

**NORTHGLENN URBAN RENEWAL AUTHORITY  
REGULAR MEETING MINUTES  
June 12, 2019**

**CALL to ORDER:**

Chair Garner called a regular meeting of the Northglenn Urban Renewal Authority to order at 5:45 p.m. on June 12, 2019 in the Council Chambers of Northglenn City Hall, 11701 Community Center Drive, Northglenn, Colorado.

**ROLL CALL:**

Present were: Chair Garner, Vice Chairman Lynch, Commissioners DeMay, Gavette, and McCune.

Advisor Coleman arrived at 6:05 p.m.

Absent:

Commissioners Brown and Novak (excused).

Staff Present:

Executive Director Tuttle, Board Attorney Parker, Board Treasurer Loveland, Board Clerk Baca, City Manager Geyer, Economic Development Specialist Fields and Recreation Programs Supervisor Stricker.

**MEETING MINUTES:**

May 8, 2019

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve minutes of the regular meeting on May 8, 2019. There was no discussion and the **MOTION PASSED** unanimously.

**PUBLIC PARTICIPATION:**

None.

**BILLS and COMMUNICATIONS:**

None.

**AGENDA ADDITIONS and DELETIONS:**

None.

Northglenn Arts and Humanities Update

Michael Stricker, Recreation Programs Supervisor and representative for the Northglenn Arts and Humanities came forward and updated the Board on several items including the DL Parsons Theatre, outdoor programs and Northglenn Arts. He talked about the impact that the SCFD funding and programs have made in Northglenn and the Public Art. He answered questions from the Board.

Discussion of Board  
Voting Protocol  
& Procedures

Chair Garner stated there had been no discussion on a BIG grant for Smoker's World and stated this was an oversight and opened up discussion regarding the BIG grant for Smoker's World to the Board. Vice Chairman Lynch stated he was not in favor and stated why. There was discussion.

EPA Update

Executive Director Tuttle stated testing had been done on three wells located on the church property and they are still working on getting approval for install the well located on the Walmart property. There were no questions.

**REPORTS of the**  
**DIRECTOR, STAFF,**  
**CONSULTANTS,**  
**ATTORNEY:**

Financial Report

Executive Director Tuttle reviewed the balance sheet, profit and loss details, projected versus actual budget, yearly and monthly comparative data, and revenue and expenses for the month of April 2019 for URA 1 and URA 2.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve the April financial reports for URA 1 and URA 2. There were no questions and the **MOTION PASSED** unanimously.

Executive Director  
Report

Executive Director Tuttle reported on ICSC and meetings she had attended regarding the Marketplace, Karl's Farm, Civic Center Campus, HCP, Summit and Harkins Theater. She answered questions from the Board.

Grant Agreement  
Proposed Revisions

Executive Director Tuttle reviewed administrative changes needed to the Business Improvement Grant (BIG) agreement and the Business Utility Assistance Grant (BUAG) agreement. She stated these changes are needed to make both agreements consistent with the needed language and asked the Board if they had any objections to the proposed changes in language. There was discussion and the consensus of the Board was to move forward with the suggested changes.

**NEW BUSINESS:**

Resolution N/19-17  
Blanco Operations  
Irma Corp. dba Spot  
Wash on Irma BIG  
First Amendment

Executive Director Tuttle provided a summary for the First Amendment to the Business Improvement Grant (BIG) with Blanco Operations Irma Corp. dba Spot Wash on Irma.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/19-17. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/19-18  
Blanco Operations  
Irma Corp. dba Spot  
Wash on Irma BUAG  
First Amendment

Executive Director Tuttle provided a summary for the First Amendment to the Business Utility Assistance Grant (BUAG) with Blanco Operations Irma Corp. dba Spot Wash on Irma.

**MOTION TO PASS**

Commissioner Gavette **MOVED** and it was **SECONDED** by Commissioner DeMay to approve Resolution N/19-18 as amended to include the new maximum total of up to \$12,500. There was discussion and the **MOTION PASSED** with unanimously.

Resolution N/19-19  
Blanco Operations  
Pearl Corp. dba Spot  
Wash on Pearl BIG  
First Amendment

Executive Director Tuttle provided a summary for the First Amendment to the Business Improvement Grant (BIG) with Blanco Operations Pearl Corp. dba Spot Wash on Pearl.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Commissioner Gavette to approve Resolution N/19-19. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/19-20  
Blanco Operations  
Pearl Corp. dba Spot  
Wash on Pearl BUAG  
First Amendment

Executive Director Tuttle provided a summary for the First Amendment to the Business Utility Assistance Grant (BUAG) with Blanco Operations Pearl Corp. dba Spot Wash on Pearl.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/19-20 as amended to

include the new maximum total of up to \$12,500. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/19-21  
The Laundry Spot  
Business Utility  
Assistance Grant  
(BUAG)

Executive Director Tuttle provided a summary for the Business Utility Assistance Grant (BUAG) with The Laundry Spot.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/19-21. There was discussion and the **MOTION PASSED** unanimously.

Resolution N/19-22  
The Courts  
Business Improvement  
Grant (BIG)

Executive Director Tuttle provided a summary for the Business Improvement Grant (BIG) with The Courts.

**MOTION TO PASS**

Commissioner DeMay **MOVED** and it was **SECONDED** by Vice Chairman Lynch to approve Resolution N/19-22. There was discussion and the **MOTION PASSED** unanimously.

**EXECUTIVE SESSION:**

Chair Garner **MOVED** and it was **SECONDED** by Commissioner DeMay to meet in executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(b); and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators pursuant to C.R.S. § 24-6-402(4)(e) concerning the issuance of bonds and the financing of incentive agreements. There was no discussion and the **MOTION PASSED** unanimously.

In attendance during executive session were: Chair Garner, Vice Chairman Lynch, Commissioners DeMay, Gavette, McCune, Advisor Coleman, Executive Director Tuttle, Board Attorney Parker, Board Treasurer Loveland, Board Clerk Baca, City Manager Geyer and Economic Development Specialist Fields

**RECESS:**

The meeting recessed at 7:07 p.m.

**RECONVENE:**

The meeting reconvened at 7:54 p.m.

**FUTURE AGENDA:**

None.

**ADJOURNMENT and  
PLACE and TIME of  
NEXT MEETING:**

The meeting adjourned at 7:55 p.m. The next regular meeting is scheduled for July 10, 2019 at 5:45 p.m. in Council Chambers.

Submitted by:

---

Debbie Tuttle  
Executive Director

---

Rosie Garner  
Chair