

CITY OF NORTHGLENN
LIQUOR LICENSING AUTHORITY
August 1, 2016

CALL TO ORDER Chairperson Foster called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, August 1, 2016 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Chairperson Maxine Foster, Vice Chairperson Sharon Whitman, Members Gloria Mikan, Verna Sullivan, and Caron Lawless.

ABSENT No one.

STAFF PRESENT Attorney Kathryn Sellers and Deputy City Clerk Lisa Andrews.

APPROVAL OF MINUTES
July 18, 2016 Minutes of the July 18, 2016 meeting were approved as presented.

SPECIAL PRIVATE OCCASION PERMIT APPLICATIONS:
Kimberlee Clancy Deputy City Clerk Andrews provided a summary of the application submitted by Kimberlee Clancy for a special private occasion permit to allow 6% beer and wine to be consumed on August 14th from 11:00 a.m. to 2:00 p.m. at E.B. Rains, Jr. Memorial Park for a company picnic.

Ms. Heather Dubuison was present on behalf of Kimberlee Clancy, the applicant.

There was discussion regarding the proximity of the pavilion to the playground. Ms. Dubuison agreed to maintain all alcohol within the permitted area.

MOTION TO PASS Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Mikan to approve the special private occasion permit application filed by Kimberlee Clancy for an occasion to be held on August 14, 2016.

MOTION PASSED There was no discussion and the motion **PASSED**.
IN FAVOR - Foster, Whitman, Mikan, Sullivan, Lawless.
OPPOSED - No one.
ABSENT - No one.

Shawn Sandoval Deputy City Clerk Andrews provided a summary of the application submitted by Shawn Sandoval for a special private occasion permit to allow 6% beer and wine to be consumed on August 13th from

5:00 p.m. to 9:00 p.m. at E.B. Rains, Jr. Memorial Park for a baby shower.

There was discussion regarding the insurance requirement. Mr. Sandoval stated that he will obtain the certificate by the date of the event and file the certificate with the City Clerk's Office.

There was discussion regarding the proximity of the pavilion to the playground. Mr. Sandoval agreed to keep alcohol within the permitted area.

MOTION TO PASS

Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Mikan to approve the special private occasion permit application filed by Shawn Sandoval for an occasion to be held on August 13, 2016. Approval is conditional upon a certificate of liability insurance being filed with the Northglenn City Clerk's Office by 5 p.m. on August 12, 2016.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Foster, Whitman, Mikan, Sullivan, Lawless.
OPPOSED - No one.
ABSENT - No one.

SPECIAL EVENTS

PERMIT APPLICATION:

Northglenn Elks Lodge

Deputy City Clerk Andrews provided a summary of the application for a special events permit to allow the sale or service of alcoholic beverages at Northglenn Elks Lodge, 10969 Irma Drive from 8:00 a.m. to 11:59 p.m. on August 15, 2016 during a fundraiser event.

Mr. Robert Foust was present on behalf of Northglenn Elks Lodge #2438.

Mr. Foust stated children will be present and there is a designated play area. There will be security guards on duty to ensure compliance with beer and liquor codes. This is the 10th year for the annual car show.

MOTION TO PASS

Ms. Mikan **MOVED** and it was **SECONDED** by Vice Chairperson Whitman to approve the special events permit application filed by Northglenn Elks Lodge #2438 for an event to take place on August 14, 2016.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Foster, Whitman, Mikan, Sullivan, Lawless.
OPPOSED - No one.
ABSENT - No one.

OTHER MATTERS

None.

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COMMUNICATIONS None.

ADJOURNMENT There being no further business, the meeting adjourned at 9:16
a.m.

LISA ANDREWS, CMC
Deputy City Clerk

MAXINE FOSTER
Chairperson