



PARKS, RECREATION AND CULTURE MEMORANDUM
#22-2020

DATE: September 28, 2020

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager 

FROM: Amanda J. Peterson, Director of Parks, Recreation & Culture 
Eric Ensey, Senior Planner
Nathan Haasis, PE, Senior Engineer

SUBJECT: CR-131 – Barker Rinker Seacat Architecture Additional Contingency Authorization

PURPOSE

To consider CR-131, requesting authorization for an additional contingency for the contract with Barker Rinker Seacat Architecture (BRS) in the amount of \$25,000 for architectural and design services associated with the Northglenn Civic Center (NGCC) Master Plan Phase I Implementation Project.

BACKGROUND

City Council authorized a contract on Oct. 22, 2018, with BRS for architectural and engineering (A/E) services for the design of Phase I of the NGCC Master Plan in the amount of \$3,675,866. Phase I includes the new Northglenn Recreation Center, Senior Center and Theatre, as well as the Memorial Parkway and associated infrastructure. In addition, City Council approved a project contingency of \$100,000, equal to 2.7% of the contract amount.

UPDATE

In the two years since entering into the initial contract, the City Manager has authorized five change orders totaling \$99,246. These change orders have been documented in the monthly NGCC updates. The additional requested A/E services included the addition of an audio/visual design, platting and rezoning services, a change in the foundation design, the addition of sewer flow testing and a modification to the running track. At this time, \$754 of the authorized contingency remains.

It is anticipated that there may be additional minor design services needed as the construction progresses throughout the next year. At this time, an upcoming expense in the amount of \$3,500 is expected for design modifications to include finishes for an office space in lieu of unfinished storage space. Additional contingency in the amount of \$25,000 is requested to account for this and any other minor design changes that may arise as the project is completed.

STAFF RECOMMENDATION

Attached to this memorandum is CR-131, a resolution that, if approved, would authorize an additional project contingency of \$25,000 and authorize the City Manager to approve changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$3,800,866. Staff recommends approval of the proposed resolution as presented.

BUDGET/TIME IMPLICATIONS

Funding is available within the overall project contingency. Authorization of the proposed additional contingency in the amount of \$25,000 associated with the contract with BRS will not result in an increase to the overall project budget.

STAFF REFERENCE

If Council members have any questions they may contact Director of Parks, Recreation and Culture Amanda Peterson at 303.450.8950 or apeterson@northglenn.org.

SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-131
Series of 2020

Series of 2020

A RESOLUTION AUTHORIZING CONTINGENCY FUNDS FOR THE AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND BARKER RINKER SEACAT ARCHITECTURE FOR ARCHITECT AND ENGINEERING SERVICES FOR THE IMPLEMENTATION OF PHASE 1 OF THE CIVIC CENTER MASTER PLAN PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council hereby approves contingency funds in the amount of \$25,000.00 for the contract previously approved between the City of Northglenn and Barker Rinker Seacat Architecture for architect and engineering services for the implementation of Phase 1 of the Civic Center Master Plan Project and authorizes the City Manager, on behalf of the City, to approve minor changes in the scope of work and execute relevant change orders up to the approved expenditure limit of \$3,800,866.00.

DATED, at Northglenn, Colorado, this _____ day of _____, 2020.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney