

POLICE MEMORANDUM
#14-2021

DATE: Aug. 23, 2021

TO: Honorable Mayor Meredith Leighty and City Council Members

THROUGH: Heather Geyer, City Manager *hmg*

FROM: James S. May, Jr., Chief of Police *JSM/217*
Randall L. Darlin, Deputy Chief of Police

SUBJECT: CR-90 – Acceptance of 2021-2022 High Visibility Impaired Driving Enforcement Grant

PURPOSE

To consider CR-90, a resolution accepting a grant from the High Visibility Impaired Driving Enforcement (HVE) program in the amount of \$10,000 to provide officer overtime for the enforcement of impaired driving laws.

BACKGROUND

The Police Department applied for and was awarded a \$10,000 grant from the Colorado Department of Transportation (CDOT) HVE Program, for officer overtime associated with enforcement of Colorado's impaired driving laws, commonly referred to as DUI holiday enforcement, for the period of July 1, 2021 through June 30, 2022.

BUDGET/TIME IMPLICATIONS

The \$10,000 is the maximum available for the grant this year. The funds would be reimbursed from CDOT following the enforcement period. Based on recent history of officer overtime for DUI holiday enforcement, the Police Department should be reimbursed for the entire \$10,000.

STAFF RECOMMENDATION

Staff recommends approval of CR-90.

STAFF REFERENCE

If Council members have any questions, please contact:

- James S. May Jr., Chief of Police, at jmay@northglenn.org or 303.450.8967
- Randall L. Darlin, Deputy Chief of Police, at rdarlin@northglenn.org or 303.450.8964

ATTACHMENT

1. HVE Grant Award

CR-90 – Acceptance of 2021-2022 High Visibility Impaired Driving Enforcement Grant

Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

DATE: 07/28/2021



ATTACHMENT 1
Purchase Order
State of Colorado

Buyer: David Musgrave
Phone Number: 303-757-9861
Agency Contact: Brittany Janes
Phone Number: 303-757-9069

IMPORTANT
The PO# and Line# must appear on all invoices, packing slips, cartons and correspondence

PO# 411028646
Award#:
BID#:



Page# 1 of 1

Vendor Master#: 2000004
Phone: 303-451-8326
Vendor Contact:

V
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R
CITY OF NORTHGLENN
11701 COMMUNITY CENTER DRIVE
NORTHGLENN CO 80233-1099

Invoice

TO: CDOT OFFICE OF TRANSP. SAFETY
2829 W. Howard Place
DENVER CO 80204

Payment will be made by this agency

Ship

TO: Colorado Dept of Transportation
2829 W. Howard Place
Denver CO 80204

Delivery/Installation Date: 06/30/2022

INSTRUCTIONS TO VENDOR

- 1. If for any reason, delivery of this order is delayed beyond the delivery/Installation date shown, please notify the agency contact named at the top left (Right of cancellation is reserved in instances in which timely delivery is not made).
- 2. All chemicals, equipment and materials must conform to the standards required by OSHA.
- 3. NOTE: Additional terms and conditions on reverse side or at address shown in Special Instructions.

SPECIAL INSTRUCTIONS

LINE	PRODUCT NUMBER PRODUCT CATEGORY DESCRIPTION	UOM PLANT	QUANTITY	UNIT COST	TOTAL ITEM COST
00001	92585 Northglenn PD FY22 HVE	AU 1001	10,000.00	1.00	10,000.00

DOCUMENT TOTAL: 10,000.00

THIS PO IS ISSUED IN ACCORDANCE WITH STATE AND FEDERAL REGULATIONS
<https://www.codot.gov/business/procurement-and-contract-services/purchase-order-terms-and-conditions/purchase-order-terms-and-conditions/view>
DP-01 (R-02/06)

FOR THE STATE OF COLORADO

Authorized Signature

Date

Signature not required if PO transmitted electronically.

HIGH VISIBILITY IMPAIRED DRIVING ENFORCEMENT APPLICATION FOR FUNDING STATE FISCAL (SFY) YEAR 2022

Due April 30, 2021

CDOT's Office of Transportation Safety (OTS) will provide funding for overtime enforcement of Colorado's impaired driving laws for Summer Strikeout, Labor Day Crackdown, Thanksgiving Weekend, Holiday Parties, New Year's Eve, Winter Blitz, Memorial Day, and Summer Blitz.

The selection and funding of participating agencies will be based on :

- The mission, goals, strategy and objectives of CDOT
- Problem identification data relating to impaired driving related caused injury and fatal crashes
- Statistical analysis of local, state, and federal impaired driving related statistics.

Your agency agrees to:

1. Provide overtime to officers for enforcement of Colorado's impaired driving laws at checkpoints, saturations patrols, increased patrols, or as dedicated enforcement cars in at least **10 out of 12** enforcement periods;
2. Utilize only officers who are currently SFST certified according to Colorado standards;
3. Report your enforcement plans and activity to the CDOT website before the specified deadlines;
4. Submit claims CDOT claim workbook forms with backup documentation within **45 days** after the end of each enforcement period to your Law Enforcement Liaison via email: [Erin Brannan - erin.brannan@state.co.us](mailto:Erin.Brannan@state.co.us)
5. Submit an annual report (covering the enforcement campaigns that your agency participated in) on the High Visibility Enforcement report form included in your claim workbook with your final claim.

To apply for consideration of funding, return this form via email no later than **April 30, 2021** to your Law Enforcement Liaison, [Erin Brannan - erin.brannan@state.co.us](mailto:Erin.Brannan@state.co.us)

(COMPLETE project coordinator, secondary contact, and budget/finance information is required)

Agency:	Northglenn Police Department	Phone Number:	303.450.8962
Project Coordinator:	Heidi Walts		
Email Address:	hwalts@northglenn.org		
Secondary Contact:	Sarah Verver	Phone Number:	303.450.8879
Email Address:	sverver@northglenn.org		
Budget/Finance:	JoAnn Koenig	Phone Number:	303.450.8719
Email Address:	jkoenig@northglenn.org		
Send Check to:	City of Northglenn, 11701 Community Center Drive, Northglenn, CO 80233		

ENFORCEMENT PERIODS	\$ REQUESTED	BELOW DATA BASED ON 07/01/2020 - 12/31/2020	
4th of July Weekend	7/2/21 - 7/5/21	\$ -	# of impaired driving arrests 107
Summer Strikeout	7/16/21 - 7/19/21	\$ 1,600.00	# of impaired driving crashes 19
Labor Day Crackdown	8/18/21 - 9/6/21	\$ 1,500.00	# of impaired driving injury crashes 9
Halloween Weekend	10/29/21 - 11/1/21	\$ 500.00	# of impaired driving fatal crashes 0
Thanksgiving Week	11/24/21 - 11/28/21	\$ 700.00	
Holiday Parties	12/15/21 - 12/29/21	\$ 1,400.00	
New Year's Eve Wknd	12/30/21 - 1/2/22	\$ 500.00	
Winter Blitz	1/14/22 - 1/17/22	\$ 1,400.00	
Super Bowl Weeknd	2/11/22 - 2/14/22	\$ 900.00	
St. Patrick's Day Wknd	3/17/22 - 3/20/22	\$ 700.00	
Memorial Day Wknd	5/27/22 - 5/30/22	\$ 800.00	
Summer Blitz	6/10/22 - 6/13/22		
Total OT request:	\$10,000.00		

TOTAL GRANT REQUEST: 10000

(HSO OFFICE ONLY) TOTAL GRANT FUNDS APPROVED BY OTS:



COLORADO
Department of Transportation

2829 W. Howard Place Denver, CO 80204-2305



SPONSORED BY: MAYOR LEIGHTY

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-90
Series of 2021

Series of 2021

A RESOLUTION ACCEPTING A GRANT AWARD FROM THE COLORADO DEPARTMENT OF TRANSPORTATION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. The City Council of the City of Northglenn hereby accepts a High Visibility Impaired Driving Enforcement Program grant award from the Colorado Department of Transportation, Office of Transportation Safety, in the amount of \$10,000.00 for the grant application submitted by the Northglenn Police Department for personnel overtime for impaired driving enforcement.

DATED, at Northglenn, Colorado, this _____ day of _____, 2021.

MEREDITH LEIGHTY
Mayor

ATTEST:

JOHANNA SMALL, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney