

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
October 12, 2006**

**CALL TO ORDER**

Mayor Novak called a regular meeting of the Northglenn City Council to order on Thursday, October 12, 2006 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Mayor Novak, Council members Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.

**ABSENT**

Council member Paiz.

**STAFF PRESENT**

Interim City Manager Zoet, City Attorney Hoffmann, City Clerk Lentz.

**PLEDGE AND  
INVOCATION**

The Pledge of Allegiance was given followed by the Invocation, which was delivered by Police Chaplain Denis Segebartt.

**AGENDA ADDITIONS  
AND DELETIONS**

Mayor Novak announced the following addition:

- 19. Discussion Items:
  - D. Liquor Licensing Authority – Council member Miller

**PUBLIC INVITED  
TO BE HEARD**

Mayor Novak called for any person wishing to address City Council on any subject not set for public hearing to come forward.

Mr. Raymond DeWeese stated he feels the City should use performance bonuses for employees instead of merit raises. Mr. DeWeese also addressed Council on behalf of the Liquor Licensing Authority. He asked that Council member Miller be removed from the Authority as the Ex Officio member, and reported that the Authority had sent a letter to Council about the Ex Officio position.

Ms. Catharine Mott expressed concern about the possibility of losing the Northglenn library branch. Ms. Mott asked Council to work with the Library District to keep a library within the City, and spoke about the two locations that were recently considered for a library site.

Mr. Mike Sawyer, Rangeview Library District Director, spoke about the Library District and provided information on the District's timing and agreements with other entities to build new library sites in the community.

Ms. Debra Neiswonger, Rangeview Library District Board Member, stated the District would need to close a library branch if the mill levy does not pass in November. Ms. Neiswonger spoke about the

library building in Northglenn and asked Council and the public to support libraries in the community and ballot issue 5A.

Mr. Gary Neiswonger spoke to Council about ballot issue 5A and the need for additional funding to support library services in the District. He stated that libraries would have to be closed unless the District receives additional funding that would be generated from the approval of ballot issue 5A.

**PROCLAMATIONS:**

National Arts &  
Humanities Month

Mayor Novak read a proclamation proclaiming the month of October as National Arts and Humanities Month in the City of Northglenn and presented the proclamation to Mr. Mel Walker, Northglenn Arts & Humanities Foundation President.

Fallen Firefighters’  
Memorial Day

Mayor Novak read a proclamation proclaiming October 8, 2006 as Fallen Firefighters’ Memorial Day in the City of Northglenn and presented the proclamation to Fire Chief Day, North Metro Fire Rescue District.

National Fire  
Prevention Week

Mayor Novak read a proclamation proclaiming the week of October 8<sup>th</sup> through 14<sup>th</sup>, 2006 as National Fire Prevention Week in the City of Northglenn and presented the proclamation to Fire Chief Day.

**PRESENTATIONS:**

Long Term Employee  
Awards

Mayor Novak joined Ms. Paula Jensen, Human Resources Manager, to present awards to employees with five or more years of service. Those recognized were: Amanda Norconk, Recreation and Cultural Services, five years; and Karen Cook, Police Department, fifteen years.

NAHF Update &  
Strategic Plan

Mr. Mel Walker, Northglenn Arts & Humanities Foundation (NAHF) President, presented information about the Foundation’s three-year proposal and strategic vision. Mr. Walker reviewed the projects that have been completed in the last year and thanked Council for their continued support of the NAHF.

Ms. Michelle Nierling, NAHF Director, answered questions from Council about the Earthkeeper Festival. Ms. Nierling reminded everyone that the last day to vote for the People’s Choice sculpture is Sunday, October 15<sup>th</sup>, and noted that voting could be done on the Foundation’s website at [www.northglennarts.org](http://www.northglennarts.org).

**ECONOMIC**

**DEVELOPMENT  
REPORT:**

Ms. Becky Hogan, Edge Consulting, provided an economic development update for the month of October. Ms. Hogan reported that staff has been working to establish a business retention program, and has also been working to update the Business Incentive Zone (BIZ) ordinance.

**FINANCIAL REPORT**

Mr. Brent Worthington, Finance Center Manager, provided a financial report to Council for the month of August. Mr. Worthington spoke about revenue and expenditures for the General Fund, Water and Wastewater Fund, and Sanitation Fund. He presented information on projections for use tax and license fees and spoke about how the Century Theatre project would affect the projections. Mr. Worthington also provided information on the debt service revenue and food tax revenues.

**CONSENT AGENDA  
MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Garner to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

The following items were approved on the consent agenda:

- Minutes of the Special Meeting for September 28, 2006
- Minutes of the Regular Meeting for September 28, 2006
- Minutes of the Special Meeting for September 30, 2006

**PUBLIC HEARINGS:**

Blight Determination –  
11401 N. Washington Street

Mayor Novak invited any person wishing to speak either “for” or “against” the blight determination for 11401 N. Washington Street to come forward. No one came forward.

Hearing Continuation  
**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Monroe to continue the public hearing to October 26, 2006.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CB-1582 – Supplemental  
Appropriation- WWTP  
Odor Control

City Clerk Lentz read the title.

Mayor Novak invited any person wishing to speak either “for” or “against” CB-1582 to come forward. No one came forward and the public hearing was declared closed.

**ORDINANCES:**

**Second Reading**

CB-1582 – Supplemental  
Appropriation – WWTP  
Odor Control Operations

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Martin to approve CB-1582 on second reading.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

**ORDINANCES:**

**First Reading**

CB-1583 – Supplemental  
Appropriation – Court

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Lindsey to approve CB-1583 on first reading.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

CB-1584 – Financial  
Policies Amendment

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Lindsey **MOVED** and it was **SECONDED** by Council member Garner to postpone CB-1584 indefinitely.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

Note:

City Clerk Lentz stated for the record that the public hearing on CB-1583 would be held on October 26, 2006 in City Hall Council Chambers.

**RESOLUTIONS:**

CR-124 – Blight  
Determination & Eminent  
Domain Authorization  
11401 N. Washington St.

Mayor Novak stated that CR-124 would be continued to October 26, 2006 to allow the public hearing to occur prior to consideration of the resolution.

CR-126 – ESTIP  
Agreement

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Lindsey **MOVED** and it was **SECONDED** by Council member Miller to approve CR-126.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-127 – Certify  
Delinquent Water &  
Sewer Charges to County

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Martin to approve CR-127.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-128 – Certify Nuisance  
Lien Charges to County

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Martin to approve CR-128.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-129 – Certify CCAS  
Liens to County

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-129.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-130 – Salary of Acting City Clerk Retroactive

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Clyne **MOVED** and it was **SECONDED** by Council member Garner to approve CR-130.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Miller, Parsons, Martin.  
OPPOSED - Lindsey.  
ABSENT - Paiz.

CR-131 – Fischer, Brown, Gunn, P.C. Contract

City Clerk Lentz read the title.

**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Garner to approve CR-131.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-132 – Corey Y. Hoffmann Contract Assignment

City Clerk Lentz read the title.

**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Lindsey to approve CR-132.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.  
OPPOSED - No one.  
ABSENT - Paiz.

CR-133 – City Manager Employment Agreement

City Clerk Lentz read the title.

**MOTION TO PASS**

Council member Garner **MOVED** and it was **SECONDED** by Council member Monroe to approve CR-133.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

**STAFF REPORTS:**

SR 06-29 – 2006 Street Improvement Program Additional Work

Interim City Manager Zoet provided a summary of the staff report.

**MOTION TO PASS**

Councilman Lindsey **MOVED** and it was **SECONDED** by Council member Garner to approve Staff Report 06-29.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller, Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

**COMMUNICATIONS**

**COUNCIL**

Council member Martin reported that he, along with Council members Clyne, Paiz and Miller, had held a joint Ward meeting last night at Hulstrom Elementary School. He stated they received information on the future plans for the Hulstrom Elementary School building and also had time for an informational session and open discussion with the residents in attendance.

Council member Parsons stated that she and Council member Garner had hosted a Ward IV meeting last Monday. She stated the meeting was well attended and stated the meeting included a presentation from Mr. Michael Pisano on the TOD Taskforce.

Council member Miller stated he would address the discussion item regarding the Liquor Licensing Authority at this time. He asked for input from Council about the option of not having an Ex Officio member on the Liquor Licensing Authority. There was discussion and it was the consensus of Council to postpone the discussion on the Ex Officio members for all boards and commissions until after the first of the year.

Council member Lindsey reported that the Finance Committee did not meet in September because the financial statements for August were not complete.

Mayor Novak reported on the Planning Commission meeting. She stated the Commission had approved a resolution requesting a 2007

budget of \$2000 to be used for education and continuing education. Mayor Novak spoke about a concern that was presented about the timeliness of mailing and delivering the Northglenn Connection newsletter. Mayor Novak also spoke about the Planning Commission's request for improved communication and engagement with City Council.

Council member Monroe reported on the Youth Commission. She stated the Commission had been awarded \$3,000 from the Partnership for Healthy Communities to conduct a fitness and nutrition fair in 2007 in partnership with Adams School District No. 12, and stated the Commission would be attending a conference next weekend in Estes Park.

Council member Garner reported that she had attended the Taste of the Chamber and noted it was a nice event. She stated that School District No. 12 would be holding a community breakfast on October 20<sup>th</sup> at 7:30 a.m. at the Administration Building. Council member Garner reported on the Senior Commission and stated an Oktoberfest celebration would be held on October 20<sup>th</sup>. She reported that the Senior Bake Sale would be held on December 1<sup>st</sup> and also spoke about the Holiday Christmas Light Tour that would be taken on December 20<sup>th</sup> at 6:30 p.m. Council member Garner reported that the NSO would be conducting officer elections in November and noted they are in need of seniors to serve as officers. She stated the Ward IV meeting that she and Council member Parsons hosted was well attended.

Council member Clyne reported that she had attended the Community Reach Legislative brunch last week and noted it was a nice event. She reported on the Parks and Recreation Advisory Board meeting and stated the Board would be forwarding an ordinance to Council to designate the Fox Run Open Space as a nature area. Council member Clyne spoke about the communication Council had received to welcome home a Northglenn veteran from his second tour in Iraq. There was discussion about the request on the Welcome Home

Welcome Home Ceremony  
**MOTION TO PASS**

Council member Clyne **MOVED** and it was **SECONDED** by Mayor Novak to donate \$500, contingent upon available funding, to the Welcome Home ceremony for the Northglenn veteran returning from Iraq.

**MOTION TO TABLE**

Council member Lindsey **MOVED** and it was **SECONDED** by Council member Martin to table the donation to the Welcome Home Ceremony to October 26, 2006.

**MOTION PASSED**

There was discussion and the motion to table **PASSED**.



IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

Council member Clyne reported on the joint Ward I and Ward III meeting and stated they received information about the future plans for the Hulstrom Elementary School building and school security.

STAFF

City Clerk Lentz announced that Johanna Small, Deputy City Clerk, had attained the Certified Municipal Clerk designation, and stated she is proud to have another CMC in the City Clerk's Office.

Interim City Manager Zoet requested a study session to be held on October 19, 2006 at 6:00 p.m. to discuss the International Codes and to conduct the City Auditor interviews. Mr. Zoet reported that NURA had invited Council to attend an executive session at the NURA meeting to be held on October 25, 2006, and noted the session would begin at 7:00 p.m.

**DISCUSSION ITEMS:**

Newsletter E-Mail

List Security

Council member Garner spoke about her concerns with the newsletter email lists being used for purposes other than distributing the electronic newsletters. She stated citizens subscribe using their email address with the intention of only receiving information from their elected officials in the newsletter format. Council member Garner stated she would like a policy to be developed regarding the use of the email lists.

There was discussion and Council members Garner and Miller volunteered to work on developing guidelines for the use of email lists to be added to the Council Policies.

City Auditor

Selection Process

Interim City Manager Zoet stated the City is currently soliciting RFP's to retain auditing services for next year. He stated that historically the Finance Committee has been involved in the auditor selection process, and additional members of Council have expressed an interest in participating in the process this year. Mr. Zoet stated that the companies that submit RFP's by October 16<sup>th</sup> would be invited to attend the study session on October 19<sup>th</sup> to be interviewed by Council.

Rangeview Library

Council member Miller spoke about his feelings regarding the Rangeview Library District issue.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Novak invited any member of the public wishing to speak on any subject to come forward. No one came forward.

Executive Session

**MOTION TO PASS**

Mayor Novak **MOVED** and it was **SECONDED** by Council member Parsons to meet in Executive Session for legal advice.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Novak, Clyne, Garner, Monroe, Lindsey, Miller,  
Parsons, Martin.

OPPOSED - No one.

ABSENT - Paiz.

**ADJOURNMENT**

The City Council meeting adjourned to the executive session at 8:32 p.m.

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DIANA L. LENTZ, CMC  
City Clerk

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KATHLEEN M. NOVAK  
Mayor