

CITY MANAGER'S OFFICE MEMORANDUM
#29-2026

DATE: Oct. 26, 2026

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Jason Loveland, Acting City Manager *AL 2*

FROM: Jessica Hulse, Crisis Response Unit Program Manager

SUBJECT: CR-132 - Second Amendment to the Adams County ARPA Grant IGA

PURPOSE

To consider CR-132, a resolution approving a second amendment to an intergovernmental agreement (IGA) between Adams County and the City of Northglenn regarding disbursement of American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds.

BACKGROUND

In 2024, the Crisis Response Unit (CRU) was awarded a \$446,800 Behavioral Health Co-Responder Services Grant from the Adams County Public Health Department as a disbursement of ARPA funds. The grant allowed for the following:

- hiring two staff members;
- purchasing and licensing a secure transport vehicle;
- purchasing additional radios; and
- funding training opportunities for the CRU.

To date, the City has:

- hired a full-time co-responder
- on-boarded two interns
- purchased a vehicle and is in the process of having it licensed as a secure transport vehicle;
- purchased additional radios; and
- used the training budget.

Filling a budgeted staff position was delayed due to a competitive hiring environment and extended recruitment timelines for qualified candidates. Despite multiple recruitment efforts, the position remained vacant longer than anticipated, resulting in unspent funding allocated to personnel.

The second amendment to the IGA would reallocate unspent funds to:

- cover increases in radio costs since the original request;
- fund training on structured professional judgment tools provided by the University of North Carolina to help co-responders assess dangerous behaviors in the individuals they serve;
- purchase an additional CRU vehicle, allowing staff to accompany clients to court appearances, medical appointments, and other extended appointments while keeping the secure transport vehicle available.

BUDGET/TIME IMPLICATIONS

The second amendment reallocates existing grant funds and does not increase the total grant amount or require additional City funding. Grant funds must be spent by Dec. 31, 2026.

STAFF RECOMMENDATION

Attached is CR-132, a resolution that, if approved, would authorize the Mayor to sign the second amendment to the IGA. Staff recommends approval of CR-132.

STAFF REFERENCE

If Council members have any questions, please contact Jason Loveland, Acting City Manager, at jloveland@northglenn.org or 303.450.8817.

CR-132 - Second Amendment to the Adams County ARPA Grant IGA

SPONSORED BY: MAYOR LEIGHTY

COUNCIL MEMBER'S RESOLUTION

RESOLUTION NO.

No. CR-132
Series of 2026

Series of 2026

A RESOLUTION APPROVING A SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND ADAMS COUNTY REGARDING DISBURSEMENT OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Second Amendment to the Intergovernmental Agreement between the City of Northglenn and Adams County regarding disbursement of American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds, attached hereto as **Exhibit 1**, for the Crisis Response Unit Program is hereby approved and the Mayor is authorized to execute same on behalf of the City.

DATED at Northglenn, Colorado, this _____ day of _____, 2026.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, MMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

SECOND AMENDMENT TO AGREEMENT BETWEEN ADAMS COUNTY
AND City of Northglenn REGARDING DISBURSEMENT OF AMERICAN
RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL
RECOVERY FUNDS

THIS SECOND AMENDMENT TO AGREEMENT BETWEEN ADAMS COUNTY AND City of Northglenn REGARDING DISBURSEMENT OF AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (the "Second Amendment") is made this ____ day of _____, 2026 , by and between the Adams County Board of County Commissioners, located at 4430 S. Adams County Pkwy., 5th Floor, Suite C5000A, Brighton, Colorado 80601, ("County"), and City of Northglenn ,located at 11701 Community Center Dr., Northglenn, CO 80233, ("Subrecipient"), and collectively "Parties".

RECITALS

WHEREAS, on the 28th day of August, 2024, the County and Subrecipient entered into an Agreement for Disbursement of American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (the "Original Agreement"); and,

WHEREAS, on the 27th day of August , 2025 the County and Subrecipient executed an amendment to the Original Agreement in order to revise the program budget ("First Amendment"); and,

WHEREAS, the County and Subrecipient mutually desire to amend the Original Agreement by this Second Amendment to revise the program budget.

NOW, THEREFORE, for the consideration set forth herein, the sufficiency of which is mutually acknowledged by the Parties, the County and Subrecipient agree to amend the Original Agreement as follows:

1. Exhibit B Budget is hereby withdrawn and replaced by the Exhibit B attached hereto.

2. The Original Agreement and this Second Amendment contain the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by both parties. Except as amended by this Second Amendment, the terms and conditions of the Original Agreement remain in full force and effect. In the event of any conflicts between the terms, conditions, or provisions of the Original Agreement and this Second Amendment, the terms, conditions, and provisions of this Second Amendment shall control.

3. The Recitals contained in this Second Amendment are incorporated into the body hereof and accurately reflect the intent and agreement of the parties.

4. This Second Amendment may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.

5. Nothing expressed or implied in this Second Amendment is intended or shall be construed to confer upon or to give to any person, other than the parties, any right, remedy, or claim under or by reason of this Second Amendment or any terms, conditions, or provisions hereof. All terms, conditions, and provisions in this Second Amendment by and on behalf of the County and Subrecipient shall be for the sole and exclusive benefit of the County and Subrecipient.

6. If any provision of this Second Amendment is determined to be unenforceable or invalid for any reason, the remainder of the Second Amendment shall remain in effect, unless otherwise terminated in accordance with the terms contained in the Original Agreement.

7. Each party represents and warrants that it has the power and ability to enter this Second Amendment, to grant the rights granted herein, and to perform the duties and obligations herein described.

8. Except as modified by this Second Amendment, the terms of the Original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

SIGNATURE PAGES FOLLOW

SUBRECIPIENT

By:

ATTEST:

APPROVED AS TO FORM:

STATE OF COLORADO)
) ss.
_____ COUNTY)

Subscribed and sworn to before me this _____ day of _____, 2026 by
as _____ of _____, the [_____]
herein named.

WITNESS my hand and official seal.

My Commission expires:

Notary Public

COUNTY MANAGER
ADAMS COUNTY, COLORADO

By: _____

ATTEST:

Erica Hannah, Deputy Clerk

APPROVED AS TO FORM:

Adams County Attorney's Office

EXHIBIT B

ENTITY INFORMATION		
ENTITY CONTACT INFO		
	Entity Name	City of Northglenn
	Address	11701 Community Center Dr
	City	Northglenn
	State	Colorado
	Zip	80233
AUTHORIZED REPRESENTATIVE		
	First Name	Jason
	Last Name	Loveland
	Phone Number	303-450-8817
	Email	jloveland@northglenn.org
GRANT MANAGER		
	First Name	Jessica
	Last Name	Hulse
	Phone Number	720-822-0558
	Email	jhulse@northglenn.org
ENTITY IDENTIFICATION NUMBERS		
	Employer Identification Number	840592083
	DUNS Number	
	Unique Entity Identifier	KYS1MDCDTLC1
	SAM Number	

PROJECT NARRATIVE

This grant application is to fund Co-Responder personnel and benefits, police radios, crisis training, and a secure transport vehicle. All positions, equipment and training would be provided for the Crisis Response Unit of the City of Northglenn.

PROJECT BUDGET

	Source of Funds	Date Secured		AdCo C-19 Funds	Applicant Funds	Partner Funds	Total Funding
CASH							
	Adams County COVID-19 Grant (AdCo C-19)			\$446,800.00			\$446,800.00
	[Applicant]				\$954,022.00		\$954,022.00
	[Partner Source]						\$0.00
	[Partner Source]						\$0.00
IN-KIND							
	[Applicant]						\$0.00
	[Partner Source]						\$0.00
	[Partner Source]						\$0.00
TOTAL SOURCE OF FUNDS				\$446,800.00	\$954,022.00	\$0.00	\$1,400,822.00

CASH	Use of Cash Funds	# of Units	Cost Per Unit	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
Personnel							
Staff	Hire one additional CRU Staff personnel for 18 months, one CRU Intern for 12 months and provide retention stipends for current staff	1.00	\$245,600.00	\$245,600.00	\$618,521.00	\$0.00	\$864,121.00
Fringe Benefits							
Fringe Benefits for Staff	This would cover the fringe benefits for the additional staff member for 18 months.	1.00	\$25,000.00	\$25,000.00	\$265,080.00	\$0.00	\$290,080.00
Radios							
Motorola	The Crisis Response Unit need police department radios for communication	6.00	\$5,967.61	\$36,800.00	\$25,000.00	\$0.00	\$61,800.00
Training							
CRU Staff Trainings	Co-Responders need to stay trained in best practice to provide quality services to clients. Training may include the National Co-Responder conference, the National Association of Social Work Conference, the Crisis Conference, or any training that is similar and meets the criteria of providing quality response to crisis, homelessness and behavioral threats. This would also include travel and lodging to attend the various trainings.	1.00	\$33,000.00	\$33,000.00	\$9,421.00	\$0.00	\$42,421.00
Travel							

Secure Transport Vehicle							\$0.00
Various	A secure transport vehicle would allow our Crisis Response Unit to provide transportation services to clients needing access to hospitals, therapy, doctors, or other appointments in the community. A secure transport vehicle is a safe vehicle that includes a safety barrier, a seat that can be appropriately sanitized, and a light bar. This would also cover a CRU vehicle to meet clients at longer appointments such as doctor visits and court.	2.00	\$53,000.00	\$106,400.00	\$36,000.00	\$0.00	\$142,400.00
USE OF FUNDS - CASH SUBTOTAL				\$446,800.00	\$954,022.00	\$0.00	\$1,400,822.00

IN-KIND	Use of In-Kind Funds	# of Units	Cost Per Unit	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
Category							
vendor/service provider							\$0.00
USE OF FUNDS - IN-KIND SUBTOTAL					\$0.00	\$0.00	\$0.00

TOTAL PROJECT COST				\$446,800.00	\$954,022.00	\$0.00	\$1,400,822.00
Remember: the Total Project Cost row must equal the Total Source of Funds row							