

**NORTHGLENN URBAN RENEWAL AUTHORITY  
REGULAR MEETING MINUTES  
December 9, 2015**

**CALL to ORDER:**

Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on December 9, 2015 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

**ROLL CALL:**

Present were: Chair Garner, Vice Chairman Lynch, Commissioners Brown, Coleman, DeMay, Gavette and McCune.

Absent:

Vice Chairman Lynch and Commissioner Brown (excused).

Staff Present:

Executive Director Tuttle, Board Attorney Parker, Board Clerk Baca, Economic Development Specialist Rogowski and Kent Kisselman, Engineering Manager.

**MEETING MINUTES:**

November 18, 2015

**MOTION TO PASS**

Commissioner Gavette **MOVED** and it was **SECONDED** by Commissioner DeMay to approve minutes of the regular meeting on November 18, 2015 as presented. There was no discussion and the **MOTION PASSED** unanimously.

**PUBLIC**

**PARTICIPATION:**

None.

**PUBLIC HEARING:**

2016 Budget Hearing

Chairman Garner opened the Public Hearing on the 2016 Budget. No one came forward to speak for or against the 2016 NURA budget and Chairman Garner closed the hearing.

Design & Construction  
of Community Center  
Drive Proposal

Kent Kisselman, Engineering Manager came forward and presented estimated costs for the Design & Construction of Community Center Drive. He stated these are only estimates at this time, and explained the timing to get the construction completed in conjunction with the hospital opening. The Board had several questions and after

discussion it was the consensus of the Board to move forward with the design and construction of Community Center Drive up to \$1,000,000.

**BILLS and COMMUNICATIONS:**

None.

**AGENDA ADDITIONS and DELETIONS:**

None.

**UNFINISHED BUSINESS:**

None.

**REPORTS of the DIRECTOR, STAFF, CONSULTANTS, ATTORNEY:**

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of October for URA 1 and URA 2.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve the October financial report for URA 1 and URA 2. There was discussion and the **MOTION PASSED** unanimously.

104<sup>th</sup> Avenue & I-25  
Ramp Landscaping  
Project

Executive Director Tuttle stated City Council was very pleased with the design and landscaping that was presented to them on Monday, December 7, 2015. Executive Director Tuttle thanked the Board for their hard to work on the project and stated the RFP will be going out in 2016.

Huron Center

Executive Director Tuttle updated the Board on the former Albertson's building. She stated the building has been boarded up and answered questions from the board.

**NEW BUSINESS:**

Resolution N/15-31  
Support of SCFD  
Reauthorization

Chair Garner provided a summary of the Support of SCFD Reauthorization.

**MOTION TO PASS**

Chair Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/15-31. There was no discussion and the **MOTION PASSED** unanimously.

Resolution N/15-35  
2016 URA #1 Budget  
Adoption

Executive Director Tuttle provided a summary for the 2016 URA #1 Budget.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Coleman to approve Resolution N/15-35. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/15-36  
2016 URA #2 Budget  
Adoption

Executive Director Tuttle provided a summary for the 2016 URA #2 Budget.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Coleman to approve Resolution N/15-36. There was discussion and the **MOTION PASSED** unanimously.

**EXECUTIVE SESSION:**

Chair Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to meet in Executive Session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) relative to the following five matters; 1) Huron Center; 2) Malley Heights; 3) 550 W. 104<sup>th</sup> Avenue; 4) Marketplace; and 5) 112<sup>th</sup> Avenue & Washington Street/NURA land. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Chair Garner, Commissioners Coleman, DeMay, Gavette, McCune, Executive Director Tuttle, Board Attorney Parker, Board

Clerk Baca, and Economic Development Specialist Rogowski.

**RECESS:** The meeting recessed at 6:20 p.m.

**RECONVENE:** The meeting reconvened at 7:04 p.m.

**FUTURE AGENDA:** None.

**ADJOURNMENT and  
PLACE and TIME of  
NEXT MEETING:**

The meeting adjourned at 7:05 p.m. The next regular meeting is scheduled for January 13, 2016 at 5:45 p.m. in Council Chambers.

Submitted by:

---

Debbie Tuttle  
Executive Director

---

Rosie Garner  
Chair