

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
July 13, 2020**

CALL TO ORDER

Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, July 13, 2020 at 7:00 p.m. Due to the COVID-19 pandemic, the meeting was held remotely with electronic participation by all members of the City Council.

ROLL CALL

Present were: Mayor Leighty, Mayor Pro Tem Willford, Council members Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, and Esquibel.

ABSENT

None.

STAFF PRESENT

City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

RESPONSE TO RESIDENT INQUIRY:

City Manager Geyer provided an update on the reopening of Kiwanis Pool scheduled for Wednesday, July 15, 2020.

AGENDA ADDITIONS AND DELETIONS:

None.

PUBLIC INVITED TO BE HEARD

Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to speak. There was no response.

COMMUNICATIONS:

Council

Council member Witkovich reported she enjoyed attending the Food Truck Grab ‘n Go events and is looking forward to the next set of dates in August. Council member Witkovich reported the final Elevate Small Business Grant Taskforce meeting was held in early July, and thanked staff for their efforts with the grant program. Council member Witkovich stated the July 4th Cool Car Cruise was a great event, and reported on the Parks and Recreation Advisory Board meeting that was held last Thursday.

Council member Peterson echoed comments regarding the success of the Food Truck Grab ‘n Go events and the July 4th Cool Car Cruise.

Council member Downing reported she participated in the July 4th Cool Car Cruise and enjoyed the Food Truck Grab ‘n Go events.

Council member Downing recognized Brandon, a high school senior who received a scholarship from the Northglenn Youth Initiative to further his education.

Council member Brown reported on the Northglenn Urban Renewal Authority meeting and stated the Authority reviewed financial matters and discussed the pros and cons of COVID-19.

Council member Goff thanked staff for their efforts with the Food Truck Grab 'n Go events and the July 4th Cool Car Cruise. Council member Goff reported she received many positive comments about the goody bags and the \$25 gift cards to local restaurants. Council member Goff reported she participated in a National Association for Civilian Oversight of Law Enforcement webinar and thanked Council member Witkovich for sharing the information with her.

Council member Duran Mullica provided a report on the North Area Transportation Alliance, which included information about SmartCommute videos on riding public transit and improving air quality. Council member Duran Mullica reported the N Line is scheduled to open on September 21 and stated appointments to the Regional Transportation District's accountability board should be announced soon.

Council member Esquibel thanked staff for their efforts on the July 4th Cool Car Cruise, and stated the newly resurfaced Melody Drive looks great.

Mayor Pro Tem Willford agreed that Melody Drive has been greatly improved and thanked staff and Council for their efforts to improve the roadway. Mayor Pro Tem Willford spoke about the Colorado Communities for Climate Action Policy Statement and noted the City is one of 34 member jurisdictions ratifying the Policy Statement. Mayor Pro Tem Willford reported she participated in the Rocky Mountain Cradle to Career Community Leaders Council meeting and provided information about the purpose of the Community Leaders Council meetings.

Mayor Leighty echoed that the Food Truck Grab 'n Go events were great and gave a shout out to her driver, Joe Gonzales, for allowing her to drive his classic truck in the July 4th Cool Car Cruise. Mayor Leighty reported she and City Manager Geyer attended the Police Department's virtual swearing-in ceremony and welcomed new Police Officers Brice Berube, Alexandra Hagestad, Dominic Martinez, and John Perry. Mayor Leighty reported on a tour of the recreation center construction site, a meeting with Adams County mayors and Regional Transportation District representatives, and the

Metro Mayors Caucus meeting, which featured discussion on Tri-County Health Department's mask order.

Staff

City Manager Geyer recognized Director of Finance Jason Loveland, Director of Parks, Recreation and Cultural Services Amanda Peterson, and Assistant to the City Manager Rupa Venkatesh for their efforts while she was on vacation. City Manager Geyer announced a study session will be scheduled for July 27, 2020 to review Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, and thanked Police Department and Code Enforcement staff for their efforts on July 4th.

FINANCIAL REPORT:

May 2020 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for May. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves through May 31, 2020.

CONSENT AGENDA
MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- June 22, 2020 Regular Meeting Minutes
- CR-99 – Acceptance of High Visibility Impaired Driving Enforcement Grant
- CR-105 – Financial System Upgrade
- CR-106 – Colorado Communities for Climate Action 2020-2021 Policy Statement
- CR-107 – 2020 Concrete Trails Program
- CR-108 – Historic Planning Commission Reappointment – Jerry Gavette
- CR-109 – Planning Commission Reappointment – Nathan Romero
- CR-110 – Planning Commission Reappointment – Bryan Weatherly
- CR-111 – Historic Preservation Commission Reappointment – Maryann Gillespie
- CR-112 – City's Commitment to Advancing Racial Equity

PUBLIC HEARINGS:

CB-1945 – Adoption
of 2020 Model Traffic
Code

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1945 and called for anyone wishing to speak either “for” or “against” CB-1945. There was no response and the public hearing was closed.

CB-1947 – 2009
International Fire
Code Amendment –
Fee Schedule

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1947 and called for anyone wishing to speak either “for” or “against” CB-1947. There was no response and the public hearing was closed.

CB-1948 – Supplemental
Appropriation and CIP
Carry Over

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1948 and called for anyone wishing to speak either “for” or “against” CB-1948. There was no response and the public hearing was closed.

**ORDINANCES –
Second Reading:**

CB-1945 – Adoption
of 2020 Model Traffic
Code

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Goff to CB-1945 on second reading.

Police Chief Jim May provided a summary of CB-1945.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1947 – 2009
International Fire
Code Amendment –
Fee Schedule

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to CB-1947 on second reading.

Mr. Brook Svoboda, Director of Planning and Development, provided a summary of CB-1947.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CB-1948 – Supplemental
Appropriation and CIP
Carry Over

City Clerk Small read the title.

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to CB-1948 on second reading.

Mr. Jason Loveland, Director of Finance, provided a summary of CB-1948.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

ORDINANCES –

First Reading:

CB-1949 – Oil and Gas
Regulations Amendment

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Mayor Pro Tem Willford to CB-1949 on first reading.

Mr. Brook Svoboda, Director of Planning and Development, provided a summary of CB-1949.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

RESOLUTIONS:

CR-100 – Extension
of Adams 12 Five Star
Schools MOU for Use
of Undeveloped Property
West of Justice Center

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to CR-100.

Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services, provided a summary of CR-100.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-101 – 2nd Amendment
To Karl’s Farm Trunk
Infrastructure Development
Agreement

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to CR-101.

Mr. Brook Svoboda, Director of Planning and Development, provided a summary of CR-101.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - None.

CR-103 – Lift Station
A Replacement Project

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to CR-103.

Mr. Kent Kisselman, Director of Public Works, provided a summary of CR-103.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-104 – Force Main
A Replacement Project

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by
Council member Duran Mullica to CR-104.

Mr. Kent Kisselman, Director of Public Works, provided a summary
of CR-104.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.
OPPOSED - None.
ABSENT - None.

DISCUSSION ITEMS:

Update on 4th of July
Fireworks Enforcement

Police Commander Heidi Walts provided an update on fireworks
enforcement related to the July 4th holiday. Commander Walts
provided information about the number of calls for service, the
number of citations issued, and comparison data from surrounding
agencies.

There was discussion about the comparison data from other agencies,
the allocation of staff resources, the number of citations issued per
ward, wait times to communicate complaints, reviewing
communication efforts prior to next July, and the improved
enforcement efforts.

Council Protocol,
Prioritization of Council
Requests and Council/
Staff Roles

Mayor Leighty, City Attorney Hoffmann, and City Manager Geyer
spoke about Council protocol regarding the prioritization of Council
requests, Council communications, and the roles of Council and the
City Manager.

City Manager Geyer presented proposed amendments to the City
Council Protocol document. There was discussion about the purpose
of the discussion item and the suggested changes to the protocol. It

was the consensus of Council to schedule the revised protocol for adoption at the next regular City Council meeting.

PUBLIC INVITED
TO BE HEARD

Ms. Nancy Sauter inquired about fireworks, face coverings related to COVID-19, and the reopening of schools in Northglenn.

City Manager Geyer provided information about the mask order issued by the Tri-County Health Department.

Fire Chief Dave Ramos, North Metro Fire Rescue District, thanked Council for adopting CB-1947 – 2009 International Fire Code Amendment – Fee Schedule.

ADJOURNMENT

The City Council meeting adjourned at 10:05 p.m.

JOHANNA SMALL, CMC
City Clerk

MEREDITH LEIGHTY
Mayor