


ADMINISTRATION MEMORANDUM

11-22

DATE: August 25, 2011

TO: Honorable Mayor Joyce Downing and City Council Members

FROM: Bill Simmons, City Manager 

SUBJECT: Response to Citizens' Affairs Board – re: Garage Sales

At the August 4, 2011 Study Session the City Council discussed a recommendation of the Citizens' Affairs Board (CAB) that the Neighborhood Service Officers (NSO's) work week of 4-ten hour days per week be changed to 5-eight hour days per week and NSO's be assigned a schedule that will provide weekend coverage. This recommendation is based on a finding by the CAB that an effective method of reporting and verifying violations to an authority on the weekends is lacking.

After consideration of the finding and recommendation, the consensus of Council was to not recommend to the City Manager a change in the work schedule of Neighborhood Service Officers as there are adequate procedures and policies in place to address these types of occurrences within the current NSO staff schedule. Additionally, the current process and schedule in Neighborhood Services can accommodate a more expanded focus on garage sales.

It is requested the City Manager be authorized to respond to CAB that it is the City's determination not to extend regular code enforcement coverage on weekends.

STAFF REFERENCE:

Your comments are welcomed. Please contact William Simmons, City Manager at bsimmons@northglenn.org or 303-450-8709 with any questions or comments.