



**FINANCE MEMORANDUM**  
**#16-01**

**DATE:** January 11, 2016

**TO:** Honorable Mayor Joyce Downing and City Council Members

**FROM:** David Willett, Acting City Manager   
Jason Loveland, Director of Finance 

**SUBJECT:** CR-2, Addendum #1 to Audit Services Agreement

**UPDATE:**

On August 25, 2014 the City executed an agreement for audit services with McGladrey LLP (now RSM US LLP) for the 2014 financial audit. Addendum #1 contemplates future audit services for the years ending December 31 2015 and 2016 in accordance with the Fee Schedule in Exhibit B of the original agreement.

**BUDGET IMPACT:**

The audit services addendum is for two years: 2015 - \$33,400 and 2016 - \$34,200.

**STAFF REFERENCE:**

Contact Jason Loveland at [jloveland@northglenn.org](mailto:jloveland@northglenn.org) or at 303-450-8817.

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-2  
Series of 2016

\_\_\_\_\_  
Series of 2016

A RESOLUTION APPROVING ADDENDUM NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF NORTHGLENN AND RSM US LLP (FORMERLY MCGLADREY LLP) FOR AUDIT SERVICES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Addendum No. 1 to the Professional Services Agreement between the City of Northglenn and RSM US LLP (formerly McGladrey LLP), attached hereto, for audit services for the years ending December 31, 2015 and December 31, 2016, is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED at Northglenn, Colorado, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney

**ADDENDUM #1 TO AGREEMENT FOR PROFESSIONAL SERVICES**

THIS FIRST ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ , by and between the CITY OF NORTHGLENN, State of Colorado (hereinafter referred to as the "City") and RSM US LLP (Formerly McGladrey LLP) (hereinafter referred to as "Consultant").

**RECITALS:**

A. On August 25, 2014 the City and Consultant entered into an Agreement for Professional Services for an Audit of the Financial Statements for the year ending December 31, 2014 (the "Agreement").

B. The parties desire to extend the term of the current contract for additional time to include the audits of the fiscal years ending December 31, 2015 and 2016 :

**AGREEMENT**

NOW, THEREFORE, it is hereby agreed that for the consideration hereinafter set forth, that Consultant shall provide to the City, professional Audit Services as needed in the manner provided in the Agreement.

1. The Term of Services in the Agreement is hereby extended to continue through the audit of the fiscal year ending December 31, 2016.

2. Consistent with Article X, Section 20 of the Colorado Constitution, any financial obligations of the City not to be performed during the current fiscal year are subject to annual appropriation, and thus any obligations of the City hereunder shall extend only to monies currently appropriated.

3. The original Agreement is in full force and effect and is hereby ratified by the City and the Consultant. The original Agreement and this Addendum constitute all of the agreements between the City and the Consultant.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe to the same in duplicate.

**CITY OF NORTHGLENN, COLORADO**

By: \_\_\_\_\_  
Joyce Downing Date  
Title: Mayor

ATTEST:

\_\_\_\_\_  
Johanna Small, City Clerk, CMC

APPROVED AS TO FORM:

\_\_\_\_\_  
Corey Y. Hoffmann, City Attorney

**CONSULTANT**

By: Kristen Hughes  
Senior Manager 12-18-15  
Title Date

ATTEST:

Aelen Smith  
Senior Admin Assistant 12-18-15  
Title Date