

**CITY CLERK'S OFFICE MEMORANDUM  
#17-2019**

**DATE:** September 23, 2019  
**TO:** Honorable Mayor Antonio B. Esquibel and City Council Members  
**THROUGH:** Heather Geyer, City Manager *hmg*  
**FROM:** Johanna Small, City Clerk *JS*  
**SUBJECT:** CR-107 – 2019 Outside Agency Funding Grants

---

**PURPOSE**

To approve grant awards for the 2019 Outside Agency Funding (OAF) Grant Program.

**BACKGROUND**

Resolution No. 17-03, Series of 2017, authorizes the City Council Outside Agency Funding Committee to coordinate a grant program with the City Clerk's Office for the purpose of funding non-profit organizations who provide services that directly benefit the wellbeing of Northglenn residents.

Applications for the 2019 OAF Grant Program were solicited from organizations serving the Northglenn community. The grant program was advertised on the City's website beginning in late April, in the May issue of the Northglenn Connection newsletter, and by direct mailings to local non-profit organizations. Applications were due by June 17, 2019, and five organizations submitted applications with requests totaling \$36,000.

Resolution No. 17-03 establishes the following criteria for organizations applying for grant funding:

- is a non-profit entity
- serves Northglenn residents directly
- will not use the funding to promote political or religious purposes
- is nonpartisan
- is preferably located within Northglenn
- purpose does not violate any portion of the Northglenn City Charter
- is not associated with any personal interest of a City Council member or City employee that may be deemed a violation of the ethics policy

The OAF Committee, which includes Council members Becky Brown, Joyce Downing, and Mayor Pro Tem Meredith Leighty, received presentations from the applicants on September 6, 2019. After reviewing all of the application materials and information presented, the Committee provided the following recommendations for the allocation of the 2019 grant funding:

| Organization                       | Recommended Grant Award |
|------------------------------------|-------------------------|
| A Precious Child                   | \$5,000                 |
| Almost Home                        | \$4,000                 |
| Immaculate Heart of Mary Food Bank | \$6,000                 |
| The Senior Hub                     | \$5,000                 |
| Total:                             | \$20,000                |

Resolution No. 17-03 requires the proposed funding amounts be approved by resolution. CR-107 has been drafted for Council’s consideration to include the grant awards recommended by the OAF Committee.

Below is information about each agency for which funding has been recommended and the services they provide to the Northglenn community.

**2019 Agency Information**

| Service Category   | Agency Name             | Project/Program                                   |
|--|-------------------------|---|
| <b>Youth/Family</b>  | <b>A Precious Child</b> | <b>Family Stability Community Initiative</b>      |
| <p>A Precious Child provides basic essentials such as clothing, toiletries, school supplies, education opportunities and access to extracurricular activities that are often not available to children in families facing economic hardship and other life challenges. A Precious Child has resource centers located in Broomfield and in the Adams County Human Services building. In addition, pop-up resource centers (formerly referred to as pop-up boutiques) are provided as satellite distribution events to provide items such as clothing, shoes, coats, and diapers to clients, and to remove the barrier of transportation for clients in need. In 2019, A Precious Child partnered with Food for Hope to open a food pantry and resource center in Northglenn High School.</p> <p>In 2018, the Precious Essentials program provided services to 15,253 children and their families, including 499 Northglenn residents. The Basics 4 Babies program provided resources to 2,458 infants and toddlers, including 89 Northglenn infants.</p> <p>Based on Northglenn residents’ most valued needs in 2018, OAF grant funds would be used for the Family Stability Initiative, which includes the Precious Essentials and Basics 4 Babies programs.</p>   |                         |   |
| <b>Housing</b>   | <b>Almost Home</b>      | <b>Homeless Prevention Program – NG Residents</b> |
| <p>Almost Home promotes self-sufficiency and provides assistance to those experiencing housing instability. Almost Home provides 4 main programs:</p> <ol style="list-style-type: none"> <li>1. <b>Homeless Shelter</b> – Almost Home operates 1 of only 4 emergency family homeless shelters in Adams County.</li> <li>2. <b>Rental Assistance</b> – provides rental assistance to households at risk of eviction or foreclosure. Households receive case management to help with resource navigation (food assistance, job placement, health care, etc.) to work toward self-sufficiency and avoiding the possibility of being in the same financial crisis in the future.</li> <li>3. <b>Utility and Water Assistance</b> – provides financial assistance to households facing water/utility disconnection.</li> <li>4. <b>GED/ESL Classes</b> – partners with Coal Creek Adult Education to provide educational opportunities. In addition, Almost Home registers students for classes and provides the use of a technology room.</li> </ol> <p>In fiscal year 2019, Almost Home received 255 calls from Northglenn residents requesting assistance. 143 of those calls specifically requested rental assistance to avoid eviction. 39 Northglenn families received rental assistance.</p> <p>OAF grant funds will be used for the Homeless Prevention Program – Northglenn Residents, which is an expansion of the Rental Assistance program and will provide case management and financial assistance exclusively to Northglenn residents. Households with minor-aged children in the home may receive up to \$500 in direct assistance, while those without minor children may receive up to \$350.</p> |                         |   |

| Food Security   | Immaculate Heart of Mary Food Bank | Food Pantry Staples                    |
|---|------------------------------------|--|
| <p>The Immaculate Heart of Mary Food Bank serves a large portion of Adams County by providing monthly food baskets to registered clients. Additionally, their “bread room” is open to anyone in need. The food bank also provides resources pertaining to housing, employment, medical/dental, financial and legal assistance. The food bank serves a large population of homeless, low-income, students, seniors, and working families without bias of religion or ethnicity.</p> <p>During 2018, 493 households registered at the food bank with a Northglenn address. The food bank served a total of 1,826 Northglenn residents/individuals that were part of those households. Northglenn residents are able to visit the bread room once per week to replenish perishable food items to include bread, produce, frozen prepared food, dairy, pastries, salads, etc.</p> <p>OAF grant funds will be used to purchase bulk food items such as pinto beans and rice on a monthly basis that are staples in the monthly food baskets. The funds will also be used to purchase protein food items (i.e. peanut butter, tuna, canned chicken) that tend to be more expensive and are not regularly donated.</p>   |                                    |  |
| Human Services  | The Senior Hub                     | General Operating/Core Program Support |
| <p>The Senior Hub advances the quality of life for older adults through advocacy, community partnerships, and a variety of direct services planned to sustain an independent, healthy aging experience.</p> <p>The Senior Hub provides 6 core programs:</p> <ol style="list-style-type: none"> <li>1. <b>Meals on Wheels</b> – delivers warm meals six days a week. Serves 20 routes daily, with an additional 3 routes for those who prefer a week’s worth of frozen meals.</li> <li>2. <b>Rural Meals on Wheels</b> – assists older adults in rural areas with weekly deliveries of frozen meals. Both Meals on Wheels programs also provide “blizzard boxes” to help clients if drivers are unable to make deliveries.</li> <li>3. <b>Homecare Services</b> – provides services for personal care with an emphasis on maintenance of clients’ activities of daily living, companionship, household assistance, respite services, caregiver support, and pet support.</li> <li>4. <b>Senior Solutions</b> – provides resources for seniors who need information, advice, and referrals for services. Offers direct services, which include an emergency food pantry, medical equipment lending, referrals for trusted handymen, and free SeniorTech classes teaching older adults how to better use electronic devices such as cell phones, computers, and iPads.</li> <li>5. <b>SHOUT – Senior Hub Outreach</b> – is an in-house volunteer program that connects volunteers and older adults in good health to volunteer opportunities where their talents are valued. Examples include food banks, hospitals, schools, senior centers, and the Meals on Wheels program.</li> <li>6. <b>Adult Day Services</b> – provides opportunities for positive social interactions blended with therapeutic and special activities designed to improve cognition, memory and socialization. ADS furnishes older adults who suffer from Alzheimer’s, dementia, and other chronic illnesses a safe place where family members can trust that their loved ones are cared for during the day. Also provides respite care for family caregivers.</li> </ol> <p>Grant funding in 2018 helped provide services to more than 256 older adults residing in Northglenn.</p> <p>2019 target for Northglenn services:<br/>                     Meals on Wheels: 48 clients / 5,000 meals<br/>                     Homecare: to provide 29 clients with 600 hours service (care, pet care, and yard clean ups)<br/>                     Senior Solutions: to serve 95 clients in the food pantry, Info &amp; Referral Program, Medical Lending program &amp; Senior Technology programs</p> |                                    |  |

SHOUT: will place 90 clients who will provide over 6,000 hours of service within the community  
Adult Day Services: will care for 10 clients and provide more than 3,400 hours of care

OAF grant funds will be used for general operating support of all core programs provided through The Senior Hub. Funding will directly benefit Northglenn residents who utilize any of the services.

**STAFF RECOMMENDATION**

Staff recommends approval of CR-107.

**BUDGET/TIME IMPLICATIONS**

\$20,000 is available in the 2019 Budget for the Outside Agency Funding grant program. Upon approval, the grant payments will be processed and distributed to the organizations.

**STAFF REFERENCE**

If Council members have any comments or questions they may contact Johanna Small, City Clerk, at 303.450.8757 or [jsmall@northglenn.org](mailto:jsmall@northglenn.org).

CR-107 – Outside Agency Funding Grants

SPONSORED BY: MAYOR ESQUIBEL

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-107  
Series of 2019

\_\_\_\_\_  
Series of 2019

A RESOLUTION DISTRIBUTING FUNDING TO OUTSIDE AGENCIES IN ACCORDANCE WITH THE RECOMMENDATIONS OF THE CITY OF NORTHGLENN OUTSIDE AGENCY FUNDING COMMITTEE

WHEREAS, the 2019 Budget includes funding to be distributed to outside agencies as part of the Outside Agency Funding Grant Program; and

WHEREAS, the Outside Agency Funding Committee has reviewed the applications received from outside agencies for grant funding from the City Council, and has utilized the required criteria in recommending to the City Council the appropriate recipients of outside agency funding; and

WHEREAS, the City Council desires to act on the recommendations of the Outside Agency Funding Committee and award grant funding as described below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Based on the recommendations of the Outside Agency Funding Committee, the City Council hereby determines to provide the following outside agencies with the designated funding amounts:

- |    |                                    |          |
|----|------------------------------------|----------|
| A. | A Precious Child                   | \$ 5,000 |
| B. | Almost Home                        | \$ 4,000 |
| C. | Immaculate Heart of Mary Food Bank | \$ 6,000 |
| D. | The Senior Hub                     | \$ 5,000 |

DATED at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
ANTONIO B. ESQUIBEL  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
JOHANNA SMALL, CMC  
City Clerk

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney