

CIP DESIGN AND ENGINEERING MEMORANDUM

08-24

June 26, 2008

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: David Allen, Acting City Manager / Director of Public Works & Utilities *DA*
Kurt Kowar, CIP Design and Engineering Manager *KK*
Mark Hofmeister, Civil Engineer I *MH*

SUBJECT: CR-100 Tennis Court Improvement Project

RECOMMENDATION:

Attached to this memorandum is a Resolution which, if approved would authorize the Mayor to execute a contract between the City of Northglenn and Hellas Construction Inc., for the Tennis Court Improvement Project in the amount of \$39,107.00 and authorize a contingency in the amount of \$4,000 to accommodate any unforeseen problems. Total expenditures for this project would not exceed \$43,107.00. Staff recommends approval of the proposed Resolution.

BACKGROUND:

Staff is requesting approval of the attached contract for the repair of 800 l.f. of cracks in the tennis court surface, court resurfacing, installation of new net posts and installation of new nets for all five tennis courts located at Wyco and Danahy Parks. In addition, the contract includes resurfacing the inline skating surface at Wyco Park.

On June 2, 2008, the City accepted four (4) bids for the Tennis Court Improvement Project. The apparent low bidder is Hellas Construction Inc. with a bid of \$39,107.00. City staff has contacted the submitted references and determined the Consultant's past performance is satisfactory. Results of the reference checks are on file at City Hall. Copies of the contract and bid tabulation are attached.

The approved budget for this project, as stated in the 2008 Capital Improvement Program, is \$50,000.00. The bid price of \$39,107.00 plus a \$4,000.00 contingency is \$6,893.00 less than the amount budgeted.

The proposed team of personnel from Hellas Construction Inc. is highly qualified to do this type of work and has satisfactorily completed projects of this size and scope throughout the Denver metro area.

In order to improve the deteriorating playing surfaces of the City's tennis courts and inline skating rink, staff is requesting approval of the Resolution.

BUDGET/TIME IMPLICATIONS:

The budget as proposed for the contract is \$50,000.00. Funding is available in the 2008 Capital Improvements Fund account number 210.69235.000.3999.473 in the amount of \$50,000.00.

STAFF REFERENCE:

Please contact Kurt Kowar, CIP Design and Engineering Manager at kkowar@northglenn.org, or (303) 349-3772.

SPONSORED BY: MAYOR NOVAK

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-100
Series of 2008

Series of 2008

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND HELLAS CONSTRUCTION FOR THE 2008 TENNIS COURT IMPROVEMENT PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Agreement between the City of Northglenn and Hellas Construction, attached hereto, in the amount of \$39,107.00 with a contingency of \$4,000.00 for a total amount not to exceed \$43,107.00 for the 2008 Tennis Court Improvement Project is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED at Northglenn, Colorado, this ____ day of _____, 2008.

KATHLEEN M. NOVAK
Mayor

ATTEST:

JOHANNA SMALL, CMC
Acting City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

AGREEMENT

PROJECT NAME: 2008 TENNIS COURT IMPROVEMENT PROJECT

PROJECT NUMBER: IFB 2008-24 PROJECT MANAGER: Mark Hofmeister

THIS AGREEMENT, made this ____ day of _____, 20__, by and between the City of Northglenn, hereinafter called "CITY", and Hellas Construction, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the project named:

"2008 TENNIS COURT IMPROVEMENT PROJECT"

2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor supervision, and other services necessary for the completion of the PROJECT described herein.

3. The CONTRACTOR will provide performance and payment bonds and a certificate of insurance naming the City as an additional insured for purposes of said project within 10 days after the date of the NOTICE OF AWARD.

4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ 39,107, or as shown in the BID schedule. The CONTRACTOR will commence the work within 7 calendar days after the date of NOTICE TO PROCEED. The CONTRACTOR will complete the work within 20 working days after the date of NOTICE TO PROCEED unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

5. The term "CONTRACT DOCUMENTS" means and includes all items as set forth in Section 1.01 of the General Conditions.

6. The CITY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in TWO copies, each of which shall be deemed an original on the date first above written.

CITY:
City of Northglenn
By _____
Name Kathleen M. Novak
Title Mayor

ATTEST:

Name Johanna Small, CMC
Title Acting City Clerk

(SEAL)

APPROVED AS TO FORM:

Corey Y. Hoffmann, City Attorney

CONTRACTOR: Hellas Construction Inc.

By Reed Seaton
Name Reed Seaton
(Please Type or Print)

Title President
Address 5835 W. 102 Ave #4B
Lake wood, CO 80214

(SEAL)

ATTEST:

Monique Knapp
Monique Knapp
Name (Please Print or Type)
Title Office Coordinator

CITY's CONTRACT # _____

Mark Hofmeister
Print Name of City's Project Manager



**CITY OF NORTHGLEN
FORMAL BID SUMMARY**

BID NUMBER: IFB 2008-24

PAGE 1 OF 1

BID NAME: Tennis Court Improvement Project

DEPARTMENT: Planning

	Coatings, Inc.	Hellas Construction	LE Renner Sports Surfaces	All Seasons Tennis Court Service	
DATE DUE: 6/02/08	BID RECEIVED: DATE: 6/2/08 TIME: 1:44pm	BID RECEIVED: DATE: 6/2/08 TIME: 8:37am	BID RECEIVED: DATE: 6/2/08 TIME: 1:51pm	BID RECEIVED: DATE: 6/2/08 TIME: 12:42pm	BID RECEIVED: DATE: TIME:
TIME: 2:00 pm					
Total Bid for all Unit Prices					
Addendum	Yes	Yes	Yes	Yes	
Illegal Alien form submitted	Yes	Yes	Yes	Yes	
1. Armor crack Repair	\$12,000.00	\$8,800.00	\$18,000.00	\$14,400.00	
2. 2 coat acrylic	\$17,960.00	\$19,174.00	\$19,824.00	\$16,464.00	
3. Nets	\$626.00	\$833.00	\$1,000.00	\$875.00	
4. Alt. Resurfacing	\$3,000.00	\$4,300.00	\$6,331.50	\$2,835.00	
5. Instal new net post	\$6,250.00	\$6,000.00	\$5,000.00	\$4,625.00	
TOTAL	\$39,836.00	\$39,107.00	\$50,155.50	\$39,199.00	

Kathleen Krasnick
Buyer

Crystal Messick
City Clerk, Deputy

6/2/08
Date