

NORTHGLENN URBAN RENEWAL AUTHORITY

RESOLUTION NO.

N/15-11  
Series of 2015

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH  
DHM DESIGN CORPORATION**

WHEREAS, NURA desires to contract with DHM Design Corporation for professional consulting services relating to professional advisory services for urban renewal projects as set forth in the attached professional services agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF  
COMMISSIONERS OF THE NORTHGLENN URBAN RENEWAL AUTHORITY, THAT:**

Section 1. The Professional Services Agreement attached hereto as **Exhibit A** is hereby approved and the Chair is authorized to execute the same on behalf of the Authority.

DATED this 11<sup>th</sup> day of March, 2015.

\_\_\_\_\_  
Rosie Garner  
Chair

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Debbie Tuttle  
Executive Director

\_\_\_\_\_  
Jeff Parker  
Board Attorney

## **AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the Northglenn Urban Renewal Authority, 11701 Community Center Drive, Northglenn, Colorado 80233-8061 (hereinafter referred to as "NURA") and DHM Design Corporation with an address of 900 S. Broadway, Suite 300, Denver, CO 80209 (hereinafter referred to as "Consultant").

### **RECITALS:**

A. NURA requires professional services; and

B. Consultant has held itself out to NURA as having the requisite expertise and experience to perform the required work for the project.

NOW, THEREFORE, it is hereby agreed for the consideration hereinafter set forth, that Consultant shall provide to NURA, professional consulting services for the project.

### **I. SCOPE OF SERVICES**

Consultant shall furnish all labor and materials to perform the work and services required for the complete and prompt execution and performance of all duties, obligations, and responsibilities for the project which are described or reasonably implied from **Attachment A** which is attached hereto and incorporated herein by this reference (the "Scope of Services").

### **II. NURA'S OBLIGATIONS/CONFIDENTIALITY**

NURA shall provide Consultant with reports and such other data as may be available to NURA and reasonably required by Consultant to perform hereunder. No project information shall be disclosed by Consultant to third parties without prior written consent of NURA or pursuant to a lawful court order directing such disclosure. All documents provided by NURA to Consultant shall be returned to NURA. Consultant is authorized by NURA to retain copies of such data and materials at Consultant's expense.

### **III. OWNERSHIP OF WORK PRODUCT**

NURA acknowledges that the Consultant's work product is an instrument of professional service. Nevertheless, the products prepared under this Agreement shall become the property of NURA upon completion of the work.

### **IV. COMPENSATION**

In consideration for the completion of the Scope of Services by Consultant, NURA shall pay Consultant as set forth in **Attachment B** in the Fee Schedule which is attached hereto and incorporated herein by this reference (the "Fee Schedule") not to exceed a maximum of Forty Four Thousand Five Hundred and Eighty-Five dollars (\$44,585.00). Unless expressly set forth otherwise in **Attachment A**, this amount shall include all costs and expenses incurred by Consultant.

### **V. COMMENCEMENT AND COMPLETION OF WORK**

Upon mutual execution of this Agreement, Consultant shall commence work on all its obligations as directed by the NURA Executive Director or NURA's legal counsel.

## **VI. CHANGES IN SCOPE OF SERVICES**

A change in the Scope of Services shall constitute any material change or amendment of services or work which is different from or additional to the Scope of Services specified in Section I of this Agreement. No such change, including any additional compensation, shall be effective, or paid unless authorized by written amendment executed by NURA. If Consultant proceeds without such written authorization, then Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract. Except as expressly provided herein, no agent, employee, or representative of NURA shall have the authority to enter into any changes or modifications, either directly or implied by a course of action, relating to the terms and scope of this Agreement.

## **VII. PROFESSIONAL RESPONSIBILITY**

A. Consultant hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law.

B. The work performed by Consultant shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community.

C. Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, correct or resolve any errors or deficiencies in his designs, drawings, specifications, reports, and other services, which fall below the standard of professional practice, and reimburse NURA for construction costs caused by errors and omissions which fall below the standard of professional practice.

D. Approval by NURA of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for technical adequacy of the work. Neither NURA's review, approval or acceptance of, nor payment for, any of the services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and Consultant shall be and remain liable in accordance with applicable performance of any of the services furnished under this Agreement.

E. The rights and remedies of NURA provided for under this Agreement are in addition to any other rights and remedies provided by law.

## **VIII. ILLEGAL ALIENS**

A. Certification. By entering into this Agreement, Consultant hereby certifies that, at the time of this certification, it does not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that Consultant will participate in either the E-Verify Program administered by the United States Department of Homeland Security and Social Security Administration or the Department Program administered by the Colorado Department of Labor and Employment in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement.

B. Prohibited Acts. Consultant shall not:

1. Knowingly employ or contract with an illegal alien to perform work under this Agreement; or

2. Enter into a contract with a subcontractor that fails to certify to Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

C. Verification.

1. Consultant has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement through participation in either the E-Verify Program or the Department Program.

2. Consultant shall not use the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

3. If Consultant obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien who is performing work under the Agreement, Consultant shall:

a. Notify the subcontractor and NURA within three (3) days that Consultant has actual knowledge that the subcontractor is employing or contracting with an illegal alien who is performing work under the Agreement; and

b. Terminate the subcontract with the subcontractor if within three (3) days of receiving the notice required pursuant to subparagraph (a) hereof, the subcontractor does not stop employing or contracting with the illegal alien who is performing work under the Agreement; except that Consultant shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien who is performing work under the Agreement.

D. Duty to Comply with Investigations. Consultant shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation conducted pursuant to C.R.S. § 8-17.5-102(5)(a) to ensure that Consultant is complying with the terms of this Agreement.

E. If Consultant does not currently employ any employees, Consultant shall sign the NO Employee Affidavit attached hereto.

F. If Consultant wishes to verify the lawful presence of newly hired employees who perform work under the Agreement via the Department Program, Consultant shall sign the Department Program Affidavit attached hereto.

**IX. INDEMNIFICATION**

Consultant agrees to indemnify and hold harmless NURA, its officers, employees, and insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property



loss or damage, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the negligent act, omission, error, professional error, mistake, negligence, or other fault of Consultant, any subcontractor of Consultant, or any officer, employee, representative, or agent of Consultant or of any subcontractor of Consultant, or which arise out of any workmen's compensation claim of any employee of Consultant or of any employee of any subcontractor of Consultant. Consultant agrees to investigate, handle, respond to, and to provide defense for and defend against any such liability, claims or demands at the sole expense of Consultant, or at the option of NURA, agrees to pay NURA or reimburse NURA for the defense costs incurred by NURA in connection with, any such liability, claims, or demands. Consultant also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent. If it is determined by the final judgment of a court of any competent jurisdiction that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of NURA, its officers, or its employees, NURA shall reimburse Consultant for the portion of the judgment attributable to such act, omission, or other fault of NURA, its officers, or employees.

## **X. INSURANCE**

A. Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Consultant pursuant to Section IX, above. Such insurance shall be in addition to any other insurance requirements imposed by this Agreement or by law. Consultant shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section IX, above, by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

B. Consultant shall procure and maintain the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to NURA. All coverages shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by Consultant pursuant to Section IX, above. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.

1. Workmen's compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of five hundred thousand dollars (\$500,000) each accident, one million dollars (\$1,000,000) disease - policy limit, and one million dollars (\$1,000,000) disease - each employee. Evidence of qualified self-insured status may be substituted for the workmen's compensation requirements of this paragraph.

2. Commercial general liability insurance with minimum combined single limits of six hundred thousand (\$600,000) each occurrence and one million dollars (\$1,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interests provision.

3. Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and one million dollars (\$1,000,000) general aggregate.

C. The policy required by paragraph 2. above shall be endorsed to include NURA and NURA's officers, employees, and consultants as additional insureds. Every policy required above shall be

primary insurance, and any insurance carried by NURA, its officers, its employees, or its consultants shall be excess and not contributory insurance to that provided by Consultant. No additional insured endorsement to the policy required by paragraph 1. above shall contain any exclusion for bodily injury or property damage arising from completed operations. Consultant shall be solely responsible for any deductible losses under any policy required above.

D. The certificate of insurance provided for NURA shall be completed by Consultant's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by NURA prior to commencement of the Agreement. No other form of certificate shall be used. If NURA is named as an additional insured on any policy which does not allow for the automatic addition of additional insureds, the Consultant's insurance agent shall also provide a copy of all accompanying endorsements recognizing NURA as an additional insured. The certificate shall identify this Agreement and shall provide that the coverages afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to NURA. The completed certificate of insurance shall be sent to:

Debbie Tuttle, Executive Director  
Northglenn Urban Renewal Authority  
Attn: Executive Director  
11701 Community Center Drive  
Northglenn, Colorado 80233-8061

E. Failure on the part of Consultant to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of agreement upon which NURA may immediately terminate this Agreement, or at its discretion, NURA may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by NURA shall be repaid by Consultant to NURA upon demand, or NURA may offset the cost of the premiums against any monies due to Consultant from NURA.

F. NURA reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

G. The parties hereto understand and agree that NURA, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently three hundred fifty thousand dollars (\$350,000) per person and nine hundred ninety thousand dollars (\$990,000) per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*, as from time to time amended, or otherwise available to NURA, its officers, or its employees.

## **XI. NON-ASSIGNABILITY**

Neither this Agreement, nor any of the rights or obligations of the parties hereto, shall be assigned by either party without the written consent of the other.

## **XII. TERMINATION**

This Agreement shall terminate at such time as the work in Section I is completed and the requirements of this Agreement are satisfied, or upon NURA's providing Consultant with seven (7) days advance written notice, whichever occurs first. In the event the Agreement is terminated by NURA's

issuance of said written notice of intent to terminate, NURA shall pay Consultant for all work previously authorized and completed prior to the date of termination. If, however, Consultant has substantially or materially breached the standards and terms of this Agreement, NURA shall have any remedy or right of set-off available at law and equity. If the Agreement is terminated for any reason other than cause prior to completion of the project, any use of documents by NURA thereafter shall be at NURA's sole risk, unless otherwise consented to by Consultant.

### **XIII. CONFLICT OF INTEREST**

The Consultant shall disclose any personal or private interest related to property or business within NURA. Upon disclosure of any such personal or private interest, NURA shall determine if the interest constitutes a conflict of interest. If NURA determines that a conflict of interest exists, NURA may treat such conflict of interest as a default and terminate this Agreement.

### **XIV. VENUE**

This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in the County of Adams, State of Colorado.

### **XV. INDEPENDENT CONTRACTOR**

Consultant is an independent contractor. Notwithstanding any provision appearing in this Agreement, all personnel assigned by Consultant to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Consultant for all purposes. Consultant shall make no representation that it is the employee of NURA for any purposes.

### **XVI. NO WAIVER**

Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by NURA shall not constitute a waiver of any of the other terms or obligation of this Agreement.

### **XVII. ENTIRE AGREEMENT**

This Agreement is the entire Agreement between Consultant and NURA, and shall supersede all prior oral or written communications. None of the provisions of this Agreement may be amended, modified, or changed, except as specified herein.

### **XVIII. NOTICE**

Any notice or communication between Consultant and NURA which may be required, or which may be given, under the terms of this Agreement shall be in writing, and shall be deemed to have been sufficiently given when directly presented or sent pre-paid, first class United States Mail, addressed to the addresses first set forth above.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

**NORTHGLENN URBAN RENEWAL  
AUTHORITY**

By: \_\_\_\_\_  
Rosie Garner Date  
Chair

ATTEST:

\_\_\_\_\_  
Debbie Tuttle Date  
NURA Executive Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Jefferson H. Parker Date  
NURA Attorney

**CONSULTANT:**

By: \_\_\_\_\_  
Date

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Date

**NORTHGLENN URBAN RENEWAL  
AUTHORITY**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Rosie Garner  
Chair

ATTEST:

\_\_\_\_\_  
Debbie Tuttle Date  
NURA Executive Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Jefferson H. Parker Date  
NURA Attorney

**CONSULTANT:**

By: \_\_\_\_\_ 3.4.15  
Date

Print Name: WILLIAM NEUMANN

Title: VICE PRESIDENT

ATTEST: Joy Gess

Print Name: Joy Gess

Title: Vice President 3.4.15  
Date

NURA's Contract #2015-005



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Keller-Lowry Insurance Inc 1777 S Harrison St #700 Denver CO 80210	CONTACT NAME: Teresa Heupel	
	PHONE (A/C, No. Ext): (303) 756-9909	FAX (A/C, No.): (303) 756-8818
	E-MAIL ADDRESS: icanhelp@kellerlowry.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Hartford Casualty Insurance Co	29424
	INSURER B: Hartford Insurance Co of Midwe	37478
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 14-15 GL, AU, UM, WC REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>ADDITIONAL INSURED</b> <input checked="" type="checkbox"/> <b>WAIVER OF SUBRO</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			34SBAKO6944	8/1/2014	8/1/2015	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> AI / WAIVER			34SBAKO6944	8/1/2014	8/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			34SBAKO6944	8/1/2014	8/1/2015	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	34WECZF7100	8/1/2014	8/1/2015	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 NURA and NURA's officers, employees, and consultants are Additional Insured for General & Auto Liability as required by written contract with Insured subject to the forms, terms and conditions of the policy.

<b>CERTIFICATE HOLDER</b>  Northglenn Urban Renewal Authority 11701 Community Center Drive Northglenn, CO 80233-8061	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  T Sibelius CIC CRM/TM

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
2/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER <b>USI Colorado, LLC Prof Liab</b> 1515 Wynkoop Street Suite 200 Denver, CO 80202	CONTACT NAME: PHONE (A/C, No, Ext): <b>800 873-8500</b>		FAX (A/C, No):
	E-MAIL ADDRESS:		
INSURED <b>DHM Design Corporation</b> 900 South Broadway, Suite 300 Denver, CO 80209	INSURER(S) AFFORDING COVERAGE <b>INSURER A : XL Specialty Insurance Company</b>		NAIC # <b>37885</b>
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS  <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
<b>A</b>	<b>Professional Liability Claims Made</b>	<b>N</b>	<b>Y</b>	<b>DPR9718916</b>	<b>12/30/2014</b>	<b>12/30/2015</b>	<b>\$1,000,000 per claim</b> <b>\$2,000,000 annl aggr.</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
**For Professional Services**

<b>CERTIFICATE HOLDER</b>  Northglenn Urban Renewal Authority 11701 Community Center Drive Denver, CO 80233-8061	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--



### NO EMPLOYEE AFFIDAVIT

**1. Check and complete one:**

I, \_\_\_\_\_, am a sole proprietor doing business as \_\_\_\_\_ . I do not currently employ any individuals. Should I employ any individuals during the term of my Agreement with NURA, I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

**OR**

I, \_\_\_\_\_, am an owner/member/shareholder of \_\_\_\_\_, a \_\_\_\_\_ [specify type of entity-i.e, corporation, limited liability company], that does not currently employ any individuals. Should I employ any individuals during the term of my Agreement with NURA, I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

**2. Check one.**

I, \_\_\_\_\_, am a United States citizen or legal permanent resident.

*NURA must verify this statement by reviewing one of the following items:*

- o *A valid Colorado Driver's license or a Colorado identification card*
- o *A United States military card or a military dependent's identification card*
- o *A United States Coast Guard Merchant Mariner card*
- o *A Native American tribal document or*
- o *In the case of a resident of another state, the driver's license or state-issued identification card from the state of residence, if that state requires the applicant to prove lawful presence prior to the issuance of the identification card*
- o *Any other documents or combination of documents listed in NURA's "Acceptable Documents for Lawful Presence Verification" chart that prove both the consultant's citizenship/lawful presence and identity.*

**OR**

I am otherwise lawfully present in the United States pursuant to federal law.

*Consultant must verify this statement through the federal systematic alien verification of entitlement program, the "SAVE" program, and provide such verification to NURA.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Finance Dept Use Only	
Initials	_____
Date	_____
PO #	_____



PROSPECTIVE CONSULTANT'S CERTIFICATE REGARDING EMPLOYING OR  
CONTRACTING WITH AN ILLEGAL ALIEN

FROM: DHM Design Corporation  
(Prospective Consultant)

TO: Northglenn Urban Renewal Authority  
PO Box 330061  
11701 Community Center Drive  
Northglenn, CO 80233

As a prospective Consultant for the above-identified bid, I (we) do hereby certify that, as of the date of this certification, I (we) do not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that I (we) will confirm the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement through participation in either the E-Verify Program administered by the United States Department of Homeland Security and Social Security Administration or the Department Program administered by the Colorado Department of Labor and Employment.

Executed this 4th day of March, 2015

Prospective Consultant DHM Design Corporation

By: 

Title: VICE PRESIDENT

Finance Dept Use Only	
Initials	_____
Date	_____
PO #	_____

DEPARTMENT PROGRAM AFFIDAVIT

(To be completed if Consultant participates in the Department of Labor Lawful Presence Verification Program)

I, William Neumann (DHM), as a public contractor under contract with NURA ("NURA"), hereby affirm that:

1. I have examined or will examine the legal work status of all employees who are newly hired for employment to perform work under this public contract for services ("Contract") with the Town within twenty (20) days after such hiring date;

2. I have retained or will retain file copies of all documents required by 8 U.S.C. § 1324a, which verify the employment eligibility and identity of newly hired employees who perform work under this Contract; and

3. I have not and will not alter or falsify the identification documents for my newly hired employees who perform work under this Contract.

[Signature]  
Consultant Signature

3.4.15  
Date

STATE OF COLORADO )  
 ) ss.  
COUNTY OF Denver )

The foregoing instrument was subscribed, sworn to and acknowledged before me this 4<sup>th</sup> day of March, 2015, by William Neumann as Vice President of DHM Design Corporation.

My commission expires: 9/19/16

(SEAL)



[Signature]  
Notary Public

Finance Dept Use Only	
Initials	_____
Date	_____
PO #	_____





**DHM DESIGN**

LANDSCAPE ARCHITECTURE  
URBAN DESIGN + LAND PLANNING  
ECOLOGICAL PLANNING

Response to Request for Proposals for

**104TH & I-25 MEDIAN RAMPS LANDSCAPING DESIGN & CONSTRUCTION PLAN**

RFP # 2015-003

February 20, 2015 | Northglenn, Colorado



February 20, 2015  
Debbie Tuttle  
City of Northglenn  
City Clerk's Office  
11701 Community Center Drive  
Northglenn, CO. 80233

RE: "RFP 2015-003 I-25 & 104TH AVENUE MEDIAN RAMPS LANDSCAPING PROJECT"

Dear Ms. Tuttle and members of the Selection Committee:

On behalf of the DHM Design team, we would like to express our sincere interest and excitement for the opportunity to respond to the RFP for the I-25 & 104th Avenue Median Ramps Landscaping Project. Our team shares an enthusiasm for streetscapes and has the depth of experience and energy to realize the community's vision. Our firm has also worked with CDOT on numerous streetscape projects. Bill Neumann will lead the design team as Principal in Charge, along with Matthew Whipple, who will act as Project Manager and the day to day contact.

Based on our past experience with the City of Northglenn, we feel our team has the depth of knowledge and experience in both working with members of the community and the Colorado Department of Transportation. Our entire practice is based on the idea that better projects come out of a collaborative practice, working hand-in-hand with the client, community and project stakeholders. Our collaborative approach to the development of design solutions will ultimately serve your needs from an aesthetic, functional and financial standpoint.

We acknowledge receipt of Addendum #1.

With four decades of experience, our team will work in both a creative and cost-effective manner to meet your project goals. Our experience offers the City with a unique, tailored approach. We would be honored to be selected to work on this important project for the City of Northglenn.

Sincerely,  
DHM Design Corporation

Bill Neumann, RLA, LEED AP, ASLA  
Principal  
bneumann@dhmdesign.com

Matthew Whipple, AIA, NRPA  
Associate Principal, Point of Contact  
mwhipple@dhmdesign.com



PROPOSAL NO RFP 2015-003

ISSUE DATE 1/30/2015

## REQUEST FOR PROPOSAL (RFP) COVER SHEET

PROPOSAL TITLE: 104th & I-25 Median Ramps Landscaping Design & Construction Plan

SUBMISSION DEADLINE: 2:00 PM on 2/20/2015

SUBMIT PROPOSALS TO: City Clerk's Office  
11701 Community Center Dr  
Northglenn CO 80233  
or  
rfp@northglenn.org  
or  
www.govbids.com

CONTACT: Debbie Tuttle

EMAIL: dtuttle@northglenn.org

PHONE: 303-450-8743

Bidding instructions and drawings are available at the Rocky Mountain E-Purchasing website at:  
<http://govbids.com/scripts/col/public/home1.asp>.

MANDATORY  
PREBID CONFERENCE: N/A

DATE & TIME: N/A at N/A

LOCATION: N/A

The undersigned hereby affirms that (1) he/she is a duly authorized agent of the vendor, (2) he/she has read all terms and conditions, requirements, and instructions of this bid as stated or implied, (3) the vendor warrants that he/she is familiar with all provisions of the contract documents and technical specifications which were made available in conjunction with this solicitation and fully understands and accepts them unless specific variations have been expressly listed in his/her offer, (4) that the offer is being submitted on behalf of the vendor in accordance with any terms and conditions set forth in this document, and (5) that the vendor listed on the bid submission must match all contract and insurance documents submitted upon award.

### PRINT OR TYPE YOUR INFORMATION

Company DHM Design Fax Number 303.892.4984  
Address 900 South Broadway, Suite 300 City, State Zip Denver  
Contact Person Matthew Whipple Title Associate Principal  
Email mwhipple@dhmdesign.com Phone 720.763.3969  
Signature   
Print name Matthew Whipple

# PROPOSAL FORM

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City of Northglenn  
11701 Community Center Drive  
Northglenn, Colorado 80233-8061

PROPOSAL: Pursuant to the "advertisement for proposal" for the above named project, and being familiar with all contractual requirements therefore, the undersigned bidder hereby proposes to furnish all labor, materials, tools, supplies, equipment, transportation, services and all other things necessary for the completion of the contractual work, and perform the work in accordance with the requirements and intent of the contract documents, within the time of completion set forth herein, for, and in consideration of the following prices.

Proposal of DHM Design Corporation (hereinafter called **BIDDER**) organized and existing under the laws of the State of Colorado doing business as corporation\*. To the **NORTHGLENN URBAN RENEWAL AUTHORITY** (hereinafter called **NURA**). In compliance with your advertisement for bids, **BIDDER** hereby proposes to perform WORK on

104TH & I-25 MEDIAN RAMPS LANDSCAPING DESIGN & CONSTRUCTION PLAN - RFP # 2015-003

in strict conformance with the **CONTRACT DOCUMENTS**, within the time set forth therein, and at the prices stated below.

By submission of this **BID**, each **BIDDER** certifies, and in case of a joint bidder each party thereto certifies as to his own organization that this **BID** has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this **BID** with any other **BIDDER** or with any competitor.

**BIDDER** hereby agrees to commence **WORK** under this contract on or before a date to be specified in the **NOTICE TO PROCEED** and to fully complete the **PROJECT** as indicated in the General Conditions.

**BIDDER** acknowledges receipt of the following **ADDENDUM**:

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\*Insert "a corporation", "a partnership", or "an individual" as applicable.

Sub-contractors (if any): Work they will perform:

- 1. JR Engineering: Civil Engineering Email: kwilliams@jrengineering.com
- 2. Applied Design Services LLC: Irrigation Design Email: Adslc@aol.com
- 3. American West Land Survey: Surveying Email: merleamwest@aol.com

Please provide a complete and accurate list of at least three references and contact phone numbers:

- 1. Mike Lee, Manager of Park and Urban Design Phone: 720.898.7390  
Email: mike-l@arvada.org
- 2. Tony Jaramillo, Park Development Supervisor Phone: 303.289.8166  
Email: tjaramillo@c3gov.com
- 3. Kristen Sackett, Director Phone: 970.565.7320  
Email: ksackett@cityofcortez.com

Respectfully submitted,

(Seal, if Proposal is by a Corporation)

Attest

\_\_\_\_\_  
Signature  
900 S Broadway Suite 300, Denver, CO 80209  
\_\_\_\_\_  
Address  
Principal  
\_\_\_\_\_  
Title  
02-20-2015  
\_\_\_\_\_  
Date  
175  
\_\_\_\_\_  
License Number  
(If Applicable Signature)  
303.892.5566  
\_\_\_\_\_  
Phone Number

# Table of Contents

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## Request for Proposal Cover Sheet

## Proposal Form

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### Appendix

Resumes	
Expanded Project Experience	





## BID SUMMARY

DHM Design Corporation

(Vendor Name)

Hereby submits to the City of Northglenn, Colorado the following bid items complete and in place as specified for the: **2015 I25 & 104th Landscape Plan**

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
1	CONCEPT PLAN	LS	1	\$ 12,340	\$ 12,340
2	CIVIL CONSTRUCTION PLANS 60%	LS	1	\$ 10,427	\$ 10,427
3	FINAL CIVIL PACKAGE 90%	LS	1	\$ 16,193	\$ 16,193
4	CONSTRUCTION ADMINISTRATION	LS	1	\$ 5,625	\$ 5,625

**TOTAL FOR ALL ITEMS \$ 44,585**

**TOTAL IN WORDS** Forty four thousand, five hundred eighty five dollars



80th Avenue Medians; Arvada, Colorado

# B. Introduction/Executive Summary

Introduction, Project Team, Organizational Chart, Personnel Matrix



## Introduction

DHM Design is a story of continuous innovation and growth. Established in 1975, we are an internationally recognized leader in landscape architecture, land planning, urban design and environmental planning. Our experience embraces a diverse portfolio of planning and design projects:

- Urban Transportation Systems
- Streetscape Design
- Mixed-use Developments
- Historic and Civic Facilities
- Parks, Open Space, and Greenways
- Resorts and Communities
- National Park Service
- Private Estates
- Rural Properties

DHM is employee-owned with a staff of 48, and 4 office locations: Denver, Carbondale and Durango Colorado and 1 in Raleigh, North Carolina. Organized around teams in various areas of expertise, we are able to draw on each other's talents and skills to offer integrated, place-based design. We advocate a collaborative design process, working hand-in-hand with our clients, their communities and the design team to turn ideas into reality. Skilled in facilitation and graphic presentations, DHM adds significant value to the public process. Our ability to produce compelling and descriptive graphics on the spot brings visual meaning to the discussion and keeps the planning and design process accessible and engaging for all participants.

We understand the power of place and our responsibility as landscape architects to positively impact people with our designs. Our belief in community and place-based design has allowed us to grow a portfolio of significant projects that are rooted in both social and environmental sustainability. Through our dedication to creating community, we have gained valuable experience with site master planning, transportation planning, and facilitation of public involvement in the design process. We consider it a calling to create balance between form and function, vision and budget, desire and need. With a holistic approach that incorporates all elements, including programming, site characteristics, culture and history, engineering, drainage, and environmental factors, we are able to create balanced site plans. DHM excels at achieving project goals while satisfying diverse interests and creating places that fit within the larger context of environment and community.





## Project Team



### **Bill Neumann, RLA, ALSA, LEED AP**

Bill has a 27-year proven track record in the planning and design of landscapes. He understands the importance of creating spaces that benefit communities, while respecting natural systems, sensitive landscapes, habitats and cultural/historical sites. On every project, Bill considers the construction phase of a project equal in importance to the design process. Bill has managed and been part of large multi-disciplinary teams, including planners, engineers, surveyors and ecologists. Bill believes in producing high quality designs and illustrative graphics to help clients visualize the design intent.



### **Matthew Whipple, AIA, NRPA**

Matthew is a leader in streetscapes, parks, recreational, and open-space design, with 19 years of experience helping communities and government agencies develop effective and sustainable solutions. His dedication to responsible design and excellent client service has led to a wide range of successful project types and scales. Matthew's extensive experience with existing and proposed recreational facilities, knowledge of natural resource issues, detailed design and construction experience, understanding of development costs and outstanding communication skills allow him to exceed project management expectations.



### **Caitlin Tamposi, ULI, ASLA**

Caitlin grew up in the Monadnock region of New Hampshire, attended high school in small town Massachusetts, college in Maine and graduate school in Colorado. Majoring in Geology at Bates College, Caitlin has a solid foundation in the facts of land forms and earth science. Her design skills were honed at UC Denver while pursuing her masters degrees in Landscape Architecture and Urban Planning. Caitlin is most excited about designing spaces people are eager to experience and that lead to greater appreciation of the natural world.

### **Kurtis Williams, LEED AP**

A Vice President of JR Engineering, as a Client Manager Mr. Williams has managed and designed a wide variety of projects including: residential developments (single family, townhomes, condos and apartments), commercial (office/retail/restaurant) centers, office/warehouse flex-space facilities, educational/institutional developments, and parks and recreational facilities. The projects have ranged in diversity from large acre Master Planned communities, private golf course communities, anchored Market Place Centers, to Schools and Hospital expansions. He has managed and designed the completion of over 6,000 residential units and over 1,000,000 square feet of commercial space.

### **Michael E. Holweger, ASLA**

Michael received a Masters of Landscape Architecture from the University of Colorado. He received a certificate of Merit for excellence in the study of landscape architecture, awarded by the American Society of Landscape Architects. As owner of Applied Design Services since 1994, Michael is responsible for all phases of operations for a landscape architectural consulting firm specializing in the design, master planning and construction of new and renovation of existing park and recreation facilities.

### **Douglas Hoos, PLS**

Douglas began his surveying career in the mid 70's for E. Schafe & Associates in Delta, CO performing surveys for the mining industry in numerous western states. Douglas started American West Land Surveying Co. in 1991 performing mortgage surveys and residential lot surveys.

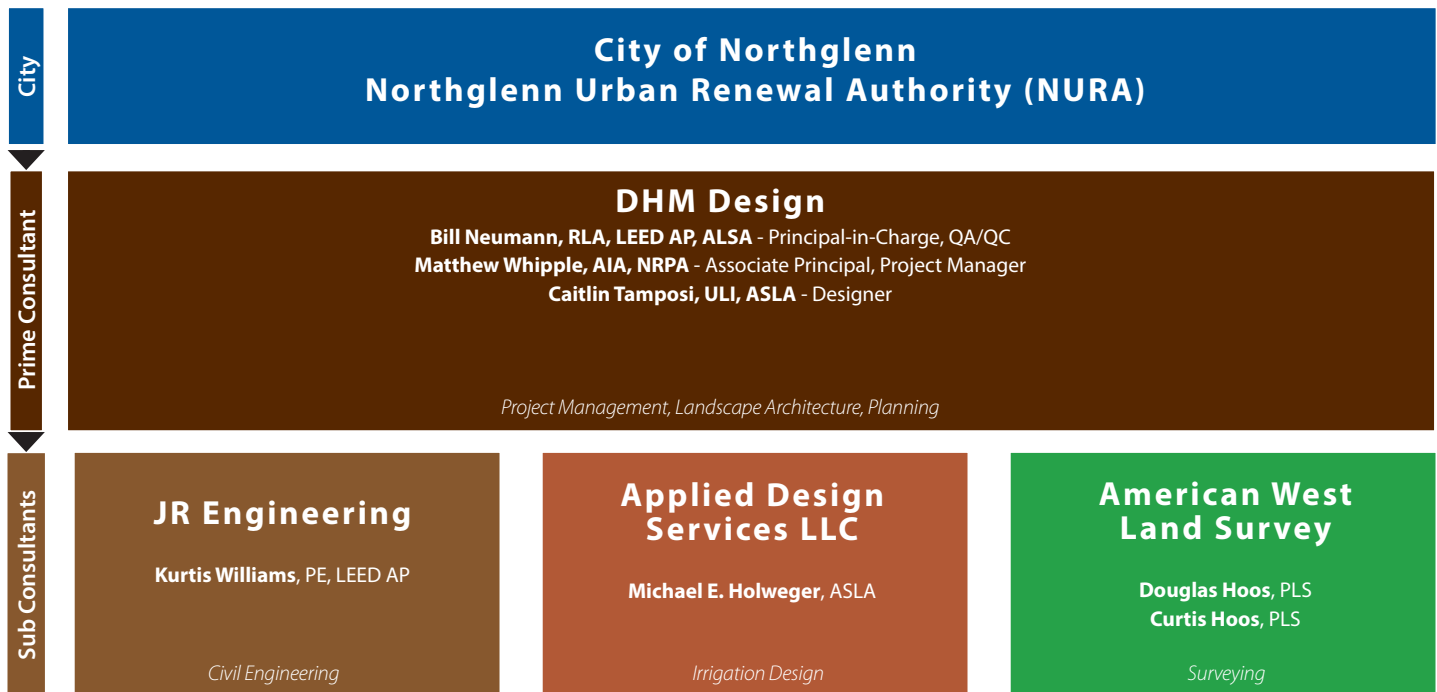
### **Curtis Hoos, PLS**

Curtis began his surveying career in 1996 under the supervision of M. Douglas Hoos assisting in performing mortgage surveys and residential lot surveys. At present, he assists with the day to day operations and manages field work for various types of residential, municipal, and commercial projects.

## Organizational Chart

DHM has the capacity to devote the time, attention and qualified staff necessary to complete your project. With a staff of approximately 48 landscape architectural professionals supporting our team's efforts, we are very confident in our ability to produce documents and deliverables in a timely and efficient manner.

If selected, DHM pledges to staff this project with the key individuals noted below and we will all make these individuals available immediately to begin work on this project.



## Matrix of Personnel Involved in the Various Stages of Review by Phase and Percentage of Time

Firm	Key Personnel	Stage of Involvement	Percentage of Involvement
DHM	Bill Neumann	All Stages of Design	10%
	Matthew Whipple	All Stages of Design and Construction	35%
	Caitlin Tamposi	All Stages of Design	25%
JR	Kurtis Williams	All Stages of Design	5%
ADS	Michael Howleger	All Stages of Design	20%
AWLS	Douglas and Curtis Hoos	Concept Stage	5%

# C. Proposal



## Enhancing the experience of traveling through Northglenn

Our team will work closely with the City to design low maintenance landscape and irrigation improvements for the medians on the east and west sides of I-25 on 104th Avenue. With decades of experience with similar projects, we understand the challenges that the median environment creates and will propose solutions that are attractive, durable, functional, and meet the requirements of the City and CDOT. The DHM Design team will create an overall vision that creates a sense of order and builds on existing City landscaping found at other intersections of I-25. This vision will be completed with a detailed construction budget that will achieve long term durability and longevity with minimal maintenance.

### Median Maintenance

With decades of experience with public landscapes, the DHM Design team understands maintenance costs associated with landscape medians. The right choices during design can substantially minimize maintenance requirements while featuring attractive landscaping. Many of DHM's staff members have reviewed miles of medians and evaluated materials, aprons, mulches, plant selections and other factors that achieve long term durability and beauty while factoring in minimizing maintenance labor. Through our experience we identified standards for median treatments regarding pavements, planting selections, soil preparation, mulches and maintenance. Our solutions will factor in this experience along with streetscape experience in many regional Cities and Towns, and add specific considerations appropriate to Northglenn.



### CDOT Approvals and Right-of-Way Coordination

DHM Design anticipates CDOT review of all plans for the 104th and I-25 Interchange enhancement, and associated site distance documentation. As a part of the design process, we will coordinate with CDOT engineers reviewing the project, to go over the design process and results. DHM Design has extensive experience with the CDOT process.





# D. Project Experience

Most Relevant Project Experience

## 104TH AVENUE

Commerce City, Colorado

**Size:** 4+ Miles

**Cost:** \$2.7 (Phase 3A)

**Construction Contractor:** Schultz Industries, Quality Concrete

**Completion Date:** 2013

**Construction Duration:** Phased over several years.

**Point of Contact:** Tony Jaramillo, Park Development Supervisor  
303.289.8166 | tjaramillo@c3gov.com

**Project Team:** JR Engineering | Eli Farney | (303) 740-9393  
Hydrosystems\*KDI | Ken Dipaolo | 303.980.5327

**Description:** More than 4 miles of road improvements encompassed a project in Commerce City, where DHM Design designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.



## 80TH AVENUE MEDIANS

Arvada, Colorado

**Size:** 1.25 Miles

**Cost:** \$1.1 Million

**Construction Contractor:** Urban Farmer

**Completion Date:** 2013

**Construction Duration:** 6 Months

**Point of Contact:** Mike Lee, Manager of Park and Urban Design  
720.898.7390 | mike-l@arvada.org

**Project Team:** IDC Irrigation | Steve Nelson | 303.442.7027 | StevelDC@aol.com  
JR Engineering | Kurtis Williams | (303) 740-9393

**Description:** DHM Design worked with the City of Arvada to provide design services to renovate 1.25 miles of median along 80th Avenue. The goal was to remove all existing bluegrass and replace with drought tolerant plantings to reduce water use. The streetscape included sloped paving, boulders and a variety of plant materials to provide year round color and interest.



## LONG ROAD RECONSTRUCTION

Greenwood Village, Colorado

**Size:** 1 mile

**Cost:** \$700k

**Construction Contractor:** TBD – currently under design

**Completion Date:** TBD – anticipated start of construction Fall 2015

**Construction Duration:** TBD – 12 months

**Point of Contact:** John Wannigman, Greenwood Village,  
303-708-6139 | jwannigman@greenwoodvillage.com

**Description:** The City of Greenwood Village Public Works Department is planning to reconstruct the pavement on East Long Road, East Long Lane, and Jackson Street. The project will consist of pavement reconstruction, upgrading of the drainage system and enhancement of the streetscape section. Some early goals that have been identified are to mitigate the winter icing conditions, optimize the effectiveness of traffic calming and improve the pedestrian safety. At this initial public meeting, local residents will hear an overview of the project scope and are invited to provide input to assist in developing alternative streetscape sections that will be generated and presented at a second public meeting. DHM Design was hired to assist with landscape conceptual designs as well as to assist with the public process for roadway development.

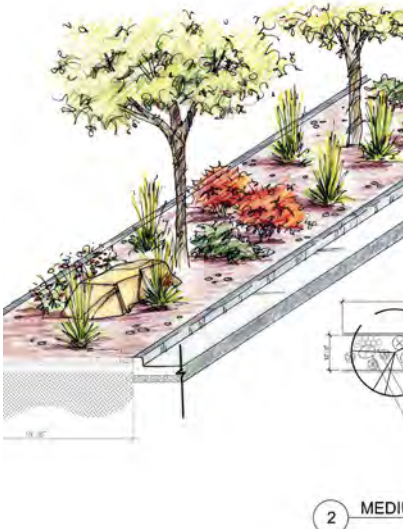




**TOWER ROAD**  
Commerce City, Colorado

**Size:** 3.5 miles  
**Cost:** \$3.5 million  
**Construction Contractor:** -TBD – currently under design  
**Completion Date:** TBD – anticipated start of construction Fall 2015  
**Construction Duration:** - TBD – 12 months  
**Point of Contact:** Mike Brown, Commerce City | 303-289-3753 | mbrown@c3gov.com  
**Project Team:** Huitt Zollars

**Description:** DHM Design was hired to assist Huitt Zollars in preparation of preliminary and final designs for median cover and landscape designs for 3.5 miles of arterial road medians along Tower Road between 104th Avenue and Pena Boulevard.



**CORTEZ MEDIAN BEAUTIFICATION AND GATEWAY DESIGN**  
Cortez, Colorado

**Size:** 2.5 Miles  
**Cost:** \$500,000  
**Construction Contractor:** Candelaria Construction  
**Completion Date:** Summer 2014  
**Construction Duration:** Phase 1 90 days, Phase 2 90 days  
**Point of Contact:** Kristen Sackett, Director | City of Cortez Department of Planning & Building  
 970.565.7320 | ksackett@cityofcortez.com  
**Project Team:** Russell Planning and Engineering | Nancy Lauro | 970.385.4546

**Description:** DHM provided the City of Cortez a Master Plan document establishing guiding principles for future improvements on major thoroughfares, as well as creating conceptual designs for gateway monuments, downtown pedestrian safety improvements and seasonal enhancements. Construction documents for landscape improvements in the medians along HWY 491 / South Broadway were installed. DHM helped facilitate multiple public meetings and design workshops including extensive tribal outreach to gain public input for incorporation into all aspects of the project. All improvements were coordinated with CDOT, and aimed at beautification and traffic calming. DHM completed this project as a subconsultant to Russell Planning and Engineering.

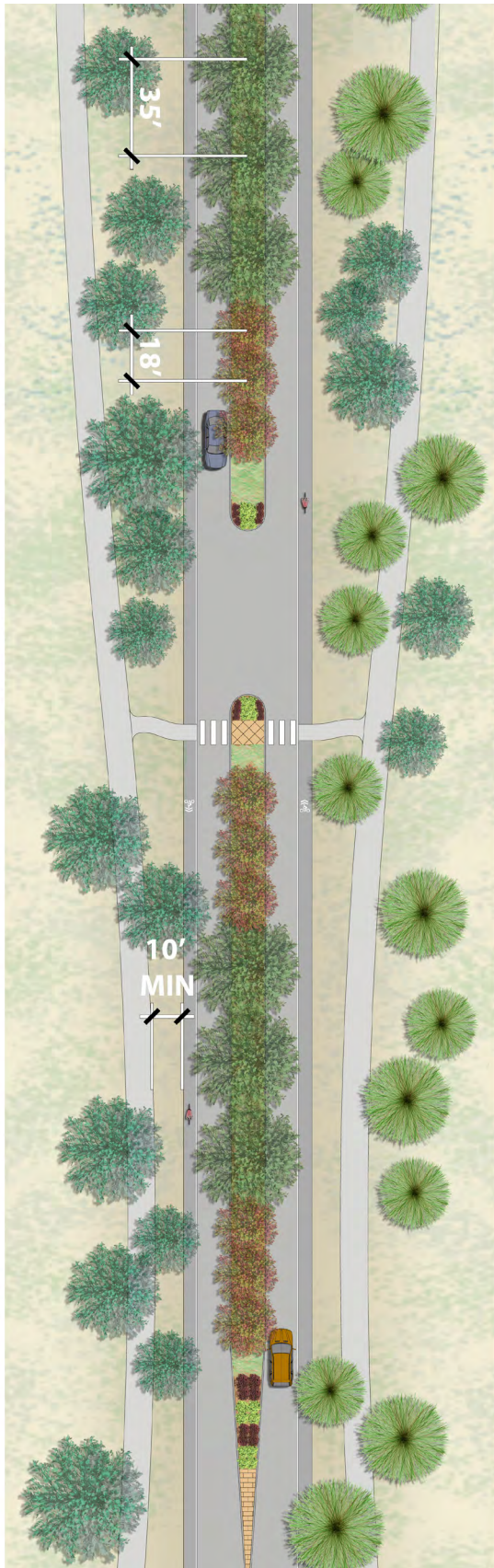


CORTEZ GATEWAY CONCEPT 4.12.17 DHM DESIGN



# E. References

References for Similar Projects



**Mike Lee**, Manager of Park and Urban Design

720.898.7390  
mike-l@arvada.org

City of Arvada  
8101 Ralston Road  
P.O. Box 8101  
Arvada, CO 80001

**80th Avenue:**

DHM Design worked with the City of Arvada to provide design services to renovate 1.25 miles of median along 80th Avenue. The goal was to remove all existing bluegrass and replace with drought tolerant plantings to reduce water use. The streetscape included sloped paving, boulders and a variety of plant materials to provide year round color and interest.

**Tony Jaramillo**, Park Development Supervisor

303.289.8166  
tjaramillo@c3gov.com

City of Commerce City  
7887 E. 60th Ave.  
Commerce City, CO 80222

**104th Avenue:**

More than 4 miles of road improvements encompassed a project in Commerce City, where DHM Design designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.

**Kristen Sackett**, Director

970.565.7320  
ksackett@cityofcortez.com

City of Cortez Department of Planning & Building  
210 E. Main Street  
Cortez, CO 81321

**Cortez Medians:**

DHM provided the City of Cortez a Master Plan document establishing guiding principles for future improvements on major thoroughfares, as well as creating conceptual designs for gateway monuments, downtown pedestrian safety improvements and seasonal enhancements. Construction documents for landscape improvements in the medians along HWY 491 / South Broadway were installed. DHM helped facilitate multiple public meetings and design workshops including extensive tribal outreach to gain public input for incorporation into all aspects of the project. All improvements were coordinated with CDOT, and aimed at beautification and traffic calming. DHM completed this project as a subconsultant to Russell Planning and Engineering.



# F. Fee Proposal Schedule

## 104th & I-25 Median Ramps Landscaping Design & Construction Plan

Detailed Fee Schedule

Northglenn, Colorado  
Work Plan and Professional Fees

Prepared By: DHM Design  
February 20, 2015

**Landscape Architectural Services**

Tasks:	Consultant:
<b>Task 1: Concept Plan</b> <b>Task 2: Construction Documents (60%)</b> <b>Task 3: Final Construction Documents</b> <b>Task 4: Construction Administration</b>	Landscape Architect: <b>DHM Design</b> Civil Engineer: <b>JR Engineering</b> Irrigation Consultant: <b>ADS</b> Surveyor: <b>American West Surveying</b>

**Task 1: Concept Plan**

- Scope:**
- Attend Project Kickoff Meeting with NURA, CDOT, City Staff and NURA's Owner's Representative.
  - Conduct an on-site site review and data gathering meeting to review existing field conditions.
  - Provide survey including: Boundaries, Easements, Monuments, Vicinity Map, Flood Zone Designation, Gross Land Area, Contours and Datum Elevations and Utility Locations.
  - Develop (3) phased conceptual landscape plans with drawings and sketches for discussion.
  - Coordination with CDOT on preliminary approvals.
  - Submittal of a Pre-Design Report
    - Concepts
    - Plant List
    - Cost Estimates
  - Presentation to City Council and NURA
  - Attendance of a Pre-Design Review Meeting
  - Revise draft of Pre-Design Report and mapping to reflect the comments and design decisions

- Deliverables: Hardcopy**
- Meeting Notes for all Staff and Agency Meetings
  - Project Survey
  - (3) Concept Plan Renderings (24x36)
  - (3) Pre-Design Reports including:
    - Concept Renderings
    - Plant List and Image Board
    - Concept Cost Estimates
  - (3) Revised Pre-Design Reports including:
    - Concept Renderings
    - Plant List and Image Board
    - Concept Cost Estimates
  - Electronic copies of all submitted materials

- Meetings:**
- (1) Kickoff Meeting
  - (1) City Council / NURA Presentation
  - (1) Pre-Design Review Meeting

DHM Design - LA	Rate	Hours	Total
Associate Principal / PM	\$105	30	\$3,150
Landscape Designer	\$70	33	\$2,310
Expenses (Printing, Mileage, Etc.)			\$300
			<b>\$5,760</b>

JR Engineering - Civil Eng.	Rate	Hours	Total
Principal	\$150	1	\$150
Project Lead	\$120	3	\$360
Project Engineer	\$110	6	\$660
Expenses (Printing, Mileage, Etc.)			\$150
			<b>\$1,320</b>

ADS - Irrigation	Rate	Hours	Total
Irrigation Designer	\$95	8	\$760
			<b>\$760</b>

AWS - Surveyor	Rate	Hours	Total
Survey Team	\$150	30	\$4,500
			<b>\$4,500</b>

**Subtotal: \$12,340**

**Task 2: Construction Documents (60%)**

**Scope:**

1. Prepare all appropriate drawings and specifications to 60% complete based upon the selected concept and Northglenn Standards
2. Prepare preliminary Technical Specifications to describe work elements of the design in detail.
3. Prepare an updated 60% level detailed cost estimate.
4. Attended the FIR Meeting to receive comments

**Deliverables: Hardcopy**

- Meeting Notes for all Staff and Agency Meetings
- (3) copies 60% Complete Construction Documents
- Electronic copies of all submitted materials

**Meetings:**

- (1) FIR Meeting

DHM Design - LA	Rate	Hours	Total
Associate Principal / PM	\$105	22	\$2,310
Landscape Designer	\$70	24	\$1,680
Expenses (Printing, Mileage, Etc.)			\$400
			<b>\$4,390</b>

JR Engineering - Civil Eng.	Rate	Hours	Total
Principal	\$150	1	\$150
Project Lead	\$120	4	\$480
Project Engineer	\$110	19	\$2,090
Engineer	\$105	23	\$2,415
Expenses (Printing, Mileage, Etc.)			\$142
			<b>\$5,277</b>

ADS - Irrigation	Rate	Hours	Total
Irrigation Designer	\$95	8	\$760
			<b>\$760</b>

**Subtotal: \$10,427**

**Task 3: Final Construction Documents**

**Scope:**

1. Prepare all appropriate drawings and specifications to 100% complete based upon the selected concept and Northglenn Standards
2. Prepare final Technical Specifications to describe work elements of the design in detail.
3. Prepare an final detailed cost estimate.
4. Attended the FOR Meeting to receive comments

**Deliverables: Hardcopy**

- Meeting Notes for all Staff and Agency Meetings
- (3) copies 60% Complete Construction Documents
- Electronic copies of all submitted materials

**Meetings:**

- (1) FOR Meeting

DHM Design - LA	Rate	Hours	Total
Associate Principal / PM	\$105	20	\$2,100
Landscape Designer	\$70	25	\$1,750
Expenses (Printing, Mileage, Etc.)			\$400
			<b>\$4,250</b>

JR Engineering - Civil Eng.	Rate	Hours	Total
Principal	\$150	1	\$150
Project Lead	\$120	4	\$480
Project Engineer	\$110	20	\$2,200
Engineer	\$105	23	\$2,415
Expenses (Printing, Mileage, Etc.)			\$143
			<b>\$5,388</b>

ADS - Irrigation	Rate	Hours	Total
Irrigation Designer	\$95	69	\$6,555
			<b>\$6,555</b>

**Subtotal: \$16,193**

**Task 4: Construction Administration**

**Scope:**

1. Attend Pre-Bid Conference
2. Revise documents as required to meet budget
3. Prepare addenda for NURA's review
4. Prepare "For Construction" contract documents incorporating all addenda items
5. Attend Pre-Construction Meeting
6. Respond to RFI's and Scope inquiries
7. Provide oversight of construction to degree comfortable to stamp as-built drawings, include project walk-through (8 Weeks, 1 mfg. per Week)
8. Prepare punch list, and conduct final inspection
9. Prepare and certify as-built drawings, follow-up with all state requirements
10. Owner warranty walk at 11 months

**Deliverables: Hardcopy**

- Addenda (if necessary)
- Final "For Construction" contract Documents
- RFI's (if necessary)
- Punch list
- As-Built Drawings (supplied by the contractor)

**Meetings:**

- (1) Pre-Bid Conference
- (1) Pre-Construction Meeting
- (8) On-site Project Oversight Meetings
- (1) Warranty Walk

<b>DHM Design - LA</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
Associate Principal / PM	\$105	29	\$3,045
Landscape Designer	\$70	29	\$2,030
Expenses (Printing, Mileage, Etc.)			\$550
			<b>\$5,625</b>

**Subtotal: \$5,625**

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**Project Design Fee: \$44,585**

**Notes:**

**Landscape Architecture Notes:**

1. It is assumed that all coordination with CDOT will be through electronic means with no anticipated meetings. Should CDOT request meetings during the process, DHM is available to meet with CDOT staff, billed at our hourly rates.
2. Geotechnical Services are not included. DHM can provide a Geotechnical Engineer to the project team, if necessary for additional fee's, based upon their scope of work.
3. Oversight Meetings: This proposal assumes landscaping and irrigation tasks can be completed for this project area within an 8-week period, based on our previous project experience. Should the City require additional oversight meetings due to expansion of scope for the contractor, DHM is available to attend additional oversight meetings, billed at our hourly rates.

**Civil Engineering Notes:**

1. It is assumed that water will be provided to the site via the water main extension shown on sheet 23 of 70 (Attachment B - Area Utility Plan) within the supplied RFP documents. This water main extends into the site from the northeast. No off-site Water Main Extensions have been included in the scope of work & fee's.
2. It is assumed that (1) irrigation meter can service all (4) areas via sleeving and conduit. We have assumed that no CDOT boring approval is needed.
3. It is assumed that "General" water quality pond design can be utilized for all (4) locations.
4. No utility relocation plans have been included in the scope of work listed above.
5. Engineering Construction Services will be billed on a T&M basis to the City, if necessary.
6. Traffic Control Plans: Without knowing the selected contractors schedule, access and construction techniques, we believe this is best developed by the selected contractor. As part of their currently required permitting process, we see this as an added value and cost savings to the project.

**Irrigation Designer Notes:**

1. It is assumed that water pressure is adequate and no booster pumps will be required.
2. Turf and native areas will be zones separately
3. It is assumed that no civil engineering stamp will be required for the irrigation water taps
4. It is assumed that no electrical engineering stamp will be required for the controller power drops
5. Irrigation Construction Services will be billed on a T&M basis to the City, if necessary.

**Surveying Notes:**

1. An ALTA survey would require a title commitment, provided by the City, to adhere to the ALTA/ACSM Land Title Survey Standards of 2011. As an added value and cost savings to the project, if a current title commitment is provided, an ALTA/ACSM Land Title Survey will be performed and include the Topographic/As-Built Survey as well as the required items from the survey requirements.

# G. Timelines & Deliverables

Proposed Schedule

## 104th & I-25 Median Ramps Landscaping Design & Construction Plan

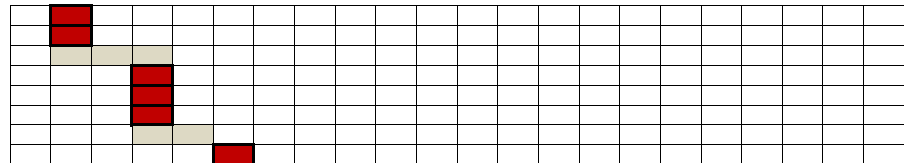
### Landscape Architectural Services

#### Tasks: Overall Schedule of Scope

March					April				May				June				July				
2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27

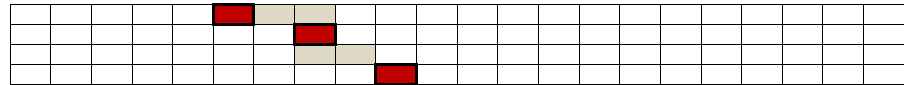
#### Task 1: Concept Plan

1. Notice to Proceed
2. Kick-off Meeting / Data Gathering Meeting
3. Concept Design Phase
4. Preparation of Pre-Design Report
5. City Council Presentation
6. Pre-Design Report Submittal
7. City Review Period (14 days)
8. Preferred Concept Identification



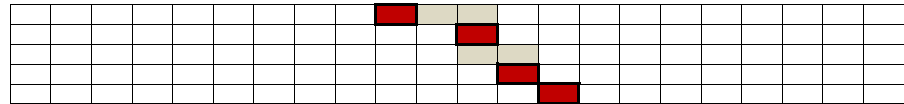
#### Task 2: Construction Documents (60%)

1. Begin Preparation of 60% Construction Plans
2. Preliminary Design Phase (60%) Submittal
3. City Review Period (14 days)
4. Field Inspection Review Meeting (FIR)



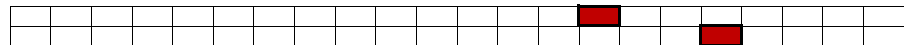
#### Task 3: Final Construction Documents

1. Begin Preparation of Final Construction Plans
2. Pre-Final Design Phase Submittal
3. City Review Period (14 days)
4. Field Inspection Review Meeting (FIR)
5. Final Contract Document Submittal



#### Task 4: Construction Administration

1. Pre-bid Conference
2. Pre-Construction Meeting



#### Notes:

1. The schedule above accounts for a total of 6 weeks of City review periods. This schedule can be expedited if review times are shortened.





# Appendix



# BILL NEUMANN

Principal | Registered Landscape Architect, CO | LEED AP | ASLA

DHM DESIGN

## EDUCATION

B. of Science Landscape Architecture, Colorado State University, 1986

## SPEAKING ENGAGEMENTS

National Trails Symposium Chattanooga, Tennessee 2010

National Trails Symposium Little Rock, Arkansas 2008

## NOTABLE WORK

### 104th Avenue

More than 4 miles of road improvements encompassed a project in Commerce City, where DHM designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.

### 80th Avenue Streetscape

DHM Design worked with the City of Arvada to provide design services to renovate 1.25 miles of streetscape along 80th Avenue. The goal was to remove all existing bluegrass and replace with drought tolerant plantings to reduce water use. The streetscape included sloped paving, boulders and a variety of plant materials to provide year round color and interest.

## ORGANIZATIONS

American Society Landscape Architects

Member, American Trails

Design Review Committee, The Preserve at Greenwood Village

Design Review Committee, Cherry Hills Farm

## STREETSCAPE DESIGN

80th Avenue Medians; Arvada, CO

Meadows Boulevard; Castle Rock, CO

Highway 2 Beautification; Commerce City, CO

Dry Creek Medians; Arapahoe County, CO

The Farm at Arapahoe County; Arapahoe County, CO

Littleton Railroad Beautification; Littleton, CO

Dove Valley Streetscape; Arapahoe County, CO

Buckley Road Streetscape; Arapahoe County, CO

106th Avenue & Biscay Streetscape; Commerce City, CO

Reunion Streetscape; Commerce City, CO

The Preserve at Greenwood Village Streetscape; Greenwood Village, CO

Northern Range Streetscape Master Plan; Commerce City, CO

Green Valley Ranch 48th Avenue Streetscape; Denver, CO

104th Avenue Streetscape; Commerce City, CO



Bill has a 27-year proven track record in the planning and design of landscapes. He understands the importance of creating spaces that benefit communities, while respecting natural systems, sensitive landscapes, habitats and cultural/historical sites. On every project, Bill considers the construction phase of a project equal in importance to the design process. Bill has managed and been part of large multi-disciplinary teams, including planners, engineers, surveyors and ecologists. Bill believes in producing high quality designs and illustrative graphics to help clients visualize the design intent.

# MATTHEW WHIPPLE

Associate Principal | AIA | NRPA

DHM DESIGN

## EDUCATION

B. of Architectural Design, Hamilton University, 1995

## NOTABLE WORK

### 104th Avenue

More than 4 miles of road improvements encompassed a project in Commerce City, where DHM designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.

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## ORGANIZATIONS

Member, American Institute Of Architects

Member, National Recreation and Park Association

## STREETSCAPE DESIGN

Highway 2 Beautification; Commerce City, CO

Dove Valley Streetscape; Centennial, CO

Pine Bluffs Development; Parker, CO

Meadows Filing 18 Development; Castle Rock, CO

Cordera Filing 3 Development; Colorado Springs, CO

O'Brian Canal Trail; Commerce City, CO

South Platte Trail; Platteville to Milliken, CO; Arapahoe County, CO

Dry Creek Medians; Arapahoe County, CO

Meadows Streetscape; Castle Rock, CO

Green Valley Ranch 48th Avenue Streetscape; Denver, CO

Littleton Railroad Beautification; Littleton, CO

Buckley Road Streetscape; Arapahoe County, CO

106th Avenue & Biscay Streetscape; Commerce City, CO

Reunion Streetscape; Commerce City, CO

The Preserve at Greenwood Village Streetscape; Greenwood Village, CO

Northern Range Streetscape Master Plan; Commerce City, CO



Matthew is a leader in streetscapes, parks, recreational, and open-space design, with 19 years of experience helping communities and government agencies develop effective and sustainable solutions. His dedication to responsible design and excellent client service has led to a wide range of successful project types and scales. Matthew's extensive experience with existing and proposed recreational facilities, knowledge of natural resource issues, detailed design and construction experience, understanding of development costs and outstanding communication skills allow him to exceed project management expectations.



## EDUCATION

M. of Landscape Architecture, University of Colorado Denver, 2013  
M. of Urban and Regional Planning, University of Colorado Denver 2013  
B.A. Bates College, 2008 – Major: Geology, Minor: Economics

## NOTABLE WORK

### O'Brian Canal Trail

With the road improvements along 104th Ave., an opportunity to provide better connectivity with the Northern Range Trail System became apparent. DHM Design was contracted to design an underpass under 104th Ave. to connect trails north and south under this major thoroughway. Design included major grade changes held in place by a series of retaining walls, trail and underpass lighting and landscape design to soften the impact.

### 104th Avenue

More than 4 miles of road improvements encompassed a project in Commerce City, where DHM designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.

## AFFILIATIONS

Urban Land Institute Member  
ASLA Member  
Denver Botanical Gardens Member and Volunteer

## STREETSCAPE DESIGN

80th Avenue Medians; Arvada, CO  
The Farm at Arapahoe County; Arapahoe County, CO  
Reunion Streetscape; Commerce City, CO  
Northern Range Streetscape Master Plan; Commerce City, CO  
104th Avenue Streetscape; Commerce City, CO  
Pine Bluffs Development; Parker, CO  
Meadows Streetscape; Castle Rock, CO  
Meadows Filing 18 Development; Castle Rock, CO  
Cordera Filing 3 Development; Colorado Springs, CO  
O'Brian Canal Trail; Commerce City, CO  
South Platte Trail; Platteville to Milliken, CO

Caitlin grew up in the Monadnock region of New Hampshire, attended high school in small town Massachusetts, college in Maine and graduate school in Colorado. Majoring in Geology at Bates College, Caitlin has a solid foundation in the facts of land forms and earth science. Her design skills were honed at UC Denver while pursuing her masters degrees in Landscape Architecture and Urban Planning. Caitlin is most excited about designing spaces people are eager to experience and that lead to greater appreciation of the natural world.



# KURTIS WILLIAMS

Civil Engineer | LEED AP



## EDUCATION

B. of Science, Civil Engineering, South Dakota School of Mines and Technology, 1994

## PROFESSIONAL REGISTRATIONS

Professional Engineer, Colorado  
National Association Industrial Office Properties  
Urban Land Institute  
Home Builders Association  
American Society of Civil Engineers, Colorado  
Order of Engineers, Colorado

Since 1973, JR Engineering has offered a variety of clients a full-range of comprehensive services. We have the resources to manage your project from preliminary engineering, to final design, through complete construction - on schedule, within budget, and without compromise. Areas of engineering expertise include civil engineering, land development services, water resources engineering, transportation engineering, construction services, structural engineering, and surveying. Our staff of experienced engineers, surveyors, and support personnel enables us to respond quickly to demanding assignments, project schedules, and changing project scopes. Our managers leverage their extensive knowledge and experience with regional municipalities, agencies, and jurisdictions to lead, expedite, and respond to the unique needs of our clients and their individual projects.

A Vice President of Westrian, as a Client Manager Mr. Williams has managed and designed a wide variety of projects including: residential developments (single family, townhomes, condos and apartments), commercial (office/retail/restaurant) centers, office/warehouse flex-space facilities, educational/institutional developments, and parks and recreational facilities. The projects have ranged in diversity from large acre Master Planned communities, private golf course communities, anchored Market Place Centers, to Schools and Hospital expansions. He has managed and designed the completion of over 6,000 residential units and over 1,000,000 square feet of commercial space.

Mr. Williams had the opportunity to manage and design a unique, private golf course community that included a Jack Nicklaus designed golf course. He has performed all tasks related to the design and completion of these developments, which include subdivision and site design, drainage and storm design, CLOMR/LOMR reports via FEMA, water distribution analysis, hydrology and hydraulic design and analysis, and sanitary sewer analysis.

Mr. Williams also supported the structural division in providing design and analysis and was an integral player in designing a three-story medical office building, as well as, providing structural inspections for home builder's warranty. Mr. Williams has been directly involved with the entitlement and approval process of the Cities, Counties and Districts in the Denver - Metro Area of Colorado and FEMA and actively stays involved with professional affiliations within the industry.





# MICHAEL E. HOLWEGER

Owner | Manager | ASLA

Applied Design Services, L.L.C.

## EDUCATION

M. of Landscape Architecture, University of Colorado, at Denver, 1988  
B. of Science Business Management, University of Colorado, at Boulder, 1975  
N.R.P.A. Playground Safety Institute, 1991  
Concrete Testing Certification, 1994

## RELATED EXPERIENCE

### Owner Applied Design Services

Responsible for all phases of operations for a landscape architectural consulting firm specializing in the design, master planning and construction of new and renovation of existing park and recreation facilities. August 1994 to date.

### Associate Landscape Architect

Department of Parks and Recreation, City and County of Denver. February 1990 to August 1994. Responsibilities included preparing and implementing facility and resource master plans and formulating and constructing site specific landscape architectural design solutions.

### Staff Landscape Architect

Fletemeyer & Lee associates, Boulder Colorado, May 1988 to February 1990. Responsibilities included assisting with the design, master planning and construction of a variety of park and institutional site development and renovation projects.

## AWARDS & AFFILIATIONS

Certificate of Merit for excellence in the study of landscape architecture, awarded by the American Society of Landscape Architects  
Parks Commission Vice Chairman, Town of Parker, CO 1997 - 1999

### Land Planning Intern

Clear Creek County, Colorado, Planning Department, attached to the B.L.M. Lands Disposal Committee, May 1987 to September 1987. Project manager responsible for the development of a Land Use Master Plan including inventory, evaluation and recommendations for the transfer of 13,000 acres of B.L.M. land into private ownership. Study published in Urban Design and Preservation Quarterly 11.

### Landscape Architectural Intern

Design Workshop Inc., September 1986 to May 1988. Responsibilities included production of presentation graphics and construction documents for a variety of landscape architectural and land planning projects.

### Landscape & Irrigation Construction Division Manager

B.D. Wilhelm Co., February 1980 to August 1985. Responsible for all phases of operations for a medium sized landscape and irrigation contractor.





American West Land Surveying Co. is a family owned and operated company with a long history of providing surveying services to the North Denver Metro area and beyond. Founded in 1991 by M. Douglas Hoos, we take pride in offering our clients personalized service using state of the art equipment and knowledgeable personnel. Our clients include private individuals, developers, utility companies, lenders, title companies, law firms, engineering firms, municipalities, and federal agencies to name a few.

## DOUGLAS HOOS

Owner/President | PLS 27269

### REGISTRATION

Colorado PLS 27269

Member of the Professional Land Surveyors of Colorado.

### EXPERIENCE

Began his surveying career in the mid 70' for E. Schafe & Associates in Delta, CO performing surveys for the mining industry in numerous western states.

Began work for Adams County Public Works Survey Division in 1982 performing public works improvement and construction surveys, eventually retiring from Adams County in 1991 as head of the Surveying Division. - Started American West Land Surveying Co. in 1991 performing mortgage surveys and residential lot surveys. At present, he oversees the day to day operations of the company.

## CURTIS HOOS

Operations Manager | PLS 37971

### REGISTRATION

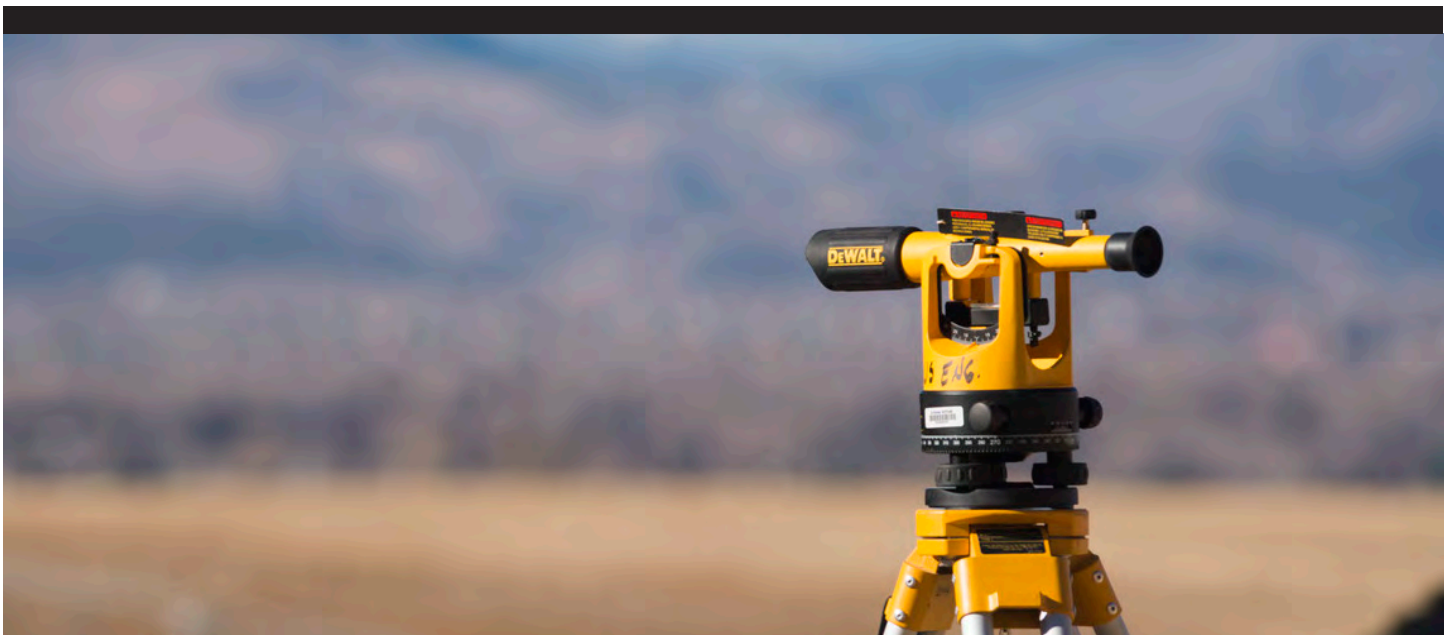
Colorado PLS 27269

Associates Degree in Surveying and Mapping - Westwood College of Technology.

Member of the Professional Land Surveyors of Colorado.

### EXPERIENCE

Began his surveying career in 1996 under the supervision of M. Douglas Hoos assisting in performing mortgage surveys and residential lot surveys. At present, he assists with the day to day operations and manages field work for various types of residential, municipal, and commercial projects.







**CLIENT**

City of Commerce City

**SERVICES**

Master Planning  
Landscape Architecture

**PROJECT DATA**

Streetscape  
Medians  
Bridge Concept Design

**PROJECT TEAM**

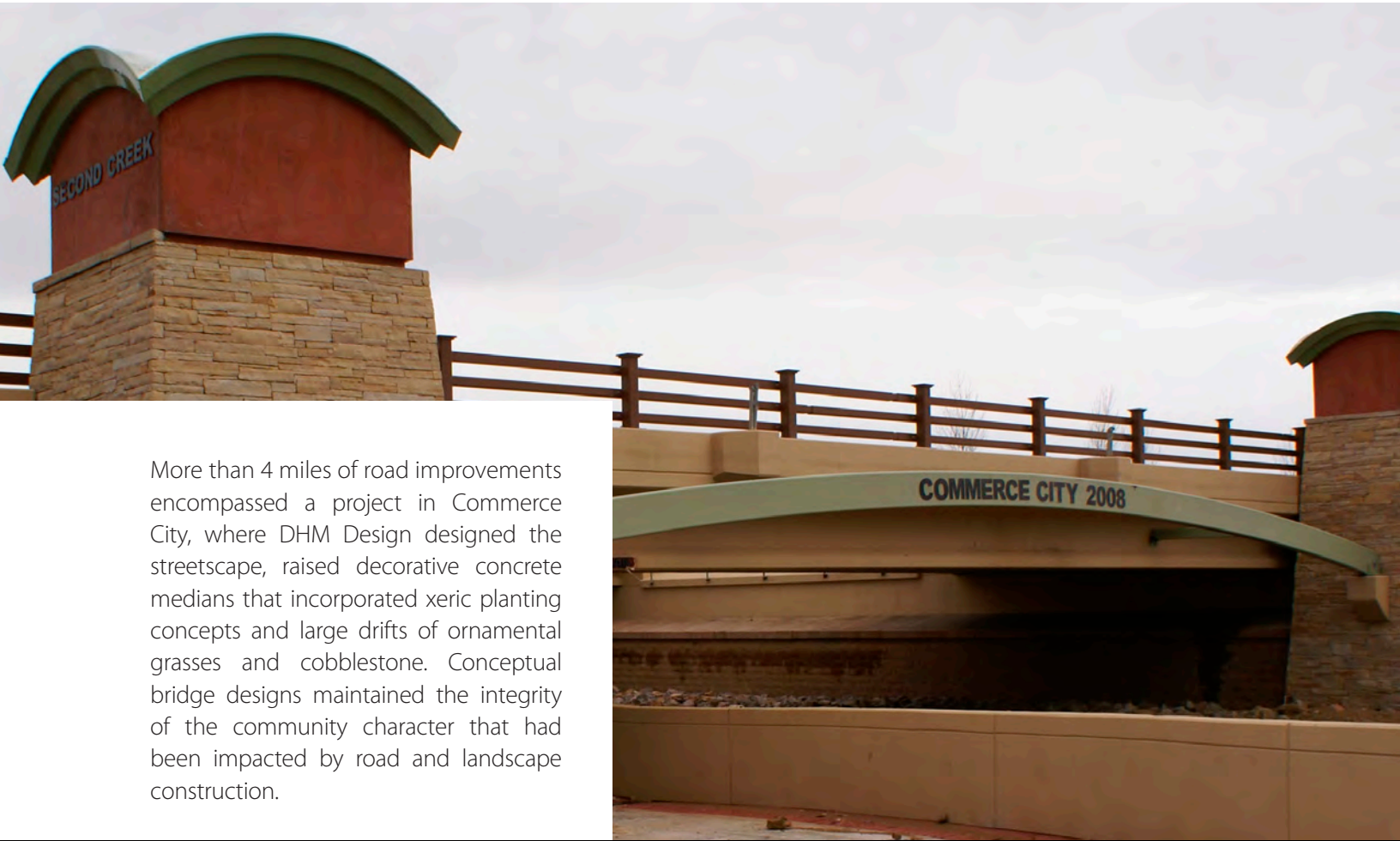
DHM Design  
JR Engineering

**STATUS**

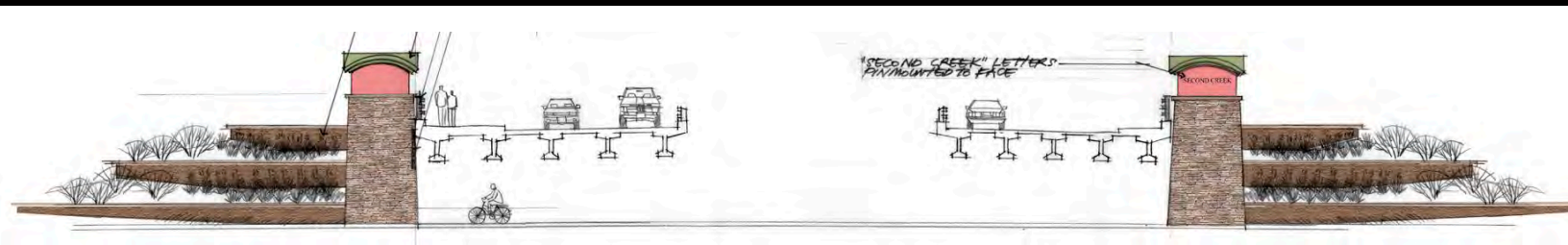
Phase 1 and II  
Completed



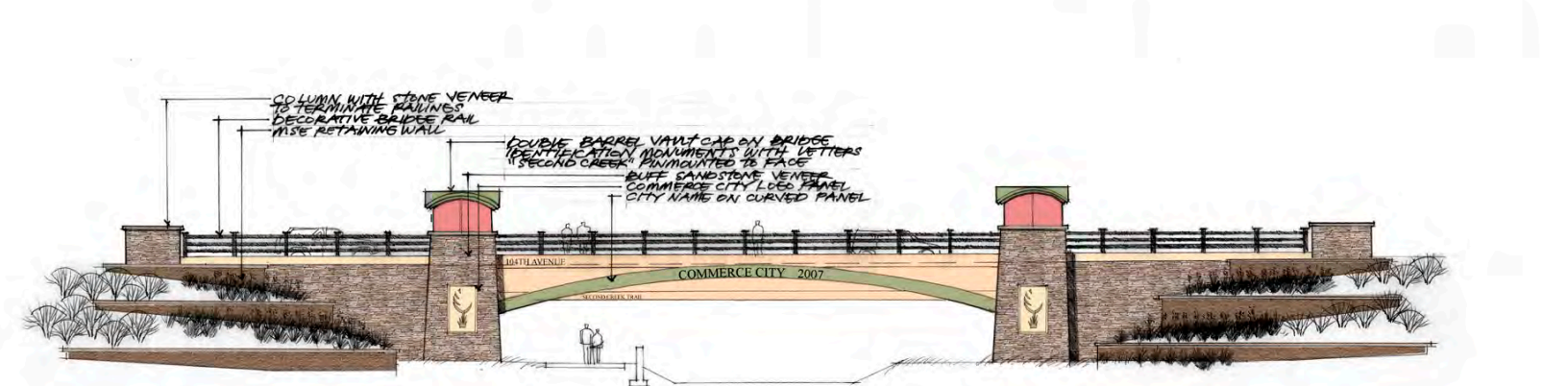




More than 4 miles of road improvements encompassed a project in Commerce City, where DHM Design designed the streetscape, raised decorative concrete medians that incorporated xeric planting concepts and large drifts of ornamental grasses and cobblestone. Conceptual bridge designs maintained the integrity of the community character that had been impacted by road and landscape construction.



Cross Section at Bridge Monuments







**CLIENT**  
City of Arvada

**SERVICES**  
Final Design  
Construction Documents  
Construction Administration

**PROJECT DATA**  
1.25 Miles  
Median Design  
Drought Tolerant Planting

**PROJECT TEAM**  
DHM Design  
IDC Irrigation  
JR Engineering

**STATUS**  
Complete







DHM Design worked with the City of Arvada to provide design services to renovate 1.25 miles of median along 80th Avenue. The goal was to remove all existing bluegrass and replace with drought tolerant plantings to reduce water use. The streetscape included sloped paving, boulders and a variety of plant materials to provide year round color and interest.







**CLIENT**

City of Greenwood Village

**SERVICES**

Streetscape Design  
3D Renderings  
Public Facilitation

**PROJECT DATA**

Pavement Reconstruction  
Pedestrian Safety  
Traffic Calming

**PROJECT TEAM**

Huitt-Zollars  
DHM Design

**STATUS**

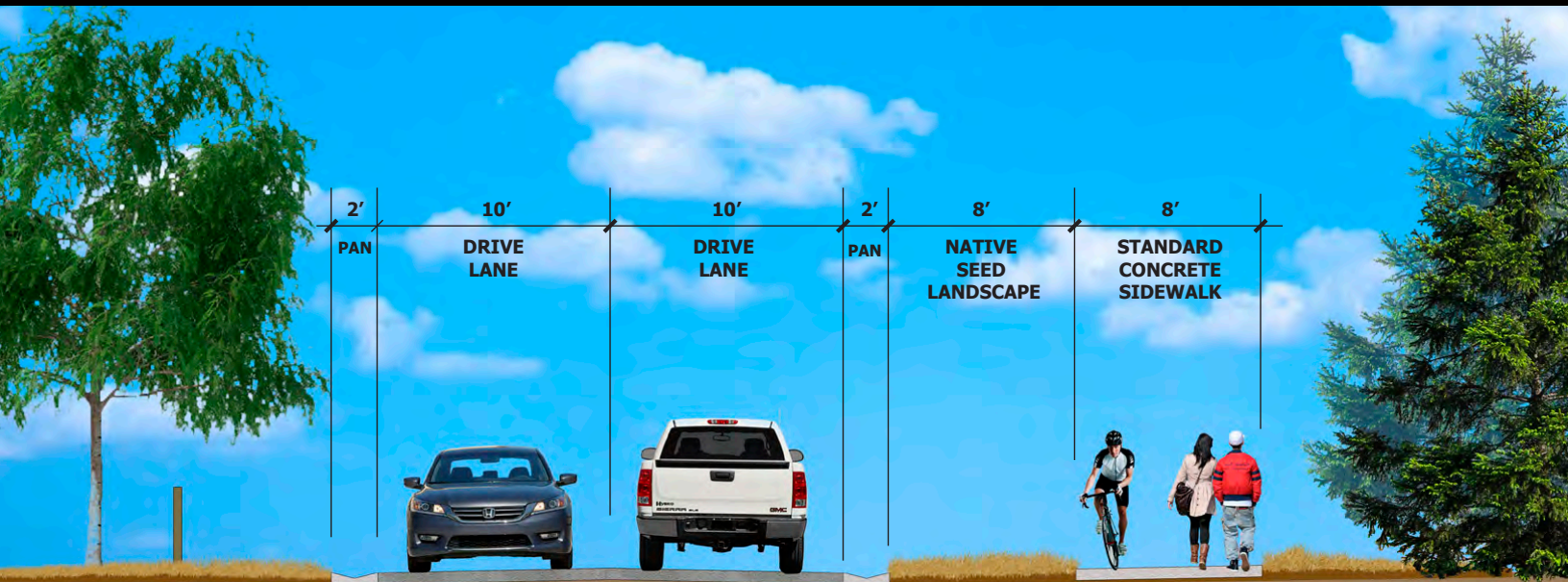
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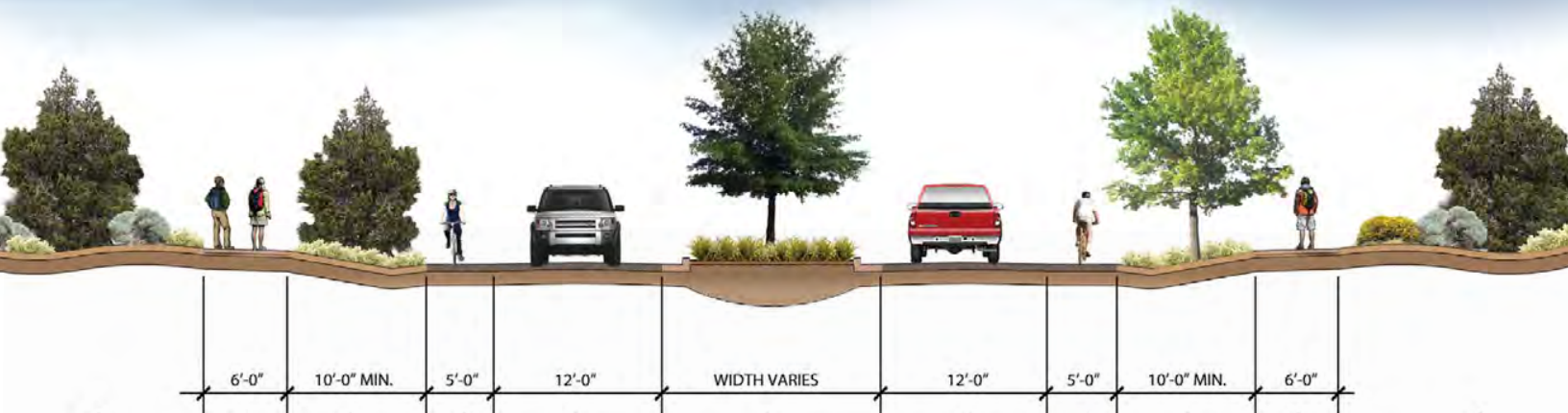




The City of Greenwood Village Public Works Department is planning to reconstruct the pavement on East Long Road, East Long Lane, and Jackson Street. The project will consist of pavement reconstruction, upgrading of the drainage system and enhancement of the streetscape section. Some early goals that have been identified are to mitigate the winter icing conditions, optimize the effectiveness of traffic calming and improve the pedestrian safety. At this initial public meeting, local residents will hear an overview of the project scope and are invited to provide input to assist in developing alternative streetscape sections that will be generated and presented at a second public meeting.







**CLIENT**

City of Cortez

**SERVICES**

Landscape Architecture  
Construction Documents  
Public Information

**PROJECT DATA**

Medians  
Pedestrian Safety

**PROJECT TEAM**

Russell Planning & Engineering  
DHM Design

**STATUS**

Completed



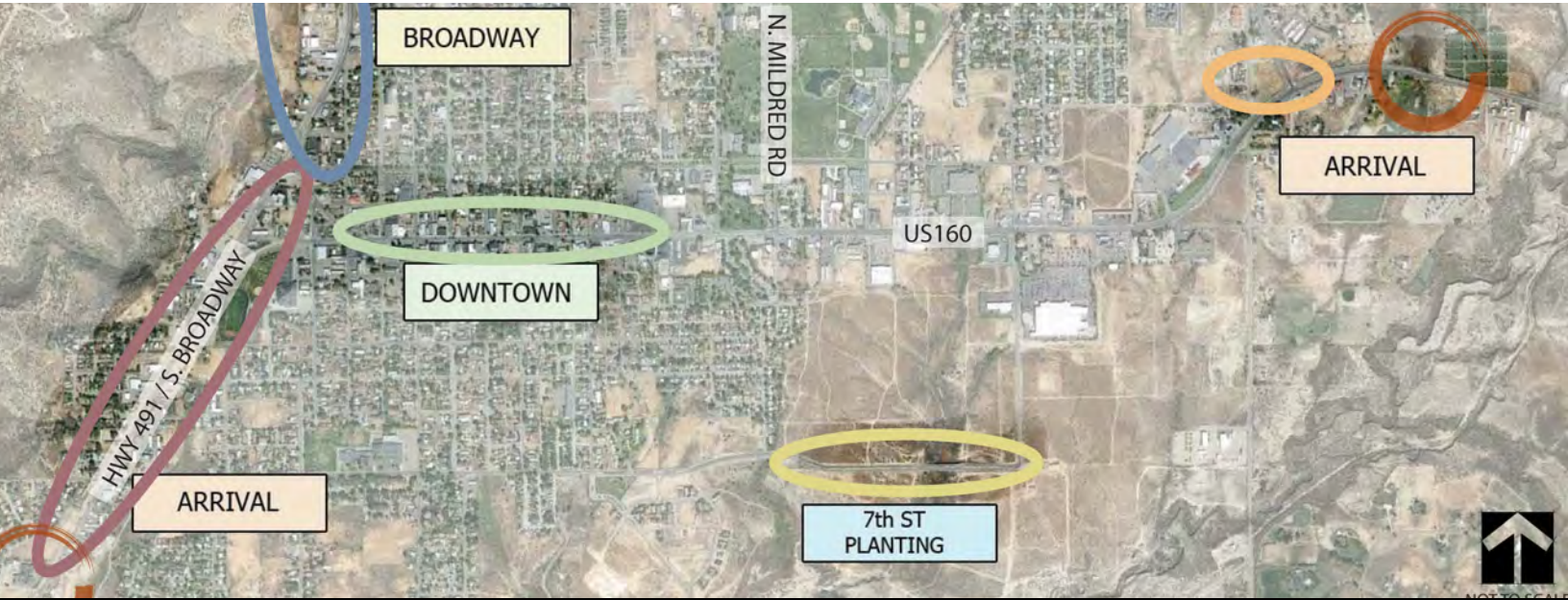


ARRIVAL

DHM DESIGN

# CORTEZ MEDIAN BEAUTIFICATION

Cortez, Colorado



DHM provided the City of Cortez a Master Plan document establishing guiding principles for future improvements on major thoroughfares, as well as creating conceptual designs for gateway monuments, downtown pedestrian safety improvements and seasonal enhancements. Construction documents for landscape improvements in the medians along HWY 491 / South Broadway were installed. DHM helped facilitate multiple public meetings and design workshops including extensive tribal outreach to gain public input for incorporation into all aspects of the project. All improvements were coordinated with CDOT, and aimed at beautification and traffic calming. DHM completed this project as a subconsultant to Russell Planning and Engineering.







**CLIENT**  
Huitt Zollars

**SERVICES**  
Preliminary Median Design  
Final Median Design  
Landscape Design

**PROJECT DATA**  
3.5 Miles

**PROJECT TEAM**  
Huitt Zollars  
DHM Design

**STATUS**  
In Progress



DHM Design was hired to assist Huitt Zollars in preparation of preliminary and final designs for median cover and landscape designs for 3.5 miles of arterial road medians along Tower Road between 104th Avenue and Pena Boulevard.





DHM Design is currently working with a team of engineers to provide the City of Aztec with construction documents for extending their Main Street north of HWY 550 to connect with the proposed pedestrian trail and bridge over the Animas River linking to the Aztec Ruins National Monument.

DHM Design facilitated a Public Workshop providing the advertisements and project website that proved vital for the awareness campaign that resulted in public turnout that far-exceeded the City's early expectations. DHM Design also hosted a Land Owners meeting to bring awareness to the adjacent properties that will be impacted by the extended Main Street corridor. Initial concepts were vetted and the public were engaged to ascertain their wants and needs, and to address any concerns they had. The design draws inspiration from the Animas River Corridor's geomorphology and Aztec's connection to puebloan past.

**CLIENT**  
City of Aztec

**SERVICES**  
Landscape Architecture  
Community Involvement  
Construction Documents

**PROJECT DATA**  
Signage and Wayfinding  
Pedestrian Safety  
Trail to National Monument

**PROJECT TEAM**  
DHM Design

**STATUS**  
In Progress







## DHM DESIGN

**DENVER • CARBONDALE • DURANGO • RALEIGH**

900 South Broadway, Suite 300 | Denver, Colorado 80209  
tel: 303.892.5566 | [www.dhmdesign.com](http://www.dhmdesign.com)  
blog: [www.DrawingOnTheLand.com](http://www.DrawingOnTheLand.com)