

ADMINISTRATION MEMORANDUM
15-17

DATE: June 8, 2015
TO: Honorable Mayor Joyce Downing and City Council members
FROM: John Pick, City Manager *JP*
SUBJECT: CR-82 – Northglenn Community Foundation Fee Waiver

BACKGROUND:

I recommend that the Council grant the request from the Northglenn Community Foundation for a waiver of the liquor licensing application fee of \$200 (see attached). This application was for the Community Foundation to sell liquor at the Pirate Fest to raise money for the Utility Assistance Program.

BUDGET/TIME IMPLICATIONS:

Granting this request will have no budgetary impact; however, it will result in a loss of revenue to the City equal to the fee waiver.

STAFF REFERENCE:

If you have any comments or questions, please contact John Pick at jpick@northglenn.org or 303.450.8706.



11701 Community Center Drive
PO Box 330061
Northglenn, Colorado 80233-8061
Phone (303) 450-8709
FAX (303) 450-8798

June 2, 2015

Dear Mr. Pick,

The Northglenn Community Foundation (NCF) has been asked to participate in selling alcoholic beverages at this year's Pirate Fest, scheduled for the evening of September 18th and all day on September 19th. This will provide the foundation with the ability to raise a minimum of \$1000 to help fund the Utility Assistance Program.

The Northglenn Liquor Licensing Authority approved the application on June 1st. I am requesting that the Liquor License fee be waived in order to reduce the expenses associated with this portion of the event, which could increase the profits contributed to the NCF Utility Fund.

I would like to thank you, Steven Stokes, the Mayor and City Council, as well as the Liquor Authority for this opportunity to raise funds for this great cause and fun event.

Sincerely,

Leslie Carrico, Chair
Northglenn Community Foundation

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-82
Series of 2015

Series of 2015

A RESOLUTION WAIVING THE SPECIAL EVENT PERMIT LICENSE FEE FOR THE NORTHGLENN COMMUNITY FOUNDATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Special Event Permit liquor license fees for the Northglenn Community Foundation for events on September 18, 2015 and September 19, 2015 are hereby waived.

DATED at Northglenn, Colorado, this ____ day of _____, 2015.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney