


FINANCE MEMORANDUM  
#07-08

October 31, 2007

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: A.J. Krieger, City Manager 

SUBJECT: Update City of Northglenn Departmental Names and Structure

**RECOMMENDATION:**

Approve CB-1638, an Ordinance Repealing and Re-enacting Chapter 2, Article 8 of the Northglenn Municipal Code relating to City Departments

**BACKGROUND:**

In conjunction with the 2008 City Budget process, several Departments were renamed and/or reorganized. Section 6.5(a) of the Northglenn Charter states "Upon recommendation of the City Manager, the City Council may, by ordinance, establish, consolidate, merge or abolish departments, whether set forth in this Charter or created by ordinance".

The City's departmental structure was last amended by Ordinance Number 1311, enacted by Council on August 22, 2002.

**POTENTIAL OBJECTION:**

City Staff is not aware of any specific opposition to the proposed changes.

**BUDGET/TIME IMPLICATIONS:**

There will be no impact on the City's budget.

**STAFF REFERENCE:**

If Councilmembers have any comments or questions, they may contact A.J. Krieger, [akrieger@northglenn.org](mailto:akrieger@northglenn.org)

SPONSORED BY: MAYOR NOVAK AND COUNCIL MEMBER GARNER

COUNCILMAN'S BILL

ORDINANCE NO.

No. CB-1638  
Series of 2007

Series of 2007

A BILL FOR AN ORDINANCE REPEALING AND REENACTING SECTION 2-8-1 OF THE NORTHGLENN MUNICIPAL CODE RELATING TO CITY DEPARTMENTS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

Section 1. Section 2-8-1 of the Northglenn Municipal Code is hereby repealed and reenacted to read as follows:

CHAPTER 2  
ADMINISTRATION  
ARTICLE 8 CITY DEPARTMENTS

Section 2-8-1. City Departments.


(a) Pursuant to Section 6.5 of the Northglenn City Charter, and upon recommendation of the City Manager, the City Council establishes and creates the following City Departments:

- (1) The Department of Administration;
- (2) The Department of ~~Community Services~~ PARKS, RECREATION AND CULTURAL SERVICES;
- (3) The Department of ~~Community Resources~~ UTILITIES;
- (4) The Department of ~~Financial & Internal Support Solutions~~ FINANCE;
- (5) The Department of ~~Maintenance and Operations~~ PUBLIC WORKS;
- (6) The Police Department; and
- (7) The ~~Technology Group~~ Department OF MANAGEMENT SERVICES;  
AND
- (8) THE DEPARTMENT OF PLANNING AND DEVELOPMENT.

(b) Each Department shall have the powers, duties and responsibilities assigned to it by the City Manager, which powers, duties and responsibilities may be changed by the City Manager from time to time.

(c) Each Department shall be supervised by a Director or Department Head who shall control and coordinate the activities of such Department under the direction of the City Manager.

INTRODUCED, READ AND ORDERED POSTED this 8<sup>th</sup> day of November, 2007.

  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

  
DIANA L. LENTZ, CMC  
City Clerk

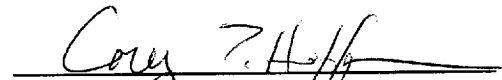
PASSED ON SECOND AND FINAL READING this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
DIANA L. LENTZ, CMC  
City Clerk

APPROVED AS TO FORM:

  
COREY Y. HOFFMANN  
City Attorney