

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
October 26, 2020**

CALL TO ORDER Mayor Leighty called a regular meeting of the Northglenn City Council to order on Monday, October 26, 2020 at 7:00 p.m. Due to the COVID-19 pandemic, the meeting was held remotely with electronic participation by all members of the City Council.

ROLL CALL Present were: Mayor Leighty, Council members Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, and Esquibel.

ABSENT Mayor Pro Tem Willford (joined the meeting at 9:08 p.m.).

STAFF PRESENT City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was given.

RESPONSE TO RESIDENT INQUIRY: None.

AGENDA ADDITIONS AND DELETIONS: None.

PROCLAMATIONS:
Breast Cancer Awareness Month Mayor Leighty read the proclamation proclaiming October 2020 as Breast Cancer Awareness Month in the City of Northglenn.

PRESENTATIONS:
Dedicated Service Award Mayor and Council recognized Jim Lynch for his service to the Northglenn Urban Renewal Authority (NURA). Council member Brown spoke about Mr. Lynch’s contributions to the Authority and thanked him for his many years of service.

Youth Commission Quarterly Update Youth Commission President Lily Cunis provided a quarterly update to City Council. Lily spoke membership recruitment, a voter registration project focused on youth eligible for pre-registration, the youth vaping panel, the Denver Regional Council of Governments (DRCOG) Regional Transportation Plan Youth Advisory Board, and reviewing the Community Co-Production Policing topic. Lily also reported on the Commission’s racial equity training.

City Council thanked the Youth Commission for their participation in the youth vaping panel and their work on various community issues.

COVID-19 Update

Rupa Venkatesh, Assistant to the City Manager, presented a COVID-19 update to City Council. Ms. Venkatesh spoke about COVID-19 incidence rates in Adams County and the City's plans for complying with being moved into the Safer at Home Level 3 phase on October 28, 2020. Ms. Venkatesh presented one of the City's public service announcement videos to Council and provided information about impacts to City services, upcoming events, and businesses.

City Manager Geyer provided information about access to City facilities and services at the Recreation Center. There was discussion about services that will continue at the Recreation Center, available CARES Act funding to assist Northglenn businesses, assistance available to renters and landlords, and upcoming City events.

**PUBLIC INVITED
TO BE HEARD**

Mayor Leighty called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing. There was no response.

COMMUNICATIONS:
Council

Mayor Leighty thanked the Church of Jesus Christ of Latter Day Saints for the food drive they hosted last Saturday. Mayor Leighty stated the church provides a great amount of food to the community and she enjoyed learning about their organization.

Council member Peterson reported he attended the Legislative Policy Committee meeting tonight.

Council member Downing reported on the Rocky Flats Stewardship Council meeting and noted the group waived all municipal member fees for 2021 with the approval of their budget.

Council member Brown reported she attended the Youth Commission meeting last week and stated she enjoyed the race and diversity training the Youth Commission received.

Council member Goff reported on the Diversity, Inclusivity, and Social Equity Board's first meeting and stated it was a very rewarding experience. Council member Goff reported she spoke to the Colorado Oil and Gas Conservation Commission this morning to support the organization's rulemaking regarding clean air priorities. Council member Goff reported on the Legislative Policy Committee meeting. She provided information about the Paid Family Leave Act question on the ballot, Colorado's historical practice of utilizing mail ballots, and the virtual legislative dinner in December or January.

Council member Duran Mullica reported on the Regional Transportation District (RTD) Accountability Board's Governance Committee and stated that, as the Committee Chair, she will be focused on maintaining local input and creating a community-based transportation plan. Council member Duran Mullica reported she spoke at the Regional Air Quality Council meeting last week regarding greenhouse gas reduction.

Council member Esquibel reported he attended a virtual meeting of the Northglenn Senior Organization (NSO) and reported the group discussed the importance of voting.

Mayor Leighty spoke about the NSO's Veterans Day project to distribute yard signs to honor all veterans in the community.

Staff

City Manager Geyer reported the Leadership Team and Municipal Judge participated in an equity training last Friday.

City Clerk Small provided information about the November 3, 2020 General Election and services available to voters.

FINANCIAL UPDATE:

August 2020 Report

Mr. Jason Loveland, Director of Finance, provided a financial report for August. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's cash reserves through August 31, 2020. Staff addressed questions from Council regarding the current fund balance and status of local businesses.

CONSENT AGENDA

MOTION TO PASS

Council member Brown **MOVED** and it was **SECONDED** by Council member Goff to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

The following items were approved on the consent agenda:

- October 12, 2020 Regular Meeting Minutes
- CR-144 – West 104th Avenue Traffic Signal Poles Insurance Claim Project
- CR-148 – Maiker Housing Partners CARES Act Funding Subrecipient Agreement

PUBLIC HEARINGS:

CB-1953 – 2018

International Building
Codes, 2017 National
Electrical Code, and
1997 Uniform Building
Code for Abatement of
Dangerous Buildings

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1953 and called for anyone wishing to speak either “for” or “against” CB-1953. There was no response and the public hearing was closed.

CB-1954 – Amending
the Municipal Code
Regarding Contractor
Licenses

City Clerk Small read the title.

Mayor Leighty opened the public hearing on CB-1954 and called for anyone wishing to speak either “for” or “against” CB-1954. There was no response and the public hearing was closed.

Karl’s Farm Filing No. 1,
Amd. No. 2 Final Plat

Mayor Leighty opened the public hearing on the Karl’s Farm Filing No. 1, Amd. No. 2 Final Plat.

Eric Ensey, Senior Planner, provided a summary of the Karl’s Farm development, the request to replat 12.23 acres of the site for multi-family residential development, and approval of the application for the Filing No. 1, Amd. No. 2 Final Plat. Mr. Ensey reported the Planning Commission reviewed the application and recommended approval of the replat, and stated staff also recommends approval. Mr. Ensey addressed questions from Council regarding the Karl’s Farm development.

Mayor Leighty called for anyone wishing to speak either “for” or “against” the Karl’s Farm Filing No. 1, Amd. No. 2 Final Plat.

Ben Crenshaw, Southern Land Company, stated they are excited to be part of the community with the Karl’s Farm Development, and offered to answer any questions about the proposal. Mr. Crenshaw stated Southern Land Company is willing to address parking concerns throughout the development of the site and will actively manage parking for the multi-family complex.

Mayor Leighty called for anyone else wishing to speak on the Final Plat. There was no response and the public hearing was closed.

ORDINANCES –
Second Reading:

CB-1953 – 2018
International Building
Codes, 2017 National
Electrical Code, and
1997 Uniform Building
Code for Abatement of
Dangerous Buildings

City Clerk Small read the title.

MOTION TO PASS

Council member Mullica **MOVED** and it was **SECONDED** by
Council member Downing to approve CB-1953 on second reading.

Brook Svoboda, Director of Planning and Development provided a
summary of CB-1953.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown,
Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

CB-1954 – Amending
the Municipal Code
Regarding Contractor
Licenses

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by
Council member Goff to approve CB-1954 on second reading.

Brook Svoboda, Director of Planning and Development provided a
summary of CB-1954.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown,
Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

RESOLUTIONS:

CR-133 – Second
Amendment to Standley
Lake Park IGA

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by
Council member Goff to approve CR-133.

Tami Moon, Environmental Manager, provided a summary of CR-133.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

CR-141 – Karl’s Farm
Filing No. 1, Amd. No. 2
Final Plat; and
CR-142 – Subdivision
Improvement Agreement –
Karl’s Farm Filing No. 1,
Amd. No. 2

City Clerk Small read the titles.

MOTION TO PASS

Council member **MOVED** and it was **SECONDED** by Council member to approve CR-141 and CR-142.

Brook Svoboda, Director of Planning and Development, provided a summary of CR-141 and CR-142.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

CR-143 – Community
Co-Production Policing
Implementation and
Strategic Plan

City Clerk Small read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-143.

Police Chief Jim May provided a summary of CR-143.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Leighty, Witkovich, Peterson, Downing, Brown, Goff, Duran Mullica, Esquibel.

OPPOSED - None.

ABSENT - Willford.

CR-145 – 2021 Pay Plan City Clerk Small read the title.

MOTION TO PASS Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-145.

Jason Loveland, Director of Finance, provided a summary of CR-145.

Note: Mayor Pro Tem Willford joined the meeting at 9:08 p.m.

MOTION PASSED There was discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Brown,
Goff, Duran Mullica, Esquibel.
OPPOSED - Downing.
ABSENT - None.

CR-146 – 2020 Mill Levy Certification, Collectable in 2021 City Clerk Small read the title.

MOTION TO PASS Council member Downing **MOVED** and it was **SECONDED** by Council member Brown to approve CR-146.

Jason Loveland, Director of Finance, provided a summary of CR-146.

MOTION PASSED There was no discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.
OPPOSED - None.
ABSENT - None.

CR-147 – 2021 Annual Operating and Capital Improvement Budget Adoption City Clerk Small read the title.

MOTION TO PASS Council member Brown **MOVED** and it was **SECONDED** by Council member Downing to approve CR-147.

Jason Loveland, Director of Finance, provided a summary of CR-147.

MOTION PASSED There was discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.
OPPOSED - None.
ABSENT - None.

DISCUSSION ITEM

NGCC Master Plan
Phase 1 Implementation
October Update

Amanda Peterson, Director of Parks, Recreation and Cultural Services, provided an update on the Civic Center Master Plan Phase 1 Implementation Project. Ms. Peterson stated the project is on schedule and within budget, and announced a topping-out ceremony will be held on November 12, 2020. Ms. Peterson provided an update on the public outreach efforts to select furniture for the new Senior Center and stated the next project update will be provided to Council on November 23. Ms. Peterson addressed questions from Council regarding the solar power component of the project.

**PUBLIC INVITED
TO BE HEARD**

Mayor Leighty called for any member of the public wishing to speak on items previously addressed by Council. There was no response.

Executive Session
MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Goff to adjourn to Executive Session pursuant to Section 4.5(a) of the City of Northglenn Home Rule Charter for personnel matters regarding Council appointee evaluations.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Leighty, Willford, Witkovich, Peterson, Downing,
Brown, Goff, Duran Mullica, Esquibel.
OPPOSED - None.
ABSENT - None.

ADJOURNMENT

The City Council meeting adjourned at 9:34 p.m.

JOHANNA SMALL, CMC
City Clerk

MEREDITH LEIGHTY
Mayor