

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
November 18, 2019**

**CALL TO ORDER** Mayor Esquibel called a special meeting of the Northglenn City Council to order on Monday, November 18, 2019 at 7:19 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Mayor Esquibel, Mayor Pro Tem Leighty, Council members Sauers, Brown, Duran Mullica, and Willford.

**ABSENT** Council members Rodriguez, Downing and Whitman.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO CITIZEN INQUIRY:**  
CRM System City Manager Geyer reported on Citizen Relationship Management (CRM) system requests and staff responses for October 2019. There was discussion regarding follow-up to satisfaction survey reports with below average or poor ratings. City Manager Geyer stated her office will begin reaching out to the resident when satisfaction survey ratings are low.

**AGENDA ADDITIONS AND DELETIONS:** None.

**PROCLAMATIONS:**  
50<sup>th</sup> Anniversary Resident Recognition Program:  
Ross Bruny Mayor Esquibel read the proclamation honoring Ross Bruny as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program. Mayor Esquibel presented the proclamation to Mr. Bruny and thanked him for all of his contributions to the City of Northglenn.

Shannon Burns Mayor Esquibel read the proclamation honoring Shannon Burns as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program. Mayor Esquibel presented the proclamation to Ms. Burns and thanked her for all of her contributions to the City of Northglenn.

Marge Carlow Mayor Esquibel read the proclamation honoring Marge Carlow as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition

Program. Mayor Esquibel presented the proclamation to Ms. Carlow and thanked her for all of her contributions to the City of Northglenn.

Marty Follett

Mayor Esquibel read the proclamation honoring Marty Follett as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program. Mayor Esquibel presented the proclamation to Ms. Follett and thanked her for all of her contributions to the City of Northglenn.

Mary Murphy

Mayor Esquibel read the proclamation honoring Mary Murphy as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program. Mayor Esquibel presented the proclamation to Ms. Murphy and thanked her for all of her contributions to the City of Northglenn.

Greyson Seilor

Mayor Esquibel read the proclamation honoring Greyson Seilor as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program. Mayor Esquibel presented the proclamation to Greyson and thanked her for her contributions to the City of Northglenn.

Hmong New Year

Mayor Esquibel read the proclamation recognizing the Hmong New Year and presented the proclamation to Ms. Crystal Maus, President of the Hmong American Association of Colorado. Ms. Maus invited everyone to attend the Hmong New Year celebration on Saturday, November 30, 2019 at Adams County Fairgrounds.

Homelessness and Hunger  
Awareness Week

Mayor Esquibel proclaimed November 16<sup>th</sup> through 24<sup>th</sup>, 2019 as National Hunger and Homelessness Awareness Week in the City of Northglenn and presented a proclamation to Ms. Melanie Rohr, Immaculate Heart of Mary Stewardship Office. Ms. Rohr accepted the proclamation and thanked the volunteers that contribute to the success of the Immaculate Heart of Mary Food Bank.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Esquibel called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. There was no response.

**LEGISLATIVE POLICY  
COMMITTEE UPDATE:**

Council member Willford reminded Council about the Legislative Dinner on December 2, 2019.

**FINANCIAL REPORT**

September 2019 Update

Mr. Jason Loveland, Director of Finance, provided a financial report for the period ending September 30, 2019. Mr. Loveland spoke about revenue and expenditures in the General Fund, Water and Wastewater Fund, Stormwater Fund, Sanitation Fund, Conservation Trust Fund, and Capital Projects Fund. Mr. Loveland also reported on the City's

cash reserves and sales tax revenue by geo-code through September 30. Mr. Loveland addressed a question from City Council regarding the marijuana sales tax revenue.

**CONSENT AGENDA**

**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

The following items were approved on the consent agenda:

- Minutes of the October 28, 2019 Regular Meeting
- Minutes of the November 12, 2019 Special Meeting
- CR-124 – Northglenn Arts & Humanities Foundation Fee Waiver
- CR-125 – Youth Commission Appointment – Shelby Rosner
- CR-126 – Youth Commission Appointment – Isaiah Salgado-Rael
- CR-129 – CDBG Subgrantee Agreement for 2018/2019  
Program Year Funds Amendment

**RESOLUTIONS:**

CR-127 – Justice  
Center West Park  
Contract Amendment

City Clerk Small read the title.

Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services, provided a summary of CR-127.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-127.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

CR-128 – Traffic  
Signals at 104<sup>th</sup> Avenue  
and I-25 IGA

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-128.

City Manager Geyer provided a summary of CR-128.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown, Duran Mullica,  
Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

CR-130 – Thornton-  
Northglenn Signal  
Maintenance IGA

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by  
Council member Sauers to approve CR-130.

City Manager Geyer provided a summary of CR-130.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown, Duran Mullica,  
Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

CR-131 – Garland Drive  
Waterline Replacement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by  
Council member Duran Mullica to approve CR-131.

Mr. Kent Kisselman, Director of Public Works, provided a summary  
of CR-131.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown, Duran Mullica,  
Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

CR-132 – Addendum  
to On-Call Traffic  
Signal Contract

City Clerk Small read the title.

**MOTION TO PASS**

Council member Brown **MOVED** and it was **SECONDED** by  
Council member Sauers to approve CR-132.

Mr. Kent Kisselman, Director of Public Works, provided a summary  
of CR-132.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Leighty, Sauers, Brown, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Rodriguez, Downing, Whitman.

**DISCUSSION ITEMS:**

Northglenn Civic Center  
Master Plan Phase 1  
Implementation Update

Ms. Amanda Peterson, Director of Parks, Recreation and Cultural Services, provided an update on the Northglenn Civic Center Master Plan Phase 1 Implementation, stating that groundbreaking took place on October 28, 2019 and site grading and tree removal has begun. Ms. Peterson highlighted key project milestones and community outreach efforts that will be taking place within the next few months. Staff intends to provide monthly project updates, with the next scheduled for December 16, 2019.

City Council Ward 1  
Vacancy

City Attorney Hoffmann provided information about the Ward 1 City Council vacancy that will be created when Mayor Pro Tem Leighty is sworn-in to the office of Mayor on December 9, 2019. Mr. Hoffmann stated that, per the City Charter, the Ward 1 vacancy must be filled by appointment no later than January 8, 2020. Mr. Hoffmann stated staff would like to advertise the vacancy in the November 28, 2019 issue of the Northglenn-Thornton Sentinel and accept applications for the vacancy through December 12, 2019. Interviews could be conducted on December 16, 2019 for appointment by January 8, 2020. If there are no applications submitted or Council chooses not to fill the position by appointment by January 8, 2020, Council would need to pass a resolution to call a special election at the January 13, 2020 meeting.

There was discussion regarding the appointment process versus the cost, benefits, and timeline of conducting a special election.

Note:

Council member Brown left the meeting at 8:39 p.m.

The general consensus of Council was to move forward with an appointment process and accept applications through December 12.

**COMMUNICATIONS:**

Council

Council member Duran Mullica provided an update regarding the Regional Transportation District (RTD) Special Promotional Fare Pilot Program that will be discussed at the RTD Board Meeting on November 19, 2019. Council member Druan Mullica requested Council support for the program that would reduce fares on the N-line

from regional to local fares. Council member Duran Mullica also provided an update regarding a meeting she attended with Colorado Department of Transportation (CDOT) regarding the impacts of the new toll lanes on I-25.

Mayor Pro Tem Leighty reported that she will be attending the National League of Cities (NLC) summit in San Antonio, Texas next week.

Mayor Esquibel expressed regret that he was unable to attend the Northglenn Civic Center Groundbreaking Ceremony.

Council member Sauers congratulated Mayor Pro Tem Leighty on her election as Mayor and also the newly elected Council members. Council member Sauers also commented that she enjoyed Mayor Esquibel's presentation of Greyson Seilor's proclamation as a nominee for the City's 50<sup>th</sup> Anniversary Resident Recognition Program.

Staff

City Manager Geyer reminded Council about the holiday photo scheduled for November 19, 2019 at the Recreation Center and reported that she will be attending a Pow Wow meeting on December 10, 2019.

**PUBLIC INVITED**  
**TO BE HEARD**

Mayor Esquibel invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

Executive Session  
**MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** by Council member Duran Mullica to adjourn to Executive Session pursuant to Section 4.5(a) of the City of Northglenn Home Rule Charter for personnel matters regarding Council appointee evaluations.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Esquibel, Leighty, Sauers, Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - Rodriguez, Downing, Brown, Whitman.

**ADJOURNMENT**

The City Council meeting adjourned to the Executive Session at 9:11 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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ANTONIO B. ESQUIBEL  
Mayor