

**CITY OF NORTHGLENN**  
**LIQUOR LICENSING AUTHORITY**  
**June 2, 2008**

- CALL TO ORDER** Chairwoman Maxine Foster called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, June 2, 2008 at 9:05 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.
- ROLL CALL** Present were: Chairwoman Maxine Foster, Members Raymond DeWeese, Virgil Hall, and George Reichert.
- ABSENT** Vice Chairman Bill Gillespie.
- STAFF PRESENT** City Attorney Corey Hoffmann, Acting City Clerk Johanna Small.
- APPROVAL  
OF MINUTES**  
May 19, 2008 The minutes of May 19, 2008 were approved as presented.
- SPECIAL PRIVATE  
OCCASION PERMITS:**  
Jacque Robbins Acting City Clerk Small provided a summary of the application.  
  
Ms. Jacque Robbins answered questions from the Authority about the event including security and the control of alcohol at the corporate picnic.
- MOTION TO PASS** Mr. Reichert **MOVED** and it was **SECONDED** by Mr. Hall to approve the Special Private Occasion Permit application for Ms. Jacque Robbins for the event to be held on June 21, 2008.
- MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.
- Nicole Despain Acting City Clerk Small provided a summary of the application.  
  
Ms. Despain provided information about the wedding reception that would be held in the Recreation Center gymnasium and answered questions from the Authority about the event.
- MOTION TO PASS** Mr. Reichert **MOVED** and it was **SECONDED** by Mr. DeWeese to approve the Special Private Occasion Permit application for Ms. Nicole Despain for the event to be held on July 11, 2008.
- MOTION PASSED** There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.

**SPECIAL EVENTS**

**PERMIT APPLICATION:**

Leukemia & Lymphoma  
Society

Acting City Clerk Small provided a summary of the application.

Sergeant Jim Gardner, Northglenn Police Department, provided information about security at the event. Sgt. Gardner spoke about conduct at the event last year and reported that a ratio of one officer for every 100 people in attendance would be used for the event.

Ms. Rebecca Russell, Leukemia and Lymphoma Society, answered questions from the Authority about the event and the availability of alcohol server training for the event's volunteers.

Mr. Brian Magnett, Event Coordinator, answered questions from the Authority about the layout and control of alcohol at the event.

**MOTION TO PASS**

Mr. DeWeese **MOVED** and it was **SECONDED** by Mr. Reichert to approve the Special Events Permit application for the Leukemia and Lymphoma Society for the event to be held on June 21<sup>st</sup>, 2008.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, DeWeese, Hall, Reichert.

OPPOSED - No one.

ABSENT - Gillespie.

**OTHER MATTERS:**

Mr. Reichert inquired about previous action regarding signage in the parks. Acting City Clerk Small provided information about two items regarding signage within the parks and the posting of Special Private Occasion Permits at park pavilions.

**COMMUNICATIONS:**

Acting City Clerk Small provided information about the resident that had applied to serve on the Liquor Licensing Authority and stated that he had been invited to attend a meeting of the Authority.

**ADJOURNMENT**

The meeting adjourned at 9:32 a.m.

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JOHANNA SMALL, CMC  
Acting City Clerk

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MAXINE FOSTER  
Chairwoman