

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
October 8, 2018**

**CALL TO ORDER** Mayor Dodge called a regular meeting of the Northglenn City Council to order on Monday, October 8, 2018 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Mayor Dodge, Mayor Pro Tem Esquibel, Council members Sauers, Leighty, Downing, Brown, Whitman, Duran Mullica, and Willford.

**ABSENT** None.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO CITIZEN INQUIRY:** City Manager Geyer reported on usage of the Citizen Relationship Management (CRM) system during September, and stated staff will continue to promote the use of the CRM system.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PROCLAMATIONS:**  
National Fire Prevention Week  
Mayor Dodge read the proclamation proclaiming October 7-13, 2018 as National Fire Prevention Week in the City of Northglenn. Mayor Dodge presented the proclamation to Division Chief Steve Gosselin, North Metro Fire Rescue District. Chief Gosselin spoke about fire prevention activities and thanked the City for the proclamation.

Business Appreciation Week  
Mayor Dodge read the proclamation proclaiming October 14-20, 2018 as Business Appreciation Week in the City of Northglenn, and presented the proclamation to Ms. Debbie Tuttle, Economic Development Manager. Ms. Tuttle thanked the Mayor and City Council, and stated the 7<sup>th</sup> Annual Business Appreciation Breakfast will be held next week to honor the City’s businesses.

Bullying Prevention  
Month

Mayor Dodge read the proclamation proclaiming October 2018 as Bullying Prevention Month in the City of Northglenn, and presented the proclamation to Commander Ron Osgood, Northglenn Police Department. Commander Osgood spoke about the importance of bullying prevention and asked anyone who may be experiencing bullying to contact the Police Department for assistance.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Dodge called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward.

Mr. Zack Taylor spoke about the water conservation program and the conservation rebates that will be discussed later in the meeting. Mr. Taylor stated he has installed artificial turf at his residence and inquired about staff's proposal to exclude artificial turf from a turf replacement rebate program. Mr. Taylor stated his artificial turf has been well-received by neighbors, and stated he believes offering rebates for the installation of artificial turf would have a positive impact on water conservation efforts.

Ms. Heather Travis, 109 Muriel Drive, spoke about safety in her neighborhood and stated she is concerned about increased traffic and the number of cars along Highline Drive. Ms. Travis spoke about a traffic calming application for the area between Northglenn Drive and Muriel Drive, and stated she feels it is not safe for her son to ride his bicycle outside their home. Ms. Travis thanked the Northglenn Police Department for their recent presence near Stukeley Elementary School. Ms. Travis spoke about residents not taking pride in their properties, and suggested educating residents about the City's regulations.

**LEGISLATIVE POLICY  
COMMITTEE UPDATE:**

Council member Duran Mullica reported the Legislative Policy Committee reviewed a draft legislative policy statement and would like to obtain Council's input on the draft document at the October 15 study session. Council member Duran Mullica reported the Committee is planning to invite Northglenn legislators to meet with Council at the end of November.

**FINANCIAL REPORT:**  
August 2018 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending August 31, 2018. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's

cash reserves and sales tax revenue by geo-code through August 31.

Mr. Loveland addressed a question from City Council regarding tax remittance for online sales.

**CONSENT AGENDA**  
**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Brown to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - None.

The following items were approved on the consent agenda:

- Minutes of the September 24, 2018 Regular Meeting
- CR-117 – 2018-2019 High Visibility Impaired Driving Enforcement Grant Correction

**PUBLIC HEARINGS:**  
2019 Proposed Budget

Mayor Dodge opened the public hearing on the 2019 Proposed Budget and invited anyone wishing to speak either “for” or “against” the 2019 Proposed Budget to come forward. There was no response and the public hearing was closed.

**ORDINANCES –**  
**First Reading:**

CB-1915 – Croke  
Reservoir Initiative

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CB-1915 on first reading.

City Manager Geyer provided a summary of CB-1915.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - None.

Note:

City Clerk Small stated for the record that the public hearing on CB-1915 will be held on October 22, 2018 in City Hall Council Chambers.

**RESOLUTIONS:**

CR-118 – 2018 Storm  
Drainage Improvements  
Design and Construction  
Observation Services  
Contract

City Clerk Small read the title.

**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Willford to approve CR-118.

City Manager Geyer provided a summary of CR-118.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - None.

CR-119 – Northwest  
Open Space Contract  
Award

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-119.

Ms. Amanda Peterson, Director of Parks, Recreation, and Cultural Services, provided a summary of CR-119.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - None.

CR-120 – Kiwanis Bath  
House and Splash Pad  
Contract Award

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-120.

Ms. Amanda Peterson, Director of Parks, Recreation, and Cultural Services, provided a summary of CR-120.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - None.

CR-121 – CXT Pre-  
Fabricated Concrete  
Buildings for Kiwanis  
& NWOS Improvements

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by  
Council member Brown to approve CR-121.

Ms. Amanda Peterson, Director of Parks, Recreation, and Cultural  
Services, provided a summary of CR-121.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - None.

CR-122 – Vortex  
Equipment Purchase  
for Kiwanis Splash Pad

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by  
Council member Sauers to approve CR-122.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,  
Brown, Whitman, Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - None.

**DISCUSSION ITEMS:**

Water Conservation Rebates  
and Water Supply Update

Ms. Tamara Moon, Water Resources Administrator, provided  
information to City Council regarding water conservation rebate  
programs, the City's current water supply condition, and drought  
response activities in the surrounding communities. Ms. Moon spoke  
about the City's waste of water guidelines and penalty fees, and asked  
City Council to give the City Manager and staff the authority to  
continue enforcing the waste of water guidelines.

There was discussion about the enforcement of the waste of water guidelines, water usage at commercial and apartment properties, and communicating the information to residents. It was the consensus of Council to continue enforcing the waste of water ordinance.

Ms. Moon presented staff's recommendation to provide rebates for rotary sprinkler heads, irrigation timers, rain barrels, and turf replacement. Ms. Moon stated the rebates would be in addition to the existing toilet and washer rebates, and provided information on rebate programs other municipalities provide. Ms. Moon stated the turf rebate program would be a pilot program in 2019, and stated artificial turf has been excluded from the recommendation based on concerns related to lawn irrigation return flows and negative environmental impacts.

There was discussion about current rebate requests, budget for the proposed rebate additions, efforts by the City to conserve its water use, and indicators for other cities to declare certain drought stages. It was the consensus of Council to budget \$5,000 for the following rebate items to be added to the existing water conservation rebate program: rotary sprinkler heads, irrigation timers, rain barrels, and turf replacement.

**COMMUNICATIONS:**

Council

Council member Duran Mullica reported on the recent Ward 3 meeting that was held at the Northglenn Justice Center. Council member Duran Mullica stated the meeting included tours of the new facility and thanked everyone who attended the event.

Council member Whitman reported the Ward 3 meeting was very positive and thanked staff for their assistance with the event. Council member Whitman reported she received feedback that holding the meeting on a Saturday allowed more residents who work during the week to attend the meeting. Council member Whitman announced two Unified Development Ordinance (UDO) meetings will be held on October 17 from 2-4 p.m. and 6-8 p.m., and stated additional information can be found at [newcodenorthglenn.org](http://newcodenorthglenn.org).

Mayor Pro Tem Esquibel reported he attended Mingle with the Mayor and stated it was an excellent meeting. Mayor Pro Tem Esquibel reported he attended the dedication of a memorial bench for Mr. Jordon Perlmutter last Thursday and stated it was a great event.

Mayor Dodge reported she attended the memorial bench dedication for Mr. Jordon Perlmutter. Mayor Dodge spoke about Mr. Perlmutter's contributions to the City of Northglenn, and stated the

dedication was a very nice event. Mayor Dodge reported she attended the annual Northglenn Arts and Humanities Foundation (NAHF) retreat last week. Mayor Dodge provided information about NAHF revenue in 2018, and commended Mr. Michael Stricker and staff for doing an amazing job with arts and cultural programming.

Council member Brown thanked everyone for the recent birthday wishes.

Staff

City Clerk Small provided information about the November 6, 2018 election, and stated ballots will be mailed to voters the week of October 15, 2018.

City Manager Geyer provided an update to Council on meetings with the School District regarding traffic safety at schools, and reported an on-site meeting was held at Stukey Elementary School to observe traffic concerns this morning. City Manager Geyer spoke about working collaboratively with the School District to address traffic concerns and stated staff intends to apply for Colorado Safe Routes to School grant funding.

Mayor Dodge welcomed the Purple Moon Early Learning Center to the City. Mayor Dodge stated the renovation of the former Shepherd's Hall building will provide a great space for children, and thanked staff for their efforts to assist the new business.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Dodge invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

**ADJOURNMENT**

The City Council meeting adjourned at 8:32 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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CAROL A. DODGE  
Mayor