

**NORTHGLENN POLICE DEPARTMENT MEMORANDUM
#15-2019**

DATE: November 25, 2019

TO: Honorable Mayor Antonio B. Esquibel and City Council Members

THROUGH: Heather Geyer, City Manager *Hmg*

FROM: James S. May Jr., Chief of Police *JSM*
Ron Haralson, Police Commander *RH*

SUBJECT: CR-133 – Acceptance of Grant – BJA/Forensic Equipment

PURPOSE

City Council is considering a resolution to accept a Justice Assistance Grant (JAG) from the Bureau of Justice Assistance (BJA) in the amount of \$12,272 for the purchase of forensic and evidence collecting equipment and an insert to repurpose a patrol sports utility vehicle (SUV) to a crime scene investigator (CSI) vehicle.

BACKGROUND

The Police Department submitted an application to the BJA, Edward Byrne Memorial Justice Assistance Grant Program for funding to purchase forensic and evidence collecting equipment and an insert to repurpose a patrol SUV to a CSI vehicle. The equipment will provide the means for the Department's Detectives, CSI and Evidence Technician to collect and process evidence in a more effective and efficient manner. The Police Department was notified that the BJA has approved the grant application and awarded the Department the full amount of \$12,272 requested for the equipment purchase.

STAFF RECOMMENDATION

Attached to this memorandum is a proposed resolution which, if approved, would authorize the acceptance of the awarded JAG funds and allow for the purchase of forensic and evidence collecting equipment and an insert to repurpose a patrol SUV to a CSI vehicle. Staff recommends approval of CR-133.

BUDGET/TIME IMPLICATIONS

The BJA awarded the Police Department the requested amount of \$12,272. No budget implications are anticipated.

STAFF REFERENCE

If Council Members have any comments or questions, they may contact Chief James S. May Jr., Chief of Police, at 303.450.8967, or jmay@northglenn.org.

ATTACHMENTS

1. Grant Application
2. Award Letter

CR-133 – Acceptance of Grant – BJA/Forensic Equipment

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|---|--|---|
| APPLICATION FOR FEDERAL ASSISTANCE | 2. DATE SUBMITTED August 22, 2019 | Applicant Identifier |
| 1. TYPE OF SUBMISSION Application Construction | 3. DATE RECEIVED BY STATE | State Application Identifier |
| | 4. DATE RECEIVED BY FEDERAL AGENCY | Federal Identifier |
| 5. APPLICANT INFORMATION | | |
| Legal Name City of Northglenn, CO | Organizational Unit Police Department | |
| Address 11701 Community Center Dr. Northglenn, Colorado 80233-8061 | Name and telephone number of the person to be contacted on matters involving this application Haralson, Ron (303) 450-8872 | |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN) 84-0592083 | 7. TYPE OF APPLICANT Municipal | |
| 8. TYPE OF APPLICATION New | 9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance | |
| 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program | 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT This project will provide forensic equipment for use by the Department's Detectives, Crime Scene Investigator (CSI) and Evidence Technician. | |
| 12. AREAS AFFECTED BY PROJECT The Northglenn Police Department investigates all types of crimes requiring the collection and processing of evidence. There have been cases in which the Department's Detectives, CSI and Evidence Tech had to borrow equipment from other agencies in order to collect and process evidence in the most effective and efficient manner possible. In addition, the Department repurposed a standard panel van to use as the CSI vehicle. This included having a member of the department build the shelving system. The van posing many challenges and makes the efficient collection and transportation of evidence a difficult task. The Northglenn Police Department is seeking funds for the purchase of forensic and evidence collecting equipment, and an insert for a soon to be repurposed SUV to be used as a CSI vehicle. | | |
| 13. PROPOSED PROJECT Start Date: October 01, 2019 End Date: September 30, 2021 | 14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project CO07 | |
| 15. ESTIMATED FUNDING | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? | |
| Federal | \$12,272 | Program has not been selected by state for review |
| Applicant | \$0 | |
| State | \$0 | |
| Local | \$0 | |

| | | |
|--|----------|---|
| Other | \$0 | 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N |
| Program Income | \$0 | |
| TOTAL | \$12,272 | |
| 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED. | | |

Close Window



U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 21, 2019

Chief James S. May Jr.
City of Northglenn
11701 Community Center Drive
Northglenn, CO 80233-8061

Dear Chief May:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of \$12,272 for City of Northglenn.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Patrick Fines, Program Manager at (202) 598-7516; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan".

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures



U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 21, 2019

Chief James S. May Jr.
City of Northglenn
11701 Community Center Drive
Northglenn, CO 80233-8061

Dear Chief May:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

A handwritten signature in black ink that reads "Michael L. Alston".

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

SPONSORED BY: MAYOR ESQUIBEL

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-133
Series of 2019

Series of 2019

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE BUREAU OF JUSTICE ASSISTANCE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a Justice Assistance Grant award from the Bureau of Justice Assistance in the amount of \$12,272 for the grant application submitted by the Northglenn Police Department for the purchase of forensic and evidence collecting equipment and an insert to repurpose a patrol SUV to a CSI vehicle.

DATED, at Northglenn, Colorado, this _____ day of _____, 2019.

ANTONIO B. ESQUIBEL
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney