

CITY OF NORTHGLENN
LIQUOR LICENSING AUTHORITY
July 2, 2012

CALL TO ORDER Chairman Virgil Hall called a regular meeting of the Northglenn Liquor Licensing Authority to order on Monday, July 2, 2012 at 9:00 a.m. in City Hall Council Chambers, 11701 Community Center Drive, Northglenn.

ROLL CALL Present were: Chairman Virgil Hall, Authority Members John Clancy, and Maxine Foster.

ABSENT None.

STAFF PRESENT Attorney Corey Hoffmann and Deputy City Clerk Lisa Andrews.

APPROVAL OF MINUTES:
June 18, 2012 Minutes of the June 18, 2012 meeting were approved as presented.

SPECIAL PRIVATE OCCASION PERMIT APPLICATION:
Alyssa Mesich
July 18, 2012 Deputy City Clerk Andrews provided a summary of the application.

Ms. Alyssa Mesich was present to discuss the application which is for a volunteer appreciation picnic to be held at E.B. Rains, Jr. Memorial Park.

There was discussion regarding the certificate of liability insurance, issuing wristbands, the proximity of the pavilion to the dock, and the guest list. Ms. Mesich stated that a banner will be posted to indicate a private event and guests will be instructed to keep alcohol within the permitted area.

MOTION TO PASS Mr. Clancy **MOVED** and it was **SECONDED** by Ms. Foster to approve the special private occasion permit application submitted by Alyssa Mesich for an event on July 18, 2012 contingent upon the applicant submitting an adequate certificate of liability insurance at least twenty-four hours prior to the event.

MOTION PASSED There was no discussion and the motion **PASSED**.
IN FAVOR - Hall, Clancy, Foster.
OPPOSED - No one.
ABSENT - No one.

Yvonne Atkins
August 19, 2012

Deputy City Clerk Andrews provided a summary of the application.

Yvonne Atkins was present to discuss the application which is for a company picnic to be held at E.B. Rains, Jr. Memorial Park.

There was discussion regarding the proximity of the pavilions to the playground and skate park, the guest list, and posting a banner to indicate a private event.

MOTION TO PASS

Ms. Foster **MOVED** and it was **SECONDED** by Mr. Clancy to approve the special private occasion permit application submitted by Yvonne Atkins for an event on August 19, 2012.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Hall, Clancy, Foster.

OPPOSED - No one.

ABSENT - No one.

Kristin Trahan
August 5, 2012

Deputy City Clerk Andrews provided a summary of the application.

Kristin Trahan was present to discuss the application which is for a company picnic to be held at E.B. Rains, Jr. Memorial Park.

There was discussion regarding security representatives, the guest list, proximity of the pavilion to the walking path and playground, the posting of a banner to indicate a private event, the issuance of drink tickets and wristbands, who will be serving alcohol, and the location of the drink coolers.

MOTION TO PASS

Chairman Hall **MOVED** and it was **SECONDED** by Ms. Foster to approve the special private occasion permit application submitted by Kristin Trahan for an event on August 5, 2012.

MOTION PASSED

There was no discussion and the motion **PASSED**.

IN FAVOR - Hall, Clancy, Foster.

OPPOSED - No one.

ABSENT - No one.

**MEMBERSHIP
INTERVIEW:**

Gloria Mikan

Gloria Mikan came forward to be interviewed for a position on the Liquor Licensing Authority. Ms. Mikan provided information about her background and her interest in serving on the Board.

MOTION TO PASS Ms. Foster **MOVED** and it was **SECONDED** by Chairman Hall to recommend to City Council the appointment of Gloria Mikan to the Liquor Licensing Authority.

MOTION PASSED There was no discussion and the motion **PASSED**.
IN FAVOR - Hall, Clancy, Foster.
OPPOSED - No one.
ABSENT - No one.

OTHER MATTERS: None.

COMMUNICATIONS: None.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:38 a.m.

LISA ANDREWS, CMC
Deputy City Clerk

VIRGIL HALL
Chairman