




LOGISTICS MEMORANDUM

#07-29

December 13, 2007

TO: Honorable Mayor Kathleen M. Novak and City Council Members

FROM: A.J. Krieger, City Manager 
Kurt Kowar, Logistics Center Manager 
Nick DiFrank, Landscape Architect 

SUBJECT: CR-111 Huron Street Corridor Landscape Design Improvements, Addendum #1, Irrigation System Design Services

RECOMMENDATION:

Attached to this memorandum is a Resolution which, if approved, would authorize the Mayor to execute Addendum #1 to the Professional Services Agreement between the City of Northglenn and DHM Design Corp. (DHM) for irrigation design services. Staff recommends approval of this addendum.

BACKGROUND:

On June 14, 2007, the City Council approved Staff Report 07-14 to execute a Professional Services Agreement (PSA) between the City and DHM to proceed with the Huron Street Corridor Landscape Design Improvements. The improvements were limited to landscape design for the shoreline improvements to Croke Reservoir and did not include irrigation design.

Addendum #1 will provide for a complete irrigation design in anticipation of a GMP between the City and ECI to construct the Croke Reservoir Shoreline Stabilization improvements.

POTENTIAL OBJECTION:

City Staff is not aware of any specific opposition to this amendment for additional services.

BUDGET/TIME IMPLICATIONS:

There are no time implications. This resolution for addendum #1 totals \$3,700.00.

There are sufficient funds in the Huron Street Improvements and Shoreline Stabilization Design budget, Account # 210.69211.000.3999.520 for the proposed \$3,700.00 of additional design services.

STAFF REFERENCE:

Please contact Kurt Kowar at kkowar@northglenn.org or 303.450.8774 or Nick DiFrank at ndifrank@northglenn.org or 303.450.8840.

SPONSORED BY: COUNCIL MEMBER MONROE

COUNCILMAN'S RESOLUTION

RESOLUTION NO.

No. CR-111
Series of 2007

Series of 2007

A RESOLUTION APPROVING A FIRST ADDENDUM TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF NORTHGLENN AND DHM DESIGN CORP.

WHEREAS, the City of Northglenn entered into a Professional Services Agreement dated June 14, 2007 with DHM Design Corp. for civil engineering services; and

WHEREAS, the parties desire to supplement the Agreement with the attached Addendum #1 to allow for an additional scope of services for the Irrigation System Design Services for the Huron Street Corridor Landscape Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHGLENN, COLORADO, THAT:

The First Addendum to the Professional Services Agreement between the City of Northglenn and DHM Design Corp., attached hereto, is hereby approved and the Mayor is authorized to execute same on behalf of the City of Northglenn.

DATED, at Northglenn, Colorado, this _____ day of _____, 2007.

KATHLEEN M. NOVAK
Mayor

ATTEST:

DIANA L. LENTZ, CMC
City Clerk

APPROVED AS TO FORM:

COREY Y. HOFFMANN
City Attorney

ADDENDUM #1 TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS FIRST ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES is made and entered into this ____ day of _____, 2007, by and between the CITY OF NORTHGLENN, State of Colorado (hereinafter referred to as the "City") and DHM Design Corp. (hereinafter referred to as "Consultant").

RECITALS:

A. On June 14, 2007, the City and Consultant entered into an Agreement for Professional Services for civil engineering services (the "Agreement").

B. The parties desire to supplement the Agreement with this Addendum #1 to allow for an additional scope of services for the design services for:

Exhibit A, Irrigation System Design Services for Huron Street Corridor Landscape Design

AGREEMENT

NOW, THEREFORE, it is hereby agreed that for the consideration hereinafter set forth, that Consultant shall provide to the City, professional engineering services as needed in the manner provided in the Agreement.

1. The Scope of Services in the Agreement is hereby supplemented to include the scope of services for the design services attached hereto as **Exhibit A**, and incorporated herein by this reference (the "Additional Scope of Services"). Consultant shall commence work on the Additional Scope of Services within ten (10) days of the issuance of a Notice to Proceed.

2. Subparagraph A. of Article IV entitled "Compensation" is hereby amended to provide as follows:

A. Compensation shall not exceed \$3,700.00 for the work described in **Exhibit A** to this Addendum #1.

3. The original Agreement is in full force and effect and is hereby ratified by the City and the Consultant. The original Agreement and this Addendum constitute all of the agreements between the City and the Consultant.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe to the same in duplicate.

CITY OF NORTHGLENN, COLORADO

By: _____
Kathleen M. Novak
Title: Mayor

ATTEST:

Diana L. Lentz, City Clerk

APPROVED AS TO FORM:

Corey Y. Hoffmann, City Attorney

CONSULTANT

By: _____
MICHAEL GROBEITZ
PRESIDENT 12.4.07
Title Date

ATTEST:

Joy Yess
Vice President 12/4/07
Title Date



principals

Robert W. Smith	Bill Neumann
Bud Simon	Laura F. Kirk
Gregg E. Brown	David Carpenter
Mike Gasper	Roger Burkart
Ann Christensen	Mark Wilcox

December 1, 2007

Nick DiFrank
Landscape Architect
City of Northglenn
11701 Community Circle Drive
P.O. Box 330061
Northglenn, Co 80233-8061

Dear Nick,

It has been a pleasure working with you and the design team for the Croke Reservoir project. As we have discussed in several meetings, it will be financially advantageous to the City of Northglenn to have a sub consultant to DHM design the irrigation system. DHM will work with David Zickerman of Avocet Irrigation to complete & oversee this design. I have had an excellent working relationship with David for over 14 years & feel that he will be an asset to the design team. All billing will be handled through DHM. Construction period services have been included as part of this proposal. If you do not need these services for this project they can be deleted from our scope of work. Please accept this request for additional service as follows:

Proposed Scope of Services - Irrigation System Design

Proposed Services:

Site Visit(s) – Avocet Irrigation Design shall perform site visits as required to document extents and condition of existing irrigation system and to verify accurate transition between existing and new portions of the irrigation system

Irrigation Water Pressure Confirmation – Avocet Irrigation Design will submit to DHM Design electronic and/or written confirmation of water pressure available for the irrigation design. Confirmation will include pressure at site, which method was used in obtaining water pressure and when pressure was obtained.

Irrigation Construction Documents – Avocet Irrigation Design will prepare irrigation construction drawings for the project. The irrigation system design will be prepared with consideration for topography, exposure, landscape types, activity programming and maintenance practices for the site.

Irrigation Construction Documents will be submitted for review and comment at the following levels of completion:

- 1) Design Development– includes identification and sizing of project irrigation water source(s), proposed irrigation controller location(s), preliminary routing of irrigation mainline, detail sheet.
- 2) Construction Drawings – includes preparation of irrigation system irrigation plans and details at a 75% and 100%/bid level of completion. Final bid set will be prepared from drawings submitted at 90% level of completion. Any revisions requested to be completed to 100% submittal drawings will be considered as additional services.

Irrigation Construction Details – Avocet Irrigation Design will prepare irrigation system construction details to depict design intent. Details will be included in all progress submittals to DHM Design.

Irrigation Water and Electrical Coordination – Avocet Irrigation Design will coordinate the water taps/meters and irrigation controller electrical power requirements with the appropriate design team member and/or the Owner.

Project Manual – Avocet Irrigation design will prepare the irrigation technical section of the project manual

Final Design Products:

Site Visits as required.
Irrigation construction documents
Irrigation system details
Technical specifications

Proposed Final Design Fee:

Two Thousand Two Hundred Dollars (\$ 2,200.00) Billed Lump Sum

Proposed Construction Phase Services:

Site Visits – Avocet Irrigation Design will visit the site only upon request by the Owner during the construction period.

Substantial Completion Irrigation System Operational Walk-through – Avocet Irrigation Design will schedule and conduct a preliminary irrigation system walk-through with the Contractor and DHM Design. A punch list will be generated and distributed to all concerned parties. A final irrigation system walk-through will be scheduled if necessary.

Final Acceptance Irrigation Systems Operational Walk-through (if necessary) – Avocet Irrigation Design will schedule and conduct a final irrigation system walk-through with the Contractor to determine if irrigation punch-list items have been satisfactorily completed by the Contractor. This walk-through will be conducted only upon request by the Owner.

Construction Period Products:

Site visits (upon request by Owner)
Substantial Completion irrigation system operational walk-through
Final Acceptance Walk-through (upon request by Owner)

Proposed Construction Period Fee:

Site Visit – Three Hundred Dollars (\$ 300.00) billed per visit
Substantial Completion Walk-through – Five Hundred Dollars (\$ 500.00) billed upon completion
Final Acceptance Walk-through – Three Hundred Fifty Dollars (\$ 350.00) billed upon Completion

Proposed Contract Administration Services:

DHM will handle billing and coordination of services with Avocet Irrigation. This will be billed in a lump sum of \$ 350.00.

**Irrigation System Design
Proposed Scope of Services Summary**

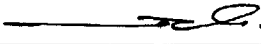
Fee Summary:

Construction Documents	\$ 2,200.00
Construction Period Services	\$ 1,150.00 (may vary)
Administrative / clerical	<u>\$ 350.00</u>
Proposal Total	\$ 3,700.00

Fees stated are for only those services indicated within this proposal. Additional services will be negotiated or provided on an hourly basis. Additional expenses will be billed as incurred.

Hourly Rates:

Project Manager	\$105.00 per hour
Project Designer	\$ 80.00 per hour
Clerical/Admin	\$ 50.00 per hour

Accepted by: _____ 

Date: 2.4.07 _____

Thank you for your considerations

Mark Brunner
Sr. Associate

Cc: file, Mike Gasper