

**NORTHGLENN URBAN RENEWAL AUTHORITY
REGULAR MEETING MINUTES
September 10, 2014**

CALL to ORDER: Chairman Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:55 p.m. on September 10, 2014 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

ROLL CALL: Present were: Chairman Garner, Commissioners Coleman, DeMay, Dodge, Gavette, Lynch and McCune.

Absent: None.

Staff Present: Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca and Jason Loveland, NURA Treasurer

**CONSIDERATION and
APPROVAL of
PREVIOUS MEETING
MINUTES:**

August 13, 2014

MOTION TO PASS Commissioner Dodge **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve the meeting minutes of August 13, 2014 as presented. There was no discussion and the **MOTION PASSED** unanimously.

**PUBLIC
PARTICIPATION:** None.

**BILLS and
COMMUNICATIONS:**

Commissioner Dodge reported on the Relay for Life Event held on September 6th and 7th, 2014 at E.B. Rains Jr. Memorial Park.

Chairman Garner announced the Northglenn/Thornton Rotary will hold the annual Ducky Derby the weekend of September 13, 2014. She reported on damage to a large Cottonwood tree that was to be a focus of the Plaza and the need to have it removed.

**AGENDA ADDITIONS
and DELETIONS:**

Executive Director Tuttle asked the following be deleted from the September 8, 2014 agenda.

- Remove August Financial Report.

**UNFINISHED
BUSINESS:**

None.

**REPORTS of the
DIRECTOR, STAFF,
CONSULTANTS,
ATTORNEY:**

Financial Report:

Executive Director Tuttle reported the August financials had not been received in time for the meeting.

2015 Adams County
Assessor Certification
Of Valuation

Executive Director Tuttle reviewed the Adams County Assessor Certification of Valuation. The Board had questions on the total assessed value. There were questions and discussion from the Board.

Hawkins Final Escrow
Payment Release

Executive Director Tuttle stated all payments have been made to Hawkins.

**Executive Director
Report**

104th & I-25 Ramp
Landscaping RFP

Executive Director Tuttle reviewed the new landscaping map with the Board. She asked if the primary focus for landscaping had been captured. The Board was satisfied with the area for landscaping and are ready for the RFP to go out.

107th & Washington
Property Appraisal

Executive Director Tuttle reported the appraisal for the property at 107th & Washington has been completed with a total value of \$175,000. She asked the Board to hold off on making any decisions at this time. There were questions and discussion from the Board.

2015 Urban Renewal
Proposed Legislative
Bill

Executive Director Tuttle reported on the URA Committee and explained the purpose working with CML to bring a bill forward that would work for all URA entities. She stated this is still in a conceptual stage right now and stated the Governor is expecting

the Committee to get a bill brought forward at the 2015 Legislative Session that would be acceptable to all. There were questions and discussion on who would be the representative for Northglenn.

3rd Annual Business
Appreciation
Breakfast

Executive Director Tuttle thanked the Board for support of the 3rd Annual Appreciation Breakfast. She stated the NURA banner would be placed at the breakfast and the literature for the breakfast would have the NURA logo on it. She reminded the Board their attendance at the breakfast would be appreciated.

2015 Preliminary
Draft Budget

Executive Director Tuttle reviewed the 2015 preliminary draft budget. The Board had suggestions and questions for increases and decreases in specific line items for the 2015 preliminary draft budget. There was discussion and Executive Director Tuttle will implement the suggested changes to the preliminary draft budget and bring back to the Board at the October regular meeting.

NEW BUSINESS:

Resolution N/14-16
Improvement
Reimbursement
Agreement for
Sports Authority

Executive Director Tuttle provided a summary on the Improvement Reimbursement Agreement with Sports Authority located at the Marketplace.

MOTION TO PASS

Vice Chairman Lynch **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/14-16. There was extensive discussion and the **MOTION PASSED** with one **NO** vote from Commissioner Dodge.

Resolution N/14-18
Repeal Resolution
N/14-17 and Approve
New Design Concept
PSA

Executive Director Tuttle provided a summary on the professional services agreement with Design Concepts. Board Attorney Parker explained to the Board why the original agreement and resolution needed to be repealed.

MOTION TO PASS

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Dodge to approve Resolution N/14-18. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/14-19

Business

Improvement

Grant (BIG) –

Laundry Spot LLC

Executive Director Tuttle provided a summary on the Business Improvement Grant (BIG) with Laundry Spot LLC.

MOTION TO PASS

Commissioner Dodge **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/14-19. There was no discussion and the **MOTION PASSED** unanimously.

FUTURE AGENDA:

None.

**ADJOURNMENT and
PLACE and TIME of
NEXT MEETING:**

The meeting adjourned at 7:22 p.m. The next regular meeting is scheduled for October 8, 2014 at 5:45 p.m. in Council Chambers unless a special meeting is needed.

Submitted by:

Debbie Tuttle
Executive Director

Rosie Garner
Chair