

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
May 14, 2018**

CALL TO ORDER

Mayor Pro Tem Esquibel called a regular meeting of the Northglenn City Council to order on Monday, May 14, 2018 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Pro Tem Esquibel, Council members Sauers, Leighty, Downing, Duran Mullica, and Willford.

ABSENT

Mayor Dodge and Council members Brown and Whitman.

STAFF PRESENT

City Manager Hayes, City Attorney Hoffmann, and Deputy City Clerk Andrews.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was given.

**AGENDA ADDITIONS
AND DELETIONS:**

The Performance Appraisal Committee was added to the agenda as a discussion item.

PROCLAMATIONS:

National Peace Officers'
Memorial Day and Law
Enforcement Week

Mayor Pro Tem Esquibel read a proclamation proclaiming May 15, 2018 as National Peace Officers' Memorial Day and the week of May 13-19, 2018 as National Law Enforcement Week in the City of Northglenn. The proclamation was presented to Police Chief James May. Chief May invited everyone to attend a Candlelight Vigil in honor of fallen officers on Thursday, May 17th at 7:00 p.m. in E.B. Rains, Jr. Memorial Park.

Kids to Parks Day

Mayor Pro Tem Esquibel read a proclamation proclaiming June 2, 2018 as Kids to Parks Day in the City of Northglenn. Mayor Pro Tem Esquibel presented the proclamation to Ms. Deb Lawson, City of Northglenn Recreation Programs Supervisor. Ms. Lawson invited all to come out to Derby Day and meet Buddy the Bison on June 2nd.

PRESENTATIONS:

Economic Development
Update

Ms. Debbie Tuttle, Economic Development Manager, presented an economic development update for the first quarter of 2018. Ms. Tuttle spoke about major development and redevelopment projects,

new businesses openings, business retention visits, as well as expansion plans, awards received, and anniversaries celebrated by Northglenn businesses. Data was also provided regarding the unemployment rate, commercial real estate vacancies, median household income, commercial construction permit valuations, and tax revenue.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Esquibel called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. There was no response.

**LEGISLATIVE POLICY
COMMITTEE UPDATE:**

City Manager Hayes provided an update on the Legislative Policy Committee, stating that, though the 2018 session recently adjourned, work has already begun for the 2019 session. Mr. Geoff Wilson will attend Council's June 25th meeting to present a lobbyist report. The proposed 2019 Legislative Policy will be scheduled for a study session in July and then presented for Council approval in August. There was also discussion regarding tentative dates in August for hosting a legislative dinner. There was discussion regarding the timing of the event; City Manager Hayes stated consideration will be given to potentially hosting two separate events to accommodate the election of new legislators.

FINANCIAL REPORT:
March 2018 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending March 31, 2018. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves and sales tax revenue by geo-code for the first quarter of 2018.

**CONSENT AGENDA
MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

The following item was approved on the consent agenda:
▪ Minutes of the May 7, 2018 Special Meeting

ORDINANCES –
FIRST READING:

CB-1905 – Supplemental
Appropriation

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CB-1905 on first reading.

City Manager Hayes provided a summary of CB-1905.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

CB-1906 – Trash
Ordinance Amendment

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve CB-1906 on first reading.

City Manager Hayes provided a summary of CB-1906.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

CB-1907 – Entertainment
Districts

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Willford to approve CB-1907 on first reading.

City Manager Hayes provided a summary of CB-1907.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

Note: Deputy City Clerk Andrews stated for the record that the public hearings on CB-1905, CB-1906, and CB-1907 will be held on June 11, 2018 in City Hall Council Chambers.

RESOLUTIONS:

CR-64 – Automated
Trash Truck Purchase

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-64.

City Manager Hayes provided a summary of CR-64.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

CR-65 – Sanitary Sewer
Rehabilitation Program

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-65.

City Manager Hayes provided a summary of CR-65.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

CR-66 – Residential
Street Program

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Leighty to approve CR-66.

City Manager Hayes provided a summary of CR-66.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Dodge, Brown, Whitman.

CR-67 – 2018 Police
Department Replacement
Vehicles

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve CR-67.

City Manager Hayes provided a summary of CR-67.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Dodge, Brown, Whitman.

CR-70 – 2018 Amended
Employee Guidelines

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve CR-70.

City Manager Hayes provided a summary of CR-70.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Dodge, Brown, Whitman.

CR-71 – 2018 Budget
Personnel Summary
Amendment

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Leighty **MOVED** and it was **SECONDED** by Council member Downing to approve CR-71.

City Manager Hayes provided a summary of CR-71.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Dodge, Brown, Whitman.

CR-72 – Audit Services
Agreement, Addendum #2

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by Council member Downing to approve CR-72.

City Manager Hayes provided a summary of CR-72.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Sauers, Leighty, Downing,
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Dodge, Brown, Whitman.

DISCUSSION ITEMS:

Marijuana Tax

City Manager Hayes stated staff is seeking Council direction regarding Northglenn's 2% special tax imposed on medical and retail marijuana and marijuana products. There was discussion regarding a tax rate comparison of surrounding communities and the time line for calling a special election, if an increase is proposed. It was the consensus of Council to add the matter to the study session agenda for June 4, 2018.

Q1 2018 Work Plan
Update

City Manager Hayes provided an update on the 2018 Work Plan for activities completed through March 31, 2018. Mr. Hayes presented data on major projects, operational initiatives, and general operations from various departments, relating each to City Council goals and reporting on budgeted resources.

Staff responded to questions about the following: permissive traffic signal lighting, the time frame for updating all street signs and monuments with the new logo, the City Hall Space Assessment, the scope of the 2019 Water Study, the repair or installation of a water fixture at the Bill Goodspeed Happy Tails Dog Park, the opening of Save-A-Lot, and the Citizen Relationship Management (CRM) system "Access Northglenn" features and data reports.

Performance Appraisal
Committee

There was discussion regarding the appraisal process for employees that report directly to City Council. A specific inquiry was made regarding the need for a committee or if the task would be better handled by City Council as a whole. Another item posed for consideration is whether the current evaluation mechanism is the most effective tool for the process. It was the consensus of Council to add the matter to the study session agenda for June 18, 2018.

COMMUNICATIONS:

Council

Council member Sauers commended staff for their hard work during the Food Truck Carnival, stating she had a great time with her family at the event. Council member Sauers reported on the 100th Anniversary of the Big Brothers and Big Sisters of Colorado and the Servicios de La Raza Gala she plans to attend on May 19.

Council member Leighty stated the Food Truck Carnival was great and thanked staff for the event. Council member Leighty reported she attended the North Metro Fire Rescue District Station 63 Grand Reopening and enjoyed a guided tour of the station. Council member Leighty commended Northglenn Public Works employee Mark Stevens for his great customer service while assisting her with disposal of a fence damaged in a recent wind storm. Council member Leighty reminded all about the remaining two weekends for the free large item drop off at the Northglenn Maintenance and Operations Facility, and invited Council to The Studio School's musical performances of Willy Wonka, Jr. on May 18-20.

Council member Downing stated the Food Truck Carnival was great. Council member Downing also reported that Mayor Steve Hogan, City of Aurora, has passed away. Council member Downing discussed his many accomplishments throughout multiple decades of his distinguished career in community leadership and expressed condolences to his family.

Mayor Pro Tem Esquibel stated he enjoyed the Food Truck Carnival and appreciated the diverse selection of food. Mayor Pro Tem Esquibel also attended the North Metro Fire Rescue District Station 63 Reopening event. Mayor Pro Tem Esquibel expressed gratitude to Council member Willford for her partnership and commitment in representing Ward 4.

Council member Duran Mullica stated she had a great time at the Food Truck Carnival and also at the Northglenn Pre-School Mommy Spa Day she attended in celebration of Mother's Day.

Council member Willford thanked Mayor Pro Tem Esquibel for his kindness and stated it has been a pleasure to work with and learn from him. Council member Willford reported there will be a Ward 4 meeting at Hugh Danahy Park on June 28 at 6:15 p.m. Topics will include traffic calming studies, water conservation, and summer recreation programs. An additional Ward 4 meeting is tentatively scheduled for September 18. Council member Willford commended staff for the success of the Food Truck Carnival; she and her family had a fun time. Council member Willford also noted it is great to see

it specified within the draft resolution when a contract is proposed for award to a Northglenn business.

Staff

City Manager Hayes reported that he and Economic Development Manager Debbie Tuttle will be attending the International Council of Shopping Centers (ICSC) Conference in Las Vegas, Nevada next week. Planning and Development Director Brook Svoboda will serve as Acting City Manager in his absence.

**PUBLIC INVITED
TO BE HEARD**

Mayor Pro Tem Esquibel invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

ADJOURNMENT

The City Council meeting adjourned at 9:18 p.m.

LISA ANDREWS, CMC
Deputy City Clerk

ANTONIO B. ESQUIBEL
Mayor Pro Tem