

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
MARCH 11, 2015**

CALL to ORDER: Vice Chairman Lynch called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on March 11, 2015 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL: Present were: Vice Chairman Lynch, Commissioners Coleman, DeMay, Dodge, Gavette and McCune.

Absent: Chairman Garner (excused).

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca.

Economic Development Specialist Mendoza arrived at 5:53 p.m.

MEETING MINUTES:
February 11, 2015

MOTION TO PASS Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner DeMay to approve minutes of the regular meeting on February 11, 2015 as presented. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION: None.

BILLS and COMMUNICATIONS: None.

AGENDA ADDITIONS and DELETIONS: None.

UNFINISHED BUSINESS: None.

REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of January for URA 1 and URA 2.

Commissioner Coleman asked about moving more money from the checking account to the saving account to earn some interest. Executive Director Tuttle indicated that she would work with NURA's Treasurer to move the money over.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner Coleman to approve the January financial report for URA 1 and URA 2. There was discussion and the **MOTION PASSED** unanimously.

RFP for 112th Ave.
& Washington St.
Update

Executive Director Tuttle updated the Board on the RFP for 112th Avenue and Washington Street. She stated there was a pre-bid meeting with 7 in attendance and 1 developer. She said proposals will be coming in mid-April.

Garland Center
Environmental
Testing Update

Executive Director Tuttle reported due to the bad weather and damage to the well the testing has been postponed. She will update the Board as more information comes forward.

Huron Center Property
Maintenance
Update

Executive Director Tuttle gave the Board an update on the maintenance costs to the Huron property. She indicated they are working with Impala to solicit new maintenance contractors for the property.

NEW BUSINESS:

Resolution N/15-10
Business Improvement
Grant – Palmer Plaza
LLC

Executive Director Tuttle provided a summary on the Business Improvement Grant with Palmer Plaza LLC.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner Coleman to approve Resolution N/15-10. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/15-11
DHM Design Corporation
Professional Services
Agreement

Executive Director Tuttle provided a summary on the Professional Services Agreement with DHM Design Corporation.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/15-11. There was no discussion and the **MOTION PASSED** unanimously.

Resolution N/15-12
Business Improvement
Grant – Boss Stage
Arcade

Executive Director Tuttle provided a summary on the Business Improvement Grant with Boss Stage Arcade.

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Dodge to approve Resolution N/15-12. There was discussion and the **MOTION PASSED** unanimously.

The Board requested all future Business Grants have three bids submitted. Board Attorney Parker stated the request can be accommodated administratively. There was discussion.

EXECUTIVE SESSION:

Commissioner Dodge **MOVED** and it was **SECONDED** by Vice Chairman Lynch to meet in Executive Session to determine positions relative to matters that may be subject to

negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) relative to the Huron Center project. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Vice Chairman Lynch, Commissioners Coleman, DeMay, Dodge, Gavette, McCune, Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca and Economic Development Specialist Mendoza.

Mayor Downing arrived in Executive Session at 6:24 p.m.

RECESS: The meeting recessed at 6:02 p.m.

RECONVENE: The meeting reconvened at 6:40 p.m.

FUTURE AGENDA: None.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 6:41 p.m. The next regular meeting is scheduled for April 8, 2015 at 5:45 p.m. in Council Chambers.

Submitted by:

Debbie Tuttle
Executive Director

Jim Lynch
Vice Chair