

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
June 10, 2015**

CALL to ORDER: Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on June 10, 2015 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL: Present were: Chair Garner, Vice Chairman Lynch, Commissioners Coleman, DeMay, Dodge, Gavette and McCune.

Absent: None.

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, Board Treasurer Loveland, and City Manager John Pick.

MEETING MINUTES:
May 13, 2015

MOTION TO PASS Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve minutes of the regular meeting on May 13, 2015 as presented. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION: None.

BILLS and COMMUNICATIONS: None.

AGENDA ADDITIONS and DELETIONS: None.

UNFINISHED BUSINESS: None.

REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of April for URA 1 and URA 2. The Board had questions on property taxes and expenses for ICSC.

Board Treasurer Loveland reviewed the 2014 Audited financial report and answered questions from the Board.

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Coleman to approve the April financial report for URA 1 and URA 2. There was no discussion and the **MOTION PASSED** unanimously.

MOTION TO PASS

Commissioner Gavette **MOVED** and it was **SECONDED** by Commissioner DeMay to approve the 2014 Audited financial report. There was no discussion and the **MOTION PASSED** unanimously.

Urban Renewal
Legislation Update
& Discussion

Executive Director Tuttle provided a document that was distributed to City Council regarding the new URA legislation (HB-15-1348). Board Attorney Parker gave a brief description of the potential impacts this bill could have for NURA. He answered questions regarding the changes that would occur in 2016. There was extensive discussion and the Board requested a second meeting in July regarding the new legislation.

Community Center Dr.
Street Infrastructure
Improvements Update

Executive Director Tuttle updated the Board on the Community Center Drive street infrastructure improvements. She stated the improvements will be done in four stages, in approximately 7 days or less to avoid disruption to the businesses in the area. She answered questions from the Board.

104th Avenue & I-25
Ramp Landscaping
Design Update

Executive Director Tuttle reported the landscaping design PSA amendment will be discussed in more detail later in the meeting. She stated this amended PSA included the cost for additional design work to the area at 104th Avenue and I-25.

ICSC
Update

Executive Director Tuttle provided the Board a list of all the companies she had met with at the ICSC conference. She stated the conference was very productive and gave a brief report of the meetings she attended. There were questions from the Board.

Texas Roadhouse
Update

Executive Director Tuttle stated the project is delayed until Xcel Energy can get in and remove the meters at the development site. Executive Director Tuttle stated she put in a call to Xcel Energy to see if she could help speed up the process and had not heard back from Xcel Energy.

Huron Center
Redevelopment
Next Steps

Executive Director Tuttle turned the update over to Board Attorney Parker, he stated at this time the Board can be involved with the vision they have for the property but they cannot dictate the outcome of what City Council decides on. There were questions from the Board on what the expectations and vision of City Council are and the Boards part in that decision. There was extensive discussion.

NEW BUSINESS:

Resolution N/15-18
Business Improvement
Grant (BIG) – The
Denver Escape Room

Executive Director Tuttle provided a summary on the Business Improvement Grant (BIG) with The Denver Escape Room.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/15-18. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/15-19
Business Improvement
Grant (BIG) – El Tio
Mexican Restaurant

Executive Director Tuttle provided a summary on the Business Improvement Grant (BIG) with El Tio Mexican Restaurant.

After discussion the Board asked Executive Director Tuttle to bring the Business Improvement Grant (BIG) back to the July regular meeting.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner Coleman to table Resolution N/15-19 to the July 8, 2015 regular meeting. There was no discussion and the **MOTION PASSED** unanimously.

Resolution N/15-20
First Amendment to the
Professional Services
Agreement for DHM
Design Corporation

Executive Director Tuttle provided a summary on the First Amendment to the Professional Services Agreement with DHM Design Corporation.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner Lynch to approve Resolution N/15-20. There was no discussion and the **MOTION PASSED** unanimously.

FUTURE AGENDA:

- Schedule a second meeting for the Board in July.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 7:01 p.m. The next regular meeting is scheduled for July 8, 2015 at 5:45 p.m. in Council Chambers.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair