

**CITY OF NORTHGLENN  
CITY COUNCIL MINUTES  
November 25, 2019**

**CALL TO ORDER** Mayor Esquibel called a regular meeting of the Northglenn City Council to order on Monday, November 25, 2019 at 7:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL** Present were: Mayor Esquibel, Council members Rodriguez, Downing, Whitman, Duran Mullica, and Willford.

**ABSENT** Mayor Pro Tem Leighty, Council members Sauers and Brown.

**STAFF PRESENT** City Manager Geyer, City Attorney Hoffmann, and City Clerk Small.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was given.

**RESPONSE TO RESIDENT INQUIRY:** City Manager Geyer updated Council on the snow removal plan with regard to the current inclement weather conditions.

**AGENDA ADDITIONS AND DELETIONS:** None.

**INTERVIEWS:**  
Meera Bipin Meera Bipin came forward to be interviewed for a position on the Youth Commission. Ms. Bipin provided information about herself and her interest in serving on the Commission.

**PROCLAMATIONS:**  
Small Business Saturday Mayor Esquibel read the proclamation proclaiming Saturday, November 30, 2019 as Small Business Saturday in the City of Northglenn and presented the proclamation to Ms. Debbie Tuttle, Economic Development Manager. Ms. Tuttle encouraged everyone to visit a small business in the City of Northglenn on November 30.

Native American Heritage Month Mayor Esquibel read the proclamation proclaiming November 2019 as Native American Heritage Month in the City of Northglenn and presented the proclamation to Mr. Doug Good Feather. Mr. Good Feather thanked the City of Northglenn for recognizing Native American Heritage Month.

**PRESENTATIONS:**

Economic Development  
Q3 Report

Ms. Debbie Tuttle, Economic Development Manager, reported on the 8<sup>th</sup> Annual Business Appreciation Breakfast, new business ribbon cuttings and grand openings, existing business expansions and reinvestments, business anniversaries, commercial real estate vacancy rates, unemployment rates, Northglenn Urban Renewal Authority (NURA) activities, the Adams County Economic Development (ACED) Site Selection Summit, Small Business Saturday, the Northglenn Holiday Business After-Hours and Networking Event, and the 13<sup>th</sup> Annual Count the Lights Contest. Ms. Tuttle also expressed gratitude to Council member Whitman for her contribution to the Business Retention Committee. Council member Whitman stated it has been great to see economic growth during her eight-year tenure and encouraged Council to revisit the policy regarding the promotion of local businesses.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Esquibel called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. There was no response.

**LEGISLATIVE POLICY  
COMMITTEE UPDATE:**

Council member Duran Mullica stated the Committee met and discussed legislative updates from Colorado Municipal League (CML), Adams County Youth Initiative (ACYI) and Colorado Communities for Climate Action (CC4CA). Discussions are already in progress regarding the upcoming 2020 legislative session and Council is invited to attend the Legislative Dinner on December 2<sup>nd</sup>.

**CONSENT AGENDA  
MOTION TO PASS**

Council member Whitman **MOVED** and it was **SECONDED** by Council member Rodriguez to approve the consent agenda.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty, Sauers, Brown.

The following items were approved on the consent agenda:

- CR-133 – Acceptance of Grant – BJA/Forensic Equipment
- CR-136 – Single Stream Recycling Contract
- CR-140 – 2020 Fischer, Brown, Bartlett & Gunn, P.C. Legal Services Agreement
- CR-141 – 2020 Lamp Rynearson Water Rights Engineering Agreement

- CR-142 – Historic Preservation Commission Reappointment – Jack White
- CR-143 – Youth Commission Reappointment – Aidan Earls

**PUBLIC HEARINGS:**

CB-1937 – Oil and Gas Regulations

City Clerk Small read the title.

Mayor Esquibel opened the public hearing on CB-1937 and called for anyone wishing to speak either “for” or “against” CB-1937 to come forward.

Mr. Matthew Sura, special counsel, presented information about the proposed oil and gas regulations and best management practices.

There was discussion regarding noise mitigation and zoning for oil and gas operations.

Mayor Esquibel called for any other person wishing to speak on CB-1937 to come forward. There was no response and the public hearing was closed.

CB-1939 – Public Consumption Definition Amendment

City Clerk Small read the title.

Mayor Esquibel opened the public hearing on CB-1939 and called for anyone wishing to speak either “for” or “against” CB-1939 to come forward. There was no response and the public hearing was closed.

**ORDINANCES –  
SECOND READING:**

CB-1937 – Oil and Gas Regulations

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Rodriguez to approve CB-1937 on second reading.

City Attorney Hoffmann provided clarification regarding proposed zoning for oil and gas operations; public facility zoning does not include open space. Open space is a separate and distinct zoning district where oil and gas operations would be prohibited.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Duran Mullica, Willford.

OPPOSED - Whitman.

ABSENT - Leighty, Sauers, Brown.

CB-1939 – Public  
Consumption Definition  
Amendment

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Willford to approve CB-1939 on second reading.

City Attorney Hoffmann provided a summary of CB-1939.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty, Sauers, Brown.

**ORDINANCES –  
FIRST READING:**

CB-1940 – Amendment  
to the City Code Adding an  
Economic Development  
Department

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Willford to approve CB-1940 on first reading.

City Manager Geyer provided a summary of CB-1940.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty, Sauers, Brown.

**RESOLUTIONS:**

CR-134 – Employee  
Handbook Amendment

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Rodriguez to approve CR-134.

City Manager Geyer provided a summary of CR-134.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.  
ABSENT - Leighty, Sauers, Brown.

CR-135 – Setting Public  
Hearing on CB-1940

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-135.

City Manager Geyer provided a summary of CR-135.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - Leighty, Sauers, Brown.

CR-137 – 2019 Utility  
Emergency Response  
Change Order

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Rodriguez to approve CR-137.

City Manager Geyer provided a summary of CR-137.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - Leighty, Sauers, Brown.

CR-138 – 2020 Capital  
Equipment Purchases

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Rodriguez to approve CR-138.

City Manager Geyer provided a summary of CR-138.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.  
IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.  
OPPOSED - None.  
ABSENT - Leighty, Sauers, Brown.

CR-139 – 104<sup>th</sup> Avenue  
& Bannock Street Pole  
Replacement

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-139.

City Manager Geyer provided a summary of CR-139.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty, Sauers, Brown.

CR-144 – Xcel Energy  
Action Plan Phase 2 MOU

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-144.

City Manager Geyer provided a summary of CR-144.

**MOTION PASSED**

There was discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Whitman,  
Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Leighty, Sauers, Brown.

CR-145 – Adoption of  
Oil and Gas Best  
Management Practices

City Clerk Small read the title.

**MOTION TO PASS**

Council member Downing **MOVED** and it was **SECONDED** by Council member Duran Mullica to approve CR-145.

City Attorney Hoffmann provided a summary of CR-145.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Esquibel, Rodriguez, Downing, Duran Mullica,  
Willford.

OPPOSED - Whitman.

ABSENT - Leighty, Sauers, Brown.

**DISCUSSION ITEMS:**

City Council Ward 1  
Vacancy

City Clerk Small provided information regarding the process of

filling the City Council Ward 1 vacancy that will be created on December 9 when Mayor Pro Tem Leighty is sworn-in as Mayor. There was discussion regarding the timeline for appointment, the application, and the interview process.

City Manager Geyer provided information regarding Council orientation on December 11 and a second general Council on-boarding session tentatively scheduled for January 11.

**COMMUNICATIONS:**

**Council**

Council member Whitman provided an update on Anythink Libraries; though disappointed by the 2019 Election results, the District will still strive to expand services in spite of limited funding. Council member Whitman also stated she was disheartened by comments made during the Ward 1 vacancy discussion at Council's November 18 meeting.

Mayor Esquibel reported he attended the National League of Cities (NLC) Summit in San Antonio, Texas and found it very informative. Mayor Esquibel also thanked voters for a great turn out and stated the 2019 Election results were certified on November 22. Mayor Esquibel thanked all candidates and stated he is looking forward to his next term.

Council member Downing reported that she attended the Northglenn Arts and Humanities Foundation retreat and it was a great event. Council member Downing also expressed that, though she was not present for the discussion on November 18, she would have preferred to call a special election to fill the Ward 1 vacancy.

Council member Rodriguez expressed gratitude to Council for all she has experienced during her tenure as Ward 4 Council member.

**Staff**

City Manager Geyer reminded all that City of Northglenn facilities will be closed on November 26 due to inclement weather.

**PUBLIC INVITED  
TO BE HEARD**

Mayor Esquibel invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

**ADJOURNMENT**

The City Council meeting adjourned at 8:36 p.m.

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JOHANNA SMALL, CMC  
City Clerk

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ANTONIO B. ESQUIBEL  
Mayor