

**PARKS, RECREATION & CULTURE MEMORANDUM  
#8-2024**

**DATE:** Feb. 26, 2024

**TO:** Honorable Mayor Meredith Leighty and City Council Members

**THROUGH:** Heather Geyer, City Manager *hmg*  
Jason Loveland, Deputy City Manager *12*

**FROM:** Amanda J. Peterson, Director of Parks, Recreation & Culture *ajp*  
Willis Waterhouse, Parks Operations Manager

**SUBJECT:** CR-70 – Parks Capital Equipment Purchase

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**PURPOSE**

To consider CR-70, a resolution authorizing the City Manager to issue a purchase order for the purchase of a Ventrac 4520 Tractor and the associated attachments.

**BACKGROUND**

The 2024 Department of Parks, Recreation & Culture operating budget includes funding for the replacement of unit 519, a John Deere mower with a fleet condition rating of 12.

The Fleet Maintenance Division evaluates all vehicles every six months, looking at age, miles, hours, general condition, and necessary maintenance. Using these criteria, a condition value is assigned to each vehicle. Value 1 is a new vehicle, while vehicles with a value greater than 10 need replacement.

The Parks Division is requesting to purchase a Ventrac 4520 Tractor with attachments to replace the aging John Deere unit. The Ventrac has increased capabilities, as well as compatibility with an existing Ventrac unit currently in the department's inventory. This allows for the use of attachments on multiple pieces of equipment.

The attached quote includes the Ventrac 4520 Tractor, with the following attachments:

- Slope stabilizing dual wheel kit and slope gauge
  - Allows for mowing of aggressive slopes safely and efficiently
- Finish grade mowing deck
  - Used in manicured park settings as well as native areas
- Cab with heater
  - Allows for continued use through the winter for snow plowing
- Snowblower
- V-blade plow
  - Hydraulic articulating plow with adjustable angles providing multiple configurations for highly effective plowing capabilities
- Edger and blower
  - Allows for highly effective and efficient completion of edging and blowing off trail and sidewalk surfaces
- Boom mower
  - Versatile mowing attachment to assist with mowing hard-to-reach areas, clearing

large areas of woody vegetation and/or underbrush, vertical cutting/clearing of small branches, hedges, bushes, etc.

The City is using Sourcewell, an approved cooperative bidding vendor, to leverage competitive pricing.

**BUDGET/TIME IMPLICATIONS**

The total cost for the Ventrac 4520 Tractor and the associated attachments is \$83,494.36. Funding is available within the 2024 Parks, Recreation & Culture operating budget. The equipment is currently available with the vendor and delivery is anticipated in early March.

**STAFF RECOMMENDATION**

Attached to this memorandum is CR-70, a resolution that, if approved, would authorize the City Manager to issue a purchase order to L.L. Johnson Distributing in the amount of \$83,494.36 for the purchase of a Ventrac 4520 Tractor and the associated attachments. Staff recommends approval of CR-70.

**STAFF REFERENCE**

If Council Members have any questions, please contact Amanda Peterson, Director of Parks, Recreation & Culture, at [apeterson@northglenn.org](mailto:apeterson@northglenn.org) or 303.450.8950.

**ATTACHMENT**

1. Ventrac Pricing Quote



# Pricing Quote

Quote #: 85044-1003  
 Contract #: 031121-TTC

Date Quoted: November 29, 2023  
 Quote Expires: December 29, 2023

**Prepared For:**

Doug Kerrigies  
 City of Northglenn  
 Northglenn, CO

**Prepared By:**

L.L. Johnson Distributing  
 Brandon Bollerud  
 4700 Holly Street  
 Denver, CO 80216  
 Phone: 720-641-3864

Customer's Sourcewell Membership ID:

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	MSRP	Sourcewell	Total
1	4520Y (39.51217)	Ventrac Tractor: KN, 4520Y Kubota D902 <i>Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs</i>	31,070.00	28,584.40	28,584.40
1	70.4167-99	Accessory: Kit, Heated Suspension Seat 4520	800.00	736.00	736.00
1	70.4067	Accessory: DUAL WHEEL KIT Kit, Duals Field Trax Black	1,610.00	1,481.20	1,481.20
1	70.4140	Accessory: DIGITAL SLOPE GAUGE Kit, Slope Indicator	435.00	400.20	400.20
1	KW452 (70.2014)	Accessory: CAB Cab, KW452 for 4500/4520	8,525.00	7,843.00	7,843.00
1	70.2006-4	Accessory: Kit, Mirror	155.00	142.60	142.60
1	70.8162	Accessory: Kit, Cab Hazard Lights	515.00	473.80	473.80
1	70.8161	Accessory: Kit, Cab Strobe Light	390.00	358.80	358.80
1	70.8148	Accessory: Kit, Cab Windshield Washer	255.00	234.60	234.60
1	70.2006-6	Accessory: Kit, Defrost Fan	275.00	253.00	253.00
1	70.2014-51	Accessory: CAB HEATER KIT 4500/4520 Y&Z Kit, KW452 Heatr Install 4500/4520 N,Y&Z	360.00	331.20	331.20
1	KX523 (39.55427)	Attachment: SNOW BLOWER KX, KX523 52" Snowblower	6,045.00	5,561.40	5,561.40
1	70.8025	Accessory: Kit, 12V Actuator, HB/KX/LX	320.00	294.40	294.40
1	70.4161	Accessory: 12V FRONT Kit, 12V Front 4520/4500	385.00	354.20	354.20
1	KV552 (39.55271)	Attachment: V-BLADE KV, KV552 V-blade	3,310.00	3,045.20	3,045.20
1	70.3036	Accessory: 12V SWITCH & PLUG FRONT Kit, 12V Front 3400	347.39	319.60	319.60
1	70.8048	Accessory: POLYURETHANE CUTTING EDGE KIT Kit, KV Polyurethane Edge	360.00	331.20	331.20
1	70.8044	Accessory: Kit, KV Snow Containment Flap	125.00	115.00	115.00
1	ED202 (39.55332)	Attachment: EDGER ED, ED202 Edger	2,760.00	2,539.20	2,539.20

QTY	Model #	Description	MSRP	Sourcewell	Total
1	70.8020	Accessory: Kit, Opt Blower ED	1,505.00	1,384.60	1,384.60
3	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	120.00	110.40	331.20
1	MA900 (39.55170)	Attachment: MOWERS - BOOM MA, MA900 Boom Mower	18,855.00	17,346.60	17,346.60
1	70.4161	Accessory: 12V FRONT Kit, 12V Front 4520/4500	385.00	354.20	354.20
1	70.4164	Accessory: DUAL FRONT HYD AUX Kit, Dual Front Hyd Aux 4520/4500	620.00	570.40	570.40
1	70.4137	Accessory: MID-WEIGHT BAR KIT Kit, Weight Bar Mid 4500/4520	330.00	303.60	303.60
1	23.0212	Service Kit, 4 Pos Spool W/Detent	77.00	70.84	70.84
4	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	120.00	110.40	441.60
1	MU720 (39.55114)	Attachment: MOWERS - FINISH MU, MU720 Mower RD	5,495.00	5,055.40	5,055.40
1	70.8214	Accessory: Kit, Hydraulic Flip Up MS/MT/MU	550.00	506.00	506.00
1	70.8167	Accessory: Kit, Mulching MU720	370.00	340.40	340.40
1	53.0202	Wheel, Asm 22x12x8 Field Trax	194.78	179.20	179.20

Subtotal 80,283.04

**CHARGES**

Setup Charges (4%) +3,211.32

**TOTAL USD \$ 83,494.36**



SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-70  
Series of 2024

\_\_\_\_\_  
Series of 2024

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER TO L.L. JOHNSON DISTRIBUTING FOR A TOTAL AMOUNT NOT TO EXCEED \$83,494.36 FOR THE PURCHASE OF ONE VENTRAC TRACTOR

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Manager is hereby authorized to issue a Purchase Order to L.L. Johnson Distributing in an amount not to exceed \$83,494.36 for the purchase of one Ventrac 4520 Tractor and associated attachments for the Parks, Recreation and Culture Department.

DATED at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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MEREDITH LEIGHTY  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, MMC  
City Clerk

APPROVED AS TO FORM:

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COREY Y. HOFFMANN  
City Attorney