




**LOGISTICS MEMORANDUM**

#07-25

December 13, 2007

**TO:** Honorable Mayor Kathleen M. Novak and City Council members

**FROM:** A. J. Krieger, City Manager   
Kurt Kowar, Logistics Center Manager   
Joliette Woodson, Civil Engineer II 

**SUBJECT:** CR-110-2007, 2008 Traffic Signal Maintenance Contract Extension

**RECOMMENDATION:**

Attached to this memorandum is a Resolution which, if approved would authorize the Mayor to extend the existing Traffic Signal Maintenance contract with W.L. Contractors, Inc. for the calendar year 2008, and approve expenditures not to exceed \$110,000.00. Staff recommends approval of the proposed resolution.

**BACKGROUND:**

Traffic Signal Maintenance consists of preventative maintenance work and emergency work such as repairs required during vehicle crashes, in climate weather, and equipment failures. This service meets City Council's objective of Improved Street Quality and Traffic Flow under "Upgraded City Infrastructure and Facilities."

The original Contract with W.L. Contractors was approved by City Council on January 26<sup>th</sup>, 2006 as a two (2) year fixed price contract, with a maximum of three (3) one (1) year extensions at a price rate increase equal to the Denver-Boulder Consumer Price Index. This will be the third year of the contract. W.L. Contractors has issued a letter to the City requesting consideration for extension of the contract terms by one (1) year. The contract is based upon bids received in November of 2005. Two bidders issued bids with W.L. Contractors being the low bid.

The following information is attached for reference:

- 2005 RFP-13, 2006 Traffic Signal Maintenance Program Bid Tabulation.
- Previously approved Staff Report No. 06-09, 2006 Traffic Signal Maintenance Contract.
- Letter from W.L. Contractors, dated November 6, 2007, requesting extension of the 2006 Traffic Signal Maintenance Contract.

W.L. Contractors satisfactorily performed the services required under this contract for the 2007 calendar year. Additionally, W.L. Contractors have performed traffic signal maintenance satisfactorily for the City of Northglenn for the last 18 years.

**POTENTIAL OBJECTION:**

City Staff is not aware of any specific opposition to the proposed resolution.

**BUDGET/TIME IMPLICATIONS:**

The budget as proposed for the contract is \$110,000.00. Sufficient funds are available in the General Fund. (Account No 110.66901.000.3738)

**STAFF REFERENCE:**

If Council members have any comments or questions they may contact Kurt Kowar, Logistics Center Manager at [kkowar@northglenn.org](mailto:kkowar@northglenn.org), or (303) 349-3772.



CITY OF NORTHGLENN  
REQUEST FOR PROPOSALS

BID NUMBER: 2005 RFP-13

PAGE 1 OF 1

BID NAME: 2006 Traffic Signal Maintenance Program

DEPARTMENT: Logistics

	WL Contractors	Sturgeon Electric Co Inc			
BID DUE: 11/23/2005	BID RECEIVED: DATE: 11/23/05 TIME: 12:25 PM	BID RECEIVED: DATE: 11/22/05 TIME: 1:16 PM	BID RECEIVED: DATE: TIME:	BID RECEIVED: DATE: TIME:	BID RECEIVED: DATE: TIME:
TIME: 2:00 P.M.					
Monthly Amount	\$ 220.00	\$ 670.41			

Duvan Baca 11/23/05  
Buyer

Dharma Small  
City Clerk Deputy

11/23/05  
Date

**City Council Action Report**

To: Mayor and Council  
Submitted By: Dana M. Carter, P.E., Civil Engineer I  
Subject: 2006 Traffic Signal Maintenance Contract  
Date: January 17, 2006  
Strategic Council Goals: Goal #1 – Upgraded City Infrastructure and Facilities

**Recommended Action and Major Considerations:**

- Authorize the Mayor to execute the attached agreements to W.L. Contractors, Inc. for the calendar years 2006 and 2007, and approve expenditures not to exceed \$75,000.
- Authorize the City Manager to extend the contract for up to three one-year periods based on the approved budget.
- Adequate funding for this project is available from the 2006 General Fund Operating Budget.
- This project meets Council's Objective of Improved Street Quality and Traffic Flow under "Upgraded City Infrastructure and Facilities".

**Background and Other Information:**

- Traffic signal maintenance consists of preventative maintenance work and emergency work such as repairs required by vehicle crashes and storms.
- In November of 2005, the City of Northglenn received sealed bids for the 2006-2007 Traffic Signal Maintenance Contract, and W.L. Contractors, Inc. was the low bidder.
- The bid is for a two year fixed price contract, with a maximum of three one-year extensions at a price rate increase equal to the CPI.
- W.L. Contractors, Inc. has performed the City's traffic signal maintenance for the past 16 years, and their performance has been satisfactory.

**Legal Considerations:**

- The Council is within its legal purview to accept bids and approve contracts.

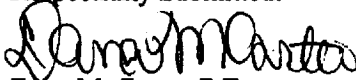
**Policy Considerations:**

- The staff believes the City would save a significant amount of money by approving this contract, rather than continuing the current emergency work agreement and pricing.

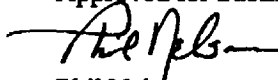
**Budget Information:**

- The adopted 2006 General Fund Operating Budget includes the appropriation of \$75,000.00 for traffic signal maintenance.

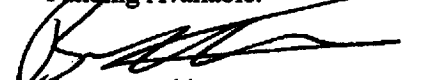
Respectfully Submitted:

  
Dana M. Carter, P.E.  
Civil Engineer I

Approved for Submittal:

  
Phil Nelson  
City Manager

Funding Available:

  
Brent Worthington  
F.I.S.S. Center Manager

COUNCIL ACTION TAKEN: Passed - 1/26/06



Phone 303-422-7985

www.teamw2.com

Fax 303-422-3026

W2 Contractors Inc.

6435 W. 55th Ave.

Arvada, CO 80002

November 06, 2007

City of Northglenn  
Mr. Heath Klein  
PO Box 330061  
Northglenn CO 80233-8061

Dear Heath,

W.L. Contractors Inc hereby grants to the City an option to renew the existing Traffic Signal Maintenance Agreement for one (1) additional term or one (1) year from January 1, 2008 through December 31, 2008.

All the prices will remain the same as last year, 2007. If this is acceptable, please initiate the proper paperwork and mail to the attention of Sally Earl. Thank you and we look forward to working with the City of Northglenn in 2008.

If you have any questions, please call me.

Sincerely,



Tim Leach  
Operations Manager

SPONSORED BY: COUNCIL MEMBER MONROE

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-110  
Series of 2007

\_\_\_\_\_  
Series of 2007

A RESOLUTION APPROVING AN EXTENSION AGREEMENT WITH W.L. CONTRACTORS, INC. FOR TRAFFIC SIGNAL MAINTENANCE

WHEREAS, the City of Northglenn entered into an agreement with W.L. Contractors, Inc. for the 2006/2007 traffic signal maintenance program on January 26, 2006; and

WHEREAS, W.L. Contractors has satisfactorily performed preventative maintenance work and emergency traffic signal maintenance work for the 2007 calendar year, and it is the desire of the City of Northglenn to extend the original contract for the 2008 Street Improvements Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

The Extension Agreement between the City of Northglenn and W.L. Contractors, attached hereto, for the 2008 Street Improvements Project is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED, at Northglenn, Colorado, this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
KATHLEEN M. NOVAK  
Mayor

ATTEST:

\_\_\_\_\_  
DIANA L. LENTZ, CMC  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
COREY Y. HOFFMANN  
City Attorney

**AGREEMENT**

**PROJECT NAME: 2008 TRAFFIC SIGNAL MAINTENANCE CONTRACT  
EXTENSION**

**PROJECT NUMBER: 2005 F/B-13      PROJECT MANAGER: Joliette Woodson, P.E.**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the City of Northglenn, hereinafter called "CITY", and W.L. Contractors, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the project named:
 

**"2008 Traffic Signal Maintenance Contract Extension  
2005 F/B-13"**
2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor supervision, and other services necessary for the completion of the PROJECT described herein.
3. The CONTRACTOR will provide performance and payment bonds and a certificate of insurance naming the City as an additional insured for purposes of said project within 10 days after the date of the NOTICE OF AWARD.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$110,000, or as shown in the BID schedule. The CONTRACTOR will commence the work within 7 calendar days after the date of NOTICE TO PROCEED. The CONTRACTOR will complete the work within 365 working days after the date of NOTICE TO PROCEED unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
5. The term "CONTRACT DOCUMENTS" means and includes all items as set forth in Section 1.01 of the General Conditions.
6. The CITY will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in TWO copies, each of which shall be deemed an original on the date first above written.

**CITY:**

City of Northglenn  
By \_\_\_\_\_  
Name Kathleen M. Novak  
Title Mayor

**ATTEST:**

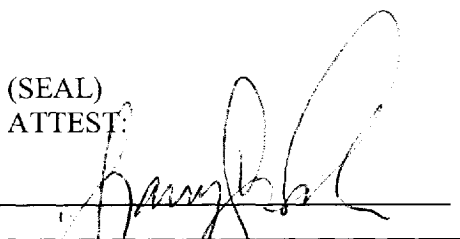
\_\_\_\_\_  
Name Diana L. Lentz, CMC  
Title City Clerk

(SEAL)

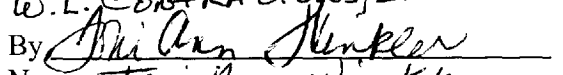
**APPROVED AS TO FORM:**

\_\_\_\_\_  
Corey Y. Hoffmann, City Attorney

(SEAL)  
ATTEST:

  
\_\_\_\_\_  
Name (Please Print/or Type)  
Title Corp. Secretary

**CONTRACTOR:**

W.L. Contractors, Inc  
By   
Name Toni Ann Winkler  
(Please Type or Print)  
Title President  
Address 6435 W 55th Avenue  
Arvada, Colorado 80002

**CITY's CONTRACT #** \_\_\_\_\_

Joliette Woodson, P.E.  
Print Name of City's Project Manager



**PROSPECTIVE CONTRACTOR'S CERTIFICATE REGARDING EMPLOYING OR CONTRACTING WITH AN ILLEGAL ALIEN**

FROM: W. L. CONTRACTORS, INC.  
(Prospective Contractor)

TO: City of Northglenn  
PO Box 330061  
11701 Community Center Drive  
Northglenn, CO 80233

Project Name 2008 TRAFFIC SIGNAL MAINTENANCE CONTRACT

Bid Number 2005 F/B-13

Project No. 2005 F/B-13

As a prospective Contractor for the above-identified bid, I (we) do hereby certify that, as of the date of this certification, I (we) do not knowingly employ or contract with an illegal alien and that I (we) have confirmed or attempted to confirm the employment eligibility of all employees who are newly hired for employment in the United States through participation in the basic pilot program administered by the United States Department of Homeland Security.

Executed this 21<sup>st</sup> day of November, 2008  
2007.

Prospective Contractor W. L. Contractors, Inc.

By: [Signature]

Title: President

Finance Dept Use Only	
Initials	_____
Date	_____
PO #	_____

**AFFIDAVIT**

**1. Check and complete one:**

I, \_\_\_\_\_, am a sole proprietor doing business as \_\_\_\_\_ . I do not currently employ any individuals. Should I employ any individuals during the term of my Agreement with the City, I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

**OR**

I, Toni Ann Winkler, am an owner/member/shareholder of W.L. Contractors, Inc. a Colorado [specify type of entity-i.e. corporation, limited liability company], that does not currently employ any individuals. Should I employ any individuals during the term of my Agreement with the City, I certify that I will comply with the lawful presence verification requirements outlined in that Agreement.

**2. Check one.**

I, \_\_\_\_\_, am a United States citizen or legal permanent resident.

*The City must verify this statement by reviewing one of the following items:*

- o A valid Colorado Driver's license or a Colorado identification card
- o A United States military card or a military dependent's identification card
- o A United States Coast Guard Merchant Mariner card
- o A Native American tribal document or
- o In the case of a resident of another state, the driver's license or state-issued identification card from the state of residence, if that state requires the applicant to prove lawful presence prior to the issuance of the identification card
- o Any other documents or combination of documents listed in the City's "Acceptable Documents for Lawful Presence Verification" chart that prove both the contractor's citizenship/lawful presence and identity.

**OR**

I am otherwise lawfully present in the United States pursuant to federal law.

*Contractor must verify this statement through the federal systematic alien verification of entitlement program, the "SAVE" program, and provide such verification to the City.*

Toni Ann Winkler  
Signature

11-21-2007  
Date

**ACCEPTABLE DOCUMENTS FOR**

Finance Dept Use Only	
Initials	_____
Date	_____
PO #	_____

## LAWFUL PRESENCE VERIFICATION

### Documents that Serve to Prove Citizenship/Lawful Presence and Identification:

- Colorado Driver's License or Identification Card
- Out of State drivers license from: AL, AZ, AR, CA, CT, DE, DC, FL, GA, ID, IN, IA, KS, KY, LA, ME, MN, MS, MO, MT, NV, NH, NJ, NY, ND, OH, OK, PA, RI, SC, SD, VA, WV, WY
- A United States Military Card of a Military Dependent's Identification Card
- A United States Coast Guard or Merchant Mariner Card
- A Native American Tribal Document
- Certificate of Naturalization with Photograph
- Certificate of U.S. Citizenship with Photograph
- U.S. Passport (less than 5 years old)
- Northern Mariana Identification Card with Photograph

OR

### Documents that Only Serve to Prove Citizenship/Lawful Presence:

- U.S. Birth Certificate
- Certification of Report of Birth from Department of State
- Report of Birth Abroad of a U.S. Citizen
- U.S. Citizen Identification Card
- Final Adoption Decree
- Evidence of U.S. Civil Service Employment before June 1, 1976
- Statement Provided by U.S. Consular Officer Certifying Citizenship
- Religious Records Recorded in the 50 states, D.C., or a U.S. Territory Showing Birth Date or Child's Age and Location of Birth in U.S.
- Early School Records
- Census Records
- Other Documents that Establish a U.S. Place of Birth or in Some Way Indicates U.S. Citizenship

AND

### Documents that Serve to Prove Identification:

- A Driver's License or Identification Card Regardless of the State of Issuance
- School Identification Card with Photograph
- Identification Card Issued by Federal, State or Local Government
- A Driver's License Issued by a Canadian Government Authority