

**CITY OF NORTHGLENN
CITY COUNCIL MINUTES
May 20, 2019**

CALL TO ORDER

Mayor Dodge called a special meeting of the Northglenn City Council to order on Monday, May 20, 2019 at 6:00 p.m. in the City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL

Present were: Mayor Dodge, Mayor Pro Tem Esquibel, Council members Sauers, Leighty, Downing, Whitman, Duran Mullica, and Willford.

ABSENT

Council member Brown.

STAFF PRESENT

City Manager Geyer, City Attorney Hoffmann, and Deputy City Clerk Andrews.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

RESPONSE TO CITIZEN INQUIRY:

None.

AGENDA ADDITIONS AND DELETIONS:

None.

PROCLAMATIONS:

Public Works Week

Mayor Dodge proclaimed May 19-25, 2019 as Public Works Week in the City of Northglenn and presented a proclamation to Director of Public Works Kent Kisselman, known for the week as “Director Coney.” In celebration of National Public Works Week, all were invited to the Wastewater Treatment Plant on May 22nd and the Maintenance and Operations Facility on May 23rd for special behind-the-scenes tours.

Kids to Parks Day

Mayor Dodge proclaimed June 1, 2019 as Kids to Parks Day. A proclamation was presented to special guest Buddy the Bison of National Parks Trust. City of Northglenn Recreation Programs Supervisor Deb Lawson invited everyone to come out to E.B. Rains, Jr. Memorial Park on June 1st to meet Buddy the Bison and enjoy Derby Day and Kids to Parks Day activities.

PUBLIC INVITED TO BE HEARD

Mayor Dodge called for any person wishing to address City Council on matters of community interest related to City business not set for public hearing to come forward. There was no response.

**LEGISLATIVE POLICY
COMMITTEE UPDATE:**

None.

**CONSENT AGENDA
MOTION TO PASS**

Council member Sauers **MOVED** and it was **SECONDED** Council member Willford by Council member to approve the consent agenda.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Brown.

The following items were approved on the consent agenda:

- CR-50 – Parks & Recreation Advisory Board Appointment – Andy Hall
- CR-51 – Parks & Recreation Advisory Board Appointment – Karen Knuepfer
- CR-53 – Karl’s Farm Filing No. 1 Conveyance Plat

RESOLUTIONS:

CR-52 – Grant Street
Median Modifications
Construction Contract

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-52.

Public Works Director Kisselman provided a summary of CR-52.

MOTION PASSED

There was discussion and the motion **PASSED**.

IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Whitman, Duran Mullica, Willford.

OPPOSED - None.

ABSENT - Brown.

CR-54 – Kiwanis Bath
House Replacement &
Splash Pad Addition
Contingency Authorization

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by Council member Sauers to approve CR-54.

Director of Parks, Recreation, and Cultural Services Amanda Peterson provided a summary of CR-54.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Whitman, Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Brown.

CR-55 – Municipal
Judge Appointment –
Amanda Bailhache

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Sauers **MOVED** and it was **SECONDED** by
Council member Willford to approve CR-55.

City Attorney Hoffmann provided a summary of CR-55.

MOTION PASSED

There was discussion and the motion **PASSED**.
IN FAVOR - Esquibel, Sauers, Leighty, Downing, Duran
Mullica, Willford.
OPPOSED - Dodge, Whitman.
ABSENT - Brown.

Ms. Bailhache introduced her family members in attendance and
thanked City Council for appointing her to serve as the City's
Municipal Court Judge. City Manager Geyer stated there will be a
reception in June after Ms. Bailhache is sworn in.

CR-56 – Deputy Municipal
Judge Appointment –
Kathryn Kurtz

Deputy City Clerk Andrews read the title.

MOTION TO PASS

Council member Downing **MOVED** and it was **SECONDED** by
Council member Sauers to approve CR-56.

City Attorney Hoffmann provided a summary of CR-56.

MOTION PASSED

There was no discussion and the motion **PASSED**.
IN FAVOR - Dodge, Esquibel, Sauers, Leighty, Downing,
Whitman, Duran Mullica, Willford.
OPPOSED - None.
ABSENT - Brown.

DISCUSSION ITEMS:

Leon Cerna

City Manager Geyer introduced Mr. Leon Cerna as facilitator of the
new performance evaluation process for Council appointees. Mr.
Cerna provided information regarding his background and experience

in the field of human resources over the last 20 years. The new process is planned for implementation in late June.

Sustainability Efforts –
Paperless Study Sessions

Director of Information Technology Bob Lehr presented information regarding the use of Chromebooks for City Council, Northglenn Urban Renewal Authority (NURA), and Planning Commission study sessions as a means to achieve greater sustainability through the elimination of printed documents. The general consensus of Council was to move forward with the use of technology during study sessions.

Northglenn Civic Center
Project Street Naming

Senior Planner Eric Ensey requested Council direction regarding the process of naming public and private streets within the Northglenn Civic Center development. Council's consensus was for staff to present a draft Street Naming Policy for discussion at a future study session.

Legalities of Social
Media Use

City Manager Geyer presented a draft Social Media Policy that provides guidance on the appropriate use of social media by elected City officials and City staff. City Attorney Hoffmann advised Council regarding the legalities surrounding the use of personal and official social media accounts, monitoring speech and access to accounts, conduct of unlawful meetings, confidentiality, preservation of public documents, security of official accounts, and enforcement. It was the general consensus of Council to move toward the adoption of the draft policy on June 10th. It was also noted that the policy should be updated on a continual basis as social media is constantly evolving.

COMMUNICATIONS:

Council

Council member Willford stated she missed the last Council meeting to attend her Grandpa's 85th birthday celebration. Council member Willford also congratulated Ms. Bailhache on her appointment as Municipal Judge.

Council member Whitman reported she attended the Peace Officers Memorial Candlelight Vigil and also the Swearing-In Ceremony for Police Commanders Prange and Walts, and Sergeants Behrens, Guzman, and McNeilly. Both were really great events, though attendance at the Candlelight Vigil was lower than expected.

Mayor Pro Tem Esquibel stated it was great to see so much support at the Swearing-In Ceremony for the new commanders and sergeants

and he congratulated all. Mayor Pro Tem Esquibel also reported on the Vantage Point High School Graduation Ceremony, noting the school had a 100% graduation rate for the 2019 senior class.

Mayor Dodge reported she also attended the Candlelight Vigil and it was disappointing to see a dwindling community turnout; staff should look at ways to better promote the event next year. Mayor Dodge congratulated Sergeants Behrens, Guzman, and McNeilly on their promotions and stated Commanders Prange and Walts are great additions to the Northglenn Police Department. Mayor Dodge also attended the 2019 American GI Forum (AGIF) State Conference held at Ramada Plaza and stated she was happy to be asked to open the event. Mayor Dodge also enjoyed a Studio School performance of Beauty and the Beast.

Council member Downing reported on the Historic Preservation Commission's nomination of St. Stephen's Lutheran Church for placement on the National Register of Historic Places. The National Parks Service Committee that evaluates criteria for historic designation stated it's a "once in a blue moon" nomination. The Commission should know if a designation is granted in about 90 days.

Council member Leighty commented on a new city map available at City Hall, stating it's very attractive, useful, and has great information on the back. Council member Leighty invited all to attend the Think 360 Arts for Learning Fundraiser Gala on May 30th. Council member Leighty also discussed Council communications and professional decorum in public places.

Staff

City Manager Geyer provided contact information for Vantage Point High School's Community Day; anyone needing assistance with yard work was encouraged to contact the school for help during this one day event.

**PUBLIC INVITED
TO BE HEARD**

Mayor Dodge invited any member of the public wishing to speak on items previously addressed by Council to come forward. There was no response.

ADJOURNMENT

The City Council meeting adjourned at 7:35 p.m.

LISA ANDREWS, CMC
Deputy City Clerk

CAROL A. DODGE
Mayor