

PUBLIC WORKS DEPARTMENT
MEMORANDUM #2015 – 31

DATE: July 22, 2015
TO: Honorable Mayor Joyce Downing and City Council Members
FROM: John Pick, City Manager *JP*
David Willett, Director of Public Works *DW*
SUBJECT: **Council Resolution 87**
Capital Equipment (2015) Engineering Toyota Tacoma

BACKGROUND

On February 9, 2015 City Council approved a resolution for the purchase of a 2015 Chevy Colorado from Dellenbach Motors. This vehicle was listed on the Colorado State bid for small 4x4 vehicles. On March 1st staff contacted Dellenbach Motors on the status of the vehicle and was informed to call back in April. Staff repeated this process every month until June when we were informed that the Chevy Colorado would no longer be available for municipal purchase as the manufacturer had stopped production.

Staff checked other dealerships for availability and received the same response that there were no more Chevy Colorado's for 2015. In an effort to find a similar or equivalent vehicle, staff contacted O'Meara Ford of Northglenn. O'Meara Ford of Northglenn does not offer a small 4x4 vehicle, as the Ranger was discontinued in 2012.

Staff contacted Mountain States Toyota and received a quote for a Toyota Tacoma. Mountain States sold similar vehicles recently to the City of Aspen and the City of Lakewood. The City of Aspen's bid solicitation requested a small 4x4 similar or equivalent to a Chevy Colorado or GMC Canyon. The similar vehicle selected by the City of Aspen was a Toyota Tacoma. Northglenn may use their solicitation with the attached signature page from the vendor allowing "piggybacking" of the solicitation.

Staff also received a quote from Transwest Buick GMC Isuzu for a GMC Canyon for the municipal price of \$32,544.00 which is above the budgeted amount for a similar vehicle.

The city attorney has advised under the circumstances the appropriate bid process has been followed. It is further advised there are no recoverable damages against Dellenbach Motors.

BUDGET/TIME IMPLICATIONS

Funding for this purchase can be found in the 2015 Public Works Engineering Division – Water & Wastewater /Capital Equipment account. An appropriation of \$32,000 is designated for the purchase of this truck.

RECOMMENDATION

Attached to this memorandum is a Resolution that, if approved, would allow the City Manager to issue a Purchase Order to **Mountain States Toyota** in the amount of **(\$29,698.00)**.

Staff recommends approval of this Resolution.

STAFF REFERENCE

Kent Kisselman, P.E., Engineering Manager

kkisselman@northglenn.org 303.450.4005

ATTACHMENTS

- Resolution
- Quote Mountain States Toyota
- Mountain States Toyota piggyback letter



Mountain States Toyota
201 West 70th Avenue
Denver, CO 80221

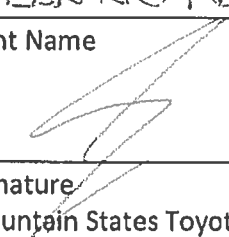
June 11, 2015

City of Northglenn
11701 Community Center Drive
Northglenn, CO 80233

RE: City of Aspen, Invitation to Bid (ITB) 2015-056

Purchasing Department:

This letter will confirm that Mountain States Toyota agrees to enter into negotiations with other governmental agencies for a Toyota Tacoma SR5 as an extension of the bid process conducted by the City of Aspen under solicitation/bid number ITB-2015-056, dated April 29, 2015 .

<u>MIKE KAMSTETTER / SEAN KRAMER</u>	<u>NEW CAR DIRECTOR</u>
Print Name	Title
<u></u>	<u>06/11/15</u>
Signature Mountain States Toyota	Date

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-87
Series of 2015

Series of 2015

A RESOLUTION AUTHORIZING THE CITY MANAGER TO CANCEL THE PURCHASE ORDER WITH DELLENBACH MOTORS AND TO ISSUE A NEW PURCHASE ORDER TO MOUNTAIN STATES TOYOTA IN AN AMOUNT NOT TO EXCEED \$29,698 FOR THE PURCHASE OF ONE TRUCK FOR THE PUBLIC WORKS ENGINEERING DIVISION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby authorizes the City Manager to issue a Purchase Order to Mountain States Toyota in the amount of \$29,698 for the purchase of one Toyota Tacoma truck for the Public Works Engineering Division.

Section 2. The City Council authorizes the cancellation of the issuance of a Purchase Order to Dellenbach Motors in the amount of \$27,803 based on Dellenbach Motors' non-performance.

DATED at Northglenn, Colorado, this ____ day of _____, 2015.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney



DATE: 06/02/2015

Name
Kent Kisselman City of Northglenn

Address
12301 Claude Court NORTHGLENN, CO 80241

Home Telephone No. Business Telephone No. E-Mail
kkisselman@northglenn.org

Vehicle: **2015 Toyota Tacoma Base V6 (A5) 4x4 Double Cab 127.4 in. WB**

Stock No.: **FM195955** VIN: **3TMLU4EN9FM195955** Color: **0040/White** Odometer: **1**

Trade Vehicle:

VIN: Color: Odometer:

Option 'A' - Base Retail Payments			RETAIL	
		Out of Pocket	Selling Price	32,575.00
Term/Description	1		Savings	3,376.00
1 MO/- Cash Deal (1-1)	29,698.00		Options	
*Fees include: Doc Fee \$499.00			Sub-Total	29,199.00
** Sales Tax City :0%, Sales Tax County :0%, Sales Tax RTD: 0%, Sales Tax State :0%			*Fees	499.00
			Trade Allowance	
			Trade Payoff	
			**Sales Tax	.00
			Net Sales Price	29,698.00

Customer Approval

Management Approval

Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institution's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment. THE DEALER HANDLING FEE \$499 IS A DOCUMENTATION FEE DUE AT DELIVERY. This quote is valid until: 06/02/2015