

**FINANCE MEMORANDUM**  
**#16-20**

**DATE:** November 28, 2016

**TO:** Honorable Mayor Joyce Downing and City Council Members

**FROM:** James A. Hayes, AICP, City Manager *JH*  
Jason Loveland, Director of Finance *JL*

**SUBJECT:** CB-1878 Supplemental Appropriation

**BACKGROUND:**

Pursuant to Section 5-8-17(b) of the City's Municipal Code:

“The City Council may by ordinance amend any appropriation to conform to the budget as adopted or amended, and shall do so to the extent any such appropriation is affected by any supplemental appropriation, emergency appropriation, reduction of appropriations or transfer of appropriations.”

**UPDATE:**

The following Supplemental Appropriations recognizing increases to revenues and expenditures are included in CB-1878:

- \$205,347 increase to revenues and expenditures in the Community Development Block Grant Fund to account for the Pedestrian Mobility grant accepted by Council Resolution 16-66 on June 13, 2016.
- \$420,000 increase of expenditures in the General Fund to account for the purchase of real property approved by Council Resolution 16-71 on June 27, 2016.

**STAFF REFERENCE:**

If Councilmembers have any comments or questions, please contact Jason Loveland at [jloveland@northglenn.org](mailto:jloveland@northglenn.org) or at 303-450-8817.

SPONSORED BY: MAYOR DOWNING

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1878  
Series of 2016

\_\_\_\_\_  
Series of 2016

A BILL FOR A SPECIAL ORDINANCE AMENDING THE 2016 BUDGET RECOGNIZING REVENUES AND APPROPRIATING EXPENDITURES BY SUPPLEMENTAL APPROPRIATION, FOR THE PAYMENT OF THE COSTS AND EXPENSES OF THE MUNICIPAL GOVERNMENT, AGENCIES AND OFFICES OF THE CITY OF NORTHGLENN, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT THE 2016 BUDGET SHALL BE AMENDED AS FOLLOWS:

**Section 1. Recognition of revenues and supplemental appropriation.**

**(a) Community Development Block Grant (CDBG) Fund. Amend the 2016 CDBG Fund budget to increase forecasted revenues in the amount of \$205,347 as follows:**

\$205,347 to record the acceptance of CDBG grant funds for the purpose of completing the Pedestrian Mobility Project.

**Recognize an increase in 2016 CDBG Fund restricted fund balance in the amount of \$205,347 represented by the above revenue recognition.**

**(b) CDBG Fund. Amend the 2016 CDBG Fund budget to increase appropriations in the amount of \$205,347 as follows:**

\$205,347 to record the expenditure of CDBG grant funds for the purpose of completing the Pedestrian Mobility Project.

**Recognize a decrease in 2016 CDBG Fund restricted fund balance in the amount of \$205,347 represented by the above expenditure appropriations.**

**(c) General Fund. Amend the 2016 General Fund budget to increase appropriations in the amount of \$420,000 as follows:**

\$420,000 to record the expenditure of General Fund monies for the purpose of acquiring real property.

**Recognize a decrease in 2016 General Fund restricted fund balance in the amount of \$420,000 represented by the above expenditure appropriations.**

**Section 2. The City Council of the City of Northglenn, Colorado, hereby finds and declares that in making appropriations provided by this ordinance:**

- (a) No appropriation for debt service has been reduced or transferred.
- (b) No appropriation has been reduced below any amount required by law to be appropriated.
- (c) No appropriation has been reduced by more than the unencumbered balance thereof.
- (d) In the case of each transfer of all or part of any unencumbered appropriation, such transfer has been requested and approved by the City Manager.
- (e) In the case of each reduction of an appropriation, the City Manager has rendered his report and recommendations thereon and has requested and approved such reduction.
- (f) In the case of the appropriation amendment, the City Manager has certified that there are funds available for appropriation.

INTRODUCED, READ AND ORDERED POSTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

PASSED ON SECOND AND FINAL READING this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
JOYCE DOWNING  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

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COREY Y. HOFFMANN  
City Attorney