

**PUBLIC WORKS DEPARTMENT
MEMORANDUM #2018 – 16**

DATE: February 26, 2018
TO: Honorable Mayor Carol Dodge and City Council Members
FROM: James A. Hayes, AICP, City Manager *JH*
Robert Webber, Operations Manager *RW*
SUBJECT: **Council Discussion Item**
Ralston House Update

PURPOSE

The City Project Team will provide an update to Council on the Ralston House project status of at the end of every month. This is the February 2018 update.

BACKGROUND

The Ralston House Children’s Advocacy Center is currently providing services in an outdated and undersized facility located near the Northglenn Water Treatment Plant (WTP). The proposed new facility will be located adjacent to the old facility. Once the new Ralston House is operational the old facility will be demolished.

PROJECT SCHEDULE

- Construction Contract approved at February 12, 2018 council meeting
- Final Payments received from other entities February 15, 2018
- Notice to Proceed sent on February 15, 2018
- February initial pre-construction meeting
- Groundbreaking ceremony scheduled for March 1, 2018 4pm – 6pm

RH Payment Update – All payments have been received by the city.

Municipal Party	Amount (\$)	Payment Received
Adams County	493,394	Yes
Aurora	83,201	Yes
Brighton	123,455	Yes
Broomfield	176,578	Yes
Commerce City	125,265	Yes
Federal Heights	33,335	Yes
Northglenn	62,152	Yes
Thornton	279,438	Yes
Westminster	301,752	Yes

PROJECT UPDATE

Council approved the Construction Contract in the amount of \$1,359,500 for Himmelman Construction Inc. at the February 12th council meeting. At the time of Council approval the City had yet to receive all payments from the other governmental agencies responsible for funding the project under the IGA. The final payment was received by the City on February 15th. Notice to proceed was sent to Himmelman Construction Inc. on February 15th.

City staff are preparing the site for the groundbreaking and the start of construction. Some trees on the site will be removed the week of February 18th as they are located within the footprint of the new building.

The initial pre-construction meeting is scheduled for the week of February 18th.

BUDGET/TIME IMPLICATIONS

City Council approved an appropriation of \$280,000 in the 2017 Capital Projects Fund of which \$37,798 will be the City share of the construction in the IGA. The 1st amendment to the Phase 2 IGA will incorporate the current opinion of probable cost, and will include a revised Northglenn cost estimated at \$62,152.

The balance of the appropriated funds are set aside to cover site preparation work and other costs associated with the project that are the sole responsibility of Northglenn. Any unused funds after completion of the project will be left in the Capital Projects Fund and may be redirected to other projects as appropriate.

RECOMMENDATION

None, information only.

STAFF REFERENCE

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ATTACHMENTS

No attachments