

**CITY OF NORTHGLENN**  
**LIQUOR LICENSING AUTHORITY**  
**June 2, 2014**

**CALL TO ORDER** Vice Chairperson Foster called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, June 2, 2014 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Vice Chairperson Maxine Foster, Authority Members Terri Rikhoff, Gloria Mikan, and Virgil Hall.

**ABSENT** Chairman John Clancy.

**STAFF PRESENT** Attorney Ryan Malarky and Deputy City Clerk Lisa Andrews.

**APPROVAL OF MINUTES:**  
May 19, 2014 Minutes of the May 19, 2014 meeting were approved as presented.

**SPECIAL PRIVATE OCCASION PERMIT APPLICATION:**  
Nicole Rondinelli Deputy City Clerk Andrews provided a summary of the application for a special private occasion permit to allow the service of alcoholic beverages at E.B. Rains, Jr. Memorial Park from 5:00 p.m. to 8:00 p.m. on July 13, 2014 during a company picnic.

Ms. Nicole Rondinelli, the applicant, stated that the permitted area will be roped off and attendees will be advised that all alcohol beverages must remain within the permitted area. There will be signage posted to indicate a private event. Wristbands will be issued to those guests of legal age to consume alcohol. The company's management team will be providing security and one person will be designated as the primary responsible party.

**MOTION TO PASS** Mr. Hall **MOVED** and it was **SECONDED** by Ms. Mikan to approve the special private occasion permit application filed by Nicole Rondinelli.

**MOTION PASSED** There was discussion and the motion **PASSED**.  
IN FAVOR - Foster, Rikhoff, Mikan, Hall.  
OPPOSED - No one.  
ABSENT - Clancy.

Shawna Klinge Deputy City Clerk Andrews provided a summary of the application for a special private occasion permit to allow the service of alcoholic beverages at E.B. Rains, Jr. Memorial Park from 12:00 p.m. to 9:30 p.m. on July 13, 2014 during a family reunion.

Ms. Shawna Klinge, the applicant, stated that wristbands will be issued to guests of legal age to consume alcohol and signage will be posted to indicate a private event. The permitted area will be roped off and guests will be advised to keep alcohol within the boundary.

**MOTION TO PASS**

Mr. Hall **MOVED** and it was **SECONDED** by Ms. Mikan to approve the special private occasion permit application filed by Shawna Klinge.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Foster, Rikhoff, Mikan, Hall.  
OPPOSED - No one.  
ABSENT - Clancy.

**SPECIAL EVENTS**

**PERMIT APPLICATION:**

Northglenn Elks Lodge  
June 14, 2014

Deputy City Clerk Andrews provided a summary of the application for a special events permit to allow the sale of alcoholic beverages at Northglenn Elk's Lodge from 7:00 a.m. to 10:00 p.m. on June 14, 2014 during a renaissance festival and membership drive.

Ms. Nicole McKay was present on behalf of Northglenn Elks Lodge #2438. Ms. McKay stated that the event will begin at 9 a.m. and beer will be served both inside and outside. The outside beer garden will be roped off with snow fencing. All servers are TIPS trained and familiar with I.D. checking. There will be ten (10) security guards on duty for the event. Approximately 300 guests are expected to attend throughout the day.

**MOTION TO PASS**

Ms. Mikan **MOVED** and it was **SECONDED** by Ms. Rikhoff to approve the special events permit application submitted by Northglenn Elks Lodge #2438.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, Rikhoff, Mikan, Hall.  
OPPOSED - No one.  
ABSENT - Clancy.

**REPORT OF CHANGES –  
MANAGER**

**REGISTRATION:**

Apple Colorado, LLC d/b/a  
Applebee's Neighborhood  
Bar and Grill

Deputy City Clerk Andrews provided a summary of the report of changes – manager registration naming Mr. Russell Dvorak as on-site manager. Mr. Dvorak was present on behalf of Applebee's Colorado, LLC.

There was discussion regarding Mr. Dvorak's criminal background. Mr. Dvorak stated that he was cited for theft of trade secrets for sharing computer technology belonging to his employer with a personal friend that was opening a new restaurant. There was discussion regarding Mr. Dvorak's failure to disclose the arrest on his individual history report. Mr. Dvorak stated that he simply forgot and was focusing specifically on alcohol related violations as the application pertained to a liquor license. There was discussion regarding a driving under the influence charge that Mr. Dvorak did disclose but that was not listed on his fingerprint based criminal history report. Mr. Dvorak advised that the arrest was in Indiana and that is possibly why the charge was not listed.

**MOTION TO PASS**

Ms. Mikan **MOVED** and it was **SECONDED** by Ms. Rikhoff to approve the report of changes – manager registration filed by Applebee's Neighborhood Bar and Grill.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Foster, Rikhoff, Mikan, Hall.  
OPPOSED - No one.  
ABSENT - Clancy.

**OTHER MATTERS:**

There was discussion regarding illegal consumption of alcohol in the City's parks and the possibility of adding new signage to indicate that alcohol is allowed by permit only. Deputy City Clerk Andrews advised the Authority that she will invite Amanda Peterson, Director of Parks and Recreation, to a future meeting to discuss the matter.

**COMMUNICATIONS:**

None.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:45 a.m.

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LISA ANDREWS, CMC  
Deputy City Clerk

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MAXINE FOSTER  
Vice Chairperson