfeitures	-	-	-	-
Other Revenue	105,517	127,484	90,210	61,343
Total Revenue	13,006,549	10,824,214	12,155,542	12,507,108
Expenditures:				
Personnel	\$ 3,550,314	\$ 3,572,920	\$ 3,584,928	\$ 3,713,956
Purchased Services	1,466,190	1,773,201	1,035,211	1,353,233
Supplies/Non-Capital Equipment	1,461,755	1,834,471	1,218,994	1,625,795
Capital Outlay	13,636,010	9,489,377	2,855,733	4,054,963
Miscellaneous	45,514	36,097	97	28,000
Contingency	-	61,136	-	-
Total Expenditures	20,159,783	16,767,202	8,694,963	10,775,947
Excess/(Deficiency) of Revenues Over Expenditures	(7,153,234)	(5,942,988)	3,460,579	1,731,161
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	6,270,986	(1,145,410)	(2,831,759)	(2,827,613)
Sale of Assets	4,324	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	(3,367)	(25,000)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	6,271,943	(1,170,410)	(2,835,259)	(2,831,113)
Net Change In Fund Balance:	(881,291)	(7,113,398)	625,320	(1,099,952)
Cumulative Fund Balance				
Beginning Fund Balance	12,600,564	13,222,727	11,719,273	12,344,593
Ending Fund Balance	11,719,273	6,109,329	12,344,593	11,244,641
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	267,471	255,143	295,359	305,175
Debt Service Reserve Restriction	1,838,153	1,308,137	1,226,329	618,651
Water Right Purchase Restriction	1,133,953	-	-	-
Capital/Infrastructure Commitment	792,234	1,480,052	1,480,052	2,000,000
Operating Reserve Commitment	382,620	751,482	751,482	1,680,246
Unassigned Fund Balance	\$ 7,304,842	\$ 2,314,515	\$ 8,591,371	\$ 6,640,569

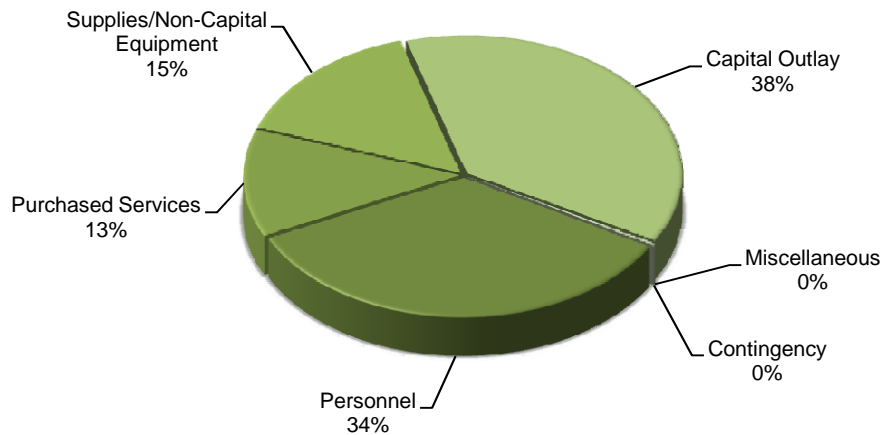
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



Water Enterprise Function

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ 4,090,837	\$ 2,319,438	\$ 2,310,235	\$ 2,334,609
Intergovernmental	133,722	122,500	123,500	123,500
Licenses & Permits	-	-	-	-
User Charges & Fees	5,814,133	5,701,258	6,553,155	6,793,772
Fines & Forfeitures	-	-	-	-
Other Revenue	81,039	127,484	65,732	44,698
Total Revenue	10,119,731	8,270,680	9,052,622	9,296,579
Expenditures:				
Personnel	\$ 2,428,033	\$ 2,533,547	\$ 2,554,401	\$ 2,609,850
Purchased Services	1,036,063	1,353,551	957,592	1,191,411
Supplies/Non-Capital Equipment	611,355	779,862	515,694	693,324
Capital Outlay	13,375,883	7,979,290	2,380,684	2,704,674
Miscellaneous	45,264	31,364	(117)	27,650
Contingency	-	43,750	-	-
Total Expenditures	17,496,598	12,721,364	6,408,254	7,226,909
Excess/(Deficiency) of Revenues Over Expenditures	(7,376,867)	(4,450,684)	2,644,368	2,069,670
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	6,270,986	(1,145,410)	(2,831,759)	(2,827,613)
Sale of Assets	4,324	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	(3,367)	(25,000)	(3,500)	(3,500)
Total Other Financing Sources/(Uses)	6,271,943	(1,170,410)	(2,835,259)	(2,831,113)
Net Change In Fund Balance:	(1,104,924)	(5,621,094)	(190,891)	(761,443)
Cumulative Fund Balance				
Beginning Fund Balance	8,525,816	9,258,785	7,420,892	7,230,001
Ending Fund Balance	7,420,892	3,637,691	7,230,001	6,468,558
Less Restrictions, Commitments, & Assignments:				
3% TABOR Reserve Restriction	267,471	255,143	295,359	305,175
Debt Service Reserve Restriction	1,838,153	1,308,137	1,226,329	618,651
Water Right Purchase Restriction	1,133,953	-	-	-
Capital/Infrastructure Commitment	252,208	740,026	740,026	1,000,000
Operating Reserve Commitment	252,208	486,607	486,607	1,130,559
Unassigned Fund Balance	\$ 3,676,899	\$ 847,778	\$ 4,481,680	\$ 3,414,173

Wastewater Enterprise Function

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	2,862,340	2,553,534	3,078,442	3,193,884
Fines & Forfeitures	-	-	-	-
Other Revenue	24,478	-	24,478	16,645
Total Revenue	2,886,818	2,553,534	3,102,920	3,210,529
Expenditures:				
Personnel	\$ 1,122,281	\$ 1,039,373	\$ 1,030,527	\$ 1,104,106
Purchased Services	430,127	419,650	77,619	161,822
Supplies/Non-Capital Equipment	850,400	1,054,609	703,300	932,471
Capital Outlay	260,127	1,510,087	475,049	1,350,289
Miscellaneous	250	4,733	214	350
Contingency	-	17,386	-	-
Total Expenditures	2,663,185	4,045,838	2,286,709	3,549,038
Excess/(Deficiency) of Revenues Over Expenditures	223,633	(1,492,304)	816,211	(338,509)
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	-	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	223,633	(1,492,304)	816,211	(338,509)
Cumulative Fund Balance				
Beginning Fund Balance	4,074,748	3,963,942	4,298,381	5,114,592
Ending Fund Balance	4,298,381	2,471,638	5,114,592	4,776,083
Less Restrictions, Commitments, & Assignments:				
Capital/Infrastructure Commitment	540,026	740,026	740,026	1,000,000
Operating Reserve Commitment	130,412	264,875	264,875	549,687
Unassigned Fund Balance	\$ 3,627,943	\$ 1,466,737	\$ 4,109,691	\$ 3,226,396

Debt Service Function

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Food Related Sales Tax	\$ 608,284	\$ 566,241	\$ 533,586	\$ 533,586
Non-Food Sales Tax	-	-	-	-
Other Revenue	-	-	-	-
Total Revenue	608,284	566,241	533,586	533,586
Expenditures:				
Agent Fees	\$ -	\$ -	\$ -	\$ -
Total Expenditures	-	-	-	-
Excess/(Deficiency) of Revenues Over Expenditures	608,284	566,241	533,586	533,586
Other Financing Sources/(Uses):				
2004 G.O. W&S Refunding Bonds	-	-	-	-
Series 2002A - Certificates of Participation	(1,143,074)	(1,145,410)	(1,145,410)	(1,141,264)
Total Other Financing Sources/(Uses)	(1,143,074)	(1,145,410)	(1,145,410)	(1,141,264)
Net Change In Fund Balance:	(534,790)	(579,169)	(611,824)	(607,678)
Cumulative Fund Balance				
Beginning Fund Balance	2,372,943	1,887,306	1,838,153	1,226,329
Ending Fund Balance	1,838,153	1,308,137	1,226,329	618,651

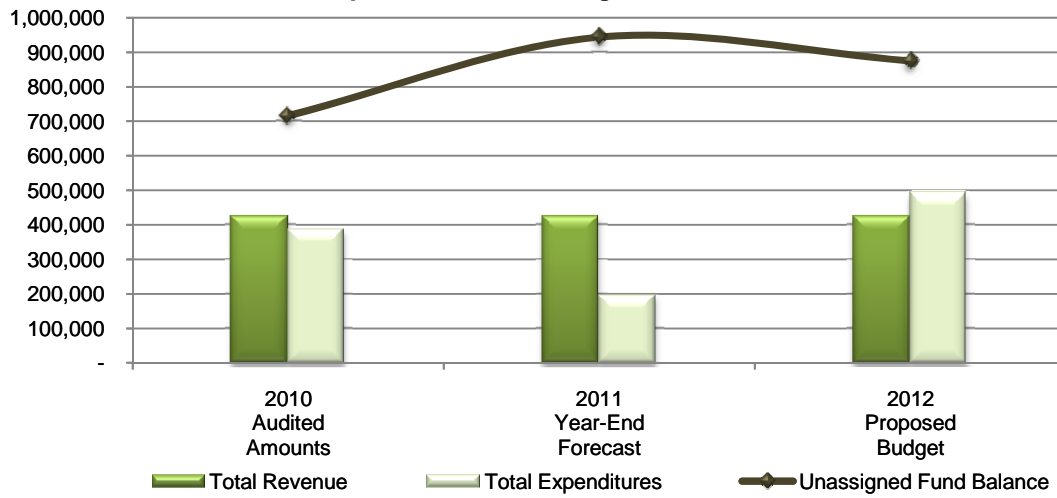
Water Resources Function

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Non-Food Sales/Use Tax	\$ 3,482,553	\$ 1,753,197	\$ 1,776,649	\$ 1,801,023
Other Revenue	-	-	-	-
Total Revenue	3,482,553	1,753,197	1,776,649	1,801,023
Expenditures:				
Water Rights Purchases	\$ 11,849,863	\$ 5,605,185	\$ 1,224,253	\$ 114,674
Total Expenditures	11,849,863	5,605,185	1,224,253	114,674
Excess/(Deficiency) of Revenues Over Expenditures	(8,367,310)	(3,851,988)	552,396	1,686,349
Other Financing Sources/(Uses):				
Debt Issuance/(Payments)	7,590,000.00	-	(1,686,349)	(1,686,349)
Transfers In/(Out)	-	-	-	-
Total Other Financing Sources/(Uses)	7,590,000	-	(1,686,349)	(1,686,349)
Net Change In Fund Balance:	(777,310)	(3,851,988)	(1,133,953)	-
Cumulative Fund Balance				
Beginning Fund Balance	1,911,263	3,851,988	1,133,953	-
Ending Fund Balance	1,133,953	-	-	-

Stormwater Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	419,799	419,850	420,000	420,000
Fines & Forfeitures	-	-	-	-
Other Revenue	3,833	17,839	3,833	3,833
Total Revenue	423,632	437,689	423,833	423,833
Expenditures:				
Personnel	\$ 258,134	\$ 66,625	\$ 79,052	\$ 64,116
Purchased Services	10,708	11,625	2,926	7,700
Supplies/Non-Capital Equipment	16,769	22,656	13,347	20,000
Capital Outlay	100,000	500,000	100,000	400,000
Miscellaneous	1,410	1,800	1,200	750
Contingency	-	1,224	-	-
Total Expenditures	387,021	603,930	196,525	492,566
Excess/(Deficiency) of Revenues Over Expenditures	36,611	(166,241)	227,308	(68,733)
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	-	-	-	-
Sale of Assets	-	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	-	-	-	-
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	-	-	-	-
Net Change In Fund Balance:	36,611	(166,241)	227,308	(68,733)
Cumulative Fund Balance				
Beginning Fund Balance	679,614	708,074	716,225	943,533
Ending Fund Balance	716,225	541,833	943,533	874,800
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 716,225	\$ 541,833	\$ 943,533	\$ 874,800

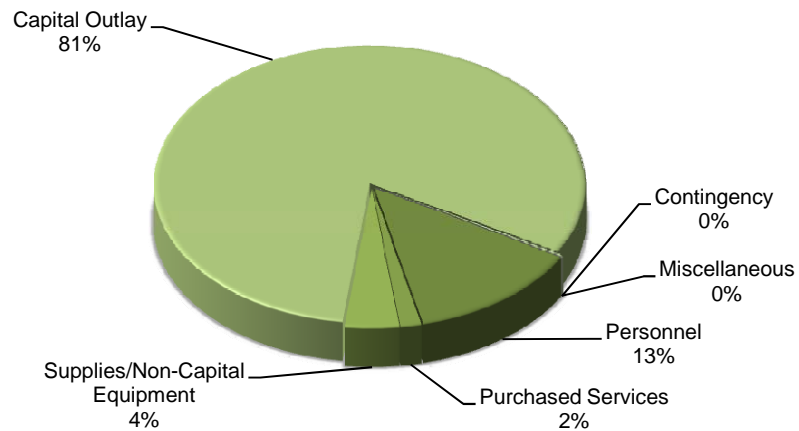
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



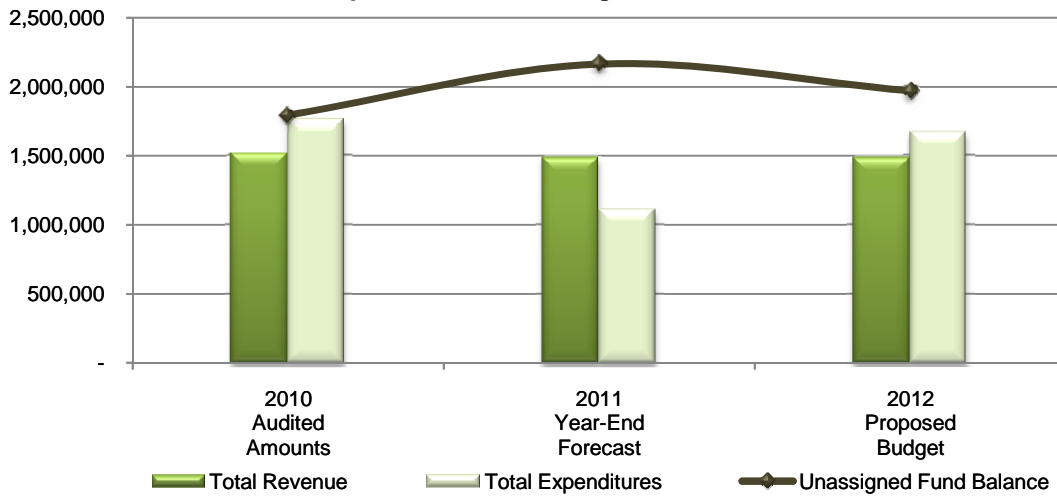
Operating Expenditure Budget By Category



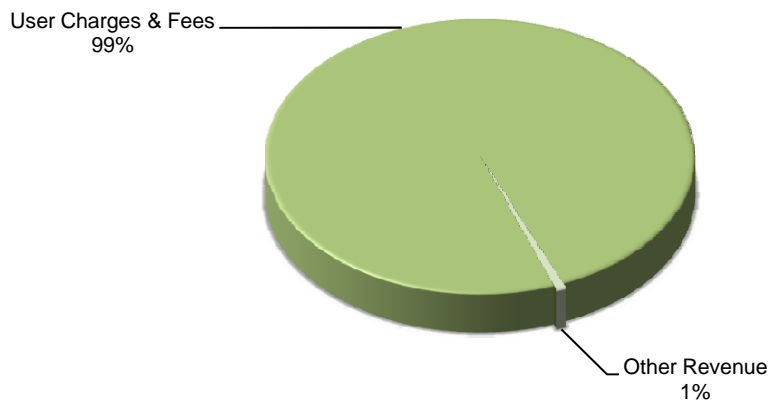
Sanitation Fund Summary

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Revenue:				
Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	-
Licenses & Permits	-	-	-	-
User Charges & Fees	1,508,397	1,414,611	1,472,000	1,475,000
Fines & Forfeitures	-	-	-	-
Other Revenue	11,279	29,827	11,279	11,279
Total Revenue	1,519,676	1,444,438	1,483,279	1,486,279
Expenditures:				
Personnel	\$ 731,210	\$ 739,878	\$ 719,096	\$ 747,877
Purchased Services	353,385	345,675	256,200	344,079
Supplies/Non-Capital Equipment	96,393	307,886	137,710	333,625
Capital Outlay	580,446	-	-	244,000
Miscellaneous	181	3,683	-	400
Contingency	-	11,884	-	-
Total Expenditures	1,761,615	1,409,006	1,113,006	1,669,981
Excess/(Deficiency) of Revenues Over Expenditures	(241,939)	35,432	370,273	(183,702)
Other Financing Sources/(Uses):				
Transfers In/(Out)	-	-	-	-
Debt Issuance/(Payments)	(275,512)	-	-	-
Sale of Assets	496,050	-	-	-
Contributed Capital	-	-	-	-
Insurance Recovery/(Claims)	(9,652)	(25,000)	(1,500)	(10,000)
Economic Incentives	-	-	-	-
Claims/Awards	-	-	-	-
Total Other Financing Sources/(Uses)	210,886	(25,000)	(1,500)	(10,000)
Net Change In Fund Balance:	(31,053)	10,432	368,773	(193,702)
Cumulative Fund Balance				
Beginning Fund Balance	1,827,061	1,714,646	1,796,008	2,164,781
Ending Fund Balance	1,796,008	1,725,078	2,164,781	1,971,079
Less Restrictions, Commitments, & Assignments:				
Assigned Fund Balance	-	-	-	-
Unassigned Fund Balance	\$ 1,796,008	\$ 1,725,078	\$ 2,164,781	\$ 1,971,079

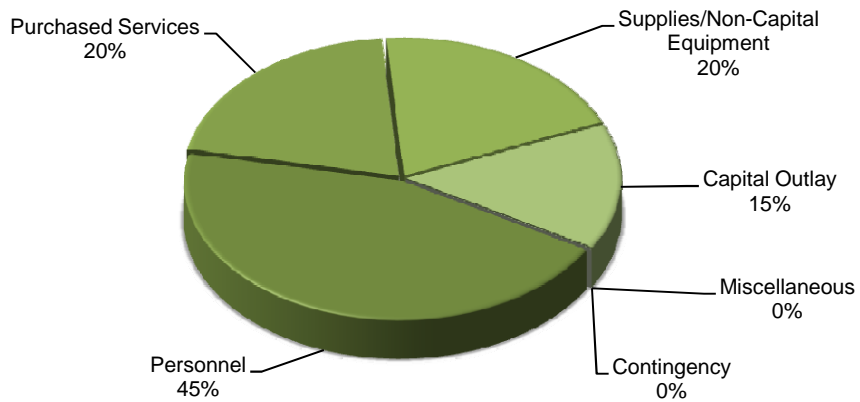
Revenue, Expenditures & Unassigned Fund Balance



Operating Revenue Budget By Category



Operating Expenditure Budget By Category



Legislative

Joyce Downing, Mayor

Department Description

The Northglenn City Council is composed of the Mayor and eight council members elected by four wards. The City Council is the policy making body of the organization. City policies are expressed in terms of Ordinances and Resolutions adopted at Council meetings and through the adoption of the budget.

2011 Achievements

Goals & Objectives

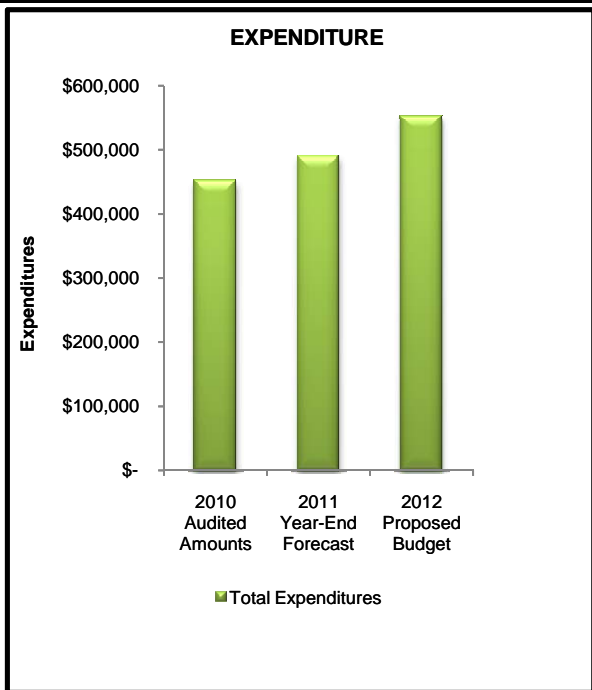
1. Upgraded city infrastructure and facilities
2. Fiscal responsible city government
3. Strong, competitive businesses
4. Community governance with civic partnerships
5. Clean and beautiful city

Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
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Legislative

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 468,215	-
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	83,412	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	551,627	-



2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
City Council	\$ 325,954	-
City Attorney	222,749	-
Boards & Authorities	2,924	-
Total	551,627	-

EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	-	-	-	-
Expenditures:				
Personnel	\$ 120,970	\$ 121,193	\$ 122,512	\$ 121,308
Purchased Services	236,087	366,375	177,408	236,087
Supplies/Non-Capital Equipment	9,778	7,020	3,657	9,778
Capital Outlay	-	-	-	-
Miscellaneous	84,454	96,615	186,308	84,454
Contingency	-	100,000	-	100,000
Total Expenditures	\$ 451,289	\$ 691,203	\$ 489,885	\$ 551,627

2012 BUDGET PACKAGES	
	Amount
1. Worker's Compensation Premium Increase	\$ 48
	\$ 48

Expenditure Detail

Legislative Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	73,066	72,485	72,484	72,485
Allowances	41,310	42,120	43,290	42,120
Medicare	1,649	1,662	1,667	1,662
Unemployment Insurance	41	107	89	160
Workers Compensation	4,297	4,297	4,342	4,297
Life/Disability Benefits	607	522	640	584
Total Personnel	120,970	121,193	122,512	121,308
Purchased Services				
Professional Services	224,089	345,000	174,044	224,089
General Services	2,637	500	-	2,637
Communication Services	224	500	-	224
Training/Registration	7,357	15,675	3,364	7,357
Mileage/Travel	1,715	4,500	-	1,715
Rentals/Leases	65	200	-	65
Total Purchased Services	236,087	366,375	177,408	236,087
Supplies/Non-Capital Equipment				
Office Supplies	47	100	-	47
Operating Supplies	9,731	6,920	3,657	9,731
Total Supplies/Non-Capital Equipment	9,778	7,020	3,657	9,778
Miscellaneous				
Dues/Fees	57,394	57,555	112,188	57,394
Grants/Donations	27,060	39,060	74,120	27,060
Total Other Expenditures	84,454	96,615	186,308	84,454
Contingency				
Contingency	-	100,000	-	100,000
Total Contingency	-	100,000	-	100,000
Total Expenditures	\$ 451,289	\$ 691,203	\$ 489,885	\$ 551,627

Expenditure Detail

Legislative Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	73,066	72,485	72,484	72,485
Allowances	41,310	42,120	43,290	42,120
Medicare	1,649	1,662	1,667	1,662
Unemployment Insurance	41	107	89	160
Workers Compensation	4,297	4,297	4,342	4,297
Life/Disability Benefits	607	522	640	584
Total Personnel	120,970	121,193	122,512	121,308
Purchased Services				
Professional Services	140,677	270,000	123,647	140,677
General Services	2,637	500	-	2,637
Communication Services	224	500	-	224
Training/Registration	7,357	15,675	3,364	7,357
Mileage/Travel	1,715	4,500	-	1,715
Rentals/Leases	65	200	-	65
Total Purchased Services	152,675	291,375	127,011	152,675
Supplies/Non-Capital Equipment				
Office Supplies	47	100	-	47
Operating Supplies	9,731	6,920	3,657	9,731
Total Supplies/Non-Capital Equipment	9,778	7,020	3,657	9,778
Miscellaneous				
Dues/Fees	57,394	57,555	112,188	57,394
Grants/Donations	27,060	29,060	74,120	27,060
Total Other Expenditures	84,454	86,615	186,308	84,454
Contingency				
Contingency	-	100,000	-	100,000
Total Contingency	-	100,000	-	100,000
Total Expenditures	\$ 367,877	\$ 606,203	\$ 439,488	\$ 468,215

Expenditure Detail

City Council Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	73,066	72,485	72,484	72,485
Allowances	41,310	42,120	43,290	42,120
Medicare	1,649	1,662	1,667	1,662
Workers Compensation	41	107	89	160
Retirement Contributions	4,297	4,297	4,342	4,297
Life/Disability Benefits	607	522	640	584
Total Personnel	120,970	121,193	122,512	121,308
Purchased Services				
General Services	2,637	500	-	2,637
Communication Services	162	-	-	162
Training/Registration	5,998	13,500	3,010	5,998
Mileage/Travel	1,715	4,500	-	1,715
Rentals/Leases	65	200	-	65
Total Purchased Services	10,577	18,700	3,010	10,577
Supplies/Non-Capital Equipment				
Office Supplies	47	100	-	47
Operating Supplies	9,568	4,500	3,387	9,568
Total Supplies/Non-Capital Equipment	9,615	4,600	3,387	9,615
Miscellaneous				
Dues/Fees	57,394	57,555	112,188	57,394
Grants/Donations	27,060	29,060	74,120	27,060
Total Other Expenditures	84,454	86,615	186,308	84,454
Contingency				
Contingency	-	100,000	-	100,000
Total Contingency	-	100,000	-	100,000
Total Expenditures	\$ 225,616	\$ 331,108	\$ 315,217	\$ 325,954

Expenditure Detail

City Attorney Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	139,337	266,500	123,207	139,337
Total Purchased Services	139,337	266,500	123,207	139,337
Total Expenditures	\$ 139,337	\$ 266,500	\$ 123,207	\$ 139,337

Expenditure Detail

Boards & Authorities Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	1,340	3,500	440	1,340
Communication Services	62	500	-	62
Training/Registration	1,359	2,175	354	1,359
Total Purchased Services	2,761	6,175	794	2,761
Supplies/Non-Capital Equipment				
Operating Supplies	163	2,420	270	163
Total Supplies/Non-Capital Equipment	163	2,420	270	163
Total Expenditures	\$ 2,924	\$ 8,595	\$ 1,064	\$ 2,924

Expenditure Detail

Legislative Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	83,412	75,000	50,397	83,412
Total Purchased Services	83,412	75,000	50,397	83,412
Miscellaneous				
Grants/Donations	-	6,667	-	-
Total Other Expenditures	-	6,667	-	-
Total Expenditures	\$ 83,412	\$ 81,667	\$ 50,397	\$ 83,412

Expenditure Detail

City Council Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Grants/Donations	-	6,667	-	-
Total Other Expenditures	-	6,667	-	-
Total Expenditures	\$ -	\$ 6,667	\$ -	\$ -

Expenditure Detail

City Attorney Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	83,412	75,000	50,397	83,412
Total Purchased Services	83,412	75,000	50,397	83,412
Total Expenditures	\$ 83,412	\$ 75,000	\$ 50,397	\$ 83,412

Expenditure Detail

Legislative Department - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Grants/Donations	-	3,333	-	-
Total Other Expenditures	-	3,333	-	-
Total Expenditures	\$ -	\$ 3,333	\$ -	\$ -

Expenditure Detail

City Council Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Grants/Donations	-	3,333	-	-
Total Other Expenditures	-	3,333	-	-
Total Expenditures	\$ -	\$ 3,333	\$ -	\$ -

City Manager

William Simmons, City Manager

Department Description

The City Manager's Office oversees the daily activities and directs the operations of all city departments and implements policy decisions made by City Council as well as enforcing City Ordinances. Included in the city manager's department is Public Communications and Economic Development. Communications provides public information to citizens to support transparency in government and foster an informed community through media relations, community partnerships and working with the city administration and other departments. Economic Development activities provide networking, business retention and attraction, maintains a program of business incentives, and provides support to the Northglenn Urban Renewal Authority (NURA).

2011 Achievements

- Administered the 2011 Citizen Survey.
- Redesigned the city website including the implementation of social media.
- Completed fire code compliance work at Recreation Center.
- Completed W 112th widening and overlay project.
- Implemented single stream recycling.
- Engaged in regional governmental activities: NATA, DRCOG, RTD, FasTracks, & I-25 North Improvement Plan.
- Continued aggressive economic development program.

Goals & Objectives

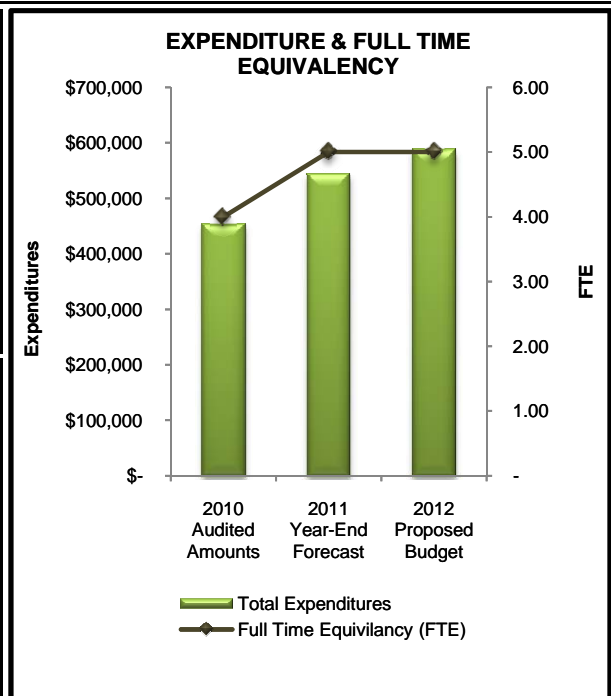
- Efficiently implement council's policies and goals by working with all city departments, citizens, and community groups (Council Goal #4).
- Encourage citizen knowledge of and participation in their local government through open and timely public communication.
- Continue with economic development activities (Council Goal #3).
- Implement capital improvement projects (Council Goal #1).

Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
# of Business Interactions	N/A	100	100	120
# of Channel 8 Program Hours	4,380	5,475	6,205	6,570
# of News Feeds Distributed	147	190	200	225

City Manager

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 586,211	5.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	586,211	5.00



2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 220,753	2.00
Public Communications	238,201	2.00
Economic Development	127,257	1.00
Total	586,211	5.00

EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	4.00	5.00	5.00	5.00
Expenditures:				
Personnel	\$ 351,521	\$ 443,265	\$ 412,432	\$ 454,477
Purchased Services	89,803	131,000	115,803	118,003
Supplies/Non-Capital Equipment	9,103	18,984	10,652	10,036
Capital Outlay	-	-	-	-
Miscellaneous	2,695	4,100	3,275	3,695
Contingency	-	277,374	-	-
Total Expenditures	\$ 453,122	\$ 874,723	\$ 542,162	\$ 586,211

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 5,345
2. Personnel Merit Allowance (3% Maximum)	4,633
3. Worker's Compensation Premium Increase	612
4. Medical/Dental Insurance Premium Increase	1,386
	\$ 11,976

Expenditure Detail

City Manager Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	283,615	358,112	321,379	367,775
Overtime	2,266	-	1,572	-
Stipend	1,637	-	6,800	-
Allowances	1,203	1,200	1,200	1,200
Medicare	4,154	5,210	4,647	5,350
Unemployment Insurance	-	-	-	-
Workers Compensation	239	348	565	1,947
Retirement Contributions	27,460	33,632	31,362	31,973
Medical Benefits	28,398	41,553	41,783	42,927
Life/Disability Benefits	2,549	3,210	3,124	3,305
Total Personnel	351,521	443,265	412,432	454,477
Purchased Services				
Professional Services	34,678	48,500	43,000	34,678
Technical Services	18	-	-	18
General Services	(254)	-	-	8,446
Property Services	544	-	-	544
Communication Services	52,753	68,000	64,096	61,753
Training/Registration	1,454	6,000	4,764	5,754
Mileage/Travel	610	5,000	2,475	5,610
Rentals/Leases	-	3,500	1,468	1,200
Total Purchased Services	89,803	131,000	115,803	118,003
Supplies/Non-Capital Equipment				
Office Supplies	602	3,050	950	802
Technology Supplies	-	500	350	-
Operating Supplies	8,501	14,500	9,124	9,001
Motor Vehicle Fuels	-	934	228	233
Total Supplies/Non-Capital Equipment	9,103	18,984	10,652	10,036
Miscellaneous				
Dues/Fees	2,695	4,100	3,275	3,695
Total Other Expenditures	2,695	4,100	3,275	3,695
Contingency				
Contingency	-	277,374	-	-
Total Contingency	-	277,374	-	-
Total Expenditures	\$ 453,122	\$ 874,723	\$ 542,162	\$ 586,211

Expenditure Detail

City Manager Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	283,615	358,112	321,379	367,775
Overtime	2,266	-	1,572	-
Stipend	1,637	-	6,800	-
Allowances	1,203	1,200	1,200	1,200
Medicare	4,154	5,210	4,647	5,350
Workers Compensation	239	348	565	1,947
Retirement Contributions	27,460	33,632	31,362	31,973
Medical Benefits	28,398	41,553	41,783	42,927
Life/Disability Benefits	2,549	3,210	3,124	3,305
Total Personnel	351,521	443,265	412,432	454,477
Purchased Services				
Professional Services	34,678	48,500	43,000	34,678
Technical Services	18	-	-	18
General Services	(254)	-	-	8,446
Property Services	544	-	-	544
Communication Services	52,753	68,000	64,096	61,753
Training/Registration	1,454	6,000	4,764	5,754
Mileage/Travel	610	5,000	2,475	5,610
Rentals/Leases	-	3,500	1,468	1,200
Insurance Premiums	-	-	-	-
Total Purchased Services	89,803	131,000	115,803	118,003
Supplies/Non-Capital Equipment				
Office Supplies	602	3,050	950	802
Technology Supplies	-	500	350	-
Operating Supplies	8,501	14,500	9,124	9,001
Motor Vehicle Fuels	-	934	228	233
Total Supplies/Non-Capital Equipment	9,103	18,984	10,652	10,036
Miscellaneous				
Dues/Fees	2,695	4,100	3,275	3,695
Total Other Expenditures	2,695	4,100	3,275	3,695
Contingency				
Contingency	-	203,130	-	-
Total Contingency	-	203,130	-	-
Total Expenditures	\$ 453,122	\$ 800,479	\$ 542,162	\$ 586,211

Expenditure Detail

Administration/Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	169,079	169,482	167,910	170,702
Overtime	2,266	-	1,572	-
Stipend	495	-	4,323	-
Medicare	2,489	2,457	2,513	2,475
Workers Compensation	134	164	206	242
Retirement Contributions	16,714	16,948	17,381	14,670
Medical Benefits	23,598	27,581	28,962	23,895
Life/Disability Benefits	1,521	1,517	1,648	1,532
Total Personnel	216,296	218,149	224,515	213,516
Purchased Services				
Technical Services	18	-	-	18
General Services	(254)	-	-	(254)
Property Services	544	-	-	544
Communication Services	892	1,000	1,196	892
Training/Registration	1,454	2,000	1,264	1,454
Mileage/Travel	325	500	-	325
Rentals/Leases	-	1,700	68	-
Total Purchased Services	2,979	5,200	2,528	2,979
Supplies/Non-Capital Equipment				
Office Supplies	123	600	-	123
Operating Supplies	3,582	7,500	3,874	3,582
Motor Vehicle Fuels	-	934	228	233
Total Supplies/Non-Capital Equipment	3,705	9,034	4,102	3,938
Miscellaneous				
Dues/Fees	320	500	400	320
Total Other Expenditures	320	500	400	320
Contingency				
Contingency	-	203,130	-	-
Total Contingency	-	203,130	-	-
Total Expenditures	\$ 223,300	\$ 436,013	\$ 231,545	\$ 220,753

Expenditure Detail

Public Communications Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	114,536	114,223	114,223	119,070
Stipend	1,142	-	2,477	-
Allowances	1,203	1,200	1,200	1,200
Medicare	1,665	1,674	1,584	1,744
Workers Compensation	105	112	139	171
Retirement Contributions	10,746	10,731	10,841	11,063
Medical Benefits	4,800	5,092	8,368	9,284
Life/Disability Benefits	1,028	1,027	1,113	1,072
Total Personnel	135,225	134,059	139,945	143,604
Purchased Services				
Professional Services	34,678	48,500	43,000	34,678
Communication Services	51,861	57,000	55,900	51,861
Mileage/Travel	285	1,000	675	285
Rentals/Leases	-	1,700	600	-
Total Purchased Services	86,824	108,200	100,175	86,824
Supplies/Non-Capital Equipment				
Office Supplies	479	2,100	750	479
Technology Supplies	-	500	350	-
Operating Supplies	4,919	6,000	5,000	4,919
Total Supplies/Non-Capital Equipment	5,398	8,600	6,100	5,398
Miscellaneous				
Dues/Fees	2,375	2,500	2,375	2,375
Total Other Expenditures	2,375	2,500	2,375	2,375
Total Expenditures	\$ 229,822	\$ 253,359	\$ 248,595	\$ 238,201

Expenditure Detail

Economic Development Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	-	74,407	39,246	78,003
Medicare	-	1,079	550	1,131
Workers Compensation	-	72	220	1,534
Retirement Contributions	-	5,953	3,140	6,240
Medical Benefits	-	8,880	4,453	9,748
Life/Disability Benefits	-	666	363	701
Total Personnel	-	91,057	47,972	97,357
Purchased Services				
General Services	-	-	-	8,700
Communication Services	-	10,000	7,000	9,000
Training/Registration	-	4,000	3,500	4,300
Mileage/Travel	-	3,500	1,800	5,000
Rentals/Leases	-	100	800	1,200
Total Purchased Services	-	17,600	13,100	28,200
Supplies/Non-Capital Equipment				
Office Supplies	-	350	200	200
Operating Supplies	-	1,000	250	500
Total Supplies/Non-Capital Equipment	-	1,350	450	700
Miscellaneous				
Dues/Fees	-	1,100	500	1,000
Total Other Expenditures	-	1,100	500	1,000
Total Expenditures	\$ -	\$ 111,107	\$ 62,022	\$ 127,257

Expenditure Detail

City Manager Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	61,136	-	-
Total Contingency	-	61,136	-	-
Total Expenditures	\$ -	\$ 61,136	\$ -	\$ -

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	61,136	-	-
Total Contingency	-	61,136	-	-
Total Expenditures	\$ -	\$ 61,136	\$ -	\$ -

Expenditure Detail

City Manager Department - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	1,224	-	-
Total Contingency	-	1,224	-	-
Total Expenditures	\$ -	\$ 1,224	\$ -	\$ -

Expenditure Detail

Administration/Operations Division - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	1,224	-	-
Total Contingency	-	1,224	-	-
Total Expenditures	\$ -	\$ 1,224	\$ -	\$ -

Expenditure Detail

City Manager Department - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	11,884	-	-
Total Contingency	-	11,884	-	-
Total Expenditures	\$ -	\$ 11,884	\$ -	\$ -

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Contingency				
Contingency	-	11,884	-	-
Total Contingency	-	11,884	-	-
Total Expenditures	\$ -	\$ 11,884	\$ -	\$ -



City Clerk

Johanna Small, City Clerk

Department Description

The City Clerk serves as the official records custodian of the City of Northglenn and preserves the legislative history of the City by keeping accurate and accessible records of City Council. The City Clerk's office administers elections, responds to records requests in compliance with the Colorado Open Records Act, and ensures the timely posting of meeting notices pursuant to the Colorado Open Meetings Act. The City Clerk's office accepts passport applications from the public, and processes applications for liquor, medical marijuana, amusement, peddler/solicitor, and pawnbroker licenses. The Department is also responsible for updates to the Municipal Code, citywide records management, and provides support to the City Council, Liquor Licensing Authority, and the Citizens' Affairs Board.

2011 Achievements

Goals & Objectives

- Prepare, distribute and maintain records of all City Council proceedings and actions, and provide City Council members and City staff with necessary documents and materials for their respective legislative and administrative responsibilities.
- Provide professional and polite customer service to external and internal customers.
- Issue licenses and permits for certain businesses and activities as set out by City ordinance and State law (Council Goal #3).
- Ensure that public records requests are received and responded to in a timely manner, the publication of legal notices, and the posting of meeting notices as required by State law.
- Develop, implement, and maintain a records management program for the City of Northglenn.

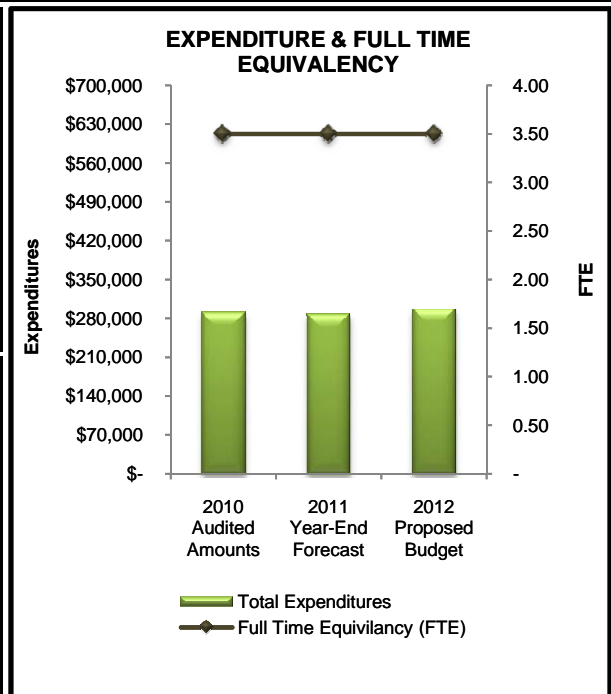
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
Legislation Processed (Ordinances and Resolutions)	163	192	151	160
Public Records Requests	115	77	45	50
Licenses/Permits Issued	74	99	100	105
Passport Applications Accepted	-	959	1,400	1,430

City Clerk

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 296,367	3.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	296,367	3.50

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 296,367	3.50
Total	296,367	3.50



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	3.50	3.50	3.50	3.50
Expenditures:				
Personnel	\$ 205,742	\$ 205,516	\$ 205,513	\$ 213,077
Purchased Services	75,062	75,438	69,960	72,585
Supplies/Non-Capital Equipment	7,833	10,100	9,693	9,900
Capital Outlay	-	-	-	-
Miscellaneous	395	555	520	805
Contingency	-	-	-	-
Total Expenditures	\$ 289,032	\$ 291,609	\$ 285,686	\$ 296,367

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 2,498
2. Personnel Merit Allowance (3% Maximum)	2,838
3. Worker's Compensation Premium Increase	75
4. Medical/Dental Insurance Premium Increase	937
	\$ 6,348

Expenditure Detail

City Clerk Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	162,437	161,239	157,649	166,053
Overtime	517	-	272	-
Stipend	1,612	-	3,495	-
Medicare	2,220	2,337	2,179	2,408
Workers Compensation	126	157	192	236
Retirement Contributions	13,893	13,587	13,758	13,996
Medical Benefits	23,635	26,902	26,557	29,043
Life/Disability Benefits	1,302	1,294	1,411	1,341
Total Personnel	205,742	205,516	205,513	213,077
Purchased Services				
Professional Services	51,712	44,343	43,000	40,400
Technical Services	2,373	2,375	-	600
General Services	4,150	6,050	6,050	6,050
Property Services	-	500	500	2,775
Communication Services	4,257	6,360	6,360	6,360
Training/Registration	2,170	2,400	2,400	4,100
Mileage/Travel	451	650	650	800
Rentals/Leases	9,949	12,760	11,000	11,500
Total Purchased Services	75,062	75,438	69,960	72,585
Supplies/Non-Capital Equipment				
Office Supplies	1,478	2,900	2,500	2,900
Technology Supplies	1,914	1,900	1,900	2,400
Operating Supplies	4,441	4,600	4,600	4,600
Non-Capital Equipment	-	700	693	-
Total Supplies/Non-Capital Equipment	7,833	10,100	9,693	9,900
Miscellaneous				
Dues/Fees	395	555	520	805
Total Other Expenditures	395	555	520	805
Total Expenditures	\$ 289,032	\$ 291,609	\$ 285,686	\$ 296,367

Expenditure Detail

City Clerk Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	162,437	161,239	157,649	166,053
Overtime	517	-	272	-
Stipend	1,612	-	3,495	-
Medicare	2,220	2,337	2,179	2,408
Workers Compensation	126	157	192	236
Retirement Contributions	13,893	13,587	13,758	13,996
Medical Benefits	23,635	26,902	26,557	29,043
Life/Disability Benefits	1,302	1,294	1,411	1,341
Total Personnel	205,742	205,516	205,513	213,077
Purchased Services				
Professional Services	51,712	44,343	43,000	40,400
Technical Services	2,373	2,375	-	600
General Services	4,150	6,050	6,050	6,050
Property Services	-	500	500	2,775
Communication Services	4,257	6,360	6,360	6,360
Training/Registration	2,170	2,400	2,400	4,100
Mileage/Travel	451	650	650	800
Rentals/Leases	9,949	12,760	11,000	11,500
Total Purchased Services	75,062	75,438	69,960	72,585
Supplies/Non-Capital Equipment				
Office Supplies	1,478	2,900	2,500	2,900
Technology Supplies	1,914	1,900	1,900	2,400
Operating Supplies	4,441	4,600	4,600	4,600
Non-Capital Equipment	-	700	693	-
Total Supplies/Non-Capital Equipment	7,833	10,100	9,693	9,900
Miscellaneous				
Dues/Fees	395	555	520	805
Total Other Expenditures	395	555	520	805
Total Expenditures	\$ 289,032	\$ 291,609	\$ 285,686	\$ 296,367

Expenditure Detail

Administration/Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	162,437	161,239	157,649	166,053
Overtime	517	-	272	-
Stipend	1,612	-	3,495	-
Medicare	2,220	2,337	2,179	2,408
Workers Compensation	126	157	192	236
Retirement Contributions	13,893	13,587	13,758	13,996
Medical Benefits	23,635	26,902	26,557	29,043
Life/Disability Benefits	1,302	1,294	1,411	1,341
Total Personnel	205,742	205,516	205,513	213,077
Purchased Services				
Professional Services	51,712	44,343	43,000	40,400
Technical Services	2,373	2,375	-	600
General Services	4,150	6,050	6,050	6,050
Property Services	-	500	500	2,775
Communication Services	4,257	6,360	6,360	6,360
Training/Registration	2,170	2,400	2,400	4,100
Mileage/Travel	451	650	650	800
Rentals/Leases	9,949	12,760	11,000	11,500
Total Purchased Services	75,062	75,438	69,960	72,585
Supplies/Non-Capital Equipment				
Office Supplies	1,478	2,900	2,500	2,900
Technology Supplies	1,914	1,900	1,900	2,400
Operating Supplies	4,441	4,600	4,600	4,600
Non-Capital Equipment	-	700	693	-
Total Supplies/Non-Capital Equipment	7,833	10,100	9,693	9,900
Miscellaneous				
Dues/Fees	395	555	520	805
Total Other Expenditures	395	555	520	805
Total Expenditures	\$ 289,032	\$ 291,609	\$ 285,686	\$ 296,367



Management Services

Paula Jensen, Director of Management Services

Department Description

The Management Services Department consists of the divisions of Human Resources, Municipal Court and Community Engagement. Human Resources is responsible for recruiting, retaining, and training employees. Employees are retained through effective employee relations and competitive compensation. The Municipal Court has jurisdiction over all cases involving violations of the provisions of the City Charter, code and other ordinances of the city. The Community Engagement division creates connections and provides involvement, interaction and problem resolution through volunteer services, community outreach, neighborhood programs, events, and proactive relations with residents.

2011 Achievements

- Completed full implementation of SpringBrook's Human Resources module.
- Implemented on-line payment option for municipal court costs, fees and fines.
- Successfully coordinated the Fishing Derby, July 4th Festival & Noel Northglenn.
- Completed over 40 recruitment processes; implemented On-Boarding program & introduced Perpetual U, Employee Development Program.
- Closed over 10,000 municipal court cases.

Goals & Objectives

- Attract, retain, and reward a talented & diverse workforce with the skills necessary to meet the organization's needs (Council Goal #2).
- Reduce turnover for full-time employees by 2% (Council Goal #2).
- Develop, coordinate, and deliver monthly training programs to help staff and managers accomplish personal and professional goals, while enriching the organization (Council Goal #2).
- Provide professional judicial services in a fair and impartial environment (Council Goal #2).
- Provide 3 fun and family friendly city sponsored events (Council Goal #4).

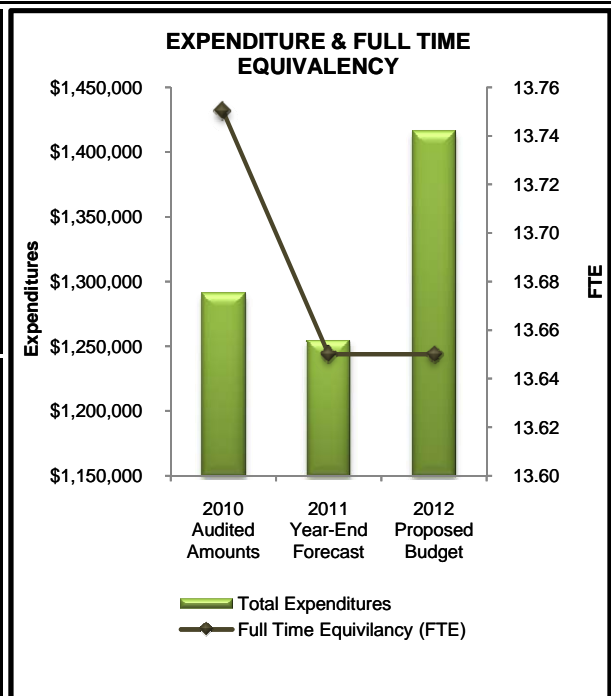
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
# of Applications Screened	1,827	1,414	2,147	1,781
# of New Employee Orientations	42	52	85	68
# of Municipal Court Cases Closed	12,763	13,018	12,627	12,822
Municipal Court Collections	\$ 1,482,272	\$ 1,541,562	\$ 1,141,455	\$ 1,341,508
# of Community Events Organized	5	5	5	5
# of Volunteer Events Coordinated (not including special projects)	13	12	12	12

Management Services

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 1,314,128	12.85
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	101,479	0.80
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	1,415,607	13.65

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Municipal Court	\$ 438,815	5.85
Human Resources	555,378	5.80
Community Engagement	183,320	2.00
VALE	238,094	-
Total	1,415,607	13.65



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	13.75	13.65	13.65	13.65
Expenditures:				
Personnel	\$ 1,024,243	\$ 999,196	\$ 963,995	\$ 981,567
Purchased Services	146,325	169,920	162,599	153,915
Supplies/Non-Capital Equipment	30,075	69,345	42,266	41,896
Capital Outlay	-	-	-	-
Miscellaneous	89,450	110,033	85,097	238,229
Contingency	-	-	-	-
Total Expenditures	\$ 1,290,093	\$ 1,348,494	\$ 1,253,957	\$ 1,415,607

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 13,380
2. Personnel Merit Allowance (3% Maximum)	6,769
3. Worker's Compensation Premium Increase	687
4. Medical/Dental Insurance Premium Increase	2,651
5. Employee Appreciation Program	2,500
6. Employee Development Program	5,000
7. 4th of July Seasonal Assistance	800
	\$ 31,787

Expenditure Detail

Management Services Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	727,883	712,894	706,921	729,247
Overtime	237	-	352	-
Stipend	7,028	-	14,793	-
Allowances	3,478	3,600	2,400	2,400
Medicare	8,690	10,389	8,577	10,608
Unemployment Insurance	85,475	95,000	33,921	33,921
Workers Compensation	1,367	1,473	3,454	2,198
Retirement Contributions	64,474	66,347	66,562	67,391
Medical Benefits	63,909	66,116	72,788	82,007
Life/Disability Benefits	5,920	5,868	6,734	6,302
Post-Employment Benefits	55,782	37,509	47,493	47,493
Total Personnel	1,024,243	999,196	963,995	981,567
Purchased Services				
Professional Services	86,412	102,700	96,384	89,978
Technical Services	8,186	25,000	25,277	23,756
General Services	36,370	10,900	10,972	11,800
Property Services	-	3,250	3,015	1,650
Communication Services	9,702	18,170	16,491	16,902
Training/Registration	2,505	3,600	2,890	2,334
Mileage/Travel	461	1,000	470	395
Rentals/Leases	2,689	5,300	7,100	7,100
Total Purchased Services	146,325	169,920	162,599	153,915
Supplies/Non-Capital Equipment				
Office Supplies	1,923	4,450	4,350	2,127
Operating Supplies	27,952	64,895	37,724	39,572
Non-Capital Equipment	200	-	-	-
Motor Vehicle Fuels	-	-	192	197
Total Supplies/Non-Capital Equipment	30,075	69,345	42,266	41,896
Miscellaneous				
Dues/Fees	525	5,135	5,135	5,135
Grants/Donations	88,925	104,898	79,962	233,094
Total Other Expenditures	89,450	110,033	85,097	238,229
Total Expenditures	\$ 1,290,093	\$ 1,348,494	\$ 1,253,957	\$ 1,415,607

Expenditure Detail

Management Services Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	659,975	645,919	639,946	660,286
Seasonal/Temporary Wages	-	-	-	-
Overtime	237	-	352	-
Stipend	6,448	-	13,535	-
Allowances	3,293	3,600	1,920	1,920
Medicare	7,714	9,417	7,567	9,601
Unemployment Insurance	72,522	75,000	22,621	22,621
Workers Compensation	1,306	1,408	3,372	2,099
Retirement Contributions	58,124	60,039	60,135	60,897
Medical Benefits	58,386	59,059	69,028	78,108
Life/Disability Benefits	5,318	5,258	6,082	5,677
Post-Employment Benefits	53,489	33,903	39,681	39,681
Total Personnel	926,812	893,603	864,239	880,890
Purchased Services				
Professional Services	86,412	102,700	96,384	89,978
Technical Services	8,186	25,000	25,277	23,756
General Services	36,370	10,900	10,972	11,800
Property Services	-	3,250	3,015	1,650
Communication Services	8,900	18,170	16,160	16,100
Training/Registration	2,505	3,600	2,890	2,334
Mileage/Travel	461	1,000	470	395
Rentals/Leases	2,689	5,300	7,100	7,100
Total Purchased Services	145,523	169,920	162,268	153,113
Supplies/Non-Capital Equipment				
Office Supplies	1,923	4,450	4,350	2,127
Operating Supplies	27,952	64,895	37,724	39,572
Non-Capital Equipment	200	-	-	-
Motor Vehicle Fuels	-	-	192	197
Total Supplies/Non-Capital Equipment	30,075	69,345	42,266	41,896
Miscellaneous				
Dues/Fees	525	5,135	5,135	5,135
Grants/Donations	88,925	104,898	79,962	233,094
Total Other Expenditures	89,450	110,033	85,097	238,229
Total Expenditures	\$ 1,191,860	\$ 1,242,901	\$ 1,153,870	\$ 1,314,128

Expenditure Detail

Municipal Court Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	256,552	269,971	265,834	277,173
Stipend	2,455	-	5,675	-
Allowances	1,813	2,400	-	-
Medicare	2,490	3,949	2,628	4,019
Workers Compensation	216	265	323	394
Retirement Contributions	21,762	24,985	24,054	25,456
Medical Benefits	17,994	15,394	31,465	36,493
Life/Disability Benefits	1,868	1,869	2,345	2,226
Total Personnel	305,150	318,833	332,324	345,761
Purchased Services				
Professional Services	57,217	63,800	57,700	58,217
Technical Services	7,756	8,000	8,277	7,756
General Services	11,109	10,000	10,000	10,000
Communication Services	8,900	9,155	4,655	8,520
Training/Registration	840	1,000	1,000	834
Mileage/Travel	78	100	100	100
Rentals/Leases	2,689	2,000	3,000	3,000
Total Purchased Services	88,589	94,055	84,732	88,427
Supplies/Non-Capital Equipment				
Office Supplies	577	1,950	1,950	1,277
Operating Supplies	3,421	4,300	4,300	3,200
Total Supplies/Non-Capital Equipment	3,998	6,250	6,250	4,477
Miscellaneous				
Dues/Fees	140	150	150	150
Total Other Expenditures	140	150	150	150
Total Expenditures	\$ 397,877	\$ 419,288	\$ 423,456	\$ 438,815

Expenditure Detail

Human Resources Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	272,382	269,845	267,197	273,865
Overtime	237	-	352	-
Stipend	2,564	-	5,559	-
Allowances	277	-	720	720
Medicare	3,314	3,912	3,367	3,981
Unemployment Insurance	72,522	75,000	22,621	22,621
Workers Compensation	966	1,039	2,920	1,549
Retirement Contributions	26,066	25,385	26,260	25,606
Medical Benefits	33,003	38,080	31,961	36,037
Life/Disability Benefits	2,494	2,435	2,702	2,468
Post-Employment Benefits	53,489	33,903	39,681	39,681
Total Personnel	467,314	449,599	403,340	406,528
Purchased Services				
Professional Services	27,433	32,000	33,000	28,961
Communication Services	-	1,150	1,150	-
Training/Registration	1,373	2,000	1,300	900
Mileage/Travel	(100)	150	150	75
Rentals/Leases	-	700	1,500	1,500
Total Purchased Services	28,706	36,000	37,100	31,436
Supplies/Non-Capital Equipment				
Office Supplies	235	1,800	1,800	450
Operating Supplies	7,983	12,910	12,910	10,500
Total Supplies/Non-Capital Equipment	8,218	14,710	14,710	10,950
Miscellaneous				
Dues/Fees	385	4,985	4,985	4,985
Total Other Expenditures	385	4,985	4,985	4,985
Total Expenditures	\$ 504,623	\$ 505,294	\$ 460,135	\$ 453,899

Expenditure Detail

Community Engagement - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	131,041	106,103	106,915	109,248
Stipend	1,429	-	2,301	-
Allowances	1,203	1,200	1,200	1,200
Medicare	1,910	1,556	1,572	1,601
Workers Compensation	124	104	129	156
Retirement Contributions	10,296	9,669	9,821	9,835
Medical Benefits	7,389	5,585	5,602	5,578
Life/Disability Benefits	956	954	1,035	983
Total Personnel	154,348	125,171	128,575	128,601
Purchased Services				
Professional Services	1,762	6,900	5,684	2,800
Technical Services	430	17,000	17,000	16,000
General Services	25,261	900	972	1,800
Property Services	-	3,250	3,015	1,650
Communication Services	-	7,865	10,355	7,580
Training/Registration	292	600	590	600
Mileage/Travel	483	750	220	220
Rentals/Leases	-	2,600	2,600	2,600
Total Purchased Services	28,228	39,865	40,436	33,250
Supplies/Non-Capital Equipment				
Office Supplies	1,111	700	600	400
Operating Supplies	16,482	17,585	20,014	20,872
Non-Capital Equipment	200	-	-	-
Motor Vehicle Fuels	-	-	192	197
Total Supplies/Non-Capital Equipment	17,793	18,285	20,806	21,469
Total Expenditures	\$ 200,369	\$ 183,321	\$ 189,817	\$ 183,320

Expenditure Detail

VALE Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Supplies/Non-Capital Equipment				
Operating Supplies	66	30,100	500	5,000
Total Supplies/Non-Capital Equipment	66	30,100	500	5,000
Miscellaneous				
Grants/Donations	88,925	104,898	79,962	233,094
Total Other Expenditures	88,925	104,898	79,962	233,094
Total Expenditures	\$ 88,991	\$ 134,998	\$ 80,462	\$ 238,094

Expenditure Detail

Management Services Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	67,908	66,975	66,975	68,961
Stipend	580	-	1,258	-
Allowances	185	-	480	480
Medicare	976	972	1,010	1,007
Unemployment Insurance	12,953	15,000	11,300	11,300
Workers Compensation	61	65	82	99
Retirement Contributions	6,350	6,308	6,427	6,494
Medical Benefits	5,523	7,057	3,760	3,899
Life/Disability Benefits	602	610	652	625
Post-Employment Benefits	2,293	3,606	7,812	7,812
Total Personnel	97,431	100,593	99,756	100,677
Purchased Services				
Communication Services	802	-	331	802
Total Purchased Services	802	-	331	802
Total Expenditures	\$ 98,233	\$ 100,593	\$ 100,087	\$ 101,479

Expenditure Detail

Human Resources Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	67,908	66,975	66,975	68,961
Stipend	580	-	1,258	-
Allowances	185	-	480	480
Medicare	976	972	1,010	1,007
Unemployment Insurance	12,953	15,000	11,300	11,300
Workers Compensation	61	65	82	99
Retirement Contributions	6,350	6,308	6,427	6,494
Medical Benefits	5,523	7,057	3,760	3,899
Life/Disability Benefits	602	610	652	625
Post-Employment Benefits	2,293	3,606	7,812	7,812
Total Personnel	97,431	100,593	99,756	100,677
Purchased Services				
Communication Services	802	-	331	802
Total Purchased Services	802	-	331	802
Total Expenditures	\$ 98,233	\$ 100,593	\$ 100,087	\$ 101,479

Expenditure Detail

Management Services Department - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Unemployment Insurance	-	5,000	-	-
Total Personnel	-	5,000	-	-
Total Expenditures	\$ -	\$ 5,000	\$ -	\$ -

Expenditure Detail

Human Resources Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Unemployment Insurance	-	5,000	-	-
Total Personnel	-	5,000	-	-
Total Expenditures	\$ -	\$ 5,000	\$ -	\$ -

Technology

Bob Lehr, Director of Technology

Department Description

The Information Technology Department provides reliable, secure, and cost effective technology infrastructure, applications, and support to the City. Services by this department include purchasing computer hardware and software, telecommunications and network management, application development, end-user support and training, and information/data security.

2011 Achievements

- Expanded the use of document imaging in the Finance and City Clerk departments.
- Completed the design and development of a new City website.
- Implemented a VOIP phone system to replace a failing PBX phone system.
- Implemented a city-wide employee training/tracking system.
- Assisted in the implementation of the CityWorks Infrastructure Management System.

Goals & Objectives

- Implement a new Fleet Maintenance System (Council Goal #1).
- Begin the deployment/upgrade to Windows 7 throughout the City (Council Goal #1).
- Provide city-wide training on Windows 7 (Council Goal #1).

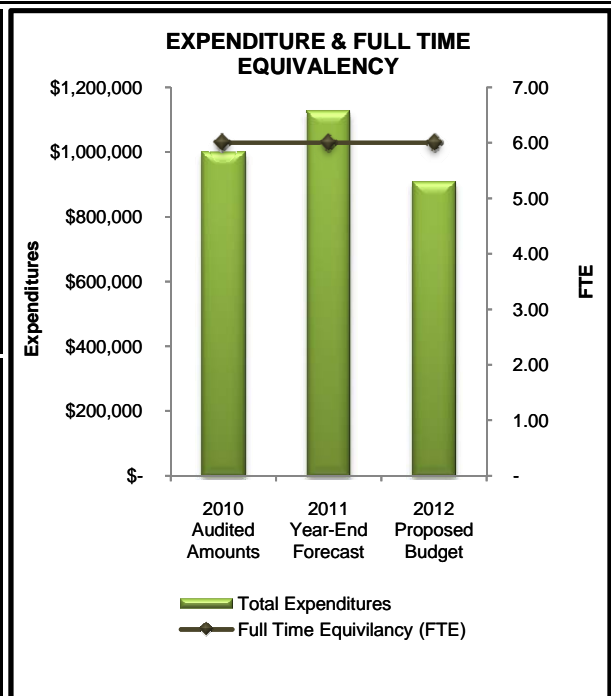
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
Server/network uptime	99.8%	99.9%	99.9%	99.9%
New/replaced Physical Servers	13	5	2	8
New/replaced PC's	77	61	50	41
New/replaced Printers	11	6	10	11
Support Requests Completed	2,048	1,900	1,500	1,700

Technology

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 739,669	5.20
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	165,660	0.80
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	905,329	6.00

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 905,329	6.00
Capital Improvement Projects	-	-
Total	905,329	6.00



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	6.00	6.00	6.00	6.00
Expenditures:				
Personnel	\$ 544,919	\$ 544,685	\$ 555,098	\$ 560,579
Purchased Services	166,830	184,300	179,600	186,500
Supplies/Non-Capital Equipment	155,885	205,125	146,325	135,600
Capital Outlay	129,473	243,248	243,823	22,000
Miscellaneous	600	650	600	650
Contingency	-	-	-	-
Total Expenditures	\$ 997,707	\$ 1,178,008	\$ 1,125,446	\$ 905,329

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 4,736
2. Personnel Merit Allowance (3% Maximum)	5,720
3. Worker's Compensation Premium Increase	198
4. Medical/Dental Insurance Premium Increase	2,165
5. Equipment Replacement - Server	9,000
6. Equipment Replacement - Server	6,500
7. Equipment Replacement - Server	6,500
	\$ 34,819

Expenditure Detail

Technology Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	435,606	431,693	432,685	441,028
Stipend	3,939	-	8,534	-
Medicare	6,094	6,259	6,084	6,395
Workers Compensation	273	421	525	627
Retirement Contributions	40,248	40,510	41,407	41,410
Medical Benefits	54,878	61,895	61,659	67,153
Life/Disability Benefits	3,881	3,907	4,204	3,966
Total Personnel	544,919	544,685	555,098	560,579
Purchased Services				
Professional Services	-	4,000	-	-
Technical Services	97,647	108,000	88,000	74,500
Property Services	2,900	-	-	-
Communication Services	44,058	57,300	77,500	101,500
Internet Services	6,907	8,000	7,000	7,000
Training/Registration	2,775	6,600	6,600	3,000
Mileage/Travel	-	200	200	200
Rentals/Leases	12,543	200	300	300
Total Purchased Services	166,830	184,300	179,600	186,500
Supplies/Non-Capital Equipment				
Office Supplies	608	825	825	600
Technology Supplies	45,560	58,000	50,000	31,000
Operating Supplies	-	2,300	1,500	-
Non-Capital Equipment	109,717	144,000	94,000	104,000
Total Supplies/Non-Capital Equipment	155,885	205,125	146,325	135,600
Capital Outlay				
Capital Equipment	30,200	16,000	16,575	22,000
Capital Improvement Projects	99,273	227,248	227,248	-
Total Capital Outlay	129,473	243,248	243,823	22,000
Miscellaneous				
Dues/Fees	600	650	600	650
Total Other Expenditures	600	650	600	650
Total Expenditures	\$ 997,707	\$ 1,178,008	\$ 1,125,446	\$ 905,329

Expenditure Detail

Technology Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	368,028	365,388	365,983	372,390
Stipend	3,385	-	7,334	-
Medicare	5,131	5,298	5,130	5,400
Workers Compensation	210	356	444	530
Retirement Contributions	33,435	33,880	34,617	34,546
Medical Benefits	49,938	56,195	56,113	61,208
Life/Disability Benefits	3,285	3,301	3,559	3,345
Total Personnel	463,412	464,418	473,180	477,419
Purchased Services				
Professional Services	-	4,000	-	-
Technical Services	71,965	81,000	66,000	56,000
Property Services	2,900	-	-	-
Communication Services	42,723	56,000	76,000	100,000
Internet Services	6,907	8,000	7,000	7,000
Training/Registration	2,775	6,600	6,600	3,000
Mileage/Travel	-	200	200	200
Rentals/Leases	12,543	200	300	300
Total Purchased Services	139,813	156,000	156,100	166,500
Supplies/Non-Capital Equipment				
Office Supplies	608	825	825	600
Technology Supplies	32,594	40,000	40,000	18,000
Operating Supplies	-	2,300	1,500	-
Non-Capital Equipment	82,470	105,000	75,000	70,000
Total Supplies/Non-Capital Equipment	115,672	148,125	117,325	88,600
Capital Outlay				
Capital Equipment	8,548	8,000	7,200	6,500
Total Capital Outlay	8,548	8,000	7,200	6,500
Miscellaneous				
Dues/Fees	600	650	600	650
Total Other Expenditures	600	650	600	650
Total Expenditures	\$ 728,045	\$ 777,193	\$ 754,405	\$ 739,669

Expenditure Detail

Administration/Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	368,028	365,388	365,983	372,390
Stipend	3,385	-	7,334	-
Medicare	5,131	5,298	5,130	5,400
Workers Compensation	210	356	444	530
Retirement Contributions	33,435	33,880	34,617	34,546
Medical Benefits	49,938	56,195	56,113	61,208
Life/Disability Benefits	3,285	3,301	3,559	3,345
Total Personnel	463,412	464,418	473,180	477,419
Purchased Services				
Professional Services	-	4,000	-	-
Technical Services	71,965	81,000	66,000	56,000
Property Services	2,900	-	-	-
Communication Services	42,723	56,000	76,000	100,000
Internet Services	6,907	8,000	7,000	7,000
Training/Registration	2,775	6,600	6,600	3,000
Mileage/Travel	-	200	200	200
Rentals/Leases	12,543	200	300	300
Total Purchased Services	139,813	156,000	156,100	166,500
Supplies/Non-Capital Equipment				
Office Supplies	608	825	825	600
Technology Supplies	32,594	40,000	40,000	18,000
Operating Supplies	-	2,300	1,500	-
Non-Capital Equipment	82,470	105,000	75,000	70,000
Total Supplies/Non-Capital Equipment	115,672	148,125	117,325	88,600
Capital Outlay				
Property/Rights	-	-	-	-
Capital Equipment	8,548	8,000	7,200	6,500
Total Capital Outlay	8,548	8,000	7,200	6,500
Miscellaneous				
Dues/Fees	600	650	600	650
Total Other Expenditures	600	650	600	650
Total Expenditures	\$ 728,045	\$ 777,193	\$ 754,405	\$ 739,669

Expenditure Detail

Technology Department - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	99,273	227,248	227,248	-
Total Capital Outlay	99,273	227,248	227,248	-
Total Expenditures	\$ 99,273	\$ 227,248	\$ 227,248	\$ -

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	99,273	227,248	227,248	-
Total Capital Outlay	99,273	227,248	227,248	-
Total Expenditures	\$ 99,273	\$ 227,248	\$ 227,248	\$ -

Expenditure Detail

Technology Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	67,578	66,305	66,702	68,638
Stipend	554	-	1,200	-
Medicare	963	961	954	995
Workers Compensation	63	65	81	97
Retirement Contributions	6,813	6,630	6,790	6,864
Medical Benefits	4,940	5,700	5,546	5,945
Life/Disability Benefits	596	606	645	621
Total Personnel	81,507	80,267	81,918	83,160
Purchased Services				
Technical Services	25,682	27,000	22,000	18,500
Communication Services	1,335	1,300	1,500	1,500
Total Purchased Services	27,017	28,300	23,500	20,000
Supplies/Non-Capital Equipment				
Technology Supplies	12,966	18,000	10,000	13,000
Non-Capital Equipment	27,247	39,000	19,000	34,000
Total Supplies/Non-Capital Equipment	40,213	57,000	29,000	47,000
Capital Outlay				
Capital Equipment	21,652	8,000	9,375	15,500
Total Capital Outlay	21,652	8,000	9,375	15,500
Total Expenditures	\$ 170,389	\$ 173,567	\$ 143,793	\$ 165,660

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	67,578	66,305	66,702	68,638
Stipend	554	-	1,200	-
Medicare	963	961	954	995
Workers Compensation	63	65	81	97
Retirement Contributions	6,813	6,630	6,790	6,864
Medical Benefits	4,940	5,700	5,546	5,945
Life/Disability Benefits	596	606	645	621
Total Personnel	81,507	80,267	81,918	83,160
Purchased Services				
Technical Services	25,682	27,000	22,000	18,500
Communication Services	1,335	1,300	1,500	1,500
Total Purchased Services	27,017	28,300	23,500	20,000
Supplies/Non-Capital Equipment				
Technology Supplies	12,966	18,000	10,000	13,000
Non-Capital Equipment	27,247	39,000	19,000	34,000
Total Supplies/Non-Capital Equipment	40,213	57,000	29,000	47,000
Capital Outlay				
Capital Equipment	21,652	8,000	9,375	15,500
Total Capital Outlay	21,652	8,000	9,375	15,500
Total Expenditures	\$ 170,389	\$ 173,567	\$ 143,793	\$ 165,660



Finance

Shawn Cordsen, Director of Finance

Department Description

The Finance Department is responsible for the administration and recording of all financial activities of the City, including revenue collection, cash management, accounts payable, payroll, utility billing, sales tax collection, as well as, general accounting and reporting. The Department oversees both the procurement and risk management functions of the City and is responsible for the production of the Annual Operating and Capital Improvement Budget, and Comprehensive Annual Financial Report.

2011 Achievements

- Complete implementation and administration of the City's new financial management software including staff training and support.
- Received the Distinguished Budget Presentation Award from the GFOA (2nd Consecutive Year).
- Received the Certificate of Achievement for Excellence in Financial Reporting from the GFOA (20th Consecutive Year).
- Reorganized the payroll and accounts payable functions enhancing efficiency and accuracy of both operations.

Goals & Objectives

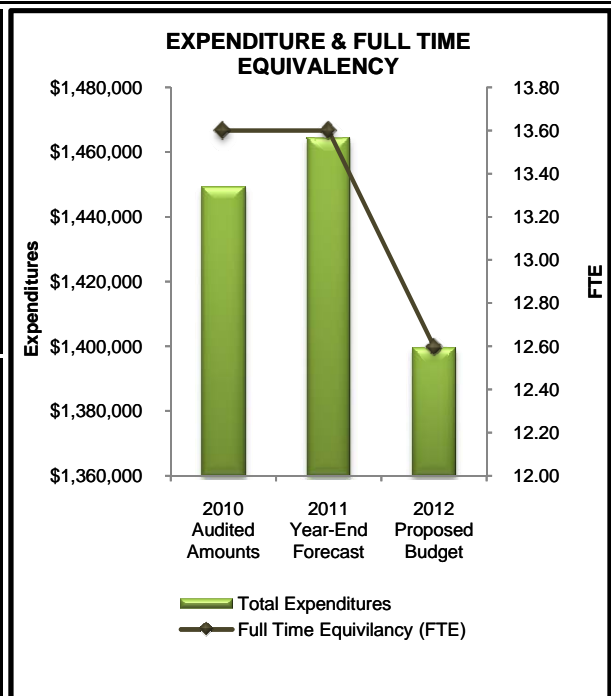
- Enhance financial training regiment for line department staff as to improve accuracy and consistency. (Council Goal #2)
- Implement additional internal control standards and practices throughout the financial functions. (Council Goal #2)
- Improve reporting efficiencies via the financial management software. (Council Goal #2)
- Continue to maintain accurate, timely, and relevant financial records to ensure the ongoing financial health and position of the City. (Council Goal #2)

Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
# of Utility Billing Accounts	10,240	10,242	10,179	10,179
# of Utility Delinquency Notices Issued	6,090	6,550	6,200	6,500
# of Cash Receipts Received	103,790	105,666	108,800	109,000
# of Payroll Transactions	8,354	7,900	7,600	7,650
# of Accounts Payable Checks Issued	2,479	2,728	2,900	2,850
# of Sales Tax Returns Processed	25,129	25,500	26,000	26,000
# of Sales Tax Delinquencies	1,875	6,178	4,000	3,500

Finance

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 596,651	4.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	792,900	8.10
Stormwater Fund	-	-
Sanitation Fund	9,928	-
Total	1,399,479	12.60



2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 1,064,990	8.00
C Utility Billing	334,489	4.60
Total	1,399,479	12.60

EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	13.60	13.60	13.60	12.60
Expenditures:				
Personnel	\$ 879,632	\$ 887,805	\$ 899,643	\$ 857,155
Purchased Services	480,130	512,710	512,759	518,130
Supplies/Non-Capital Equipment	25,277	31,498	29,757	22,244
Capital Outlay	62,278	20,500	20,500	-
Miscellaneous	1,928	1,800	1,800	1,950
Contingency	-	-	-	-
Total Expenditures	\$ 1,449,245	\$ 1,454,313	\$ 1,464,459	\$ 1,399,479

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 11,523
2. Personnel Merit Allowance (3% Maximum)	10,654
3. Worker's Compensation Premium Increase	291
4. Medical/Dental Insurance Premium Increase	2,728
5. Property, Casualty, Liability Insurance Premium Increase	35,000
	\$ 60,196

Expenditure Detail

Finance Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	704,664	707,917	708,287	689,134
Overtime	3,293	4,000	1,040	4,000
Stipend	6,837	-	14,770	-
Allowances	3,609	3,600	4,042	3,600
Medicare	10,117	10,376	10,237	10,044
Workers Compensation	1,159	1,220	1,558	932
Retirement Contributions	60,284	60,519	61,359	58,809
Medical Benefits	83,688	93,742	91,834	84,568
Life/Disability Benefits	5,981	6,431	6,516	6,068
Total Personnel	879,632	887,805	899,643	857,155
Purchased Services				
Professional Services	79,231	77,000	77,000	76,250
Technical Services	7,951	10,000	10,000	-
General Services	68,450	77,000	77,000	69,000
Property Services	614	500	549	350
Communication Services	117,626	124,460	124,460	129,153
Training/Registration	2,734	6,000	6,000	4,850
Mileage/Travel	470	1,750	1,750	850
Rentals/Leases	3,107	4,000	4,000	2,730
Insurance Premiums	199,947	212,000	212,000	234,947
Total Purchased Services	480,130	512,710	512,759	518,130
Supplies/Non-Capital Equipment				
Office Supplies	5,396	1,400	1,400	1,100
Operating Supplies	16,581	24,900	24,900	16,500
Non-Capital Equipment	3,300	-	-	4,384
Motor Vehicle Fuels	-	5,198	3,457	260
Total Supplies/Non-Capital Equipment	25,277	31,498	29,757	22,244
Capital Outlay				
Capital Equipment	62,278	20,500	20,500	-
Total Capital Outlay	62,278	20,500	20,500	-
Miscellaneous				
Dues/Fees	1,928	1,800	1,800	1,950
Total Other Expenditures	1,928	1,800	1,800	1,950
Total Expenditures	\$ 1,449,245	\$ 1,454,313	\$ 1,464,459	\$ 1,399,479

Expenditure Detail

Finance Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	266,034	283,942	262,843	271,150
Overtime	154	500	-	500
Stipend	2,554	-	5,473	-
Allowances	1,203	1,200	1,200	1,200
Medicare	3,792	4,143	3,801	3,948
Workers Compensation	229	251	294	348
Retirement Contributions	22,624	24,136	22,813	23,047
Medical Benefits	32,279	40,252	28,831	30,840
Life/Disability Benefits	2,389	2,582	2,353	2,455
Total Personnel	331,258	357,006	327,608	333,488
Purchased Services				
Professional Services	19,971	26,650	26,650	22,100
General Services	35,775	37,000	37,000	36,000
Property Services	244	-	49	-
Communication Services	44,806	46,009	46,009	47,400
Training/Registration	1,432	2,500	2,500	1,500
Mileage/Travel	257	750	750	500
Rentals/Leases	3,107	3,200	3,200	2,500
Insurance Premiums	118,603	125,000	125,000	139,603
Total Purchased Services	224,195	241,109	241,158	249,603
Supplies/Non-Capital Equipment				
Office Supplies	2,694	1,100	1,100	1,100
Operating Supplies	10,786	11,500	11,500	11,000
Non-Capital Equipment	3,300	-	-	-
Motor Vehicle Fuels	-	1,460	254	260
Total Supplies/Non-Capital Equipment	16,780	14,060	12,854	12,360
Miscellaneous				
Dues/Fees	1,199	850	850	1,200
Total Other Expenditures	1,199	850	850	1,200
Total Expenditures	\$ 573,432	\$ 613,025	\$ 582,470	\$ 596,651

Expenditure Detail

Administration/Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	266,034	283,942	262,843	271,150
Overtime	154	500	-	500
Stipend	2,554	-	5,473	-
Allowances	1,203	1,200	1,200	1,200
Medicare	3,792	4,143	3,801	3,948
Workers Compensation	229	251	294	348
Retirement Contributions	22,624	24,136	22,813	23,047
Medical Benefits	32,279	40,252	28,831	30,840
Life/Disability Benefits	2,389	2,582	2,353	2,455
Total Personnel	331,258	357,006	327,608	333,488
Purchased Services				
Professional Services	19,971	26,650	26,650	22,100
General Services	35,775	37,000	37,000	36,000
Property Services	244	-	49	-
Communication Services	44,806	46,009	46,009	47,400
Training/Registration	1,432	2,500	2,500	1,500
Mileage/Travel	257	750	750	500
Rentals/Leases	3,107	3,200	3,200	2,500
Insurance Premiums	118,603	125,000	125,000	139,603
Total Purchased Services	224,195	241,109	241,158	249,603
Supplies/Non-Capital Equipment				
Office Supplies	2,694	1,100	1,100	1,100
Operating Supplies	10,786	11,500	11,500	11,000
Non-Capital Equipment	3,300	-	-	-
Motor Vehicle Fuels	-	1,460	254	260
Total Supplies/Non-Capital Equipment	16,780	14,060	12,854	12,360
Miscellaneous				
Dues/Fees	1,199	850	850	1,200
Total Other Expenditures	1,199	850	850	1,200
Total Expenditures	\$ 573,432	\$ 613,025	\$ 582,470	\$ 596,651

Expenditure Detail

Finance Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	438,630	423,975	445,444	417,984
Overtime	3,139	3,500	1,040	3,500
Stipend	4,283	-	9,297	-
Allowances	2,406	2,400	2,842	2,400
Medicare	6,325	6,233	6,436	6,096
Workers Compensation	930	969	1,264	584
Retirement Contributions	37,660	36,383	38,546	35,762
Medical Benefits	51,409	53,490	63,003	53,728
Life/Disability Benefits	3,592	3,849	4,163	3,613
Total Personnel	548,374	530,799	572,035	523,667
Purchased Services				
Professional Services	55,260	46,350	46,350	50,150
Technical Services	7,951	10,000	10,000	-
General Services	32,675	40,000	40,000	33,000
Property Services	370	500	500	350
Communication Services	72,820	78,451	78,451	81,753
Training/Registration	1,302	3,500	3,500	3,350
Mileage/Travel	213	1,000	1,000	350
Rentals/Leases	-	800	800	230
Insurance Premiums	76,116	81,000	81,000	89,416
Total Purchased Services	246,707	261,601	261,601	258,599
Supplies/Non-Capital Equipment				
Office Supplies	2,702	300	300	-
Operating Supplies	5,795	13,400	13,400	5,500
Non-Capital Equipment	-	-	-	4,384
Motor Vehicle Fuels	-	3,738	3,203	-
Total Supplies/Non-Capital Equipment	8,497	17,438	16,903	9,884
Capital Outlay				
Capital Equipment	62,278	20,500	20,500	-
Total Capital Outlay	62,278	20,500	20,500	-
Miscellaneous				
Dues/Fees	729	950	950	750
Total Other Expenditures	729	950	950	750
Total Expenditures	\$ 866,585	\$ 831,288	\$ 871,989	\$ 792,900

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	266,783	239,406	218,307	224,968
Overtime	178	500	-	500
Stipend	2,552	-	4,509	-
Allowances	1,203	1,200	1,200	1,200
Medicare	3,825	3,496	3,178	3,279
Unemployment Insurance	-	-	-	-
Workers Compensation	239	225	257	308
Retirement Contributions	21,497	20,286	18,879	19,055
Medical Benefits	30,574	27,330	18,106	19,107
Life/Disability Benefits	2,033	2,181	2,130	2,044
Total Personnel	328,884	294,624	266,566	270,461
Purchased Services				
Professional Services	55,260	46,350	46,350	50,150
General Services	32,675	40,000	40,000	33,000
Property Services	11	-	-	-
Communication Services	3,854	3,075	3,075	4,000
Training/Registration	419	2,500	2,500	2,500
Mileage/Travel	123	750	750	250
Insurance Premiums	76,116	81,000	81,000	89,416
Total Purchased Services	168,458	173,675	173,675	179,316
Supplies/Non-Capital Equipment				
Office Supplies	2,702	-	-	-
Operating Supplies	3,365	11,500	11,500	3,500
Non-Capital Equipment	-	-	-	4,384
Total Supplies/Non-Capital Equipment	6,067	11,500	11,500	7,884
Miscellaneous				
Dues/Fees	729	850	850	750
Total Other Expenditures	729	850	850	750
Total Expenditures	\$ 504,138	\$ 480,649	\$ 452,591	\$ 458,411

Expenditure Detail

Utility Billing Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	171,847	184,569	227,137	193,016
Overtime	2,961	3,000	1,040	3,000
Stipend	1,731	-	4,788	-
Allowances	1,203	1,200	1,642	1,200
Medicare	2,500	2,737	3,258	2,817
Workers Compensation	691	744	1,007	276
Retirement Contributions	16,163	16,097	19,667	16,707
Medical Benefits	20,835	26,160	44,897	34,621
Life/Disability Benefits	1,559	1,668	2,033	1,569
Total Personnel	219,490	236,175	305,469	253,206
Purchased Services				
Technical Services	7,951	10,000	10,000	-
Property Services	359	500	500	350
Communication Services	68,966	75,376	75,376	77,753
Training/Registration	883	1,000	1,000	850
Mileage/Travel	90	250	250	100
Rentals/Leases	-	800	800	230
Total Purchased Services	78,249	87,926	87,926	79,283
Supplies/Non-Capital Equipment				
Office Supplies	-	300	300	-
Operating Supplies	2,430	1,900	1,900	2,000
Motor Vehicle Fuels	-	3,738	3,203	-
Total Supplies/Non-Capital Equipment	2,430	5,938	5,403	2,000
Capital Outlay				
Capital Equipment	62,278	20,500	20,500	-
Total Capital Outlay	62,278	20,500	20,500	-
Miscellaneous				
Dues/Fees	-	100	100	-
Total Other Expenditures	-	100	100	-
Total Expenditures	\$ 362,447	\$ 350,639	\$ 419,398	\$ 334,489

Expenditure Detail

Finance Department - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	4,000	4,000	4,000	4,000
Insurance Premiums	5,228	6,000	6,000	5,928
Total Purchased Services	9,228	10,000	10,000	9,928
Total Expenditures	\$ 9,228	\$ 10,000	\$ 10,000	\$ 9,928

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Professional Services	4,000	4,000	4,000	4,000
Insurance Premiums	5,228	6,000	6,000	5,928
Total Purchased Services	9,228	10,000	10,000	9,928
Total Expenditures	\$ 9,228	\$ 10,000	\$ 10,000	\$ 9,928

Planning & Development

Director of Planning & Development

Department Description

The Planning and Development Department is responsible for the administration of the City's land use and development functions including building, planning, and neighborhood services (code enforcement). The department also guides the City's ongoing development and redevelopment activities by recruiting new investment and working to integrate new development projects into the existing fabric of the community. The department is also responsible for the administration and enforcement of the City's building, electrical, plumbing, and mechanical codes, as well as enforcement of the City's zoning ordinance and nuisance abatement program.

2011 Achievements

- Adopted 2009 Building & Fire Codes.
- Participated in the regional transportation improvement efforts.

Goals & Objectives

- Initiate a multi-year project to update the City's Zoning and Subdivision Ordinances (Council #5).
- Continue to support NURA and the ED Manager in all economic development activities for the City (Council Goals #3 & 4).
- Maintain cooperative engagement regarding the RTD FasTracks North Metro Line (Council Goal #4).
- Continue participation in regional transportation planning activities (Council Goal #1).

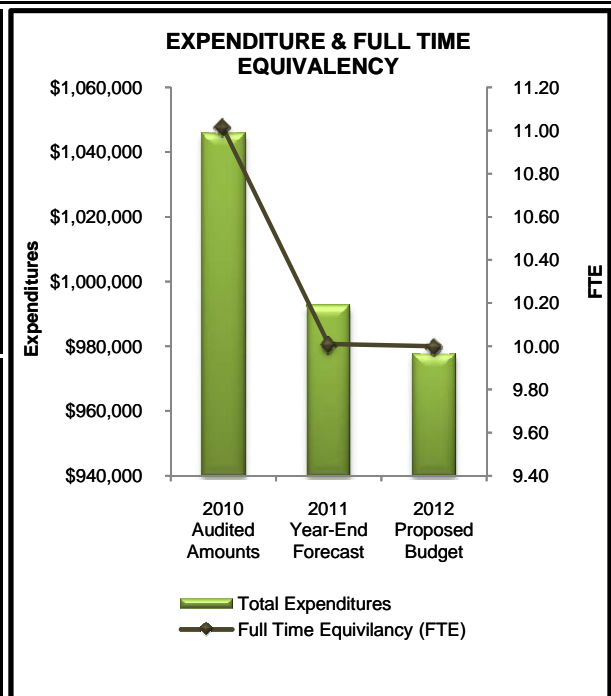
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
# of Permits Issued	1,333	1,800	1,800	1,800
Permit Fee Collection	\$ 292,209	\$ 500,000	\$ 500,000	\$ 500,000
Valuations	\$ 8,400,736	\$ 11,759,449	\$ 11,500,000	\$ 11,500,000
Neighborhood Service Officers Activity	8,697	8,600	8,600	8,600

Planning & Development

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 977,383	10.00
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	977,383	10.00

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 132,151	1.00
Operations	347,233	2.00
Neighborhood Services	497,999	7.00
Total	977,383	10.00



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	11.01	10.01	10.01	10.00
Expenditures:				
Personnel	\$ 783,753	\$ 756,119	\$ 678,030	\$ 767,020
Purchased Services	239,808	241,498	144,239	194,376
Supplies/Non-Capital Equipment	10,940	21,475	16,677	15,063
Capital Outlay	-	-	5,399	-
Miscellaneous	11,246	152,796	148,296	924
Contingency	-	-	-	-
Total Expenditures	\$ 1,045,747	\$ 1,171,888	\$ 992,641	\$ 977,383

2012 BUDGET PACKAGES	
	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 8,203
2. Personnel Merit Allowance (3% Maximum)	5,317
3. Worker's Compensation Premium Increase	1,401
4. Medical/Dental Insurance Premium Increase	3,391
	\$ 18,312

Expenditure Detail

Planning & Development Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	625,035	581,540	523,520	589,651
Seasonal/Temporary Wages	-	14,997	-	-
Overtime	4,153	-	2,507	-
Stipend	5,738	-	10,808	-
Allowances	1,203	1,200	1,000	-
Medicare	7,829	8,667	6,400	8,549
Workers Compensation	2,553	2,999	4,190	4,464
Retirement Contributions	57,036	52,787	48,325	53,831
Medical Benefits	74,512	88,551	76,159	105,217
Life/Disability Benefits	5,694	5,378	5,121	5,308
Total Personnel	783,753	756,119	678,030	767,020
Purchased Services				
Professional Services	-	25,000	-	-
Technical Services	216,583	168,598	130,664	171,151
General Services	13,185	29,200	1,203	13,185
Property Services	53	500	174	53
Communication Services	5,134	8,800	5,246	5,134
Training/Registration	2,961	5,000	3,052	2,961
Mileage/Travel	607	200	704	607
Rentals/Leases	1,285	4,200	3,196	1,285
Total Purchased Services	239,808	241,498	144,239	194,376
Supplies/Non-Capital Equipment				
Office Supplies	1,122	5,000	2,507	1,122
Technology Supplies	320	1,500	-	320
Operating Supplies	9,484	7,500	6,727	5,985
Non-Capital Equipment	14	-	-	14
Motor Vehicle Fuels	-	7,475	7,443	7,622
Total Supplies/Non-Capital Equipment	10,940	21,475	16,677	15,063
Capital Outlay				
Capital Equipment	-	-	5,399	-
Total Capital Outlay	-	-	5,399	-
Miscellaneous				
Dues/Fees	924	4,500	-	924
Grants/Donations	10,322	148,296	148,296	-
Total Other Expenditures	11,246	152,796	148,296	924
Total Expenditures	\$ 1,045,747	\$ 1,171,888	\$ 992,641	\$ 977,383

Expenditure Detail

Planning & Development Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	625,035	581,540	523,520	589,651
Seasonal/Temporary Wages	-	14,997	-	-
Overtime	4,153	-	2,507	-
Stipend	5,738	-	10,808	-
Allowances	1,203	1,200	1,000	-
Medicare	7,829	8,667	6,400	8,549
Workers Compensation	2,553	2,999	4,190	4,464
Retirement Contributions	57,036	52,787	48,325	53,831
Medical Benefits	74,512	88,551	76,159	105,217
Life/Disability Benefits	5,694	5,378	5,121	5,308
Total Personnel	783,753	756,119	678,030	767,020
Purchased Services				
Professional Services	-	25,000	-	-
Technical Services	216,583	168,598	130,664	171,151
General Services	13,185	29,200	1,203	13,185
Property Services	53	500	174	53
Communication Services	5,134	8,800	5,246	5,134
Training/Registration	2,961	5,000	3,052	2,961
Mileage/Travel	607	200	704	607
Rentals/Leases	1,285	4,200	3,196	1,285
Total Purchased Services	239,808	241,498	144,239	194,376
Supplies/Non-Capital Equipment				
Office Supplies	1,122	5,000	2,507	1,122
Technology Supplies	320	1,500	-	320
Operating Supplies	9,484	7,500	6,727	5,985
Non-Capital Equipment	14	-	-	14
Motor Vehicle Fuels	-	7,475	7,443	7,622
Total Supplies/Non-Capital Equipment	10,940	21,475	16,677	15,063
Capital Outlay				
Capital Equipment	-	-	5,399	-
Total Capital Outlay	-	-	5,399	-
Miscellaneous				
Dues/Fees	924	4,500	-	924
Total Other Expenditures	924	4,500	-	924
Total Expenditures	\$ 1,035,425	\$ 1,023,592	\$ 844,345	\$ 977,383

Expenditure Detail

Administrative Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	103,518	101,292	101,292	102,052
Stipend	750	-	1,625	-
Medicare	1,445	1,469	1,424	1,480
Workers Compensation	97	98	123	145
Retirement Contributions	8,342	8,103	8,233	8,164
Medical Benefits	11,535	12,922	12,963	14,181
Life/Disability Benefits	908	913	984	915
Total Personnel	126,595	124,797	126,644	126,937
Purchased Services				
Communication Services	1,069	2,000	143	1,069
Training/Registration	957	1,500	988	957
Mileage/Travel	520	100	694	520
Rentals/Leases	1,285	600	438	1,285
Total Purchased Services	3,831	4,200	2,263	3,831
Supplies/Non-Capital Equipment				
Office Supplies	193	2,200	-	193
Operating Supplies	600	1,500	134	600
Non-Capital Equipment	14	-	-	14
Total Supplies/Non-Capital Equipment	807	3,700	134	807
Miscellaneous				
Dues/Fees	576	1,000	-	576
Total Other Expenditures	576	1,000	-	576
Total Expenditures	\$ 131,809	\$ 133,697	\$ 129,041	\$ 132,151

Expenditure Detail

Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	170,538	125,090	70,312	124,633
Seasonal/Temporary Wages	-	14,997	-	-
Stipend	1,451	-	1,519	-
Allowances	1,203	1,200	1,000	-
Medicare	2,381	2,048	969	1,807
Workers Compensation	160	137	85	177
Retirement Contributions	14,926	11,304	5,747	10,681
Medical Benefits	9,054	13,415	2,572	23,929
Life/Disability Benefits	1,512	1,268	683	1,121
Total Personnel	201,225	169,459	82,887	162,348
Purchased Services				
Professional Services	-	25,000	-	-
Technical Services	216,583	168,598	130,664	171,151
General Services	9,168	20,500	-	9,168
Communication Services	1,477	1,800	665	1,477
Training/Registration	1,405	1,500	1,008	1,405
Mileage/Travel	87	100	10	87
Rentals/Leases	-	2,000	854	-
Total Purchased Services	228,720	219,498	133,201	183,288
Supplies/Non-Capital Equipment				
Office Supplies	91	1,700	2,047	91
Technology Supplies	320	1,500	-	320
Operating Supplies	838	1,000	566	838
Total Supplies/Non-Capital Equipment	1,249	4,200	2,613	1,249
Miscellaneous				
Dues/Fees	348	3,500	-	348
Total Other Expenditures	348	3,500	-	348
Total Expenditures	\$ 431,542	\$ 396,657	\$ 218,701	\$ 347,233

Expenditure Detail

Neighborhood Services Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	350,979	355,158	351,916	362,966
Overtime	4,153	-	2,507	-
Stipend	3,537	-	7,664	-
Medicare	4,003	5,150	4,007	5,262
Workers Compensation	2,296	2,764	3,982	4,142
Retirement Contributions	33,768	33,380	34,345	34,986
Medical Benefits	53,923	62,214	60,624	67,107
Life/Disability Benefits	3,274	3,197	3,454	3,272
Total Personnel	455,933	461,863	468,499	477,735
Purchased Services				
General Services	4,017	8,700	1,203	4,017
Property Services	53	500	174	53
Communication Services	2,588	5,000	4,438	2,588
Training/Registration	599	2,000	1,056	599
Rentals/Leases	-	1,600	1,904	-
Total Purchased Services	7,257	17,800	8,775	7,257
Supplies/Non-Capital Equipment				
Office Supplies	838	1,100	460	838
Operating Supplies	8,046	5,000	6,027	4,547
Motor Vehicle Fuels	-	7,475	7,443	7,622
Total Supplies/Non-Capital Equipment	8,884	13,575	13,930	13,007
Capital Outlay				
Capital Equipment	-	-	5,399	-
Total Capital Outlay	-	-	5,399	-
Total Expenditures	\$ 472,074	\$ 493,238	\$ 496,603	\$ 497,999

Expenditure Detail

Planning & Development Department - CDBG Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Grants/Donations	10,322	148,296	148,296	-
Total Other Expenditures	10,322	148,296	148,296	-
Total Expenditures	\$ 10,322	\$ 148,296	\$ 148,296	\$ -

Expenditure Detail

Operations Division - CDBG Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Miscellaneous				
Grants/Donations	10,322	148,296	148,296	-
Total Other Expenditures	10,322	148,296	148,296	-
Total Expenditures	\$ 10,322	\$ 148,296	\$ 148,296	\$ -



Parks, Recreation, & Culture

Amanda Peterson, Director of Parks, Recreation, & Culture

Department Description

The Department of Parks, Recreation and Cultural Services offers recreational and leisure services, and maintains parks, right-of-ways and open spaces. Divisions within Parks, Recreation and Cultural Services include Parks Maintenance & Operations, Aquatics, Youth & Marketing, Operations, Fitness & Sports, Theatre, Culture and Senior Programs.

2011 Achievements

- Completed all renovations necessary to achieve fire code compliance
- Completed construction on the Don Anema Memorial Skatepark, funded primarily through grants from ADCO and GOCO
- Renovated the playground at Al Thomas Park
- Completed the Webster Lake Shoreline Stabilization Project
- Received \$500,000 in grant funding from ADCO to replace the roof and HVAC at the Recreation Center

Goals & Objectives

- Improve median and rights-of-way maintenance (Council Goal #1 & #5).
- Continue Recreation Center improvements, including the roof, HVAC, flooring, locker rooms & restrooms (Council Goal #1 & #5).
- Playground replacement program, replacing or renovating at least of one playground each year (Council Goal #1 & #5).
- Maintain participation levels at the Recreation Center, with a goal of approximately 200,000 visits annually (Council Goal #2).
- Provide appropriate training and certifications for staff, especially those working in positions with increased safety risk.

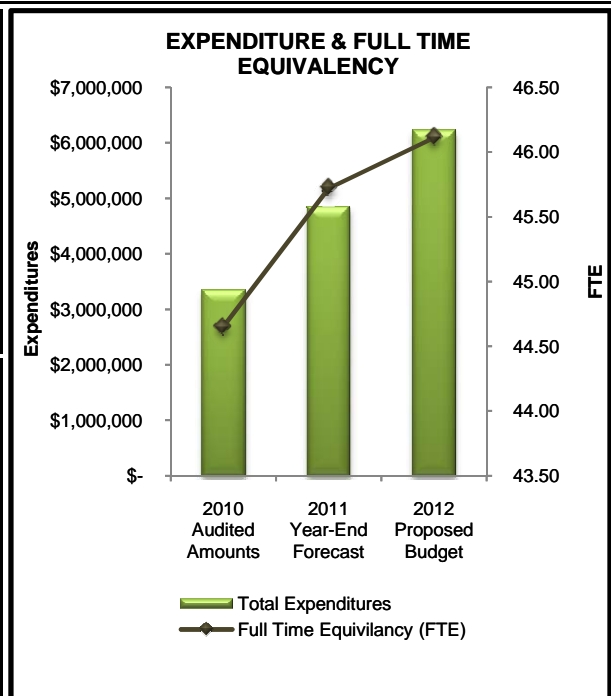
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
# of park acres maintained	337	337	337	337
# of miles of trails maintained	28	28	28	28
Recreation Center attendance	239,207	200,000	200,000	200,000
Number of registered program participants	21,310	21,500	21,500	21,500
Recreation & Cultural Services cost recovery	44%	48%	48%	48%

Parks, Recreation, & Culture

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 3,428,000	46.11
Conservation Trust Fund	1,291,000	-
CDBG Fund	-	-
Capital Projects Fund	1,499,816	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	6,218,816	46.11

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Park Operations	\$ 1,561,993	16.00
Recreation Operations	1,866,007	30.11
Capital Improvement Projects	2,790,816	-
Total	6,218,816	46.11



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	44.65	45.72	45.72	46.11
Expenditures:				
Personnel	\$ 2,317,975	\$ 2,339,966	\$ 2,324,604	\$ 2,490,078
Purchased Services	226,425	275,755	279,685	269,643
Supplies/Non-Capital Equipment	343,645	445,753	417,105	399,219
Capital Outlay	446,888	3,373,794	1,825,095	3,057,901
Miscellaneous	1,000	2,200	1,950	1,975
Contingency	-	-	-	-
Total Expenditures	\$ 3,335,933	\$ 6,437,468	\$ 4,848,439	\$ 6,218,816

2012 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 30,340
2. Personnel Merit Allowance (3% Maximum)	27,419
3. Worker's Compensation Premium Increase	10,565
4. Medical/Dental Insurance Premium Increase	10,189
5. Gas/Electricity Rate Increase	4,021
6. Vehicle Replacement - Unit 546 Chevy 2500 Pickup	37,000
7. Vehicle Replacement - Unit 740 Chevy 2500 Pickup	32,500
8. Vehicle Replacement - Unit 550 1997 F250 Pickup	33,000
9. Vehicle Replacement - Event Stage Trailer	8,000
10. Vehicle Replacement - Unit 512 2004 Jacobsen Mower	83,000
11. Vehicle Replacement - Unit 570 John Deer Mower	18,085
12. Vehicle Replacement - Unit 585 2004 Kawasaki Mule	9,700
13. Replace Parks Sprayer Unit	15,000
14. Vehicle Replacement - Unit 547 1997 F250 Pickup	30,800
15. Theatre Rigging Inspection	3,000
16. Increase In Ink Cartridge Cost	1,000
17. NRC Operations Administration	5,290
18. Theatre Maintenance	3,300
19. Theatre Architectural Lighting System	1,300
20. Theatre Digital Sound Console	4,500
21. Holiday Lighting Replacement & Repair	2,000
22. Preschool Sports Programs	300
23. CARA Volleyball	540
24. Recreation Fitness	500
25. Special Interest Youth Pom & Cheer	1,164
26. Sports Youth Basketball League	5,000
27. Drama, Art Classes & Space Time Camp	9,640
28. NYT Alumni Theatre (Revenue Offset of \$5,550)	5,540
29. Snappers Swim Team	833
30. Children's Programs Pre-School (Revenue Offset of \$15,930)	6,470
31. Fusion Swim Team	2,825
32. Day Camp (Revenue Offset of \$4,400)	2,381
33. Fitness Zumba	2,608
34. Skateboard Camp (Revenue Offset of \$1,530)	1,148
35. Skateboard Classes (Revenue Offset of \$900)	675
36. Skateboard Competition (Revenue Offset of \$240)	500
37. Archery	841
38. Belly Dancing	792
39. Karate	4,350
40. Youth Dance Shake Rattle & Twirl	420
41. Youth Dance/Twinkle Toes	341
42. Youth Dance/Dance Kaleidoscope	707
	\$ 417,584

Expenditure Detail

Parks, Recreation, & Culture Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	1,729,428	1,730,741	1,685,231	1,793,951
Seasonal/Temporary Wages	147,584	153,861	121,911	151,524
Overtime	10,414	8,000	19,063	8,000
Stipend	16,543	-	35,209	-
Allowances	2,726	9,600	6,419	6,180
Medicare	25,959	27,234	25,154	27,952
Workers Compensation	20,711	22,921	32,124	33,777
Retirement Contributions	124,571	144,017	126,040	141,080
Medical Benefits	228,229	231,098	260,462	315,409
Life/Disability Benefits	11,810	12,494	12,991	12,205
Total Personnel	2,317,975	2,339,966	2,324,604	2,490,078
Purchased Services				
Professional Services	95	13,000	500	1,100
Technical Services	9,189	9,650	9,650	9,650
General Services	86,078	106,262	114,262	106,259
Property Services	74,663	75,332	87,432	92,197
Communication Services	48,617	57,371	52,171	50,182
Training/Registration	3,171	4,820	4,820	5,559
Mileage/Travel	129	320	-	196
Rentals/Leases	4,483	9,000	10,850	4,500
Total Purchased Services	226,425	275,755	279,685	269,643
Supplies/Non-Capital Equipment				
Office Supplies	1,813	6,300	4,300	2,862
Technology Supplies	3,273	8,452	8,652	4,427
Operating Supplies	190,272	225,736	229,128	197,109
Inventory Supplies	10,788	16,000	15,000	12,519
Non-Capital Equipment	3,453	-	-	8,800
Gas/Electricity	134,046	145,548	125,421	138,067
Motor Vehicle Fuels	-	43,717	34,604	35,435
Total Supplies/Non-Capital Equipment	343,645	445,753	417,105	399,219
Capital Outlay				
Capital Equipment	11,067	22,500	14,000	267,085
Capital Improvement Projects	435,821	3,351,294	1,811,095	2,790,816
Total Capital Outlay	446,888	3,373,794	1,825,095	3,057,901
Miscellaneous				
Dues/Fees	1,000	2,200	1,950	1,975
Total Other Expenditures	1,000	2,200	1,950	1,975
Total Expenditures	\$ 3,335,933	\$ 6,437,468	\$ 4,848,439	\$ 6,218,816

Expenditure Detail

Parks, Recreation, & Culture Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	1,729,428	1,730,741	1,685,231	1,793,951
Seasonal/Temporary Wages	147,584	153,861	121,911	151,524
Overtime	10,414	8,000	19,063	8,000
Stipend	16,543	-	35,209	-
Allowances	2,726	9,600	6,419	6,180
Medicare	25,959	27,234	25,154	27,952
Workers Compensation	20,711	22,921	32,124	33,777
Retirement Contributions	124,571	144,017	126,040	141,080
Medical Benefits	228,229	231,098	260,462	315,409
Life/Disability Benefits	11,810	12,494	12,991	12,205
Total Personnel	2,317,975	2,339,966	2,324,604	2,490,078
Purchased Services				
Professional Services	95	13,000	500	1,100
Technical Services	9,189	9,650	9,650	9,650
General Services	86,078	106,262	114,262	106,259
Property Services	74,663	75,332	87,432	92,197
Communication Services	48,617	57,371	52,171	50,182
Training/Registration	3,171	4,820	4,820	5,559
Mileage/Travel	129	320	-	196
Rentals/Leases	4,483	9,000	10,850	4,500
Total Purchased Services	226,425	275,755	279,685	269,643
Supplies/Non-Capital Equipment				
Office Supplies	1,813	6,300	4,300	2,862
Technology Supplies	3,273	8,452	8,652	4,427
Operating Supplies	190,272	225,736	229,128	197,109
Inventory Supplies	10,788	16,000	15,000	12,519
Non-Capital Equipment	3,453	-	-	8,800
Gas/Electricity	134,046	145,548	125,421	138,067
Motor Vehicle Fuels	-	43,717	34,604	35,435
Total Supplies/Non-Capital Equipment	343,645	445,753	417,105	399,219
Capital Outlay				
Capital Equipment	11,067	22,500	14,000	267,085
Total Capital Outlay	11,067	22,500	14,000	267,085
Miscellaneous				
Dues/Fees	1,000	2,200	1,950	1,975
Total Other Expenditures	1,000	2,200	1,950	1,975
Total Expenditures	\$ 2,900,112	\$ 3,086,174	\$ 3,037,344	\$ 3,428,000

Expenditure Detail

Park Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	654,308	696,451	685,291	725,670
Seasonal/Temporary Wages	76,646	87,744	82,364	88,695
Overtime	7,597	8,000	14,897	8,000
Stipend	5,947	-	13,736	-
Allowances	1,617	9,000	5,819	5,580
Medicare	9,505	11,268	10,269	11,542
Workers Compensation	7,895	8,983	12,148	12,793
Retirement Contributions	57,508	59,683	60,589	63,879
Medical Benefits	115,519	132,122	136,042	158,177
Life/Disability Benefits	5,368	6,060	6,324	6,331
Total Personnel	941,910	1,019,311	1,027,479	1,080,667
Purchased Services				
Professional Services	95	1,000	500	500
Property Services	46,938	56,582	56,582	56,582
Communication Services	9,353	5,798	9,170	9,169
Training/Registration	1,107	1,100	1,100	1,500
Rentals/Leases	-	400	2,250	-
Total Purchased Services	57,493	64,880	69,602	67,751
Supplies/Non-Capital Equipment				
Office Supplies	64	100	100	-
Operating Supplies	105,394	110,853	110,742	97,602
Gas/Electricity	21,366	25,341	16,184	22,007
Motor Vehicle Fuels	-	42,783	34,063	34,881
Total Supplies/Non-Capital Equipment	126,824	179,077	161,089	154,490
Capital Outlay				
Capital Equipment	11,067	9,000	9,000	259,085
Total Capital Outlay	11,067	9,000	9,000	259,085
Total Expenditures	\$ 1,137,294	\$ 1,272,268	\$ 1,267,170	\$ 1,561,993

Expenditure Detail

Recreation Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	1,075,120	1,034,290	999,940	1,068,281
Seasonal/Temporary Wages	70,938	66,117	39,547	62,829
Overtime	2,817	-	4,166	-
Stipend	10,596	-	21,473	-
Allowances	1,109	600	600	600
Medicare	16,454	15,966	14,885	16,410
Workers Compensation	12,816	13,938	19,976	20,984
Retirement Contributions	67,063	84,334	65,451	77,201
Medical Benefits	112,710	98,976	124,420	157,232
Life/Disability Benefits	6,442	6,434	6,667	5,874
Total Personnel	1,376,065	1,320,655	1,297,125	1,409,411
Purchased Services				
Professional Services	-	12,000	-	600
Technical Services	9,189	9,650	9,650	9,650
General Services	86,078	106,262	114,262	106,259
Property Services	27,725	18,750	30,850	35,615
Communication Services	39,264	51,573	43,001	41,013
Training/Registration	2,064	3,720	3,720	4,059
Mileage/Travel	129	320	-	196
Rentals/Leases	4,483	8,600	8,600	4,500
Total Purchased Services	168,932	210,875	210,083	201,892
Supplies/Non-Capital Equipment				
Office Supplies	1,749	6,200	4,200	2,862
Technology Supplies	3,273	8,452	8,652	4,427
Operating Supplies	84,878	114,883	118,386	99,507
Inventory Supplies	10,788	16,000	15,000	12,519
Non-Capital Equipment	3,453	-	-	8,800
Gas/Electricity	112,680	120,207	109,237	116,060
Motor Vehicle Fuels	-	934	541	554
Total Supplies/Non-Capital Equipment	216,821	266,676	256,016	244,729
Capital Outlay				
Capital Equipment	-	13,500	5,000	8,000
Total Capital Outlay	-	13,500	5,000	8,000
Miscellaneous				
Dues/Fees	1,000	2,200	1,950	1,975
Total Other Expenditures	1,000	2,200	1,950	1,975
Total Expenditures	\$ 1,762,818	\$ 1,813,906	\$ 1,770,174	\$ 1,866,007

Expenditure Detail

Parks, Recreation, & Culture Department - Conservation Trust Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	223,601	1,504,310	659,310	1,291,000
Total Capital Outlay	223,601	1,504,310	659,310	1,291,000
Total Expenditures	\$ 223,601	\$ 1,504,310	\$ 659,310	\$ 1,291,000

Expenditure Detail

Capital Improvement Projects Division - Conservation Trust Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	223,601	1,504,310	659,310	1,291,000
Total Capital Outlay	223,601	1,504,310	659,310	1,291,000
Total Expenditures	\$ 223,601	\$ 1,504,310	\$ 659,310	\$ 1,291,000

Expenditure Detail

Parks, Recreation, & Culture Department - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	212,220	1,846,984	1,151,785	1,499,816
Total Capital Outlay	212,220	1,846,984	1,151,785	1,499,816
Total Expenditures	\$ 212,220	\$ 1,846,984	\$ 1,151,785	\$ 1,499,816

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	212,220	1,846,984	1,151,785	1,499,816
Total Capital Outlay	212,220	1,846,984	1,151,785	1,499,816
Total Expenditures	\$ 212,220	\$ 1,846,984	\$ 1,151,785	\$ 1,499,816



Police

James May, Acting Police Chief

Department Description

The Northglenn Police Department is a full service municipal law enforcement agency consisting of three primary divisions: Administration, Patrol and Investigations. The Administrative Division consists of the Office of the Chief of Police, Administrative Commander, the Professional Standards Unit, the Operational Analysis and Community Impact Unit (Crime and Management Analysis), Records Section, Victim Services Unit and an Administrative Support element. The Patrol Division provides 24 hour per day, seven days per week uniformed officer response to emergency and non-emergency calls for service, directed patrol, crime prevention, school safety and security, traffic accident response and traffic enforcement. The Patrol Division also provides tactical intervention with a SWAT element, and includes Animal Control. The Investigations Division consists of the Investigative Support Unit, the Training Unit, the Property/Evidence Unit, and Range. Enhanced 911, dispatch and records management services are provided by contract with the Adams County Communications Center.

2011 Achievements

- Career Development Program successfully initiated
- Training Program and request process streamlined and full-year training schedule developed
- Reduction in major crimes (-18%); target crimes (-23%); hot spot accidents (-16%); total traffic accidents - (-2%) from 2009

Goals & Objectives

- Reduce crime, reduce response times, build on customer service and community safety needs (Council Goal #4).
- Lexipol policy and procedure manual conversion to assist in Officer training and development (Council Goal #2).
- Development of top quality staff through good hiring practices/retention which reduces turnover rates (Council Goal #2).
- Focus on community policing philosophies (Neighborhood Watch, Citizen Academy, community involvement) (Council Goal #4).
- Reduction in property/evidence inventory and use of PropertyRoom.com for auction of viable property (Council Goal #2).

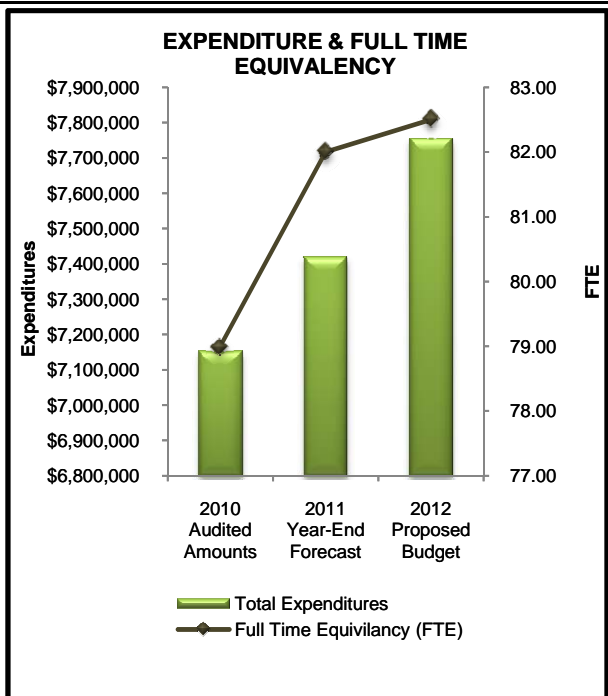
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
Calls for Service	46,708	45,846	45,000	45,000
Incident Reports Processed	6,148	5,906	5,700	5,700
# of Arrests	2,833	2,877	2,700	2,700
# of Traffic Accidents Reported	1,209	1,195	1,170	1,170
Municipal Summons Issued	13,054	15,347	13,100	13,100

Police

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 7,755,102	82.50
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	-	-
Water & Wastewater Fund	-	-
Stormwater Fund	-	-
Sanitation Fund	-	-
Total	7,755,102	82.50

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration	\$ 1,366,393	4.00
Support Operations	1,651,325	21.50
Patrol Division	4,563,102	55.00
Animal Control	174,282	2.00
Total	7,755,102	82.50



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	79.00	82.00	82.00	82.50
Expenditures:				
Personnel	\$ 6,051,248	\$ 6,374,971	\$ 6,147,246	\$ 6,446,184
Purchased Services	788,952	853,032	756,722	837,884
Supplies/Non-Capital Equipment	165,551	327,017	317,139	272,234
Capital Outlay	142,928	194,300	196,300	195,400
Miscellaneous	1,963	2,900	1,920	3,400
Contingency	-	-	-	-
Total Expenditures	\$ 7,150,642	\$ 7,752,220	\$ 7,419,327	\$ 7,755,102

2012 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment (2% Maximum)	\$ 98,090
2. Personnel Merit Allowance (3% Maximum)	22,060
3. Police Officer Step Increase	132,367
4. Worker's Compensation Premium Increase	24,920
5. Medical/Dental Insurance	21,519
6. Police Leadership Personnel Reorganization	(127,955)
7. Gas/Electricity Rate Increase	29
8. Adams County Communications Center	27,814
9. Intoxilyzer 5000EN Purchase	12,000
10. 0.50 Property Evidence Technician	23,374
11. Reclass Police Officer Position to Sergeant	6,070
12. Customer Service Representatives	1,153
13. Motorcycle Lease Buy-Out	16,400
14. Vehicle Replacement - Unit 283 2002 Malibu	20,000
15. Vehicle Replacement - Unit 242 2005 Crown Victoria	49,000
16. Vehicle Replacement - Unit 244 2005 Crown Victoria	49,000
17. Firearm Ammunition For Range	10,000
18. Uniform Allocation Increase	8,300
19. Training Program Increase	30,000
20. Vehicle Replacement - Unit 245 2006 Crown Victoria	49,000
	\$ 473,141

Expenditure Detail

Police Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	4,551,014	4,742,728	4,548,299	4,827,205
Seasonal/Temporary Wages	9,633	-	22,727	-
Overtime	223,898	234,985	230,626	225,400
Stipend	43,097	-	92,049	-
Allowances	33,953	42,246	42,338	38,496
Medicare	63,014	72,429	62,953	70,202
Workers Compensation	45,534	56,220	77,990	79,389
Retirement Contributions	415,990	430,234	423,896	432,650
Medical Benefits	571,512	691,980	555,390	666,756
Life/Disability Benefits	93,603	104,149	90,978	106,086
Total Personnel	6,051,248	6,374,971	6,147,246	6,446,184
Purchased Services				
Professional Services	138,638	158,191	151,600	152,429
Technical Services	70,917	69,740	66,000	65,400
General Services	72,463	82,000	40,050	42,000
Property Services	23,329	48,634	31,202	30,110
Communication Services	435,728	402,890	397,900	433,700
Training/Registration	40,248	62,033	51,505	92,033
Mileage/Travel	271	2,300	365	2,300
Rentals/Leases	7,358	27,244	18,100	19,912
Total Purchased Services	788,952	853,032	756,722	837,884
Supplies/Non-Capital Equipment				
Office Supplies	15,774	24,200	17,625	23,924
Technology Supplies	2,176	-	17,835	2,000
Operating Supplies	97,093	147,201	120,327	77,622
Non-Capital Equipment	49,551	50,740	51,007	57,450
Gas/Electricity	957	928	2,677	986
Motor Vehicle Fuels	-	103,948	107,668	110,252
Total Supplies/Non-Capital Equipment	165,551	327,017	317,139	272,234
Capital Outlay				
Capital Equipment	142,928	194,300	196,300	195,400
Total Capital Outlay	142,928	194,300	196,300	195,400
Miscellaneous				
Dues/Fees	1,963	2,900	1,920	3,400
Total Other Expenditures	1,963	2,900	1,920	3,400
Total Expenditures	\$ 7,150,642	\$ 7,752,220	\$ 7,419,327	\$ 7,755,102

Expenditure Detail

Police Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	4,551,014	4,742,728	4,548,299	4,827,205
Seasonal/Temporary Wages	9,633	-	22,727	-
Overtime	223,898	234,985	230,626	225,400
Stipend	43,097	-	92,049	-
Allowances	33,953	42,246	42,338	38,496
Medicare	63,014	72,429	62,953	70,202
Workers Compensation	45,534	56,220	77,990	79,389
Retirement Contributions	415,990	430,234	423,896	432,650
Medical Benefits	571,512	691,980	555,390	666,756
Life/Disability Benefits	93,603	104,149	90,978	106,086
Total Personnel	6,051,248	6,374,971	6,147,246	6,446,184
Purchased Services				
Professional Services	138,638	158,191	151,600	152,429
Technical Services	70,917	69,740	66,000	65,400
General Services	72,463	82,000	40,050	42,000
Property Services	23,329	48,634	31,202	30,110
Communication Services	435,728	402,890	397,900	433,700
Training/Registration	40,248	62,033	51,505	92,033
Mileage/Travel	271	2,300	365	2,300
Rentals/Leases	7,358	27,244	18,100	19,912
Total Purchased Services	788,952	853,032	756,722	837,884
Supplies/Non-Capital Equipment				
Office Supplies	15,774	24,200	17,625	23,924
Technology Supplies	2,176	-	17,835	2,000
Operating Supplies	97,093	147,201	120,327	77,622
Non-Capital Equipment	49,551	50,740	51,007	57,450
Gas/Electricity	957	928	2,677	986
Motor Vehicle Fuels	-	103,948	107,668	110,252
Total Supplies/Non-Capital Equipment	165,551	327,017	317,139	272,234
Capital Outlay				
Capital Equipment	142,928	194,300	196,300	195,400
Total Capital Outlay	142,928	194,300	196,300	195,400
Miscellaneous				
Dues/Fees	1,963	2,900	1,920	3,400
Total Other Expenditures	1,963	2,900	1,920	3,400
Total Expenditures	\$ 7,150,642	\$ 7,752,220	\$ 7,419,327	\$ 7,755,102

Expenditure Detail

Administration Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	310,058	308,585	391,143	299,830
Overtime	1,805	3,000	1,331	3,000
Stipend	2,571	-	5,573	-
Allowances	1,971	2,736	2,032	1,968
Medicare	1,519	4,558	1,522	4,376
Workers Compensation	2,583	2,670	3,993	3,703
Retirement Contributions	30,180	30,053	38,644	29,308
Medical Benefits	20,051	22,477	22,545	29,507
Life/Disability Benefits	2,261	2,778	2,454	2,693
Total Personnel	372,999	376,857	469,237	374,385
Purchased Services				
Professional Services	11,156	2,450	7,500	147,429
Technical Services	-	2,000	1,500	65,400
General Services	-	-	-	2,000
Property Services	49	1,000	200	30,110
Communication Services	-	-	-	432,500
Training/Registration	-	2,000	500	68,133
Mileage/Travel	-	-	65	2,300
Rentals/Leases	-	-	-	11,334
Total Purchased Services	11,205	7,450	9,765	759,206
Supplies/Non-Capital Equipment				
Office Supplies	-	-	-	22,724
Technology Supplies	-	-	-	2,000
Operating Supplies	3,791	1,000	1,650	2,978
Non-Capital Equipment	-	500	150	6,500
Total Supplies/Non-Capital Equipment	3,791	1,500	1,800	34,202
Capital Outlay				
Capital Equipment	-	-	-	195,400
Total Capital Outlay	-	-	-	195,400
Miscellaneous				
Dues/Fees	1,227	1,200	300	3,200
Total Other Expenditures	1,227	1,200	300	3,200
Total Expenditures	\$ 389,222	\$ 387,007	\$ 481,102	\$ 1,366,393

Expenditure Detail

Support Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	1,132,090	1,141,915	1,053,178	1,163,615
Seasonal/Temporary Wages	9,633	-	22,727	-
Overtime	72,579	71,900	51,284	71,900
Stipend	10,571	-	21,818	-
Allowances	6,561	12,822	9,379	7,152
Medicare	14,812	17,434	13,877	16,630
Workers Compensation	10,179	10,462	13,843	14,180
Retirement Contributions	99,297	101,962	95,183	102,571
Medical Benefits	149,181	158,201	129,805	160,270
Life/Disability Benefits	17,426	18,570	15,587	17,831
Total Personnel	1,522,329	1,533,266	1,426,681	1,554,149
Purchased Services				
Professional Services	127,224	150,741	141,500	-
Technical Services	70,389	67,740	64,500	-
General Services	-	2,000	400	-
Property Services	23,096	47,634	31,000	-
Communication Services	434,558	401,470	397,000	-
Training/Registration	39,671	58,533	50,000	22,400
Mileage/Travel	271	2,300	300	-
Rentals/Leases	7,358	19,944	14,500	4,100
Total Purchased Services	702,567	750,362	699,200	26,500
Supplies/Non-Capital Equipment				
Office Supplies	15,774	21,700	16,975	-
Technology Supplies	2,163	-	1,800	-
Operating Supplies	85,632	100,583	78,927	47,592
Non-Capital Equipment	17,294	17,090	15,757	11,900
Gas/Electricity	957	928	2,677	986
Motor Vehicle Fuels	-	10,085	9,959	10,198
Total Supplies/Non-Capital Equipment	121,820	150,386	126,095	70,676
Capital Outlay				
Capital Equipment	142,928	194,300	196,300	-
Total Capital Outlay	142,928	194,300	196,300	-
Miscellaneous				
Dues/Fees	726	1,500	1,500	-
Total Other Expenditures	726	1,500	1,500	-
Total Expenditures	\$ 2,490,370	\$ 2,629,814	\$ 2,449,776	\$ 1,651,325

Expenditure Detail

Patrol Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	3,016,402	3,201,734	3,021,102	3,272,305
Overtime	147,923	159,585	172,726	150,000
Stipend	29,050	-	62,697	-
Allowances	24,653	25,920	30,164	29,376
Medicare	45,445	49,106	46,310	47,870
Workers Compensation	31,889	42,389	59,221	60,487
Retirement Contributions	278,110	290,006	282,434	292,540
Medical Benefits	384,962	492,996	392,404	457,947
Life/Disability Benefits	73,099	81,990	72,126	84,738
Total Personnel	4,031,533	4,343,726	4,139,184	4,395,263
Purchased Services				
Professional Services	258	-	-	-
Technical Services	528	-	-	-
General Services	350	-	(350)	-
Property Services	9	-	2	-
Communication Services	361	500	400	500
Training/Registration	276	1,000	400	1,000
Rentals/Leases	-	5,700	3,200	4,078
Total Purchased Services	1,782	7,200	3,652	5,578
Supplies/Non-Capital Equipment				
Office Supplies	-	1,900	450	1,000
Technology Supplies	-	-	16,035	-
Operating Supplies	7,200	44,618	39,000	26,052
Non-Capital Equipment	32,217	33,150	35,000	38,650
Motor Vehicle Fuels	-	87,877	94,296	96,559
Total Supplies/Non-Capital Equipment	39,417	167,545	184,781	162,261
Total Expenditures	\$ 4,072,732	\$ 4,518,471	\$ 4,327,617	\$ 4,563,102

Expenditure Detail

Animal Control Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	92,464	90,494	82,876	91,455
Overtime	1,591	500	5,285	500
Stipend	905	-	1,961	-
Allowances	768	768	763	-
Medicare	1,238	1,331	1,244	1,326
Workers Compensation	883	699	933	1,019
Retirement Contributions	8,403	8,213	7,635	8,231
Medical Benefits	17,318	18,306	10,636	19,032
Life/Disability Benefits	817	811	811	824
Total Personnel	124,387	121,122	112,144	122,387
Purchased Services				
Professional Services	-	5,000	2,600	5,000
General Services	72,113	80,000	40,000	40,000
Property Services	175	-	-	-
Communication Services	809	920	500	700
Training/Registration	301	500	605	500
Rentals/Leases	-	1,600	400	400
Total Purchased Services	73,398	88,020	44,105	46,600
Supplies/Non-Capital Equipment				
Office Supplies	-	600	200	200
Operating Supplies	470	1,000	750	1,000
Non-Capital Equipment	40	-	100	400
Motor Vehicle Fuels	-	5,986	3,413	3,495
Total Supplies/Non-Capital Equipment	523	7,586	4,463	5,095
Miscellaneous				
Dues/Fees	10	200	120	200
Total Other Expenditures	10	200	120	200
Total Expenditures	\$ 198,318	\$ 216,928	\$ 160,832	\$ 174,282



Public Works

David Willett, Director of Public Works

Department Description

The Public Works Department is responsible for the capital improvements, maintenance and repair of the City's transportation and utility infrastructure, public buildings and city-owned fleet and machinery. In addition, the Department manages and operates a water treatment plant and a wastewater treatment plant, and the City's trash collection and recycling activities. The Public Works Department is organized by two operating groups: Maintenance and Operations, and Utilities. The operating groups are further divided into fourteen divisions which provide the means to allocate costs to appropriate service areas.

2011 Achievements

- Successful implementation of Asset Management Software program.
- Successful implementation of single-stream curbside recycling.
- Revised/updated Chapter 16, Article 13 of the Municipal Code - Stormwater Regulations .
- Revised/Updated Chapter 16, Article 15 of Municipal Code - Industrial Pretreatment Program.
- Updated 2003 Wastwater Utility Plan.

Goals & Objectives

- Complete water/wastewater master plans and develop a Capital Improvement Program to accomplish objectives (Council Goal #1).
- Obtain target water/wastewater fund balance, and operating and maintenance reserves (Council Goal #2).
- Implement infrastructure management policies and procedures to assess, plan, and budget to maintain a safe and reliable infrastructure system (Council Goal # 1).
- Implement single-stream curbside recycling (Council Goal # 5).
- Develop strategy and prioritize components/objectives of the Integrated Water Resource Plan.

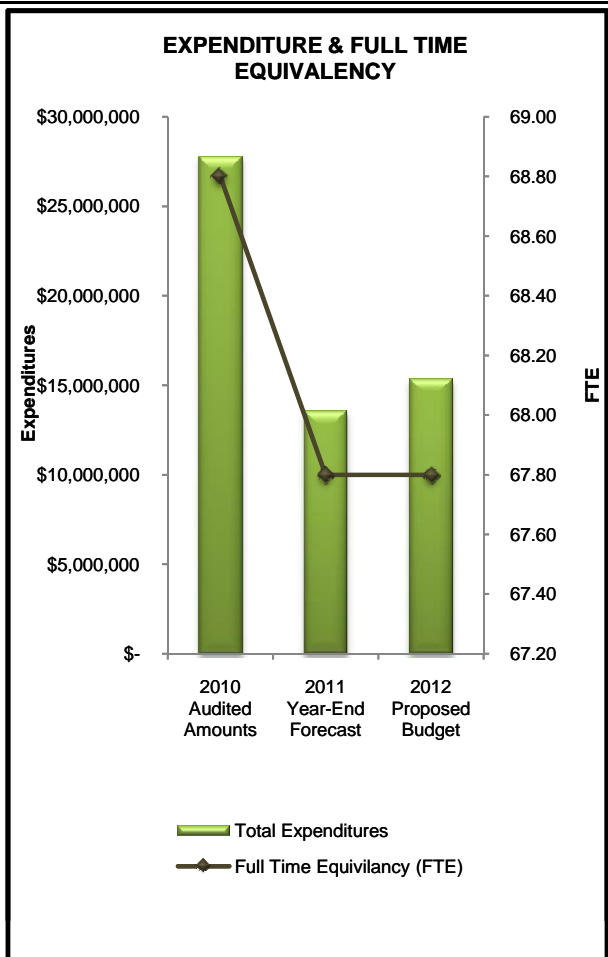
Activity Measures

Category/Measure	2009	2010	2011 Forecast	2012 Forecast
Water Distribution System (# of Miles)	127	127	127	127
Sewer Collection System (# of Miles)	101	101	101	101
Storm Drainage System (# of Miles)	23	23	23	23
Roadway Network (# of Miles)	105	105	105	105
Waste Hauled to Landfill (Tons)	18,000	18,000	15,500	15,250
Waste Hauled to Recycling (Tons)	500	500	750	1,800

Public Works

2012 BUDGET SUMMARY BY FUND		
Fund(s)	Budget	FTE
General Fund	\$ 2,098,057	15.10
Conservation Trust Fund	-	-
CDBG Fund	-	-
Capital Projects Fund	1,407,591	-
Water & Wastewater Fund	9,632,496	41.50
Stormwater Fund	492,566	1.00
Sanitation Fund	1,660,053	10.20
Total	15,290,763	67.80

2012 BUDGET SUMMARY BY DIVISION		
Division/Program(s)	Budget	FTE
Administration/Operations	\$ 357,725	2.00
Facilities	343,791	3.00
Fleet	465,261	4.00
Streets	741,553	8.00
Engineering	996,693	5.00
Water Operations	1,027,214	6.50
Lab Operations	436,680	3.80
Electrical & Mechanical	626,837	5.00
Distribution & Collection	1,178,337	9.00
Water Resources Operations	1,010,199	5.00
Wastewater Operations	1,040,943	4.50
Industrial Pre-Treatment	73,330	1.00
Stormwater Operations	77,566	1.00
Sanitation Operations	1,539,754	10.00
Capital Improvement Projects	5,374,880	-
Total	10,295,009	67.80



EXPENDITURE SUMMARY				
	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Staff - Full Time Equivalency (FTE)*	68.80	67.80	67.80	67.80
Expenditures:				
Personnel	\$ 4,622,649	\$ 4,680,701	\$ 4,617,057	\$ 4,837,262
Purchased Services	1,326,896	1,753,450	928,356	1,329,575
Supplies/Non-Capital Equipment	2,753,007	3,174,034	2,333,859	2,924,472
Capital Outlay	19,021,618	12,867,016	5,611,389	6,169,554
Miscellaneous	46,446	32,130	1,437	29,900
Contingency	-	-	-	-
Total Expenditures	\$ 27,770,616	\$ 22,507,331	\$ 13,492,098	\$ 15,290,763

2012 BUDGET PACKAGES

	Amount
1. Personnel Market Adjustment	\$ 60,992
2. Personnel Merit Allowance	43,178
3. Worker's Compensation Premium Increase	23,119
4. Medical/Dental Premium Increase	18,917
5. Gas/Electricity Rate Increase	39,991
6. Vehicle Replacement - Unit 762 1998 Dodge Pickup	35,000
7. Plow Replacement - Unit 123	16,000
8. Plow Replacement - Unit 749	16,000
9. Vehicle Replacement - Unit 549 1997 GMC Van	35,000
10. Vehicle Replacement - Unit 127 1997 Ford Pickup	45,000
11. TOC Analyzer	35,000
12. Additional Vehicle - WTP Gator	14,000
13. WTP Geo System Work	30,000
14. WTP Waste Activated Sludge Progressive	90,000
15. WTP High Zone Pump & Motor	90,000
16. Booster Station Upgrades	30,000
17. Additional Vehicle - Automated Recycling Truck	230,000
18. Recycling Roll-Off Container Replacement	14,000
19. Landfill Rate Increase	35,505
20. Poly Cart Inventory Replenishment	155,883
	\$ 1,057,585

Expenditure Detail

Public Works Department - All Funds

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	3,581,215	3,551,273	3,487,989	3,614,896
Seasonal/Temporary Wages	-	-	-	32,148
Overtime	48,838	87,938	47,168	87,938
Stipend	34,049	-	71,376	-
Allowances	10,231	30,580	33,647	32,750
Medicare	41,770	51,901	41,121	52,048
Workers Compensation	49,056	49,903	71,625	73,591
Retirement Contributions	323,716	319,376	322,118	325,556
Medical Benefits	502,187	558,318	508,872	586,464
Life/Disability Benefits	31,587	31,412	33,141	31,871
Total Personnel	4,622,649	4,680,701	4,617,057	4,837,262
Purchased Services				
Professional Services	290,534	438,250	112,457	340,875
Technical Services	296,273	88,000	47,511	79,100
General Services	43,924	93,000	73,746	95,500
Property Services	644,128	1,019,000	636,581	735,750
Repair/Maintenance Services	(26,737)	-	(7,763)	-
Communication Services	52,943	60,800	48,960	39,250
Training/Registration	8,610	21,550	7,466	17,500
Mileage/Travel	483	1,050	173	200
Rentals/Leases	16,738	31,800	9,225	21,400
Total Purchased Services	1,326,896	1,753,450	928,356	1,329,575
Supplies/Non-Capital Equipment				
Office Supplies	10,100	14,200	6,083	15,000
Technology Supplies	15,717	12,500	178	3,000
Operating Supplies	355,349	1,094,700	719,465	1,023,000
Chemicals/Compounds	320,083	7,000	1,508	10,000
Maintenance Supplies	73,379	-	29,703	-
Repair Supplies	84,206	-	697	-
Construction Materials	90,524	-	11,702	-
Inventory Supplies	66,117	190,000	29,955	222,000
Uniforms/Clothing	23,258	25,900	8,688	18,500
Non-Capital Equipment	81,921	99,800	14,497	37,000
Gas/Electricity	1,332,991	1,551,186	1,296,822	1,372,982
Motor Vehicle Fuels	299,362	178,748	214,561	222,990
Total Supplies/Non-Capital Equipment	2,753,007	3,174,034	2,333,859	2,924,472
Capital Outlay				
Property/Rights	11,849,863	5,605,185	1,224,253	114,674
Capital Equipment	846,630	552,000	552,000	680,000
Capital Improvement Projects	6,325,125	6,709,831	3,835,136	5,374,880
Total Capital Outlay	19,021,618	12,867,016	5,611,389	6,169,554
Miscellaneous				
Dues/Fees	16,814	7,130	(20,705)	4,900
Community Incentive	29,632	25,000	22,142	25,000
Total Other Expenditures	46,446	32,130	1,437	29,900
Total Expenditures	\$ 27,770,616	\$ 22,507,331	\$ 13,492,098	\$ 15,290,763

Expenditure Detail

Public Works Department - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	628,281	757,376	728,664	732,656
Seasonal/Temporary Wages	-	-	-	16,074
Overtime	7,664	15,250	9,929	15,250
Stipend	5,790	-	14,775	-
Allowances	2,166	8,080	8,206	7,500
Medicare	7,020	10,937	8,317	10,583
Workers Compensation	6,589	10,929	17,397	16,726
Retirement Contributions	53,881	65,283	63,672	63,358
Medical Benefits	93,562	143,486	129,764	150,281
Life/Disability Benefits	5,350	6,596	6,966	6,389
Total Personnel	810,303	1,017,937	987,690	1,018,817
Purchased Services				
Professional Services	67,702	3,250	9,584	625
Technical Services	-	6,000	-	3,000
Property Services	63,807	148,500	118,835	143,750
Repair/Maintenance Services	(284,221)	(182,500)	(160,371)	(160,371)
Communication Services	11,448	17,000	10,522	6,300
Training/Registration	928	2,500	984	2,250
Rentals/Leases	4,115	3,100	294	1,750
Total Purchased Services	(136,221)	(2,150)	(20,152)	(2,696)
Supplies/Non-Capital Equipment				
Office Supplies	843	2,900	930	5,000
Technology Supplies	9,356	4,950	-	-
Operating Supplies	86,199	274,000	278,630	267,500
Maintenance Supplies	30,539	-	(1,545)	-
Repair Supplies	65,519	-	377	-
Construction Materials	80,814	-	11,702	-
Inventory Supplies	-	-	-	-
Uniforms/Clothing	7,754	9,000	2,867	5,500
Non-Capital Equipment	26,945	16,000	3,521	-
Gas/Electricity	619,469	735,714	629,358	638,053
Motor Vehicle Fuels	299,362	40,895	83,871	85,883
Total Supplies/Non-Capital Equipment	1,226,800	1,083,459	1,009,711	1,001,936
Capital Outlay				
Capital Equipment	56,859	343,500	343,500	78,500
Total Capital Outlay	56,859	343,500	343,500	78,500
Miscellaneous				
Dues/Fees	70	1,500	1,090	1,500
Total Other Expenditures	70	1,500	1,090	1,500
Total Expenditures	\$ 1,957,811	\$ 2,444,246	\$ 2,321,839	\$ 2,098,057

Expenditure Detail

Administration/Operations Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	49,424	49,152	49,300	50,408
Stipend	394	-	853	-
Medicare	705	713	709	731
Workers Compensation	47	47	60	72
Retirement Contributions	4,317	4,271	4,346	4,370
Medical Benefits	4,581	5,411	5,151	5,709
Life/Disability Benefits	496	441	537	460
Total Personnel	59,964	60,035	60,956	61,750
Purchased Services				
Professional Services	-	-	200	-
Property Services	49	1,000	98	250
Communication Services	269	1,000	751	300
Total Purchased Services	318	2,000	1,049	550
Supplies/Non-Capital Equipment				
Office Supplies	222	500	141	5,000
Technology Supplies	-	500	-	-
Operating Supplies	5,701	5,000	2,493	-
Gas/Electricity	122,745	141,612	128,256	126,427
Total Supplies/Non-Capital Equipment	128,668	147,612	130,890	131,427
Miscellaneous				
Dues/Fees	-	500	-	1,000
Total Other Expenditures	-	500	-	1,000
Total Expenditures	\$ 188,950	\$ 210,147	\$ 192,895	\$ 194,727

Expenditure Detail

Facilities Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	139,208	115,827	92,972	92,391
Overtime	2,724	4,500	1,277	4,500
Stipend	1,078	-	1,805	-
Allowances	-	800	663	612
Medicare	1,189	1,640	837	1,233
Workers Compensation	1,410	1,520	1,759	1,672
Retirement Contributions	11,218	10,401	8,306	8,221
Medical Benefits	15,596	17,899	13,150	14,390
Life/Disability Benefits	934	976	812	765
Total Personnel	173,357	153,563	121,581	123,784
Purchased Services				
Professional Services	125	250	90	125
Property Services	23,689	27,500	28,360	8,500
Communication Services	1,203	2,000	1,104	1,500
Training/Registration	-	500	534	500
Rentals/Leases	1,360	1,000	42	1,000
Total Purchased Services	26,377	31,250	30,130	11,625
Supplies/Non-Capital Equipment				
Office Supplies	-	150	-	-
Operating Supplies	7,293	20,000	23,116	20,000
Maintenance Supplies	2,449	-	-	-
Repair Supplies	5,686	-	-	-
Construction Materials	4,924	-	-	-
Uniforms/Clothing	1,079	2,400	647	1,000
Non-Capital Equipment	4,363	15,000	3,521	-
Motor Vehicle Fuels	-	2,978	4,979	5,098
Total Supplies/Non-Capital Equipment	25,794	40,528	32,263	26,098
Capital Outlay				
Capital Equipment	26,575	29,500	29,500	17,500
Total Capital Outlay	26,575	29,500	29,500	17,500
Total Expenditures	\$ 252,103	\$ 254,841	\$ 213,474	\$ 179,007

Expenditure Detail

Fleet Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	218,101	217,265	220,716	219,198
Overtime	2,595	4,000	750	4,000
Stipend	2,053	-	4,446	-
Allowances	1,203	2,400	2,526	2,424
Medicare	2,414	3,069	2,475	3,039
Workers Compensation	2,848	2,965	6,880	4,314
Retirement Contributions	19,120	18,952	19,182	19,828
Medical Benefits	36,560	39,528	38,888	42,543
Life/Disability Benefits	1,850	1,854	2,004	1,868
Total Personnel	286,744	290,033	297,867	297,214
Purchased Services				
Professional Services	-	200	90	200
Property Services	29,872	40,000	28,768	50,000
Repair/Maintenance Services	(284,221)	(182,500)	(160,371)	(160,371)
Communication Services	1,429	1,500	1,265	1,500
Training/Registration	195	-	-	-
Rentals/Leases	1,079	1,100	241	250
Total Purchased Services	(251,646)	(139,700)	(130,007)	(108,421)
Supplies/Non-Capital Equipment				
Office Supplies	18	250	-	-
Technology Supplies	2,299	2,500	-	-
Operating Supplies	4,839	70,000	73,576	70,000
Repair Supplies	59,833	-	377	-
Uniforms/Clothing	1,704	1,800	299	1,500
Motor Vehicle Fuels	299,362	957	43,552	44,597
Total Supplies/Non-Capital Equipment	368,055	75,507	117,804	116,097
Capital Outlay				
Capital Equipment	(193)	-	-	-
Total Capital Outlay	(193)	-	-	-
Total Expenditures	\$ 402,960	\$ 225,840	\$ 285,664	\$ 304,890

Expenditure Detail

Streets Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	138,966	291,023	281,568	299,634
Overtime	2,345	6,750	7,902	6,750
Stipend	1,424	-	5,849	-
Allowances	602	4,400	4,524	4,464
Medicare	1,501	4,289	3,050	4,317
Workers Compensation	1,904	5,987	8,013	10,050
Retirement Contributions	12,541	24,892	24,963	25,257
Medical Benefits	32,275	75,556	67,467	82,061
Life/Disability Benefits	1,312	2,564	2,792	2,655
Total Personnel	192,870	415,461	406,128	435,188
Purchased Services				
Professional Services	285	300	390	300
Property Services	10,197	20,000	3,590	15,000
Communication Services	3,044	3,000	2,109	3,000
Training/Registration	248	500	-	250
Rentals/Leases	1,676	1,000	11	500
Total Purchased Services	15,450	24,800	6,100	19,050
Supplies/Non-Capital Equipment				
Office Supplies	347	500	-	-
Technology Supplies	6,177	-	-	-
Operating Supplies	65,278	175,000	178,998	175,000
Maintenance Supplies	28,090	-	(1,545)	-
Construction Materials	75,890	-	11,702	-
Uniforms/Clothing	4,971	4,800	1,921	3,000
Non-Capital Equipment	22,582	1,000	-	-
Motor Vehicle Fuels	-	33,602	32,534	33,315
Total Supplies/Non-Capital Equipment	203,335	214,902	223,610	211,315
Capital Outlay				
Capital Equipment	30,477	314,000	314,000	61,000
Total Capital Outlay	30,477	314,000	314,000	61,000
Total Expenditures	\$ 442,132	\$ 969,163	\$ 949,838	\$ 726,553

Expenditure Detail

Engineering Division - General Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	82,582	84,109	84,108	71,025
Seasonal/Temporary Wages	-	-	-	16,074
Stipend	841	-	1,822	-
Allowances	361	480	493	-
Medicare	1,211	1,226	1,246	1,263
Workers Compensation	380	410	685	618
Retirement Contributions	6,685	6,767	6,875	5,682
Medical Benefits	4,550	5,092	5,108	5,578
Life/Disability Benefits	758	761	821	641
Total Personnel	97,368	98,845	101,158	100,881
Purchased Services				
Professional Services	67,292	2,500	8,814	-
Technical Services	-	6,000	-	3,000
Property Services	-	60,000	58,019	70,000
Communication Services	5,503	9,500	5,293	-
Training/Registration	485	1,500	450	1,500
Total Purchased Services	73,280	79,500	72,576	74,500
Supplies/Non-Capital Equipment				
Office Supplies	256	1,500	789	-
Technology Supplies	880	1,950	-	-
Operating Supplies	3,088	4,000	447	2,500
Gas/Electricity	496,724	594,102	501,102	511,626
Motor Vehicle Fuels	-	3,358	2,806	2,873
Total Supplies/Non-Capital Equipment	500,948	604,910	505,144	516,999
Miscellaneous				
Dues/Fees	70	1,000	1,090	500
Total Other Expenditures	70	1,000	1,090	500
Total Expenditures	\$ 671,666	\$ 784,255	\$ 679,968	\$ 692,880

Expenditure Detail

Public Works Department - Conservation Trust Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	50,444	-	-	-
Total Capital Outlay	50,444	-	-	-
Total Expenditures	\$ 50,444	\$ -	\$ -	\$ -

Expenditure Detail

Capital Improvement Projects Division - Conservation Trust Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	50,444	-	-	-
Total Capital Outlay	50,444	-	-	-
Total Expenditures	\$ 50,444	\$ -	\$ -	\$ -

Expenditure Detail

Public Works Department - CDBG Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	-	250,000	250,000	-
Total Capital Outlay	-	250,000	250,000	-
Total Expenditures	\$ -	\$ 250,000	\$ 250,000	\$ -

Expenditure Detail

Capital Improvement Projects Division - CDBG Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	-	250,000	250,000	-
Total Capital Outlay	-	250,000	250,000	-
Total Expenditures	\$ -	\$ 250,000	\$ 250,000	\$ -

Expenditure Detail

Public Works Department - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	4,681,789	2,312,639	2,092,031	1,407,591
Total Capital Outlay	4,681,789	2,312,639	2,092,031	1,407,591
Total Expenditures	\$ 4,681,789	\$ 2,312,639	\$ 2,092,031	\$ 1,407,591

Expenditure Detail

Capital Improvement Projects Division - Capital Projects Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	4,681,789	2,312,639	2,092,031	1,407,591
Total Capital Outlay	4,681,789	2,312,639	2,092,031	1,407,591
Total Expenditures	\$ 4,681,789	\$ 2,312,639	\$ 2,092,031	\$ 1,407,591

Expenditure Detail

Public Works Department - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	2,207,308	2,201,362	2,161,296	2,278,264
Seasonal/Temporary Wages	-	-	-	16,074
Overtime	34,827	54,688	33,941	54,688
Stipend	21,074	-	43,955	-
Allowances	6,858	19,300	20,679	20,378
Medicare	26,639	32,063	26,383	32,637
Workers Compensation	27,270	27,655	37,845	40,752
Retirement Contributions	197,021	196,058	199,435	203,177
Medical Benefits	282,648	310,680	287,286	340,444
Life/Disability Benefits	19,357	19,455	20,399	20,038
Total Personnel	2,823,002	2,861,261	2,831,219	3,006,452
Purchased Services				
Professional Services	222,552	432,500	100,930	340,250
Technical Services	296,273	82,000	47,511	76,100
General Services	43,924	93,000	73,746	94,500
Property Services	385,799	640,500	369,440	357,000
Repair/Maintenance Services	111,462	83,950	64,596	70,570
Communication Services	31,762	34,400	28,361	23,550
Training/Registration	6,953	17,500	5,954	14,250
Mileage/Travel	483	1,050	173	200
Rentals/Leases	9,044	23,400	8,671	14,000
Total Purchased Services	1,108,252	1,408,300	699,382	990,420
Supplies/Non-Capital Equipment				
Office Supplies	8,798	10,650	5,120	9,000
Technology Supplies	6,361	6,550	178	3,000
Operating Supplies	252,304	795,700	426,564	733,000
Chemicals/Compounds	320,083	7,000	1,508	10,000
Maintenance Supplies	42,840	-	31,248	-
Repair Supplies	18,687	-	320	-
Construction Materials	9,710	-	-	-
Uniforms/Clothing	13,014	12,700	3,499	10,000
Non-Capital Equipment	36,376	83,800	10,976	37,000
Gas/Electricity	704,872	799,793	656,948	726,019
Motor Vehicle Fuels	-	43,840	36,730	40,892
Total Supplies/Non-Capital Equipment	1,413,045	1,760,033	1,173,091	1,568,911
Capital Outlay				
Property/Rights	11,849,863	5,605,185	1,224,253	114,674
Capital Equipment	209,325	208,500	208,500	357,500
Capital Improvement Projects	1,492,892	3,647,192	1,393,105	3,567,289
Total Capital Outlay	13,552,080	9,460,877	2,825,858	4,039,463
Miscellaneous				
Dues/Fees	15,153	3,480	(22,995)	2,250
Community Incentive	29,632	25,000	22,142	25,000
Total Other Expenditures	44,785	28,480	(853)	27,250
Total Expenditures	\$ 18,941,164	\$ 15,518,951	\$ 7,528,697	\$ 9,632,496

Expenditure Detail

Administration/Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	98,848	98,304	98,600	100,816
Stipend	788	-	1,706	-
Medicare	1,410	1,426	1,418	1,462
Workers Compensation	93	94	120	144
Retirement Contributions	8,633	8,542	8,692	8,740
Medical Benefits	9,161	10,822	10,302	11,418
Life/Disability Benefits	992	882	1,074	920
Total Personnel	119,925	120,070	121,912	123,500
Purchased Services				
Professional Services	17,595	-	200	-
Property Services	195	-	98	-
Communication Services	249	-	-	-
Rentals/Leases	-	600	1,626	-
Total Purchased Services	18,039	600	1,924	-
Supplies/Non-Capital Equipment				
Office Supplies	43	200	-	9,000
Operating Supplies	25	-	239	-
Non-Capital Equipment	8,883	-	-	-
Total Supplies/Non-Capital Equipment	8,951	200	239	9,000
Capital Outlay				
Capital Equipment	(8,883)	-	-	-
Total Capital Outlay	(8,883)	-	-	-
Total Expenditures	\$ 138,032	\$ 120,870	\$ 124,075	\$ 132,500

Expenditure Detail

Facilities Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	117,921	115,827	92,971	92,391
Overtime	2,724	4,500	1,277	4,500
Stipend	1,078	-	1,805	-
Allowances	-	800	663	612
Medicare	1,189	1,640	837	1,233
Workers Compensation	1,397	1,520	1,759	1,672
Retirement Contributions	10,397	10,401	8,306	8,221
Medical Benefits	15,596	17,899	13,150	14,390
Life/Disability Benefits	934	976	812	765
Total Personnel	151,236	153,563	121,580	123,784
Purchased Services				
Property Services	12,748	12,500	10,498	13,000
Communication Services	11,502	10,000	10,181	1,500
Rentals/Leases	-	500	-	500
Total Purchased Services	24,250	23,000	20,679	15,000
Supplies/Non-Capital Equipment				
Office Supplies	-	200	-	-
Operating Supplies	729	7,500	859	7,500
Repair Supplies	6,026	-	320	-
Construction Materials	1,821	-	-	-
Non-Capital Equipment	3,607	3,000	1,770	1,000
Motor Vehicle Fuels	-	2,978	-	-
Total Supplies/Non-Capital Equipment	12,183	13,678	2,949	8,500
Capital Outlay				
Capital Equipment	-	17,500	17,500	17,500
Total Capital Outlay	-	17,500	17,500	17,500
Total Expenditures	\$ 187,669	\$ 207,741	\$ 162,708	\$ 164,784

Expenditure Detail

Fleet Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Repair/Maintenance Services	111,462	83,950	64,596	70,570
Total Purchased Services	111,462	83,950	64,596	70,570
Total Expenditures	\$ 111,462	\$ 83,950	\$ 64,596	\$ 70,570

Expenditure Detail

Engineering Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	242,697	250,960	236,799	221,492
Seasonal/Temporary Wages	-	-	-	16,074
Stipend	2,509	-	5,438	-
Allowances	2,046	2,180	2,349	1,200
Medicare	3,493	3,672	3,488	3,461
Workers Compensation	1,642	1,229	1,883	1,696
Retirement Contributions	19,721	20,251	23,022	18,838
Medical Benefits	22,805	26,508	21,838	25,338
Life/Disability Benefits	2,180	2,308	2,276	2,014
Total Personnel	297,093	307,108	297,093	290,113
Purchased Services				
Professional Services	1,855	2,500	-	-
Technical Services	-	6,000	-	3,600
General Services	95	-	-	-
Communication Services	908	2,500	2,244	2,500
Training/Registration	700	2,500	-	1,500
Rentals/Leases	-	4,400	2,282	2,500
Total Purchased Services	3,558	17,900	4,526	10,100
Supplies/Non-Capital Equipment				
Office Supplies	244	2,500	726	-
Technology Supplies	880	1,950	-	-
Operating Supplies	2,750	6,000	4,560	3,000
Uniforms/Clothing	73	-	-	-
Total Supplies/Non-Capital Equipment	3,947	10,450	5,286	3,000
Miscellaneous				
Dues/Fees	471	600	660	600
Total Other Expenditures	471	600	660	600
Total Expenditures	\$ 305,069	\$ 336,058	\$ 307,565	\$ 303,813

Expenditure Detail

Water Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	369,602	331,469	327,651	340,614
Overtime	3,895	12,000	5,389	12,000
Stipend	3,640	-	7,074	-
Allowances	2,406	4,800	5,052	4,848
Medicare	4,226	5,006	4,301	4,967
Workers Compensation	4,613	5,425	6,910	7,878
Retirement Contributions	34,839	30,602	31,155	31,005
Medical Benefits	45,995	44,631	48,202	52,732
Life/Disability Benefits	3,280	2,958	3,188	3,041
Total Personnel	472,496	436,891	438,922	457,085
Purchased Services				
Professional Services	-	10,000	190	10,000
Technical Services	21,282	20,000	5,900	30,000
General Services	700	10,000	-	12,000
Property Services	13,685	10,000	7,456	11,500
Communication Services	1,673	2,200	2,929	2,200
Training/Registration	331	3,000	178	2,000
Mileage/Travel	-	200	-	-
Rentals/Leases	2,912	3,500	521	3,000
Total Purchased Services	40,583	58,900	17,174	70,700
Supplies/Non-Capital Equipment				
Office Supplies	3,281	2,500	3,848	-
Technology Supplies	214	1,000	-	1,000
Operating Supplies	10,223	202,000	116,301	150,000
Chemicals/Compounds	112,399	-	-	-
Maintenance Supplies	1,066	-	-	-
Repair Supplies	6,722	-	-	-
Uniforms/Clothing	2,961	4,000	-	3,000
Non-Capital Equipment	12,052	15,300	3,188	10,000
Gas/Electricity	223,119	219,623	199,651	229,813
Motor Vehicle Fuels	-	3,358	1,334	1,366
Total Supplies/Non-Capital Equipment	372,037	447,781	324,322	395,179
Capital Outlay				
Capital Equipment	91,498	31,000	31,000	104,000
Total Capital Outlay	91,498	31,000	31,000	104,000
Miscellaneous				
Dues/Fees	13,254	230	(25,323)	250
Total Other Expenditures	13,254	230	(25,323)	250
Total Expenditures	\$ 989,868	\$ 974,802	\$ 786,095	\$ 1,027,214

Expenditure Detail

Lab Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	204,706	211,419	212,006	219,339
Stipend	2,114	-	4,583	-
Allowances	-	1,120	1,331	1,142
Medicare	2,920	3,081	3,103	3,196
Workers Compensation	2,253	2,450	3,268	3,717
Retirement Contributions	18,976	19,442	19,782	20,054
Medical Benefits	19,654	18,954	15,491	16,734
Life/Disability Benefits	1,886	1,915	2,136	1,978
Post-Employment Benefits	-	-	-	-
Total Personnel	252,509	258,381	261,700	266,160
Purchased Services				
Technical Services	16,378	28,000	13,579	18,000
General Services	28,818	60,000	60,106	65,500
Property Services	1,024	6,000	352	2,000
Communication Services	1,468	3,400	1,218	1,500
Training/Registration	740	2,500	960	2,500
Mileage/Travel	57	200	-	-
Rentals/Leases	-	800	1,170	-
Total Purchased Services	48,485	100,900	77,385	89,500
Supplies/Non-Capital Equipment				
Office Supplies	2,107	1,300	212	-
Technology Supplies	1,045	-	-	-
Operating Supplies	45,629	43,000	37,822	42,000
Uniforms/Clothing	1,380	2,000	186	1,500
Non-Capital Equipment	709	300	-	500
Motor Vehicle Fuels	-	1,489	1,191	1,220
Total Supplies/Non-Capital Equipment	50,870	48,089	39,411	45,220
Capital Outlay				
Capital Equipment	7,059	10,000	10,000	35,000
Total Capital Outlay	7,059	10,000	10,000	35,000
Miscellaneous				
Dues/Fees	863	500	794	800
Total Other Expenditures	863	500	794	800
Total Expenditures	\$ 359,786	\$ 417,870	\$ 389,290	\$ 436,680

Expenditure Detail

Electrical & Mechanical Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	332,413	326,964	331,710	329,646
Overtime	6,552	12,300	5,784	12,300
Stipend	3,054	-	6,612	-
Allowances	-	2,000	2,230	2,040
Medicare	2,636	4,658	2,691	4,518
Workers Compensation	4,830	5,048	6,612	7,170
Retirement Contributions	30,658	29,224	31,025	30,340
Medical Benefits	46,552	51,716	50,846	57,408
Life/Disability Benefits	2,762	2,816	2,993	2,808
Total Personnel	429,457	434,726	440,503	446,230
Purchased Services				
Professional Services	45	-	-	-
Technical Services	803	2,800	-	2,000
Property Services	12,373	25,000	27,795	12,500
Communication Services	4,178	4,600	2,284	4,300
Training/Registration	792	2,500	-	1,500
Rentals/Leases	2,097	6,600	1,375	2,000
Total Purchased Services	20,288	41,500	31,454	22,300
Supplies/Non-Capital Equipment				
Office Supplies	-	600	-	-
Operating Supplies	106,862	90,000	56,725	100,000
Chemicals/Compounds	2,564	-	1,508	-
Maintenance Supplies	22,271	-	31,248	-
Uniforms/Clothing	2,914	1,500	15	1,000
Non-Capital Equipment	7,077	50,000	5,127	17,500
Motor Vehicle Fuels	-	9,154	9,577	9,807
Total Supplies/Non-Capital Equipment	141,688	151,254	104,200	128,307
Capital Outlay				
Capital Equipment	42,003	90,000	90,000	30,000
Total Capital Outlay	42,003	90,000	90,000	30,000
Total Expenditures	\$ 633,436	\$ 717,480	\$ 666,157	\$ 626,837

Expenditure Detail

Distribution & Collection Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	321,662	327,272	323,626	425,086
Overtime	13,965	14,000	15,926	14,000
Stipend	3,092	-	6,666	-
Allowances	-	2,800	3,110	4,872
Medicare	3,906	4,726	3,977	5,976
Workers Compensation	4,846	5,122	8,533	8,588
Retirement Contributions	28,370	28,820	29,053	36,846
Medical Benefits	63,711	74,540	64,088	87,380
Life/Disability Benefits	2,768	2,854	3,016	3,700
Total Personnel	442,320	460,134	457,995	586,448
Purchased Services				
Professional Services	230	-	190	250
General Services	4,554	-	-	-
Property Services	68,398	60,000	1,787	95,000
Communication Services	5,281	4,100	4,615	4,550
Training/Registration	1,025	2,000	1,330	2,000
Rentals/Leases	1,500	1,700	112	1,400
Total Purchased Services	80,988	67,800	8,034	103,200
Supplies/Non-Capital Equipment				
Office Supplies	287	800	-	-
Technology Supplies	700	1,100	-	1,000
Operating Supplies	37,177	185,000	47,638	375,000
Maintenance Supplies	19,140	-	-	-
Construction Materials	7,889	-	-	-
Uniforms/Clothing	3,284	2,450	2,362	2,500
Non-Capital Equipment	227	2,500	-	-
Gas/Electricity	66,766	77,230	68,312	68,769
Motor Vehicle Fuels	-	21,086	21,377	25,170
Total Supplies/Non-Capital Equipment	135,470	290,166	139,689	472,439
Capital Outlay				
Capital Equipment	16,768	12,000	12,000	16,000
Total Capital Outlay	16,768	12,000	12,000	16,000
Miscellaneous				
Dues/Fees	-	250	-	250
Total Other Expenditures	-	250	-	250
Total Expenditures	\$ 675,546	\$ 830,350	\$ 617,718	\$ 1,178,337

Expenditure Detail

Water Resources Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	237,457	238,969	238,200	242,339
Overtime	4,635	-	4,722	-
Stipend	2,390	-	3,933	-
Allowances	-	1,200	1,326	1,224
Medicare	3,426	3,483	3,478	3,533
Workers Compensation	2,305	2,320	2,976	3,492
Retirement Contributions	21,816	22,852	22,467	21,923
Medical Benefits	36,718	41,120	39,546	49,266
Life/Disability Benefits	2,188	2,167	2,183	2,184
Total Personnel	310,935	312,111	318,831	323,961
Purchased Services				
Professional Services	194,856	400,000	93,083	310,000
Technical Services	1,250	7,000	-	-
Property Services	185,486	242,000	314,600	200,000
Communication Services	3,585	3,000	2,630	3,000
Training/Registration	526	500	2,456	500
Mileage/Travel	381	300	173	-
Rentals/Leases	-	100	1,396	500
Total Purchased Services	386,084	652,900	414,338	514,000
Supplies/Non-Capital Equipment				
Office Supplies	499	350	299	-
Operating Supplies	19,555	20,000	1,967	20,000
Chemicals/Compounds	9,042	7,000	-	10,000
Uniforms/Clothing	282	750	-	-
Non-Capital Equipment	15	200	-	1,000
Gas/Electricity	1,518	1,656	1,648	1,564
Total Supplies/Non-Capital Equipment	30,911	29,956	3,914	32,564
Capital Outlay				
Property/Rights	11,849,863	5,605,185	1,224,253	114,674
Total Capital Outlay	11,849,863	5,605,185	1,224,253	114,674
Miscellaneous				
Dues/Fees	315	500	660	-
Community Incentive	29,632	25,000	22,142	25,000
Total Other Expenditures	29,947	25,500	22,802	25,000
Total Expenditures	\$ 12,607,740	\$ 6,625,652	\$ 1,984,138	\$ 1,010,199

Expenditure Detail

Wastewater Operations Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	235,279	254,026	249,446	258,508
Overtime	3,056	9,888	410	9,888
Stipend	1,947	-	5,137	-
Allowances	1,203	2,800	2,976	2,832
Medicare	2,728	3,650	2,316	3,571
Workers Compensation	4,601	3,665	4,799	5,253
Retirement Contributions	19,989	22,104	22,161	23,367
Medical Benefits	22,109	24,115	23,447	25,778
Life/Disability Benefits	1,950	2,168	2,269	2,194
Total Personnel	292,862	322,416	312,961	331,391
Purchased Services				
Professional Services	4,969	15,000	7,047	15,000
Technical Services	250,805	10,000	20,580	15,000
General Services	9,757	23,000	13,640	17,000
Property Services	91,890	285,000	6,854	23,000
Communication Services	2,918	4,000	2,260	4,000
Training/Registration	2,689	4,000	780	4,000
Mileage/Travel	45	250	-	100
Rentals/Leases	2,535	4,900	127	4,000
Total Purchased Services	365,608	346,150	51,288	82,100
Supplies/Non-Capital Equipment				
Office Supplies	2,209	2,100	-	-
Technology Supplies	3,522	2,500	-	1,000
Operating Supplies	29,039	240,000	159,701	35,000
Chemicals/Compounds	196,078	-	-	-
Maintenance Supplies	363	-	-	-
Repair Supplies	5,939	-	-	-
Uniforms/Clothing	2,120	2,000	936	2,000
Non-Capital Equipment	3,806	8,500	-	5,000
Gas/Electricity	413,469	501,284	387,337	425,873
Motor Vehicle Fuels	-	5,775	3,251	3,329
Total Supplies/Non-Capital Equipment	656,545	762,159	551,225	472,202
Capital Outlay				
Capital Equipment	60,880	48,000	48,000	155,000
Total Capital Outlay	60,880	48,000	48,000	155,000
Miscellaneous				
Dues/Fees	250	1,200	144	250
Total Other Expenditures	250	1,200	144	250
Total Expenditures	\$ 1,376,145	\$ 1,479,925	\$ 963,618	\$ 1,040,943

Expenditure Detail

Industrial Pre-Treatment Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	46,723	46,152	50,287	48,033
Overtime	-	2,000	433	2,000
Stipend	462	-	1,001	-
Allowances	1,203	1,600	1,642	1,608
Medicare	705	721	774	720
Workers Compensation	690	782	985	1,142
Retirement Contributions	3,622	3,820	3,772	3,843
Medical Benefits	347	375	376	-
Life/Disability Benefits	417	411	452	434
Total Personnel	54,169	55,861	59,722	57,780
Purchased Services				
Professional Services	3,002	5,000	220	5,000
Technical Services	5,755	8,200	7,452	7,500
Training/Registration	150	500	250	250
Mileage/Travel	-	100	-	100
Rentals/Leases	-	300	62	100
Total Purchased Services	8,907	14,700	7,984	12,950
Supplies/Non-Capital Equipment				
Office Supplies	128	100	35	-
Technology Supplies	-	-	178	-
Operating Supplies	315	2,200	752	500
Non-Capital Equipment	-	4,000	891	2,000
Total Supplies/Non-Capital Equipment	443	6,300	1,856	2,500
Miscellaneous				
Dues/Fees	-	200	70	100
Total Other Expenditures	-	200	70	100
Total Expenditures	\$ 63,519	\$ 77,061	\$ 69,632	\$ 73,330

Expenditure Detail

Capital Improvement Projects Division - Water & Wastewater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	1,492,892	3,647,192	1,393,105	3,567,289
Total Capital Outlay	1,492,892	3,647,192	1,393,105	3,567,289
Total Expenditures	\$ 1,492,892	\$ 3,647,192	\$ 1,393,105	\$ 3,567,289

Expenditure Detail

Public Works Department - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	190,156	55,207	64,654	56,415
Overtime	2,344	-	177	-
Stipend	1,976	-	1,503	-
Allowances	647	-	1,347	1,200
Medicare	2,259	801	927	835
Workers Compensation	3,326	54	338	82
Retirement Contributions	17,573	4,969	5,856	5,077
Medical Benefits	38,045	5,092	3,617	-
Life/Disability Benefits	1,808	502	633	507
Total Personnel	258,134	66,625	79,052	64,116
Purchased Services				
Professional Services	-	2,500	693	-
General Services	-	-	-	1,000
Property Services	-	5,000	-	5,000
Repair/Maintenance Services	8,178	1,825	-	-
Communication Services	1,801	800	1,872	800
Training/Registration	729	1,300	130	750
Rentals/Leases	-	200	231	150
Total Purchased Services	10,708	11,625	2,926	7,700
Supplies/Non-Capital Equipment				
Office Supplies	459	350	-	-
Technology Supplies	-	1,000	-	-
Operating Supplies	16,310	20,000	13,347	20,000
Motor Vehicle Fuels	-	1,306	-	-
Total Supplies/Non-Capital Equipment	16,769	22,656	13,347	20,000
Capital Outlay				
Capital Improvement Projects	100,000	500,000	100,000	400,000
Total Capital Outlay	100,000	500,000	100,000	400,000
Miscellaneous				
Dues/Fees	1,410	1,800	1,200	750
Total Other Expenditures	1,410	1,800	1,200	750
Total Expenditures	\$ 387,021	\$ 602,706	\$ 196,525	\$ 492,566

Expenditure Detail

Fleet Division - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Repair/Maintenance Services	8,178	1,825	-	-
Total Purchased Services	8,178	1,825	-	-
Total Expenditures	\$ 8,178	\$ 1,825	\$ -	\$ -

Expenditure Detail

Streets Division - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	138,865	-	9,447	-
Overtime	2,344	-	177	-
Stipend	1,424	-	307	-
Allowances	601	-	147	-
Medicare	1,501	-	134	-
Workers Compensation	3,273	-	271	-
Retirement Contributions	12,541	-	780	-
Medical Benefits	32,275	-	3,241	-
Life/Disability Benefits	1,311	-	95	-
Total Personnel	194,135	-	14,599	-
Purchased Services				
Professional Services	-	-	693	-
Communication Services	1,151	-	1,354	-
Total Purchased Services	1,151	-	2,047	-
Supplies/Non-Capital Equipment				
Operating Supplies	11,361	15,000	9,036	15,000
Motor Vehicle Fuels	-	1,306	-	-
Total Supplies/Non-Capital Equipment	11,361	16,306	9,036	15,000
Total Expenditures	\$ 206,647	\$ 16,306	\$ 25,682	\$ 15,000

Expenditure Detail

Stormwater Operations Division - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	51,291	55,207	55,207	56,415
Stipend	552	-	1,196	-
Allowances	46	-	1,200	1,200
Medicare	758	801	793	835
Workers Compensation	53	54	67	82
Retirement Contributions	5,032	4,969	5,076	5,077
Medical Benefits	5,770	5,092	376	-
Life/Disability Benefits	497	502	538	507
Total Personnel	63,999	66,625	64,453	64,116
Purchased Services				
Professional Services	-	2,500	-	-
General Services	-	-	-	1,000
Property Services	-	5,000	-	5,000
Communication Services	650	800	518	800
Training/Registration	729	1,300	130	750
Rentals/Leases	-	200	231	150
Total Purchased Services	1,379	9,800	879	7,700
Supplies/Non-Capital Equipment				
Office Supplies	459	350	-	-
Technology Supplies	-	1,000	-	-
Operating Supplies	4,949	5,000	4,311	5,000
Total Supplies/Non-Capital Equipment	5,408	6,350	4,311	5,000
Miscellaneous				
Dues/Fees	1,410	1,800	1,200	750
Total Other Expenditures	1,410	1,800	1,200	750
Total Expenditures	\$ 72,196	\$ 84,575	\$ 70,843	\$ 77,566

Expenditure Detail

Capital Improvement Projects Division - Stormwater Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Capital Outlay				
Capital Improvement Projects	100,000	500,000	100,000	400,000
Total Capital Outlay	100,000	500,000	100,000	400,000
Total Expenditures	\$ 100,000	\$ 500,000	\$ 100,000	\$ 400,000

Expenditure Detail

Public Works Department - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	555,470	537,328	533,375	547,561
Overtime	4,003	18,000	3,121	18,000
Stipend	5,209	-	11,143	-
Allowances	560	3,200	3,415	3,672
Medicare	5,852	8,100	5,494	7,993
Workers Compensation	11,871	11,265	16,045	16,031
Retirement Contributions	55,241	53,066	53,155	53,944
Medical Benefits	87,932	99,060	88,205	95,739
Life/Disability Benefits	5,072	4,859	5,143	4,937
Total Personnel	731,210	734,878	719,096	747,877
Purchased Services				
Professional Services	280	-	1,250	-
Property Services	194,522	225,000	148,306	230,000
Repair/Maintenance Services	137,844	96,725	88,012	89,801
Communication Services	7,932	8,600	8,205	8,600
Training/Registration	-	250	398	250
Rentals/Leases	3,579	5,100	29	5,500
Total Purchased Services	344,157	335,675	246,200	334,151
Supplies/Non-Capital Equipment				
Office Supplies	-	300	33	1,000
Operating Supplies	536	5,000	924	2,500
Inventory Supplies	66,117	190,000	29,955	222,000
Uniforms/Clothing	2,490	4,200	2,322	3,000
Non-Capital Equipment	18,600	-	-	-
Gas/Electricity	8,650	15,679	10,516	8,910
Motor Vehicle Fuels	-	92,707	93,960	96,215
Total Supplies/Non-Capital Equipment	96,393	307,886	137,710	333,625
Capital Outlay				
Capital Equipment	580,446	-	-	244,000
Total Capital Outlay	580,446	-	-	244,000
Miscellaneous				
Dues/Fees	181	350	-	400
Total Other Expenditures	181	350	-	400
Total Expenditures	\$ 1,752,387	\$ 1,378,789	\$ 1,103,006	\$ 1,660,053

Expenditure Detail

Administration/Operations Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	16,475	16,384	16,433	16,802
Stipend	131	-	284	-
Medicare	235	238	236	244
Workers Compensation	16	15	20	24
Retirement Contributions	1,439	1,423	1,448	1,457
Medical Benefits	1,527	1,804	1,717	1,903
Life/Disability Benefits	165	159	179	158
Total Personnel	19,988	20,023	20,317	20,588
Purchased Services				
Professional Services	160	-	1,060	-
Property Services	27	-	-	-
Total Purchased Services	187	-	1,060	-
Supplies/Non-Capital Equipment				
Office Supplies	-	-	-	1,000
Gas/Electricity	8,650	15,679	10,516	8,910
Total Supplies/Non-Capital Equipment	8,650	15,679	10,516	9,910
Total Expenditures	\$ 28,825	\$ 35,702	\$ 31,893	\$ 30,498

Expenditure Detail

Fleet Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Purchased Services				
Repair/Maintenance Services	137,844	96,725	88,012	89,801
Total Purchased Services	137,844	96,725	88,012	89,801
Total Expenditures	\$ 137,844	\$ 96,725	\$ 88,012	\$ 89,801

Expenditure Detail

Sanitation Operations Division - Sanitation Fund

	2010 Audited Amounts	2011 Adopted Budget	2011 Year-End Forecast	2012 Proposed Budget
Personnel				
Regular Wages	538,995	520,944	516,942	530,759
Overtime	4,003	18,000	3,121	18,000
Stipend	5,078	-	10,859	-
Allowances	560	3,200	3,415	3,672
Medicare	5,617	7,862	5,258	7,749
Workers Compensation	11,855	11,250	16,025	16,007
Retirement Contributions	53,802	51,643	51,707	52,487
Medical Benefits	86,405	97,256	86,488	93,836
Life/Disability Benefits	4,907	4,700	4,964	4,779
Total Personnel	711,222	714,855	698,779	727,289
Purchased Services				
Professional Services	120	-	190	-
Property Services	194,495	225,000	148,306	230,000
Communication Services	7,932	8,600	8,205	8,600
Training/Registration	-	250	398	250
Rentals/Leases	3,579	5,100	29	5,500
Total Purchased Services	206,126	238,950	157,128	244,350
Supplies/Non-Capital Equipment				
Office Supplies	-	300	33	-
Operating Supplies	536	5,000	924	2,500
Inventory Supplies	66,117	190,000	29,955	222,000
Uniforms/Clothing	2,490	4,200	2,322	3,000
Non-Capital Equipment	18,600	-	-	-
Motor Vehicle Fuels	-	92,707	93,960	96,215
Total Supplies/Non-Capital Equipment	87,743	292,207	127,194	323,715
Capital Outlay				
Capital Equipment	580,446	-	-	244,000
Total Capital Outlay	580,446	-	-	244,000
Miscellaneous				
Dues/Fees	181	350	-	400
Total Other Expenditures	181	350	-	400
Total Expenditures	\$ 1,585,718	\$ 1,246,362	\$ 983,101	\$ 1,539,754

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Conservation Trust Fund

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 857,332	\$ 1,325,586		\$ 1,028,745	\$ 100,214	\$ 369,825	\$ 685,718	\$ 508,392		
Revenue Projections:										
Lottery Proceeds	\$ 303,787	\$ 355,058		\$ 355,058	\$ 358,609	\$ 362,195	\$ 365,817	\$ 369,475	\$ 1,811,154	
Investment Earnings	5,336	7,411		7,411	1,002	3,698	6,857	5,084	24,052	
Total	309,123	362,469		362,469	359,611	365,893	372,674	374,559	1,835,206	
Capital Expenditures:										
Greenway Trail Replacement	50,000	50,000	-	50,000	50,000	50,000	50,000	50,000	250,000	CTF
Sperry Playground Replacement	-	-	-	-	-	-	-	-	-	CTF
Ballfield Improvements	9,110	9,110	-	-	-	-	-	-	-	CTF
Larson Park Fence	-	-	-	-	-	-	-	-	-	CTF
NRC Fire Code Compliance	482,200	482,200	-	-	-	-	-	-	-	CTF
Senior Center Flooring Replace	23,000	23,000	-	-	-	-	-	-	-	CTF
Irrigation System Central Control	5,000	5,000	-	-	-	-	-	-	-	CTF
Recreation Center HVAC	925,000	80,000	845,000	-	-	-	-	-	-	CTF
Sensory Playground Repair	10,000	10,000	-	-	-	-	-	-	-	CTF
Jaycee Ballfield Improvements	-	-	-	135,000	-	-	-	-	135,000	CTF
Locker Room Renovations	-	-	-	200,000	-	-	-	-	200,000	CTF
Rec Center Flooring	-	-	-	61,000	-	-	-	-	61,000	CTF
Sensory Playground Renovation	-	-	-	-	40,000	-	-	-	40,000	CTF
Recreation Center Pool Liner	-	-	-	-	-	-	500,000	-	500,000	CTF
Total	1,504,310	659,310	845,000	446,000	90,000	50,000	550,000	50,000	1,186,000	
Ending Fund Balance	\$ (337,855)	\$ 1,028,745		\$ 100,214	\$ 369,825	\$ 685,718	\$ 508,392	\$ 832,951		
Unassigned Fund Balance	\$ (337,855)	\$ 1,028,745		\$ 100,214	\$ 369,825	\$ 685,718	\$ 508,392	\$ 832,951		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

CDBG Fund

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000		
Revenue Projections:										
CDBG Proceeds	\$ 398,296	\$ 398,296		\$ -	\$ 600,000	\$ 200,000	\$ 200,000	\$ -	\$ 1,000,000	
Investment Earnings	-	-		-	-	-	-	-	-	
Total	398,296	398,296		-	600,000	200,000	200,000	-	1,000,000	
Help for Homes Program	148,296	148,296	-	-	-	-	-	-	-	
Capital Expenditures:										
Pedestrian Mobility Enhancements	250,000	250,000	-	-	-	150,000	150,000	-	300,000	CDBG
Grange Hall Creek	-	-	-	-	600,000	-	-	-	-	CDBG
Total	398,296	398,296	-	-	600,000	150,000	150,000	-	300,000	
Ending Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 100,000		
Unassigned Fund Balance	\$ -	\$ -		\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 100,000		

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 2,086,832	\$ 2,110,653		\$ 3,181,796	\$ 4,594,374	\$ 6,899,142	\$ 10,183,155	\$ 13,486,570		
Revenue:										
Property Tax (4.000 Mills)	\$ 961,847	\$ 952,418		\$ 945,941	\$ 955,400	\$ 964,954	\$ 974,604	\$ 984,350	\$ 4,825,249	
Sales/Use Tax (1/2%)	1,753,197	1,776,649		1,801,023	1,819,033	1,837,223	1,855,595	1,874,151	9,187,025	
Open Space Tax (ADCOO)	214,712	216,519		218,684	220,871	223,080	225,311	227,564	1,115,510	
Transportation Tax (ADCOT)	580,035	612,215		618,337	624,520	630,765	637,073	643,444	3,154,139	
County Grant	1,050,000	551,157		500,000	-	-	-	-	500,000	
State Grant	95,000	95,000		-	-	-	-	-	-	
Federal Grant	-	213,249		-	-	-	-	-	-	
Investment Earnings	24,500	25,000		36,000	45,944	68,991	101,832	134,866	387,633	
Miscellaneous Revenue	-	-		-	-	-	-	-	-	
Transfers From General Fund	100,000	100,000		200,000	200,000	200,000	200,000	200,000	1,000,000	
Total	4,779,291	4,542,207		4,319,985	3,865,768	3,925,013	3,994,415	4,064,375	20,169,556	
4.000 Mill Funded Projects	1,618,390	1,424,373	-	725,000	900,000	-	-	-	1,625,000	
1/2% Sales/Use Tax Funded Projects	-	-	-	550,000	-	-	-	-	550,000	
ADCOO Funded Projects	600,827	405,628	189,816	225,000	205,000	185,000	235,000	50,000	900,000	
ADCOT Funded Projects	456,000	429,409	26,591	456,000	456,000	456,000	456,000	459,000	2,283,000	
General Fund Projects	352,248	352,248	-	235,000	-	-	-	-	235,000	
Grant Funded Projects	1,359,406	859,406	500,000	-	-	-	-	-	-	
Capital Expenditures*	4,386,871	3,471,064	716,407	2,191,000	1,561,000	641,000	691,000	509,000	4,778,000	
Ending Fund Balance	\$ 2,479,252	\$ 3,181,796		\$ 4,594,374	\$ 6,899,142	\$ 10,183,155	\$ 13,486,570	\$ 17,041,945		
Restrictions, Commitments, & Assignments:										
4.000 Mill Restricted Fund Balance	\$ 240,181	\$ 441,166		\$ 662,107	\$ 717,507	\$ 1,682,461	\$ 2,657,065	\$ 3,641,415		
1/2% Sales/Use Tax Restricted Balance	1,753,197	1,776,649		3,027,672	4,846,705	6,683,928	8,539,523	10,413,674		
ADCOO Restricted Fund Balance	36,024	251,324		55,192	71,063	109,143	99,454	277,018		
ADCOT Restricted Fund Balance	243,383	293,231		428,977	597,497	772,262	953,335	1,137,779		
Committed For Skate Park	-	-		-	-	-	-	-		
Assigned Fund Balance	-	-		-	-	-	-	-		
Unassigned Fund Balance	\$ 206,467	\$ 419,426		\$ 420,426	\$ 666,370	\$ 935,361	\$ 1,237,193	\$ 1,572,059		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects Fund (Project Listing)

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
Integrated Technology Plan	227,248	227,248	-	-	-	-	-	-	-	GENERAL
Ballfield Improvements	20,000	20,000	-	-	-	-	-	-	-	ADCOO
Ballfield Improvements	1,157	1,157	-	-	-	-	-	-	-	GRANT
Irrigation Valve Replace	5,427	44	-	-	-	-	-	-	-	ADCOO
Huron Crossing Playground	-	-	-	-	-	-	-	-	-	ADCOO
Theatre Lighting Improve	-	-	-	-	-	25,000	-	-	25,000	ADCOO
Webster Lake Shoreline	30,400	30,400	-	-	-	-	-	-	-	ADCOO
Rec Center Carpet Replace	-	-	-	-	-	-	-	-	-	ADCOO
Skate Park	150,000	150,000	-	-	-	-	-	-	-	ADCOO
Skate Park Adam Co Grant	550,000	550,000	-	-	-	-	-	-	-	GRANT
Skate Park GOCO Grant	95,000	95,000	-	-	-	-	-	-	-	GRANT
Kiwanis Pool Resurfacing	-	-	-	-	-	-	-	-	-	ADCOO
Rec Center Fitness Equip	50,000	50,000	-	-	-	-	-	-	-	ADCOO
Recreation Center HVAC	275,000	85,184	189,816	-	-	-	-	-	-	ADCOO
Recreation Center HVAC	500,000	-	500,000	-	-	-	-	-	-	GRANT
Emergency Park Repairs	25,000	25,000	-	25,000	25,000	25,000	25,000	25,000	125,000	ADCOO
Al Thomas Playground	80,000	80,000	-	-	-	-	-	-	-	ADCOO
Rec Center Gym Floor	65,000	65,000	-	-	-	-	-	-	-	ADCOO
Irrigation Central Control	-	-	-	10,000	10,000	10,000	10,000	-	-	ADCOO
Danahy Playground Replace	-	-	-	75,000	-	-	-	-	-	ADCOO
Danahy Park Improvements	-	-	-	50,000	-	-	-	-	-	ADCOO
Rec Center Interior Paint	-	-	-	65,000	-	-	-	-	-	ADCOO
Webster Lake Trail Stabilization	-	-	-	35,000	-	-	-	-	-	GENERAL
Parks Barn Replacement	-	-	-	550,000	-	-	-	-	-	0.5% ST
Fox Run Playground Replacement	-	-	-	-	170,000	-	-	-	170,000	ADCOO
Larson Park Playground Replace	-	-	-	-	-	80,000	-	-	80,000	ADCOO
Recreation Center Theatre Seats	-	-	-	-	-	45,000	-	-	45,000	ADCOO
NWOS Facilities Improvements	-	-	-	-	-	-	200,000	-	200,000	ADCOO
Senior Playground	-	-	-	-	-	-	-	25,000	25,000	ADCOO
Residential Street Program	342,000	323,809	18,191	342,000	342,000	342,000	342,000	342,000	1,710,000	ADCOT
Traffic Signal Cabinets	14,000	14,000	-	14,000	14,000	14,000	14,000	15,000	71,000	ADCOT
West 112th Ave Widening	1,268,390	1,074,373	-	-	-	-	-	-	-	4.000 MILLS
Huron Reconstruction	-	-	-	-	-	-	-	-	-	ADCOT
Huron Reconstruction	213,249	213,249	-	-	-	-	-	-	-	GRANT
Modify Fleet Work Bay	-	-	-	-	-	-	-	-	-	GENERAL
Fuel Tank Removal	25,000	25,000	-	-	-	-	-	-	-	GENERAL
Traffic Signal Improvement	50,000	50,000	-	50,000	50,000	50,000	50,000	52,000	252,000	ADCOT
Concrete Program	50,000	41,600	8,400	50,000	50,000	50,000	50,000	50,000	250,000	ADCOT
East 112th Ave Design	150,000	150,000	-	-	-	-	-	-	-	4.000 MILLS
120th Ave Rehabilitation	200,000	200,000	-	600,000	-	-	-	-	600,000	4.000 MILLS
Huron Street Rehabilitation	-	-	-	125,000	900,000	-	-	-	1,025,000	4.000 MILLS
RV Waste Dump Station	-	-	-	200,000	-	-	-	-	200,000	GENERAL
Total	4,386,871	3,471,064	716,407	2,191,000	1,561,000	641,000	691,000	509,000	4,778,000	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 13,222,727	\$ 11,719,273		\$ 12,344,593	\$ 11,244,641	\$ 11,547,725	\$ 11,814,698	\$ 7,655,701		
Revenue Projections:										
Sales Tax	\$ 2,078,972	\$ 2,067,861		\$ 2,083,204	\$ 2,104,036	\$ 2,125,076	\$ 2,146,327	\$ 2,167,790	\$ 10,626,433	
Use Tax	240,466	242,374		251,405	253,919	256,458	259,023	261,613	1,282,418	
Berthoud Pass IGA	2,500	3,500		3,500	3,500	3,500	3,500	3,500	17,500	
Church Ditch IGA	120,000	120,000		120,000	120,000	120,000	120,000	120,000	600,000	
Administrative Fees	22,472	21,664		21,664	21,664	21,664	21,664	21,664	108,320	
FRICO Agreement	2,400	2,400		2,400	2,400	2,400	2,400	2,400	12,000	
Past Due Penalties/Interest	87,121	98,674		98,674	98,674	98,674	98,674	98,674	493,370	
Contracted Lab Services	13,118	21,791		21,791	21,791	21,791	21,791	21,791	108,955	
Water Use Charges	5,561,147	6,383,580		6,622,964	6,622,964	6,622,964	6,622,964	6,622,964	33,114,820	
Construction Water Sales	5,000	2,267		3,500	3,500	3,500	3,500	3,500	17,500	
Water Lease Revenue	10,000	22,779		22,779	22,779	22,779	22,779	22,779	113,895	
Sewer Use Charges	2,553,534	3,078,442		3,193,884	3,193,884	3,193,884	3,193,884	3,193,884	15,969,420	
Tap Connection Fees	-	-		-	-	-	-	-	-	
Other Utility Fees	-	-		-	-	-	-	-	-	
Investment Earnings	127,484	90,210		61,343	112,446	115,477	118,147	76,557	483,970	
Miscellaneous Revenue	-	-		-	-	-	-	-	-	
Transfer From General Fund	-	-		-	-	-	-	-	-	
Total	10,824,214	12,155,542		12,507,108	12,581,557	12,608,167	12,634,653	12,617,116	62,948,601	
Operating Expenditures	\$ 7,634,825	\$ 6,107,605		\$ 7,093,984	\$ 7,235,864	\$ 7,380,581	\$ 7,528,193	\$ 7,678,757	\$ 36,917,379	
Water Right Purchases	5,605,185	2,910,602		1,801,023	1,819,033	1,837,223	1,855,595	1,874,151	9,187,025	
Debt Expenditures	1,145,410	1,145,410		1,141,264	1,140,576	1,143,390	1,142,862	1,139,950	5,708,042	
Other	25,000	3,500		3,500	-	-	-	-	3,500	
Capital Expenditures*	3,527,192	1,363,105	1,620,289	1,947,000	2,083,000	1,980,000	6,267,000	2,335,000	14,612,000	
Ending Fund Balance	\$ 6,109,329	\$ 12,344,593		\$ 11,244,641	\$ 11,547,725	\$ 11,814,698	\$ 7,655,701	\$ 7,244,959		
Restrictions, Commitments, & Assignments:										
3% TABOR Reserve Restriction	\$ 255,143	\$ 295,359		\$ 305,175	\$ 306,708	\$ 306,799	\$ 306,879	\$ 305,631		
Debt Service Reserve Restriction	1,308,137	1,226,329		618,651	16,997	-	-	-		
Water Right Purchase Restriction	-	-		-	-	-	-	-		
Capital/Infrastructure Restriction	1,480,052	1,480,052		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000		
Operating Reserve Commitment	751,482	751,482		1,680,246	1,808,966	1,845,145	1,882,048	1,919,689		
Unassigned Fund Balance	\$ 2,314,515	\$ 8,591,371		\$ 6,640,569	\$ 7,415,054	\$ 7,662,754	\$ 3,466,774	\$ 3,019,639		

*See following page for project listing

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Water & Wastewater Fund (Project Listing)

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Capital Expenditures:										
Fox Run Wet Well Modifications	681	681	-	-	-	-	-	-	-	WF
WWTP Master Plan	11,284	11,284	-	10,000	-	-	-	-	10,000	WF
Water Line Replacement	250,000	226,382	-	50,000	250,000	250,000	250,000	250,000	1,050,000	WF
West Low Zone Tank Repair	164,722	137,709	-	-	-	-	-	-	-	WF
Gas Chromatograph	128,418	120,000	-	-	-	-	-	-	-	WF
In Line Sampling Stations	-	-	-	-	-	-	-	-	-	WF
Standley Lake Pipeline	300,000	100,000	200,000	50,000	-	-	-	-	50,000	WF
Water Meter/Reader Replace	150,000	150,000	-	150,000	150,000	150,000	150,000	150,000	750,000	WF
Chemical Building Improvements	850,000	150,000	700,000	900,000	-	-	-	-	900,000	WF
Install PLC for SCADA	175,000	75,000	100,000	100,000	-	-	-	-	100,000	WF
High Zone Meter Vault	100,000	30,000	70,000	50,000	-	-	-	-	50,000	WF
Terminal Reservoir Mixing	-	-	-	196,000	-	-	-	-	196,000	WF
Croke Sandout Gates	-	-	-	35,000	-	-	-	-	35,000	WF
Standley Lake Bypass	-	-	-	35,000	-	-	-	-	35,000	WF
High Zone Storage Tank Painting	-	-	-	-	280,000	-	-	-	280,000	WF
Pump & Motor Replacement	46,798	13,500	-	-	-	-	-	-	-	WWF
Odor Control Improve	54,811	-	54,811	-	-	-	-	-	-	WWF
Collection System Rehab	250,000	98,549	-	250,000	250,000	250,000	250,000	250,000	1,250,000	WWF
Bunker Hill Lift Station	-	-	-	-	300,000	-	-	-	300,000	WWF
Lift Station A Assessment	421,478	150,000	271,478	-	-	-	-	-	-	WWF
Lift Station B Assessment	100,000	-	100,000	-	250,000	-	-	-	250,000	WWF
WWTP Forcemain Meter	300,000	-	-	-	-	-	-	-	-	WWF
WWTP Standby Generator	224,000	100,000	124,000	-	-	-	-	-	-	WWF
WWTP BNR Improvements	-	-	-	121,000	603,000	-	-	-	724,000	WWF
WWTP Headworks & Clarifier	-	-	-	-	-	1,080,000	5,397,000	-	6,477,000	WWF
Forcemain Assessment	-	-	-	-	-	250,000	-	-	250,000	WWF
WWTP UV Replacement	-	-	-	-	-	-	-	500,000	500,000	WWF
Bull Reservoir pH Control	-	-	-	-	-	-	-	84,000	84,000	WWF
Decommission Southern Lagoon	-	-	-	-	-	-	220,000	1,101,000	1,321,000	WWF
Total	3,527,192	1,363,105	1,620,289	1,947,000	2,083,000	1,980,000	6,267,000	2,335,000	14,612,000	

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Stormwater Fund

	2011 Adopted Budget	2011 Year-End Forecast	2011 Estimated Carry Over	2012 Proposed Budget	2013 Estimate	2014 Estimate	2015 Estimate	2016 Estimate	5-Year Total	Funding Source
Beginning Fund Balance	\$ 708,074	\$ 716,225		\$ 943,533	\$ 874,800	\$ 159,131	\$ 384,417	\$ 650,030		
Revenue Projections:										
Stormwater Charges	\$ 419,850	\$ 420,000		\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 2,100,000	
Investment Earnings	17,839	3,833		3,833	8,748	1,591	3,844	6,500	24,516	
Total	437,689	423,833		423,833	428,748	421,591	423,844	426,500	2,124,516	
Operating Expenditures	\$ 103,930	\$ 96,525		\$ 92,566	\$ 94,417	\$ 96,305	\$ 98,231	\$ 100,196	\$ 481,715	
Debt Expenditures	-	-		-	-	-	-	-	-	
Capital Expenditures:										
Grange Hall Creek	\$ 500,000	\$ 100,000	\$ 400,000	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	\$ 1,050,000	SWF
Grange Hall Creek MDP & FHAD	-	-	-	-	-	100,000	-	-	100,000	SWF
Lincoln/107th Street Regrading	-	-	-	-	-	-	60,000	-	60,000	SWF
Total	500,000	100,000	400,000	-	1,050,000	100,000	60,000	-	1,210,000	
Ending Fund Balance	\$ 541,833	\$ 943,533		\$ 874,800	\$ 159,131	\$ 384,417	\$ 650,030	\$ 976,334		
Unassigned Fund Balance	\$ 541,833	\$ 943,533		\$ 874,800	\$ 159,131	\$ 384,417	\$ 650,030	\$ 976,334		

Capital Outlay Item List

Item Description	2012 Proposed Budget	
General Fund		
Technology Server Replacement	\$	9,000
Technology Server Replacement		6,500
Vehicle Replacement - Unit 546 Chevy 2500 Pickup		37,000
Vehicle Replacement - Unit 740 Chevy 2500 Pickup		32,500
Vehicle Replacement - Unit 550 1997 F250 Pickup		33,000
Vehicle Replacement - Event Stage Trailer		8,000
Vehicle Replacement - Unit 512 2004 Jacobsen Mower		83,000
Vehicle Replacement - Unit 570 John Deer Mower		18,085
Vehicle Replacement - Unit 585 2004 Kawasaki Mule		9,700
Replace Parks Sprayer Unit		15,000
Vehicle Replacement - Unit 547 1997 F250 Pickup		30,800
Intoxilyzer 5000EN Purchase		12,000
Motorcycle Lease Buy-Out		16,400
Vehicle Replacement - Unit 283 2002 Malibu		20,000
Vehicle Replacement - Unit 242 2005 Crown Victoria		49,000
Vehicle Replacement - Unit 244 2005 Crown Victoria		49,000
Vehicle Replacement - Unit 245 2006 Crown Victoria		49,000
Plow Replacement - Unit 123		16,000
Vehicle Replacement - Unit 549 1997 GMC Van (50%)		17,500
Vehicle Replacement - Unit 127 1997 Ford Pickup		45,000
Subtotal	\$	556,485
Water & Wastewater Fund		
Technology Server Replacement	\$	6,500
Vehicle Replacement - Unit 762 1998 Dodge Pickup		35,000
Plow Replacement - Unit 749		16,000
Vehicle Replacement - Unit 549 1997 GMC Van (50%)		17,500
TOC Analyzer		35,000
Additional Vehicle - WTP Gator		14,000
WTP Geo System Work		30,000
WTP Waste Activated Sludge Progressive		90,000
WTP High Zone Pump & Motor		90,000
Booster Station Upgrades		30,000
Subtotal	\$	364,000
Sanitation Fund Total		
Additional Vehicle - Automated Recycling Truck	\$	230,000
Recycling Roll-Off Container Replacement	\$	14,000
Subtotal	\$	244,000
City-Wide Total	\$	1,164,485

Department/Position	2010 Audit Amounts	2011 Adopted Budget	2011 Year-End Estimate	2012 Proposed Budget
<i><u>City Manager</u></i>				
City Manager	1.00	1.00	1.00	1.00
Communications Manager	1.00	1.00	1.00	1.00
Economic Development Manager	-	1.00	1.00	1.00
Executive Asst. To City Manager	1.00	1.00	1.00	1.00
Public Communications Spec.	1.00	1.00	1.00	1.00
Total	4.00	5.00	5.00	5.00
<i><u>City Clerk</u></i>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk/Licensing Spec	1.00	1.00	1.00	1.00
Central Records Specialist	1.00	1.00	1.00	1.00
Administrative Specialist	0.50	0.50	0.50	0.50
Total	3.50	3.50	3.50	3.50
<i><u>Management Services</u></i>				
Director Of Management Services	1.00	1.00	1.00	1.00
Municipal Court Supv	1.00	1.00	1.00	1.00
Probation Officer	0.40	0.40	0.40	0.40
Community Services Coordinator	0.15	0.15	0.15	0.15
Court Clerk	3.60	4.00	4.00	4.00
Clerical Asst	0.30	0.30	0.30	0.30
Community Engagement Manager	0.50	-	-	-
Sr. Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Neighborhood Programs Specialist	1.00	1.00	1.00	1.00
Community Outreach Coord	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00
Custodian	1.80	1.80	1.80	1.80
Total	13.75	13.65	13.65	13.65
<i><u>Technology</u></i>				
Director Of Technology	1.00	1.00	1.00	1.00
Software Engineer	1.00	1.00	1.00	1.00
Sr. Network Administrator	1.00	1.00	1.00	1.00
Criminal Information Sys Coord	1.00	1.00	1.00	1.00
IT Resource Coordinator	1.00	1.00	1.00	1.00
Technical Support Specialist II	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00
<i><u>Finance</u></i>				
Director Of Finance	1.00	1.00	1.00	1.00
Controller/Acct Manager	1.00	1.00	1.00	1.00
Treasury Manager	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Revenue Supervisor	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00
Sales Tax Auditor II	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00
Accounting Specialist	2.00	2.00	2.00	2.00
Meter Reader II	1.00	1.00	1.00	-
Sales Tax Specialist	1.00	1.00	1.00	1.00
Fiss Customer Service Representative	1.60	1.60	1.60	1.60
Total	13.60	13.60	13.60	12.60

Department/Position	2010 Audit Amounts	2011 Adopted Budget	2011 Year-End Estimate	2012 Proposed Budget
<i><u>Planning & Development</u></i>				
Director Of Planning & Development	1.00	1.00	1.00	1.00
City/Urban Planner	1.00	1.00	1.00	1.00
Zoning Administrator	1.00	-	-	-
Planner	-	1.00	1.00	1.00
Abatement Coordinator	1.00	1.00	1.00	1.00
Neighborhood Services Supervisor	1.00	1.00	1.00	1.00
Economic Development Coordinator	1.00	-	-	-
Neighborhood Services Officer	4.00	4.00	4.00	4.00
Administrative Specialist	1.00	1.00	1.00	1.00
Hearing Officer	0.01	0.01	0.01	-
Total	11.01	10.01	10.01	10.00
<i><u>Parks, Recreation, & Culture</u></i>				
Director Of Parks And Recreation	1.00	1.00	1.00	1.00
Specialized Fitness Instructor	0.10	0.10	0.10	0.10
Foreman - Parks	1.00	1.00	1.00	1.00
Recreation Programs Supv.	3.00	3.00	3.00	3.00
Parks Maint Worker III	7.00	6.00	6.00	6.00
Customer Solutions Specialist	0.80	0.80	0.80	0.80
Recreation Specialist	5.80	5.85	5.85	5.85
Theatre Tech	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Parks Maint Worker II	5.00	6.00	6.00	6.00
Aquasize Instructor	0.90	0.51	0.51	0.51
Fitness Instructor	0.54	0.92	0.92	0.92
Parks Maint Worker I	2.00	2.00	2.00	2.00
Weight Training Instructor	0.06	0.30	0.30	0.30
Custodian	2.51	2.50	2.50	2.50
Guest Relations Specialist	3.40	3.95	3.95	3.95
Head Lifeguard	0.25	0.50	0.50	0.50
Day Camp Asst Director	0.20	0.20	0.20	0.20
Drop-In Sports Supervisor	1.60	1.60	1.60	1.60
Lifeguard/Instructor	3.39	3.39	3.39	3.39
Tiny/Teeny Tot Instructor	0.50	0.50	0.50	0.50
Tiny/Teeny Tot Aide	0.50	0.50	0.50	0.89
Lifeguard	3.00	3.00	3.00	3.00
Day Camp Aide	0.10	0.10	0.10	0.10
Total	44.65	45.72	45.72	46.11
<i><u>Police</u></i>				
Chief Of Police	1.00	1.00	1.00	1.00
Division Commander	2.00	2.00	2.00	3.00
Lt. Commander	2.00	2.00	2.00	-
Sergeant	9.00	9.00	9.00	10.00
K-9 Police Officer	1.00	1.00	1.00	1.00
Police Officer	49.00	52.00	52.00	51.00
Crime Analyst	1.00	1.00	1.00	1.00
Criminalist	1.00	1.00	1.00	1.00
Records Unit Supervisor	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00
Property/Evidence Custodian	0.50	0.50	0.50	1.00
Police Services Representative	7.00	7.00	7.00	7.00
Administrative Specialist	1.00	1.00	1.00	1.00
Administrative Clerk	1.50	1.50	1.50	1.50
Customer Service Rep	-	-	-	1.00
Total	79.00	82.00	82.00	82.50

Department/Position	2010 Audit Amounts	2011 Adopted Budget	2011 Year-End Estimate	2012 Proposed Budget
<i>Public Works</i>				
Director Of Public Works/Utilities	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	2.00	2.00	2.00
Mun Svs Foreman - Streets	1.00	1.00	1.00	1.00
Civil Engineer II	2.00	2.00	2.00	2.00
Electrical/Mechanical Foreman	1.00	1.00	1.00	1.00
Facilities Maintenance Foreman	1.00	1.00	1.00	1.00
Chief Plant Operator	2.00	1.00	1.00	1.00
Civil Engineer I	2.00	2.00	2.00	2.00
Fleet Services Foreman	1.00	1.00	1.00	1.00
Lead Lab Analyst	1.00	1.00	1.00	1.00
Mun Svs Foreman / Sanitation	1.00	1.00	1.00	1.00
Mun Svs Foreman/Utilities	1.00	1.00	1.00	1.00
Water Quality Coordinator	1.00	1.00	1.00	1.00
GIS Specialist	1.00	1.00	1.00	1.00
Bldg/Elec/Construct Inspector	1.00	1.00	1.00	-
Manager Of Ditch Maintenance	1.00	1.00	1.00	1.00
Electrical/Mechanical Tech I	3.00	3.00	3.00	3.00
Indust. Pretreat/Backflow Prev. Spec.	1.00	1.00	1.00	1.00
Lab Analyst	1.00	1.00	1.00	1.00
Stormwater Coordinator	1.00	1.00	1.00	1.00
Utility Plant Operator A	3.00	2.00	2.00	2.00
Administrative Technician	3.00	3.00	3.00	3.00
Water Resources Technician	1.00	1.00	1.00	1.00
Fleet Services Technician	2.00	2.00	2.00	2.00
Utility Plant Operator B	2.00	2.00	2.00	2.00
Facilities Maintenance Technician I	3.00	3.00	3.00	2.00
MSW III / Sanitation	6.00	6.00	6.00	6.00
MSW III / Streets	1.00	1.00	1.00	1.00
MSW III / Collection & Distribution	2.00	2.00	2.00	3.00
MSW III / WWTF	1.00	1.00	1.00	1.00
Utility Locate & Maint Worker	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Lab Technician	0.80	0.80	0.80	0.80
Utility Plant Operator C	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00
Engineering Technician I	1.00	1.00	1.00	1.00
Utility Plant Operator Trainee	1.00	1.00	1.00	1.00
MSW II / Sanitation	1.00	1.00	1.00	1.00
MSW II /Collection & Distribution	2.00	2.00	2.00	2.00
Ditch Rider	1.00	1.00	1.00	1.00
MSW I / Sanitation	-	-	-	-
MSW I / Streets	6.00	6.00	6.00	6.00
MSW I / Collection & Distribution	1.00	1.00	1.00	1.00
Meter Reader II	-	-	-	1.00
Custodian	-	-	-	-
Total	68.80	67.80	67.80	67.80
City-Wide Total	244.31	247.28	247.28	247.16