

**NORTHGLENN POLICE DEPARTMENT MEMORANDUM  
#11-2020**

**DATE:** July 13, 2020  
**TO:** Honorable Mayor Meredith Leighty and City Council Members  
**THROUGH:** Heather Geyer, City Manager *hmg*  
**FROM:** James S. May, Jr., Chief of Police *JSM/217*  
**SUBJECT:** CR-99 – Acceptance of High Visibility Impaired Driving Enforcement Grant

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**PURPOSE**

To consider a resolution to accept a High Visibility Impaired Driving Enforcement (HVE) program grant in the amount of \$12,000.

**BACKGROUND**

The Northglenn Police Department received a \$12,000 grant from the Colorado Department of Transportation (CDOT) for the High Visibility Impaired Driving Enforcement Program to provide funding for personnel overtime to enforce impaired driving laws during the period of July 1, 2020 through June 30, 2021.

**STAFF RECOMMENDATION**

Attached to this memorandum is a resolution which, if approved, would accept the grant funding of \$12,000 from CDOT. Staff recommends approval of CR-99.

**BUDGET/TIME IMPLICATIONS:**

No budget implications are anticipated.

**STAFF REFERENCE**

If Council members have any comments or questions, they may contact Police Chief James S. May, Jr., at 303.450.8967 or [jmay@northglenn.org](mailto:jmay@northglenn.org).

**ATTACHMENTS**

1. HVE grant application and award

CR-99 – Acceptance of High Visibility Impaired Driving Enforcement Grant

# HIGH VISIBILITY IMPAIRED DRIVING ENFORCEMENT

## July 1, 2020 to June 30, 2021

### APPLICATION FOR FUNDS

CDOT's Office of Transportation Safety (OTS) will provide funding for overtime enforcement of Colorado's impaired driving laws for July 4, Summer Strikeout, Sturgis Rally, Labor Day Crackdown, Fall Festivals, Halloween Weekend, Thanksgiving Weekend, Holiday Parties, New Year's Eve, Winter Blitz, Super Bowl Weekend, President's Week, St Patrick's Day, Spring Events, Memorial Day, and Summer Blitz.

The selection and funding of participating agencies will be based on :

- The mission, goals, strategy and objectives of CDOT
- problem identification data relating to impaired driving related caused injury and fatal crashes
- and statistical analysis of local, state, and federal impaired driving related statistics.

- Your agency agrees to:**
1. Provide overtime to officers for enforcement of Colorado's impaired driving laws at checkpoints, saturations patrols, increased patrols, or as dedicated enforcement cars in at least **10 of the 16** enforcement periods;
  2. Utilize only officers who are currently SFST certified according to Colorado standards;
  3. Report your enforcement plans and activity to the CDOT website before the specified deadlines;
  4. Submit claims **monthly** on CDOT forms with backup documentation within 45 days after the end of each enforcement period to [erin.brannan@state.co.us](mailto:erin.brannan@state.co.us)
  5. Submit an annual report (covering the enforcement campaigns that your agency participated in) on the High Visibility Enforcement report form included in your claim workbook with your final claim.

To apply for consideration of funding, return this form via email no later than **May 21, 2020** to LEL Erin Brannan [erin.brannan@state.co.us](mailto:erin.brannan@state.co.us) & Cc High Visibility Law Enforcement Coordinator [leslie.chase@state.co.us](mailto:leslie.chase@state.co.us)

**(COMPLETE project coordinator, secondary contact, and budget/finance information is required)**

Agency:	Northglenn Police Depart		
Project Coordinator:	Renae Lehr	Phone Number:	303-450-8961
Email Address:	<a href="mailto:rlehr@northglenn.org">rlehr@northglenn.org</a>		
Secondary Contact:	Heidi Walts	Phone Number:	303-450-8962
Email Address:	<a href="mailto:hwalts@northglenn.org">hwalts@northglenn.org</a>		
Budget/Finance:	JoAnn Koenig	Phone Number:	303-450-8719
Email Address:	<a href="mailto:jkoenig@northglenn.org">jkoenig@northglenn.org</a>		
Send Check to:	City of Northglenn, 11701 Community Center Drive, Northglenn, CO 80233		

ENFORCEMENT PERIODS	REQUEST	BELOW DATA BASED ON 04/01/19 - 3/31/20	
July 4		# GRANT FUNDED IMPAIRED DRIVING ARRESTS:	9 (2 enf. Periods)
S.Strikeout	1500	# AGENCY FUNDED IMPAIRED DRIVING ARRESTS:	172
Sturgis		TOTAL # OF IMPAIRED DRIVING ARRESTS:	<b>181</b>
Labor Day	1200	# OF IMPAIRED DRIVING PD* CRASHES:	45 (no injury)
F.Festivals	2200	# OF IMPAIRED DRIVING INJURY CRASHES:	13
Halloween		TOTAL # OF IMPAIRED/FATAL CRASHES:	0
Thanksgiving	1200	<b>TOTAL # OF IMPAIRED CRASHES:</b>	<b>58</b>
H.Parties			
New Year's	500		
W.Blitz	1000		
Super Bowl	1200		
President's			
St. Patrick's	500		
Spring Events	2200		
Memorial	500		
S. Blitz			
<b>Total OT request:</b>		<b>TOTAL GRANT REQUEST:</b>	<b>\$12,000.00</b>



**COLORADO**  
 Department of Transportation  
 Office of Transportation  
 Safety & Risk Management



Colorado Dept of Transportation  
2829 W. Howard Place  
Denver CO 80204

DATE: 06/19/2020



**Purchase Order**  
State of Colorado

**Buyer:** David Musgrave  
**Phone Number:** 303-757-9861  
**Agency Contact:** Leslie Chase  
**Phone Number:** 303-512-5003

**IMPORTANT**  
The PO# and Line# must appear on all invoices, packing slips, cartons and correspondence

**PO# 411024394** Page# 1 of 1  
**Award#:**  
**BID#:**

**Vendor Master#:** 2000004  
**Phone:** 303-451-8326  
**Vendor Contact:**

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CITY OF NORTHGLENN  
11701 COMMUNITY CENTER DRIVE  
NORTHGLENN CO 80233-1099

**Invoice**

**TO:** CDOT OFFICE OF TRANSP. SAFETY  
2829 W. Howard Place  
DENVER CO 80204

**Payment will be made by this agency**

**Ship**

**TO:** Colorado Dept of Transportation  
2829 W HOWARD PLACE  
Denver CO 80204

**Delivery/Installation Date: 06/30/2021**

**INSTRUCTIONS TO VENDOR**

- 1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made).
- 2. All chemicals, equipment and materials must conform to the standards required by OSHA.
- 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

**SPECIAL INSTRUCTIONS**

LINE	PRODUCT NUMBER PRODUCT CATEGORY DESCRIPTION	UOM PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 2020/2021 HVE	AU 1001	12,000.00	1.00	12,000.00

**DOCUMENT TOTAL: 12,000.00**

**THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS**  
<https://www.codot.gov/business/procurement-and-contract-services/purchase-order-terms-and-conditions/purchase-order-terms-and-conditions/view>  
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature not required if PO transmitted electronically.

SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-99  
Series of 2020

\_\_\_\_\_  
Series of 2020

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE COLORADO DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a High Visibility Impaired Driving Enforcement Program grant award from the Colorado Department of Transportation, Office of Transportation Safety, in the amount of \$12,000.00 for the grant application submitted by the Northglenn Police Department for personnel overtime for impaired driving enforcement.

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
MEREDITH LEIGHTY  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney