




**Parks, Recreation and Cultural Services
Memorandum #2016-04**

DATE: March 14, 2016

TO: Honorable Mayor Joyce Downing and City Council Members

FROM: David Willett, Acting City Manager 
Amanda Peterson, Director for Parks, Recreation & Cultural Services 
Michael Stricker, Recreation Supervisor, Cultural Programs & Senior Center 

SUBJECT: CR-29 - NAHF Designation of Agency to Receive SCFD Funding

RECOMMENDATION: Attached to this memorandum is a Resolution, which, if approved, would confirm that the Northglenn Arts and Humanities Foundation (NAHF) is the agency designated by the City of Northglenn to receive Scientific and Cultural Facilities District (SCFD) funds and will administer those funds to provide cultural programming in the City of Northglenn, and to maintain a segregated fund to allow it to be separately audited.

BACKGROUND: Since 1989, the SCFD has distributed funds from a 1/10 of 1% sales and use tax, approved by voters, to cultural facilities throughout the seven-county Denver, Colorado metropolitan area. The funds support cultural facilities whose primary purpose is to enlighten and entertain the public through the production, presentation, exhibition, advancement and preservation of art, music, theatre, dance, zoology, botany, natural history and cultural history.

The NAHF was formed in 1990 as a fund-raising mechanism to increase cultural arts programming in Northglenn and has since become one of the most effective Adams County arts organizations. In partnership with the City of Northglenn, we collectively offer a broad range of dynamic arts and culture programming to the greater north metro area, primarily at the D.L. Parsons Theatre, Northglenn Recreation Center, and E.B. Rains Jr. Memorial Park. The D.L. Parsons Theatre is an important community asset and is the largest theatre facility of its kind in Adams County.

On February 15, 2015 the SCFD passed Resolution 15-03 pertaining to Local Government Special Revenue Fund Requirements. It reads "No later than December 31, 2016, every eligible local government entity must have adopted a formal resolution evidencing creation of the scientific or cultural agency seeking SCFD funds and must maintain for such entity a special revenue fund, or similarly segregated fund, separate and distinct from the local government's general or other funds such that the special revenue fund can be separately audited."

This new requirement from SCFD is in line with our current practices, and does not require any substantive change in operating procedure for the City or the NAHF. We do not, however, have the required resolution in place.

The attached proposed resolution confirms and confirms that the NAHF will continue to apply for SCFD funds and support cultural programming by the City, administer those funds, and maintains a segregated fund to allow it to be separately audited.

The NAHF has reviewed the proposed resolution, and unanimously supported the language within.

BUDGET/TIME IMPLICATIONS: Resolution needs to be approved by December 31, 2016 for the NAHF to remain eligible for the application of SCFD funds.

STAFF REFERENCE: Please contact Amanda Peterson at apeterson@northglenn.org or by phone at 303.450.8950 or Michael Stricker at mstricker@northglenn.org or by phone at 303.450.8727.

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-29
Series of 2016

Series of 2016

A RESOLUTION CONFIRMING THE NORTHGLENN ARTS AND HUMANITIES FOUNDATION'S DESIGNATION AS THE AGENCY CREATED AS THE SCIENTIFIC OR CULTURAL AGENCY SEEKING FUNDS FROM THE SCIENTIFIC AND CULTURAL FACILITIES DISTRICT ("SCFD") ON BEHALF OF THE CITY OF NORTHGLENN

WHEREAS, the Northglenn Arts and Humanities Foundation (the "Foundation") was originally created to promote, solicit and encourage charitable, educational, historic, artistic, musical and dramatic programs in the City of Northglenn;

WHEREAS, the Foundation's bylaws have subsequently been amended to include the promotion of charitable, educational, historic, artistic, musical and dramatic programs and events related to the arts, music, theater, dance, zoology, botany, anthropology, cultural history or natural history in and for the benefit of the City of Northglenn community;

WHEREAS, by the adoption of Resolution No. 90-53, Series of 1990, the City of Northglenn pursuant to Section 14.4 of the City's Home Rule Charter specifically authorized the Foundation to be an agency through which the City receives funding in accordance with the Articles of Incorporation and Bylaws of the Foundation;

WHEREAS, the Foundation budget is a separate special revenue fund, separate from the City of Northglenn General Fund, within which SCFD Funds and other grants, donations, and revenue sources are separately maintained in order to provide cultural programs in the City of Northglenn;

WHEREAS, the Foundation is specifically authorized to qualify for funds through granting entities in order to achieve the primary purpose of the Foundation; and

WHEREAS, the Foundation works in partnership with City staff in order to provide cultural programming and scientific activities in the City, including, but not limited to, the City providing staffing for the Foundation and providing the support for the researching of grant opportunities, writing grant proposals and providing the necessary grant reporting if funding is secured.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The Foundation, in partnership with the City of Northglenn, shall continue to apply for funds on behalf of the City Council of the City of Northglenn to support the efforts described in the recitals set forth above, including funding from the SCFD.

Section 2. The Foundation shall continue to be responsible for the administration of all funds granted to the City of Northglenn for these efforts, including funds from the SCFD.

Section 3. The Foundation shall continue to maintain a segregated fund to allow it to be separately audited to comply with the reporting requirements of C.R.S. § 32-13-106 and SCFD Resolution No. 15-03.

DATED at Northglenn, Colorado, this ____ day of _____, 2016.

JOYCE DOWNING
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney