

**PUBLIC WORKS MEMORANDUM
#32-2021**

DATE: Aug. 23, 2021
TO: Honorable Mayor Meredith Leighty and City Council Members
THROUGH: Heather Geyer, City Manager *hmg*
FROM: Kent Kisselman PE, Director of Public Works *KHK*
SUBJECT: CR-83 – Heavy Truck Permit Fee

PURPOSE

To consider CR-83, a resolution approving a Heavy Truck Permit Fee.

BACKGROUND

In February 2021, City Council adopted Ordinance No. 1813 to regulate heavy trucks traveling on City roads. The ordinance includes an oversize/overweight vehicle permit process. This resolution will set a permit fee of \$25 per day for overweight and oversized vehicles that travel on Northglenn streets. The permit application form is included as Attachment 1.

BUDGET/TIME IMPLICATIONS

Heavy truck permits are issued infrequently; this fee will not have a significant budget impact. Public Works will administer the permit.

STAFF RECOMMENDATION

Staff recommends approval of CR-83.

STAFF REFERENCE

If Council members have any questions, please contact Kent Kisselman, Director of Public Works, at kkisselman@northglenn.org or 303.450.4005.

ATTACHMENT

1. Permit application

CR-83 – Heavy Truck Permit Fee



Permit #:
Fee:
(City Use Only)

OVERSIZE / OVERWEIGHT TRUCK PERMIT

Permit Type Requested: [] Single Trip (\$25/day)

Permittee Name: Company:
Street Address: City/ State/ Zip:
Telephone: Email Address:
Origin: Destination:

Permit valid ONLY on date(s) and time(s) shown. Any date change MUST BE APPROVED by the Public Works Department.

Date(s) of Move: Time(s) of Move:
Overall Weight: lbs. Width: ft. Dimensions Length: ft. Height: ft.
Proof of Current Insurance Provided?: [] Yes [] No

State Permit Required: [] Yes [] No If Yes, provide a copy.

Material to Be Transported:

Traffic Route Plan Provided?: [] Yes [] No

Additional Comments:

THE CITY REQUIRES FIVE (5) BUSINESS DAYS TO PROCESS OVERSIZED/OVERWEIGHT PERMITS. IN ORDER TO EXPEDITE THE REVIEW PROCESS, BE SURE TO INCLUDE ADEQUATE SUPPORTING DOCUMENTATION SUCH AS MAPS AND ROUTE INFORMATION.

PERMITEE SHALL TAKE EVERY PRECAUTION TO PROTECT ROADWAY, UTILITIES AND TRAFFIC AND WILL BE HELD FINANCIALLY RESPONSIBLE FOR ANY DAMAGE OR INJURY. PERMITEE SHALL BE RESPONSIBLE FOR ADHERING TO ALL WEIGHT, CLEARANCE, AND/OR ROUTE RESTRICTIONS.

IT IS FURTHER UNDERSTOOD THIS PERMIT IS VALID ONLY ON THE STREETS UNDER THE JURISDICTION OF THE CITY OF NORTHGLENN, COLORADO AND THAT, TO OPERATE ON HIGHWAYS UNDER OTHER JURISDICTION (STATE HIGHWAYS OR LOCAL STREETS) IT IS NECESSARY TO OBTAIN A SEPARATE PERMIT FROM THE ENTITY INVOLVED.

Permittee (Print Name): Date:
Signature:

PERMIT APPROVAL

[] No travel between the hours of: AM/PM and AM/PM [] Uniformed traffic control required.

Public Works (Print Name): Date:
Signature:

SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-83
Series of 2021

Series of 2021

A RESOLUTION SETTING A PERMIT FEE FOR OVERSIZED OR OVERWEIGHT VEHICLES AND LOADS PURSUANT TO SECTION 7-6-2 OF THE NORTHGLENN MUNICIPAL CODE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Pursuant to Section 7-6-2 of the Northglenn Municipal Code, the fee for a Single-trip Permit for oversized or overweight vehicles and loads is hereby set at twenty-five dollars (\$25.00).

DATED, at Northglenn, Colorado, this _____ day of _____, 2021.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney