

POLICE MEMORANDUM
#18-2026

DATE: Aug. 24, 2026

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Jason Loveland, Acting City Manager *AL 2*

FROM: James S. May, Jr., Chief of Police *JSM 8/24/26*

SUBJECT: CR-106 – 2026 Justice Assistance Grant Acceptance

PURPOSE

To consider CR-106, a resolution accepting a \$17,418 Justice Assistance Grant (JAG) to purchase protective gas masks for the Northglenn Police Department.

BACKGROUND

The Northglenn Police Department SWAT team and Crisis Negotiation Unit (CNU) currently use gas masks purchased in 2001. The masks are more than 24 years old, have exceeded their service life, and have critical deficiencies, including broken seals; yellowed, scratched lenses that impair tactical vision; and reduced harness elasticity. Most significantly, broken adapters prevent the masks from being used as self-contained breathing apparatus (SCBA).

Replacing the masks is an immediate safety priority. On April 1, 2025, during a tactical response involving the deployment of irritants, the degraded masks experienced seal failures that directly exposed several officers to chemicals. The SWAT team and CNU have responded to 77 activations in the past 16 months, frequently operating in high-risk environments involving chemical or biological hazards, drug labs, and structure fires. By comparison, surrounding agencies average 20 activations annually, while the Northglenn Police Department recorded 54 activations in 2025 alone. Replacing the masks is critical to reducing the risk of accidents, exposures, and related liability claims.

The JAG Board awarded the Police Department \$17,418 for new respiratory safety equipment. The Department originally requested \$12,635.38; however, JAG awards are based on predetermined allocation amounts rather than requested amounts. The remaining grant funds will be used to purchase additional eligible safety equipment in accordance with JAG requirements.

BUDGET/TIME IMPLICATIONS

The grant will cover the full cost of the new respiratory safety equipment, resulting in no budgetary impact to the City. The equipment will be purchased as soon as grant funds become available.

STAFF RECOMMENDATION

Staff recommends approval of CR-106.

STAFF REFERENCE

If Council members have any questions, please contact James S. May, Jr., Chief of Police, at jmay@northglenn.org or 303.450.8967.

ATTACHMENTS

1. JAG Application
2. JAG Award

Standard Applicant Information (JustGrants 424 and General Agency Information)

Funding Opportunity

Federal Agency Name

Bureau of Justice Assistance

Funding Opportunity Number

O-BJA-2025-172542

Funding Opportunity Title

BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula

Competition Identification Number

C-BJA-2025-00118-PROD

Competition Identification Title

Category 1: Applicants with allocation amounts less than \$25,000

Due Date

May 22, 2026 8:59:00 PM EDT

Project Information

Project Title

Critical Safety Infrastructure: SWAT and CNU Respiratory Protection

Federal Estimated Funding (Federal Share)

12635.38

Total Estimated Funding

12635.38

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Proposed Project Start Date

10/1/26

Applicant Estimated Funding (Non-Federal Share)

0.0

Proposed Project End Date

9/30/27

Program Income Estimated Funding

0.0

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (specify):

Application Submitter Contact Information

Application POC Prefix Name

Miss

Application POC First Name

Annabell

Application POC Middle Name

Application POC Last Name

Schulz

Application POC Suffix Name

Organizational Affiliation

Employee

Title

Crime Analyst

Email ID

aschulz@northglenn.org

Phone Number

303-450-8912

Fax Number

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372?

c. Program is not covered by E.O. 12372.

Is the Applicant Delinquent on Federal Debt?

No

Funded Award

(15PBJA-25-GG-02930-JAGX)

Pending-Award Acceptance

Awarded Entity Legal Name

(CITY OF NORTHGLENN)

Doing Business As:

()

Actions

Solicitation Title:

BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula

Solicitation Category:

Category 1: Applicants with allocation amounts less than \$25,000

Project Title:

Critical Safety Infrastructure: SWAT and CNU Respiratory Protection

Project Period:

10/1/24

-

9/30/27

Managing Office:

OJP

DOJ Grant Manager:

Patrick Fines

Grant Award Administrator:

Annabell Schulz

FAW Case ID

FAW-191517

Award Letter

July 31, 2026

Dear Heather Geyer,

On behalf of the Attorney General, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by CITY OF NORTHGLENN for an award under the funding opportunity entitled 2025 BJA FY25 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Local Formula. The approved award amount is \$17,418.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OWW funding the Award Offer also includes any Other

Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen A. Henneberg

Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit www.ojp.gov/program/civil-rights-office/outreach. If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at askOCR@ojp.usdoj.gov or www.ojp.gov/program/civil-rights-office/about#ocr-contacts.

Memorandum Regarding NEPA

NEPA Letter Type

OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

All BJA awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. 4321 et seq.) and other related federal laws (including the National Historic Preservation Act), if applicable. Award recipients (and subrecipients, as applicable) must support BJA's compliance with NEPA by providing details about their project, its location, and any resources that might be affected. BJA complies with NEPA (and other related federal laws) for an award-funded activity by evaluating the environmental impacts of the activity in one of three levels of analysis: a Categorical Exclusion (CATEX), an Environmental Assessment (EA), or an Environmental Impact Statement (EIS). See

<https://bja.ojp.gov/funding/nepa-guidance> for additional information regarding NEPA implementation.

Carefully review the conditions on this award for information about any requirements specific to NEPA compliance for this award.

After completion of any required environmental analysis, throughout the term of this award the recipient must inform BJA of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The

recipient may not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an approved environmental impact review process.

Questions about NEPA compliance may be directed to your grant manager.

NEPA Coordinator

First Name

Chris

Middle Name

Last Name

Casto

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-106
Series of 2026

Series of 2026

A RESOLUTION ACCEPTING A JUSTICE ASSISTANCE GRANT AWARD FROM THE UNITED STATES DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a grant award from the United States Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$17,418 to purchase protective gas masks for the Northglenn Police Department.

DATED at Northglenn, Colorado, this ____ day of _____, 2026.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, MMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney