

PLANNING & DEVELOPMENT MEMORANDUM
#24-2025

DATE: Dec. 1, 2025

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager *hmg*
Jason Loveland, City Deputy City Manager *12*

FROM: Brook Svoboda, Director of Planning & Development *[Signature]*

SUBJECT: Community Development Block Grant Funding Options – Follow up

PURPOSE

To provide follow up information regarding options for Community Development Block Grant (CDBG) funding.

BACKGROUND

City staff met with Adams County staff to discuss Council's interest in allocating a portion of the City's CDBG sub-recipient funding to Northglenn food banks. Adams County staff confirmed that food bank support qualifies as a Public Service activity, which is subject to the 15% cap of the total annual CDBG allocation established by the U.S. Department of Housing and Urban Development (HUD).

For Program Year 2025 (PY2025), October 2025 – September 2026, Adams County received \$1,233,556 in total CDBG funding, resulting in a \$185,033.40 maximum allowable amount for Public Service activities countywide. All PY2025 Public Service funds have already been allocated to two nonprofit organizations, which are expected to reapply in PY2026.

Adams County has fully allocated Public Service funds for PY2022 and PY2025 and has partially allocated PY2023 and PY2024, leaving a combined available balance of \$293,623.59. For PY2026, October 2026 – September 2027, Adams County could make up to \$293,623.59 available for Northglenn food banks. The food banks would be required to apply directly for the funding, be qualified as eligible, and pass an Adams County risk assessment to receive the funds.

During the Nov. 3, 2025 Study Session, Council also asked whether the City's existing CDBG fund balance of \$779,997 could be combined with the estimated PY2026 allocation of \$210,000 for a total of \$989,997, allowing the City to simultaneously fund the Odell Barry Park project at \$800,000 and allocate \$189,000 to Northglenn food banks. Adams County staff has confirmed that the City could fully fund the Odell Barry Park project and allocate the remaining \$189,000 to Northglenn food banks, if so desired.

BUDGET/TIME IMPLICATIONS

Upon Council direction, staff will return with a draft resolution expressing the City's intended use of CBDG funds. (Adams County confirmed that an amendment to the Intergovernmental Agreement is not necessary to allocate the funds.)

STAFF RECOMMENDATION

Staff requests Council direction on the following items:

- A. Does Council wish to allocate up to \$293,623.59 to Northglenn food banks for PY2026?
Or,
- B. does Council wish to fund the Odell Barry Park project at \$800,000 and allocate the remaining \$189,000 to Northglenn food banks? Or,
- C. does Council wish to allocate up to \$293,623.59 to Northglenn food banks and allocate the remaining portion of the fund balance to the Odell Barry Park Project? Or,
- D. does Council wish to explore other funding options or a different combination of the options listed above?

STAFF REFERENCE

If Council members have any questions, please contact Brook Svoboda, Director of Planning & Development, at bsvoboda@northglenn.org or 303.450.8937.