

**CIP DESIGN AND ENGINEERING MEMORANDUM**  
**#09-07**

February 12, 2009

**TO:** Honorable Mayor Kathleen M. Novak and City Council Members

**FROM:** William A. Simmons, City Manager *WAS*  
Amy Ward, Acting Logistics Center Manager *adw*

**SUBJECT:** CB-1678, 2009 CIP Budget Appropriation Amendment

**RECOMMENDATION:**

Attached to this memorandum is an Ordinance which, if approved, would provide an appropriation amendment of funds for the following projects: Manhole and Valve Box Adjustments, Pump and Motor Replacements and WWTF Blower Room Hoist Reinforcing. Staff recommends approval of the proposed Ordinance.

**BACKGROUND:**

Late in the 2009 budget cycle, Staff discovered that three projects identified in the 2009 CIP budget were shown as an estimated expenditure for the Water and Wastewater Fund, but not included in the adopted budget. These three projects are the Manhole and Valve Box Adjustments, the Pump and Motor Replacements and the WWTF Blower Room Hoist Reinforcing. The proposed amounts shown in the estimated expenditures are \$25,000 for the Manhole and Valve Box Adjustments, \$20,000 for the Pump and Motor Replacements and \$30,000 for the WWTF Blower Room Hoist Reinforcing. In addition, Staff has received the bids for the Pump and Motor Replacement and Staff is requesting an additional \$14,500 for the Pump and Motor Replacements. Therefore, Staff is requesting approval of an appropriation amendment in the amount of \$89,500.00.

**POTENTIAL OBJECTION:**

City Staff is not aware of any specific opposition to the proposed Resolution.

**BUDGET/TIME IMPLICATIONS:**

There is no impact to the General Fund. An appropriation amendment from the Water & Wastewater Fund in the amount of \$89,500.00 is requested for these projects. Any unspent funds will be return to the Water & Wastewater Fund.

**STAFF REFERENCE:**

Please contact Amy Ward, Acting Logistics Manager at [award@northglenn.org](mailto:award@northglenn.org), or (303) 450-8837.

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1678  
Series of 2009

\_\_\_\_\_  
Series of 2009

A BILL FOR A SPECIAL ORDINANCE AMENDING THE 2009 BUDGET RECOGNIZING REVENUES AND APPROPRIATING EXPENDITURES BY APPROPRIATION AMENDMENT, FOR THE PAYMENT OF THE COSTS AND EXPENSES OF THE MUNICIPAL GOVERNMENT, AGENCIES AND OFFICES OF THE CITY OF NORTHGLENN, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2009.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE 2009 BUDGET SHALL BE AMENDED AS FOLLOWS:

**Section 1. Appropriation amendments, transfer of appropriations and recognition of revenues.**

**(a) Water and Wastewater Fund. Amend the 2009 Water and Wastewater Operating Fund budget to increase appropriations in the amount of \$89,500.00, as follows:**

- (Item 1) \$25,000.00 to finance the Manhole & Valve Box Adjustments.
- (Item 2) \$34,500.00 to finance the Pump and Motor Replacements.
- (Item 3) \$30,000.00 to finance the WWTF Blower Room Hoist Reinforcing.

**Recognize a decrease in 2009 Water and Wastewater Operating Fund balance in the amount of \$89,500.00 for expenditures represented by the above appropriation amendment for a total fund balance of \$1,013,486.00.**

**Section 2. The City Council of the City of Northglenn, Colorado, hereby finds and declares that in making appropriations provided by this ordinance:**

- (a) No appropriation for debt service has been reduced or transferred.
- (b) No appropriation has been reduced below any amount required by law to be appropriated.
- (c) No appropriation has been reduced by more than the unencumbered balance thereof.
- (d) In the case of each transfer of all or part of any unencumbered appropriation, such transfer has been requested and approved by the City Manager.

- (e) In the case of each reduction of an appropriation, the City Manager has rendered his report and recommendations thereon and has requested and approved such reduction.
- (f) In the case of the appropriation amendment, the City Manager has certified that there are funds available for appropriation.

**Section 3. This Ordinance and each part, provision and section thereof, shall take effect on \_\_\_\_\_ of March, 2009.**

INTRODUCED, READ AND ORDERED POSTED this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

PASSED ON SECOND AND FINAL READING this \_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney

**WATER AND WASTEWATER - OPERATING FUND**  
**PROPOSED COMPARATIVE BUDGET STATEMENT**  
**Presented to Council 2/12/09**

	<b>2009 Adopted Budget</b>	<b>#1 Proposed Amended Budget 2/12/09</b>
<b>Revenues</b>		
Intergovernmental	5,100	5,100
Charges for Services	8,390,264	8,390,264
Investment Earnings	100,000	100,000
<b>Total Revenues</b>	<b>8,495,364</b>	<b>8,495,364</b>
<b>Expenditures</b>		
Legislative	75,000	75,000
Administrative	270,781	270,781
Utilities	4,363,336	4,363,336
Public Works	1,202,122	1,202,122
Finance	2,354,015	2,354,015
Management Services	178,930	178,930
<b>Total Expenditures</b>	<b>8,444,184</b>	<b>8,444,184</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>51,180</b>	<b>51,180</b>
<b>Other Financing Sources (Uses)</b>		
Capital Improvements	-	-
Transfer to CIP	(360,000)	(449,500)
Transfer to CIP - Previous Funds	(30,000)	(30,000)
<b>Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses</b>	<b>(338,820)</b>	<b>(428,320)</b>
<b>Beginning Funds Available</b>	<b>1,153,844</b>	<b>1,153,844</b>
<b>Ending Funds Available</b>	<b>815,024</b>	<b>725,524</b>