

**CITY OF NORTHGLENN**  
**LIQUOR LICENSING AUTHORITY**  
**April 18, 2016**

**CALL TO ORDER** Chairperson Foster called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, April 18, 2016 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Chairperson Maxine Foster, Vice Chairperson Sharon Whitman, Members Gloria Mikan, Caron Lawless and Verna Sullivan.

**ABSENT** No one.

**STAFF PRESENT** Attorney Hilary Graham and Deputy City Clerk Lisa Andrews.

**APPROVAL  
OF MINUTES**

March 21, 2016 Minutes of the March 21, 2016 meeting were approved as corrected.

**SPECIAL EVENTS**

**PERMIT APPLICATIONS:**

Northglenn Arts and Humanities Foundation: Deputy City Clerk Andrews provided information about the application for a special events permit submitted by Northglenn Arts and Humanities Foundation for the Sculpture Garden Dedication to take place at Eleanor Wyatt/ Centennial Park on June 10, 2016.

Ms. Rosie Garner, President of Northglenn Arts and Humanities Foundation was present and provided details regarding the event.

Deputy City Clerk Andrews advised the authority regarding a letter received from the Northglenn Arts and Humanities Foundation requesting the application for the Sculpture Garden Dedication be amended regarding the security plan and boundaries for the event.

Ms. Garner acknowledged the letter and confirmed that changes are being requested pertaining to the application for the Sculpture Garden Dedication as well as for the permits previously issued for the A Cappella Concert Series and the Summer Concert Series.

Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services was present and stated the applicant and staff were under the impression that police presence is required at events with a special event liquor permit. The applicant and staff recently learned that police security is not a requirement, the applicant is

wishing to amend the applications to indicate that off duty police officers will not be utilized as security at the events.

Ms. Garner reiterated, if approved, off duty police officers will not be utilized at the Sculpture Garden Dedication, the A Cappella Concert Series, or the Summer Concert Series.

Ms. Peterson noted there have never been any violations in the past and stated there will be additional Foundation members and city staff present to monitor the service and consumption of alcohol.

Ms. Peterson also addressed the Foundation's request to not install beer garden barriers for the Sculpture Garden Dedication or the Summer Concert Series. At the Sculpture Park Dedication, there will be natural barriers such as a fence on the north side of the park and sidewalk around the remaining area. No other artificial barriers will be utilized.

There was discussion regarding the Northglenn Summer Concert Series. Ms. Garner explained the event would be operated similar to the 2015 Pirate Fest; there will be no barriers for the beer garden. Ms. Peterson clarified there will be a barrier around the entire concert area but not specifically around the area where the beer will be served. Drinks can be carried to another area within the concert premises for consumption.

There was Authority discussion regarding Citizen Police Academy members providing additional security for the events. Ms. Garner agreed to the possibility and will check into it. The Foundation has nine (9) members and there are usually three (3) to four (4) at the events but the number can be increased. Ms. Peterson advised there are also several city staff members working at the events.

There was Authority discussion regarding the number of drinks allowed for purchase. Ms. Garner stated there is no limit to the number of drinks that can be purchased. The Foundation does not serve alcohol to intoxicated individuals and identification is checked upon purchase.

Attorney Graham advised the Authority regarding their ability to set a limit for the number of beverages allowed per person.

Ms. Garner requested that a limit not be set for the number of drinks allowed per person.

Sculpture Garden Dedication

**MOTION TO PASS**

Chairperson Foster **MOVED** and it was **SECONDED** by Vice Chairperson Whitman to approve the special events permit

application filed by Northglenn Arts and Humanities foundation for the Sculpture Garden Dedication with the following changes:

- Application Question #6: Police officers will not be utilized as security; and
- Application Question #7: No barriers will be installed for the event.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.

OPPOSED - No one.

ABSENT - No one.

Reconsideration Request

**MOTION TO PASS**

Ms. Lawless **MOVED** and it was **SECONDED** by Ms. Sullivan to grant the request for reconsideration of the special event permit applications submitted by Northglenn Arts and Humanities Foundation for the A Cappella concert Series and the Summer Concert Series.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.

OPPOSED - No one.

ABSENT - No one.

A Cappella Concert Series

**MOTION TO PASS**

Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Mikan to approve a change to the special events permit application filed by Northglenn Arts and Humanities foundation for the A Cappella Concert Series as follows:

- Application Question #6: Police officers will not be utilized as security.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.

OPPOSED - No one.

ABSENT - No one.

Summer Concert Series

**MOTION TO PASS**

Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Mikan to approve a change to the special events permit application filed by Northglenn Arts and Humanities foundation for the Summer Concert Series as follows:

- Application Question #6: Police officers will not be utilized as security; and
- Application Question #7: No barriers will be installed for the event.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.

OPPOSED - No one.  
ABSENT - No one.

**REPORT OF CHANGES-  
Manager Registration:**

AMF Northglenn

Deputy City Clerk Andrews advised the Authority that AMF Bowling Centers, Inc. has submitted a report of changes to register Mr. Joseph Ulibarri as the new on-site manager of AMF Northglenn. Information was also provided to the Authority regarding the background investigation that was conducted on Mr. Ulibarri.

**MOTION TO PASS**

Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Lawless to continue consideration of the report of changes filed by AMF Bowling Centers, Inc. d/b/a AMF Northglenn to May 2, 2016 and invite Mr. Ulibarri to be present to address concerns of the Authority.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.  
OPPOSED - No one.  
ABSENT - No one.

**LIQUOR LICENSE  
RENEWAL  
APPLICATIONS:**

El Mirador

Deputy City Clerk Andrews advised the Authority that El Mirador, Inc. has applied for annual renewal of the hotel and restaurant liquor license held for the establishment known as El Mirador. There was discussion regarding the conduct of the establishment and the number of police calls for service within the last year.

**MOTION TO PASS**

Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Mikan to continue consideration of the liquor license renewal application filed by El Mirador, Inc. d/b/a El Mirador to May 2, 2016 and invite the licensee to be present to address concerns of the Authority.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Foster, Whitman, Mikan, Lawless, Sullivan.  
OPPOSED - No one.  
ABSENT - No one.

Northglenn Discount Liquor

Deputy City Clerk Andrews advised the Authority that SRK Corporation applied for annual renewal of the retail liquor store license held for the establishment known as Northglenn Discount Liquor. There was discussion regarding the conduct of the establishment and the number of police calls for service within the last year.

**MOTION TO PASS** Vice Chairperson Whitman **MOVED** and it was **SECONDED** by Ms. Lawless to continue consideration of the liquor license renewal application filed by SRK Corporation d/b/a Northglenn Discount Liquor to May 2, 2016 and invite the licensee to be present to address concerns of the Authority.

**MOTION PASSED** There was no discussion and the motion **PASSED**.  
**IN FAVOR** - Foster, Whitman, Mikan, Lawless, Sullivan.  
**OPPOSED** - No one.  
**ABSENT** - No one.

**OTHER MATTERS** None.

**COMMUNICATIONS** None.

**ADJOURNMENT** There being no further business, the meeting adjourned at 9:45a.m.

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LISA ANDREWS, CMC  
Deputy City Clerk

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MAXINE FOSTER  
Chairperson