

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
May 8, 2008**

CALL TO ORDER Mayor Novak called a regular meeting of the Northglenn City Council to order on Thursday, May 8, 2008 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Mayor Novak, Council members Baker, Monroe, Paiz, Clyne and Wieneke.

ABSENT Council members Parsons, Downing (arrived at 7:56 p.m.), and Miller.

STAFF PRESENT City Manager Krieger, City Attorney Hoffmann, Acting City Clerk Small.

PLEDGE AND INVOCATION The Pledge of Allegiance was given followed by the Invocation, which was delivered by Police Chaplain Bret Truax.

PRESENTATIONS:
Citizen Recognition

Fire Chief John O'Hayre, North Metro Fire Rescue District, spoke about an incident that occurred on February 22, 2008 at Legacy High School in which Mr. Steve Hanson, Northglenn Aquatics Director, and Mr. John Scott, Aurora Fire Battalion Chief and Northglenn resident, provided assistance to a woman in medical distress. Chief O'Hayre stated that their immediate actions contributed to saving the life of the woman, Ms. Melissa Malcolm-Peck. Chief O'Hayre presented Mr. Hanson and Mr. Scott with the Life-Saving Award and thanked the men for their willingness to help.

Ms. Malcolm-Peck came forward and thanked Mr. Hanson and Mr. Scott for their assistance in saving her life.

Daughters of the
American Revolution

Ms. Janice DeWeese, Daughters of the American Revolution Front Range Chapter, presented a certificate to the City of Northglenn in recognition of the proper use, correct display, and patriotic presentation of the United States flag. Ms. DeWeese spoke about the display of flags along Community Center Drive and stated that the Chapter appreciates the City's patriotic efforts.

PROCLAMATIONS:
National Law Enforcement
Week and National Peace
Officers' Memorial Day

Mayor Novak read the proclamation proclaiming May 11th through 17th, 2008 as National Law Enforcement Memorial Week and May

15, 2008 as National Peace Officers' Memorial Day in the City of Northglenn and presented the proclamation to Police Chief Russ Van Houten and Commander Beth Carmosino. Mayor Novak invited everyone to attend the Candlelight Vigil in honor of fallen officers on May 15, 2008 at 7:30 p.m. at E.B. Rains, Jr. Memorial Park.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak spoke to the audience about house rules that were established at the recent Council retreat. Mayor Novak asked the public to assist and support Council by maintaining respect for individuals and their positions, by listening to each other for understanding without assuming motives, by focusing on the issue, and by addressing Council as a whole and avoiding the use of personal attacks.

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward. No one came forward.

FINANCIAL REPORT

Update

Mr. Brent Worthington, Finance Director, provided a financial report for the period ending March 31, 2008. Mr. Worthington spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, and Sanitation Fund. Mr. Worthington reported on fines and forfeitures, sales tax revenue and the City's investment portfolio.

Council member Baker inquired as to how much of the cash reserve is unencumbered funds. Mr. Worthington provided information about the funding and stated that he would send Council additional information. Council member Baker asked that this information be included in the next financial update.

**CONSENT AGENDA
MOTION TO PASS**

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Baker, Monroe, Paiz, Clyne, Wieneke.

OPPOSED - No one.

ABSENT - Parsons, Downing, Miller.

The following items were approved on the consent agenda:

- Regular Meeting Minutes of April 24, 2008
- CR-73 – Historic Preservation Commission Reappointment – Maryann Gillespie
- CR-78 – Historic Preservation Commission Reappointment – Lee Brown

- CR-80 – Board of Adjustment Appointment – Terry Wadding

PUBLIC HEARINGS:

CB-1647 – City
Clerk’s Office

Acting City Clerk Small read the title.

Mayor Novak invited anyone wishing to speak either “for” or “against” CB-1647 to come forward. No one came forward and the public hearing was declared closed.

ORDINANCES:

Second Reading

CB-1647 – City
Clerk’s Office

MOTION TO PASS

Council member Paiz **MOVED** and it was **SECONDED** by Council member Monroe to approve CB-1647 on second reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Downing, Miller.

ORDINANCES:

First Reading

CB-1654 – Appropriation
Amendment – Carryover

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve CB-1654 on first reading.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Downing, Miller.

CB-1655 – Appropriation
Amendment – Vehicle
Replacement

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve CB-1655 on first reading.

MOTION FAILED

There was discussion and the motion **FAILED**.
IN FAVOR - Novak, Monroe.
OPPOSED - Baker, Paiz, Clyne, Wieneke.
ABSENT - Parsons, Downing, Miller.

Northglenn City Council
May 8, 2008
Vehicle Expenditure
Authorization

MOTION TO PASS

Council member Wieneke **MOVED** and it was **SECONDED** by Mayor Novak to authorize the vehicle expenditures as proposed in Item 1 and in Item 2 of CB-1655 out of the departmental budgets.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Paiz, Clyne, Wieneke.
OPPOSED - Monroe.
ABSENT - Parsons, Downing, Miller.

CB-1656 – Appropriation
Amendment – LEAF Grant

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve CB-1656 on first reading.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Clyne, Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Downing, Miller.

Note:

Acting City Clerk Small stated for the record that the public hearings on CB-1654 and CB-1656 would be held on May 22, 2008 in City Hall Council Chambers.

RESOLUTIONS:

CR-75 – 2008 Street
Improvements – Quality
Paving

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Paiz to approve CR-75.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Downing, Clyne,
Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Miller.

CR-76 – 2008 Street
Improvements – A-1
Chipseal

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by Council member Downing to approve CR-76.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Baker, Monroe, Paiz, Downing, Clyne,
Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Miller.

CR-77 – Eligibility
Criteria for Emergency
Grants

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by
Council member Downing to approve CR-77.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Downing, Clyne,
Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Miller.

CR-79 – WWTP
Roof Replacement

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by
Council member Paiz to approve CR-79.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Novak, Baker, Monroe, Paiz, Downing Clyne,
Wieneke.
OPPOSED - No one.
ABSENT - Parsons, Miller.

CR-81 – Authorizing
the Sale of Residential/
Mixed Use Parcel

Acting City Clerk Small read the title.

MOTION TO PASS

Council member Monroe **MOVED** and it was **SECONDED** by
Council member Downing to approve CR-81.

Ms. Maureen Hewitt, Total Long Term Care (TLC) President and
CEO, provided information about the company and the senior
residents served at their facilities. Ms. Hewitt spoke about day care
programs, medical services and senior housing, and distributed
information to Council about the organization.

Mr. John Irons, TLC Chief Financial Officer, provided information
about the organization's non-profit status.

Ms. Kathy Dilger, TLC Thornton Center Director, provided
information about the number of people served at the Thornton

facility, the number of employees and the services provided by the organization.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Monroe, Paiz, Downing, Clyne, Wieneke.

OPPOSED - Baker.

ABSENT - Parsons, Miller.

RECESS

The City Council meeting recessed at 8:20 p.m.

RECONVENE

The City Council meeting reconvened at 8:29 p.m.

Action Item: Selection
of Financial Management
System Vendor

Council member Wieneke spoke about the need to select a financial management system and the pricing proposals that have been submitted by Innoprise and Springbrook Software. Council member Wieneke spoke about the companies' maintenance agreements and stated that he would like to evaluate the proposals and consider the item at the May 22, 2008 meeting.

COMMUNICATIONS
COUNCIL

Council member Wieneke reported on the meeting that was held with Safeway on May 1, 2008, and provided information about what caused the store to leave the Malley Shopping Center. Council member Wieneke reported that it was a good conversation and noted that they parted on good terms. Council member Wieneke also spoke about the agenda format for communications and suggested replacing the specific representative reports with a placeholder for general communications.

Council member Clyne reported that Ms. Sonia DiCarlo, Planning Commission Chairwoman, had given birth to a boy, Evan, on May 1st. Council member Clyne also reported that an organizational meeting would be held for the House Tour project on Wednesday, May 14, 2008 at 5:00 p.m. at the Stonehocker Farmhouse and invited anyone interested to attend.

Council member Downing reported that a free concert would be held on Saturday, May 17, 2008 at the Stonehocker Farmhouse. She stated that the concert and open house events have been made possible by a grant that the Historic Preservation Commission received from the Colorado Historic Society. Council member Downing reported that the second annual Community Garden would be planted on Saturday, May 17th and encouraged participation in the gardening project. Council member Downing also reported on the volunteer luncheon she attended at the Senior Center and noted that it was a nice event.

Mayor Novak reported that she had attended the North Metro Children's Advocacy Center dinner on Saturday night and spoke about the services the organization provides to young victims. Mayor Novak spoke about the DRCOG Metro Vision Issues Committee study session that was held regarding the FasTracks annual report, and reported that the Committee had forwarded a recommendation to the Board of Directors.

Council member Paiz reported that she had recently served as a judge for the Project Citizens program at Northglenn High School and provided information about the program. Council member Paiz reported that she and Council members Baker and Wieneke attended the barbeque at the Fire District's training facility, but were unable to take a tour of the facility due to inclement weather. Council member Paiz also reported that she had attended the Metro Chambers roundtable meeting and the Day of Prayer breakfast.

Council member Monroe spoke about an inquiry she received regarding the use of tents on private property for a Boy Scout function, and asked staff to provide her with information regarding the request. Council member Monroe also reported that the Youth Commission is busy preparing for their presentation to Council on May 22nd regarding financing for the skate park.

Council member Baker spoke about Mr. Bill Gillespie's involvement with the Senior Breakfast events, and spoke about the need for someone to step in for Mr. Gillespie.

STAFF

City Manager Krieger spoke about scheduling the follow-up meeting with Mr. Lyle Sumek and asked Council to let him know which date they would prefer to meet.

Mayor Novak stated that the Candlelight Vigil would be held at 7:30 p.m. on Thursday, May 15th, and stated that she would like Council to be able to attend the event. There was discussion about the study session items and it was the consensus of Council to convene the study session at 5:30 p.m. to allow everyone an opportunity to attend the vigil.

DISCUSSION ITEMS:

2008 Budget Reduction
Process

Council member Baker stated that he believes a formal cost reduction program should be implemented.

Council member Wieneke spoke about reducing expenditures in the budget and provided information about revenue received in prior years. Council member Wieneke suggested that rather than making considerable cuts in 2009, a review of the 2008 budget be conducted

to determine expenditures that could be eliminated this year. Council member Wieneke spoke about developing a methodology for evaluating projects and the need to economize. He stated that he would like to have a discussion with the City Manager regarding finding reductions in the expenditures.

There was discussion about the work done at the Council retreat to identify core required services and the process of setting priorities for the City. It was the consensus of Council to address the budget reduction process at the follow-up meeting with the retreat facilitator.

Historic Preservation
Foundation Funding

Council member Downing stated that \$35,000 had been budgeted for the Historic Preservation Foundation to maintain the Stonehocker Farmhouse and property, and requested that the funding be released to allow the organization to complete necessary projects.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Monroe to release funding in the amount of \$35,000 to the Northglenn Historic Foundation.

MOTION WITHDRAWN

There was discussion and the motion was **WITHDRAWN**.

There was discussion about the agreement that has been drafted between the Foundation and the City, and the issues that need to be worked out between the two entities. There was also discussion about the maintenance of the property and the Foundation's projects.

Council member Paiz requested that the Foundation meet with Council to address the issues relating to the agreement so that the funding can be released to the organization.

Council directed staff to release \$10,000 immediately to the Northglenn Historic Foundation and to invite the Foundation to attend a future study session to discuss the agreement.

Naming of a Facility
for Bill Gillespie

Council member Downing spoke about the possibility of naming the Senior Center in recognition of Bill Gillespie. There was discussion about naming a park for Mr. Gillespie and the parks naming policy that has been established by Council. It was the consensus of Council to refer the item to the Parks and Recreation Advisory Board for suggestions.

**PUBLIC INVITED
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward.

Northglenn City Council
May 8, 2008

Mr. Dallas Briggs, Ward I, spoke about the Stonehocker Park. Mr. Briggs spoke about the expense of historic properties and stated that he feels a meeting should be held with Council, staff and the Northglenn Historic Foundation to finalize a plan.

ADJOURNMENT

The City Council meeting adjourned at 9:19 p.m.

JOHANNA SMALL, CMC
Acting City Clerk

KATHLEEN M. NOVAK
Mayor