

**CITY OF NORTHGLENN  
LIQUOR LICENSING AUTHORITY  
February 6, 2012**

**CALL TO ORDER**

Chairman John Clancy called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, February 6, 2012 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

**ROLL CALL**

Present were: Chairman John Clancy, Authority Members Virgil Hall, and Maxine Foster.

**ABSENT**

Raymond DeWeese.

**STAFF PRESENT**

Attorney Elizabeth Gross and Deputy City Clerk Lisa Andrews.

**APPROVAL OF  
MINUTES:**

December 5, 2011

Minutes of the December 5, 2011 meeting were approved as presented.

**SPECIAL EVENT  
PERMIT APPLICATION:**

Northglenn Elks Lodge

Event Date:

February 25, 2012

Deputy City Clerk Andrews provided a summary of the application.

Ms. Terri Huffman was present on behalf of Northglenn Elks Lodge #2438 and answered questions regarding lodge seating capacity, security personnel, and estimated attendance.

**MOTION TO PASS**

Ms. Foster **MOVED** and it was **SECONDED** by Mr. Hall to approve the Special Event Permit application submitted by Northglenn Elks Lodge #2438 for an event on February 25, 2012.

**MOTION PASSED**

There was no discussion and the motion **PASSED**.

IN FAVOR - Clancy, Hall, Foster.

OPPOSED - No one.

ABSENT - DeWeese.

**LIQUOR LICENSE  
RENEWAL  
APPLICATIONS:**

@Cheers

11964 Washington St.

Deputy City Clerk Andrews provided a summary of the application.

There was discussion regarding the number and type of police department calls for service at the location since the establishment opened as @Cheers.

**MOTION TO PASS**

Mr. Hall **MOVED** and it was **SECONDED** by Ms. Foster to continue the matter to March 5, 2012 and invite the applicant to be present and address the Authority's questions regarding the application for renewal.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Clancy, Hall, Foster.  
OPPOSED - No one.  
ABSENT - DeWeese.

Northglenn American Legion  
Post #22:  
11081 Irma Dr.

Deputy City Clerk Andrews provided a summary of the application.

There was discussion regarding the number and type of police department calls for service at the location within the last year.

**MOTION TO PASS**

Mr. Hall **MOVED** and it was **SECONDED** by Ms. Foster to approve the Liquor License Renewal Application filed by Northglenn American Legion Post #22.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Clancy, Hall, Foster.  
OPPOSED - No one.  
ABSENT - DeWeese.

**REPORT OF CHANGES:**

Northglenn Moose Lodge

Deputy City Clerk Andrews provided a summary of the Report of Changes appointing Mr. Alan M. Michaud as Governor of and Mr. Clyde W. Brophy as Junior Governor of Northglenn Moose Lodge.

**MOTION TO PASS**

Ms. Foster **MOVED** and it was **SECONDED** by Mr. Hall to approve the Report of Changes filed by Northglenn Moose Lodge.

**MOTION PASSED**

There was discussion and the motion **PASSED**.  
IN FAVOR - Clancy, Hall, Foster.  
OPPOSED - No one.  
ABSENT - DeWeese.

**RESOLUTION:**

Resolution 12-01  
Designating Public  
Posting Places

Deputy City Clerk Andrews read the title.

**MOTION TO PASS** Ms. Foster **MOVED** and it was **SECONDED** by Mr. Hall to approve Resolution 12-01, Designating Public Posting Places.

**MOTION PASSED** There was discussion and the motion **PASSED**.  
IN FAVOR - Clancy, Hall, Foster.  
OPPOSED - No one.  
ABSENT - DeWeese.

**ELECTIONS:**  
Chair and Vice Chair  
2012/2013

**MOTION TO TABLE** Ms. Foster **MOVED** and it was **SECONDED** by Mr. Hall to Table the election of Chair and Vice Chair until March 5, 2012.

**MOTION PASSED** There was no discussion and the motion **PASSED**.  
IN FAVOR - Clancy, Hall, Foster.  
OPPOSED - No one.  
ABSENT - DeWeese.

**OTHER MATTERS:**  
Advisement of  
Administrative Approvals

Deputy City Clerk Andrews provided the Authority with the following list of applications that were administratively approved in the last quarter:

- Annual Renewals
  - El Sabor Jerezano
  - Big D's Liquor
  - Circle K Store #2709859
  - Circle K Store #2709862
  - United Beverage
  - Seven Eleven No. 29314
  - Range View Liquors
  - Gunther Toody's Diner
  - Ramada Plaza
  - Northglenn Elks Lodge
  - Northglenn Moose Lodge
  - Red Lobster
  - Hannah's Discount Liquors
- Reports of Changes
  - Northglenn Elks Lodge
  - Range View Liquors

**COMMUNICATIONS:** Chairman Clancy stated that a recent Colorado Intergovernmental Risk Sharing Agency (CIRSA) training session on quasi-judicial hearings was very valuable. Chairman Clancy would like Attorney Hoffmann to provide information regarding the City's e-mail policy as it pertains to the Liquor Licensing Authority.

Northglenn Liquor Licensing Authority  
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Mr. Hall discussed the Authority's Rules of Procedure, adhering to Robert's Rules of Order, and Authority Members' discretion with regard to signing petitions in liquor licensing matters. Mr. Hall would like more information from Attorney Hoffmann on these matters, as well.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:37 a.m.

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LISA ANDREWS, CMC  
Deputy City Clerk

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JOHN CLANCY  
Chairman