

**CITY OF NORTHGLENN  
LIQUOR LICENSING AUTHORITY  
May 19, 2008**

- CALL TO ORDER** Chairwoman Maxine Foster called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, May 19, 2008 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.
- ROLL CALL** Present were: Chairwoman Maxine Foster, Members Raymond DeWeese, Virgil Hall, and George Reichert.
- ABSENT** Vice Chairman Bill Gillespie.
- STAFF PRESENT** Assistant City Attorney Hilary Mogue Graham, Acting City Clerk Johanna Small.
- APPROVAL  
OF MINUTES**  
April 21, 2008 The minutes of April 21, 2008 were approved as presented.
- SPECIAL PRIVATE  
OCCASION PERMITS:**  
Tiffany Erskine Acting City Clerk Small provided a summary of the application.  
  
Ms. Tiffany Erskine, applicant, provided information about the event and answered questions from the Authority about the control of alcohol beverages and the liability insurance for the event.
- MOTION TO PASS** Mr. DeWeese **MOVED** and it was **SECONDED** by Mr. Hall to approve the Special Private Occasion Permit application for Ms. Tiffany Erskine for the event to be held on June 1, 2008.
- MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.
- Jennifer Stanley Acting City Clerk Small provided a summary of the application.  
  
Ms. Jennifer Stanley, applicant, provided information about the event and answered questions from the Authority about security and insurance for the event. It was stated that the insurance document provided was a quote that was obtained from CIRSA.
- MOTION TO PASS** Mr. Reichert **MOVED** and it was **SECONDED** by Mr. DeWeese to approve the Special Private Occasion Permit application for Ms. Jennifer Stanley for the event to be held on August 16, 2008

conditional upon the applicant providing confirmation that the insurance policy has been paid for and obtained through CIRSA.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.

Jacque Robbins and  
Nicole Despain  
**MOTION TO PASS**

Mr. DeWeese **MOVED** and it was **SECONDED** by Mr. Reichert to continue the Special Private Occasion Permit applications for Ms. Jacque Robbins and Ms. Nicole Despain to the June 2, 2008 meeting.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.

**SPECIAL EVENTS  
PERMIT APPLICATION:**

Immaculate Heart of  
Mary Catholic Church

Acting City Clerk Small provided a summary of the application.

Mr. Drew Wilson, Event Coordinator, provided information about the Journey Days event and answered questions from the Authority on security, the location of the beer garden, control and access to the adult games, beer vending and parking for the event.

Sgt. Steve Garrow, Northglenn Police Department, provided information about the conduct of the event in 2007, and stated that he has been contacted to provide officers from 5:00 p.m. to 11:00 p.m. for the event this year. Sgt. Garrow stated that four officers would be on-site and stated that he had no concerns about security for the event.

**MOTION TO PASS**

Mr. Reichert **MOVED** and it was **SECONDED** by Mr. DeWeese to approve the Special Events Permit application for the Immaculate Heart of Mary Catholic Church for the event to be held on June 20<sup>th</sup> and 21<sup>st</sup>, 2008.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.

**RESOLUTIONS:**

08-02 – Establishing  
Neighborhood Boundaries     Acting City Clerk Small read the title.

**MOTION TO PASS**     Mr. DeWeese **MOVED** and it was **SECONDED** by Mr. Reichert to approve Resolution 08-02.

**MOTION PASSED**     There was discussion and the motion **PASSED**.  
IN FAVOR - Foster, DeWeese, Hall, Reichert.  
OPPOSED - No one.  
ABSENT - Gillespie.

**OTHER MATTERS:**

Special Events Permit  
Application     Acting City Clerk Small stated that Sgt. Garrow was in attendance for a Special Events Permit application that would be considered at the June 2, 2008 meeting.

Attorney Graham stated that she would prefer that any questions or comments about the permit application or event be held until the June 2, 2008 meeting when the application is considered by the Authority.

Sgt. Garrow stated that he would attend the June 2, 2008 meeting to speak about the event.

Membership Applications     Chairwoman Foster spoke about the need for members on the Authority and asked if Council could be asked to assist with recruitment by contacting their constituents about the opportunity to serve on the City's boards and commissions.

Acting City Clerk Small stated that information about board and commission vacancies would be published in the Sentinel newspaper and the Northglenn Connection newsletter. There was discussion and Ms. Small stated that she would contact Council regarding the need for membership applications.

**COMMUNICATIONS:**     Mr. Reichert inquired about the diagrams that applicants are submitting for permit applications and spoke about requiring applicants to use large, colored maps.

**ADJOURNMENT**     The meeting adjourned at 9:41 a.m.

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JOHANNA SMALL, CMC  
Acting City Clerk

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MAXINE FOSTER  
Chairwoman