

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
FEBRUARY 11, 2015**

CALL to ORDER:

Chairman Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on February 11, 2015 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL:

Present were: Chairman Garner, Commissioners Coleman, DeMay, Dodge, Gavette, Lynch and McCune.

Absent:

None.

Staff Present:

Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca and Board Treasurer Loveland.

Economic Development Specialist Mendoza arrived at 5:59 p.m.

City Manager Pick arrived at 6:59 p.m.

MEETING MINUTES:

January 14, 2015

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve minutes of the regular meeting on January 14, 2015 as presented. There was no discussion and the **MOTION PASSED** unanimously.

PUBLIC PARTICIPATION:

None.

BILLS and COMMUNICATIONS:

None.

AGENDA ADDITIONS and DELETIONS:

- Move Executive Session to after 8.

**UNFINISHED
BUSINESS:**

None.

**REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:**

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of December for URA 1 and URA 2.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner Coleman to approve the December financial report for URA 1 and URA 2. There was discussion and the **MOTION PASSED** unanimously.

Landscaping RFP for
104th Avenue Ramps

Executive Director Tuttle reported that February 11, 2015 was the last date to submit questions on the RFP for the 104th Avenue ramps. She gave a timeline on proposed dates, with a goal to award the contract at the March 11, 2015 meeting.

Draft RFP for 112th Ave.
& Washington St.

Executive Director Tuttle gave a draft of the RFP for 112th Avenue and Washington Street to the Board. She stated once the Wember, Inc. resolution is passed she will get the information over to them for finalization with an estimated date going out next week.

Garland Center
Environmental Testing

Executive Director Tuttle said additional environmental testing will need to be done and the entire report is available for board review.

URA Legislative Bills
SB 15-135

Board Attorney Parker reviewed what the bill would mean to the Northglenn Urban Renewal and answered questions of concern from the Board. Executive Director Tuttle asked for

direction on writing a letter in support of the proposed Senate Bill. It was the consensus of the Board to draft a letter.

Citywide
Assessment

Executive Director Tuttle asked for feedback from the Board on the Citywide Assessment presented at the City Council study session February 2, 2015. The Board would like to wait until after the next study session meeting to give input.

Other

Executive Director Tuttle stated the Palmer Center is requesting a second BIG grant and this would be early from the three year reapplication date. She asked for direction and after discussion it was the consensus of the Board to allow the request.

EXECUTIVE SESSION:

Chairman Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to meet in Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) relative to the Huron Center and Civic Center projects. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Chairman Garner Commissioners Coleman, DeMay, Dodge, Gavette, Lynch, McCune, Executive Director Tuttle, Board Attorney Parker, Board Treasurer Loveland, Board Clerk Baca and Economic Development Specialist Mendoza.

RECESS:

The meeting recessed at 6:11 p.m.

RECONVENE:

The meeting reconvened at 6:51p.m.

NEW BUSINESS:

Resolution N/15-5

Business Improvement

Grant – Fastsigns

Executive Director Tuttle provided a summary on the Business Improvement Grant with Fastsigns.

NO ACTION

After extensive discussion and concerns the Board asked Executive Director Tuttle to deny the grant to Fastsigns until

proof of a two year lease is provided and a third quote for bid is received.

Resolution N/15-6
Business Improvement
Grant – Visher
Cabinets

Executive Director Tuttle provided a summary on the Business Improvement Grant with Visher Cabinets.

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve Resolution N/15-6 with additional follow-up. There was extensive discussion and the **MOTION PASSED** unanimously.

Resolution N/15-7
Professional Services
Agreement – Wember,
Inc.

Executive Director Tuttle provided a summary on the Professional Services Agreement with Wember, Inc.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Chair Garner to approve Resolution N/15-7. There was no discussion and the **MOTION PASSED** unanimously.

Resolution N/15-8
Amended Professional
Services Agreement –
Ninyo & Moore

Executive Director Tuttle provided a summary on the amended Professional Services Agreement with Ninyo & Moore.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Chair Garner to approve Resolution N/15-8. There was no discussion and the **MOTION PASSED** unanimously

Resolution N/15-9
Evergreen Feasibility
Agreement

Executive Director Tuttle provided a summary on the Evergreen Feasibility Agreement.

MOTION TO PASS Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Dodge to approve Resolution N/15-9. There was no discussion and the **MOTION PASSED** unanimously

FUTURE AGENDA: None.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 7:19 p.m. The next regular meeting is scheduled for March 11, 2015 at 5:45 p.m. in Council Chambers.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair